TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504 <u>STUDENT AFFAIRS</u>

AUDITING A COURSE POLICY 5203.1

ADOPTED: 04/23/91 AMENDED: 06/20/95 AMENDED: 07/18/17

Students desiring to attend a class regularly, but not receive a grade or academic credit, may request to audit a course. Auditing of courses is not encouraged; however, in some cases, it may be permitted based on space availability. Students must first register for the desired course during the appropriate registration period. During the schedule adjustment period, students must obtain written permission from the instructor to audit a course. Students may not change the grading status after this period.

Students must pay the appropriate tuition and fees for the audited course. Audited courses are not eligible for financial aid or academic credit. Students will not receive a grade for the course. The course will appear on the official college transcript, but may not be applied towards a certificate or degree. To receive credit for a course previously audited, students must repeat the course for credit.