

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 505

STUDENT AFFAIRS

STUDENT CODE OF CONDUCT/TRITON TRUST

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POLICY 5105

ADOPTED: 06/25/91

AMENDED: 06/20/95

AMENDED: 08/23/05

AMENDED: 03/16/10

AMENDED: 12/20/16

AMENDED: 04/21/20

THE TRITON TRUST

Being a student at Triton College entitles one to certain rights and responsibilities. In exchange, the student will uphold and respect the guidelines established in the Triton Trust...

I will practice integrity in my academic and personal endeavors.

I will show respect for others, regardless of age, sex, religion, ethnic background, and sexual orientation.

I will strive to understand the differences in people, their ideas, and their opinion, while at the same time, setting aside my own prejudices.

As I respect myself, I will respect the property of this campus and the property of others.

I will act in such a way that is reflective of the ideals and principles of higher education

Each student on this campus is a representative of Triton College, and therefore, should continuously strive to uphold and honor the goal of excellence in education established by this Trust.

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I. General Regulations

College regulations apply to a student when on College property or attending a class. The College applies disciplinary sanctions for violation of these regulations. Should an act violate both College regulations and public law, the student is subject to dual jurisdiction. Students may also be held responsible for actions of their guests. Non-student visitors to the campus are expected to comply with College regulations.

- A. Written or other work a student submits in a course must be on the product of his/her own efforts; plagiarism, cheating or other forms of academic dishonesty are prohibited. Any grievance or appeal under this subsection should be directed to the Program Coordinator/Department Chairperson then to the Dean in charge of that area.
- B. A student shall not furnish false or misleading information to College officials.
- C. A student shall take no action which disrupts or tends to disrupt the peace or which endangers or tends to endanger the safety, health or life of any person.
- D. A student shall take no action which damages or tends to damage public or private property not his/her own without the consent of the owner or person legally responsible.
- E. A student shall not appropriate property for his/her own without the consent of the owner or person legally responsible.
- F. A student shall not possess alcohol, i.e., beer or liquor except in conformance with College policy. A student shall not use or possess any illegal or controlled drugs or substance in either refined or crude form except under the direction of a licensed physician. No student shall sell or give such drug or substance to any other person.
- G. A student shall not possess or use firearms, explosive devices or any other device classified as a weapon by the State of Illinois. Instruments used to simulate such weapons in acts which endanger or tend to endanger any person shall be considered weapons.

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- H. A student is responsible for making certain that his/her financial obligations to the College are met.
- I. A student must observe the rules relating to the use of campus buildings and other College-owned, operated, or approved facilities and services.
- J. A student must comply with oral or written directives from any person who is duly authorized by the Board of Trustees or College President to enforce the policies and procedures described in this Handbook.
- K. A student attending a function as an official representative of the College is expected to behave appropriately and abide by applicable laws. At all times and places, a student is subject to public laws, which the Triton Police Department, among other law enforcement agencies, is empowered to enforce.

II. Summary

This Student Code of Conduct:

- A. Provides fair and reasonable expectations for student conduct and rules and procedures for their application to create a safe and healthy community and to ensure that students do not engage in conduct that materially or substantially interferes with the requirements of appropriate discipline for the operation of the College.
- B. Identifies when and where the conduct expectations are applicable.
- C. Establishes the range of consequences for failure to comply with the conduct expectations.
- D. Provides the procedures to be followed to determine whether a student has failed to comply with conduct expectations and, if so, the consequences to be applied.

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III. Applicability of Conduct Expectations

The Student Code of Conduct applies to a student's conduct on College property, at College-related activities wherever located and at any place where the conduct impacts College property, activities, staff or students. Student conduct may be subject to both College disciplinary action and civil judicial action and/or criminal law enforcement action. Students may also be subject to College disciplinary action for the conduct of those persons accompanying the student on College property or at College-related activities wherever located. Such persons are responsible for compliance with the same conduct expectations applicable to students.

A student involved in the Student Code of Conduct process who is registered with the Center for Access and Accommodative Services (CAAS) may request accommodations to ensure their full and equal participation in any conduct proceeding. Accommodation requests are to be made directly to the Dean of Students Office. Accommodations are determined on an individual basis in consultation with the Center for Access and Accommodative Services.

IV. Conduct Expectations

- A. Be academically honest -- do not cheat or plagiarize.
- B. Be truthful to College staff -- do not provide false or misleading information or withhold information.
- C. Respect the physical and emotional well-being of staff and students -- do not engage in any conduct which endangers or threatens to engage the safety or health of any person.
- D. Respect the property of the College, staff and students -- do not engage in any conduct which damages, or threatens to damage, or results in the theft or loss of, property.
- E. Respect the mission and operation of the College -- do not engage in any conduct which disrupts or impedes College programs, operations or activities.

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- F. Keep College property and activities drug and tobacco/nicotine free -- do not possess, use or be under the influence of unlawful drugs, cannabis products and intoxicants, such as alcoholic beverages or any substance intended to produce an impaired mental or physical state. Do not use nicotine products such as tobacco and vaping devices.
- G. Keep College property and activities weapon-free -- do not possess weapons of any kind, such as firearms, explosives or knives. Do not use any device as a weapon to do or threaten bodily harm to another or one's self.
- H. Cooperatively following the directions of College staff or officials, whether communicated verbally, electronically, in writing, or through signage.
- I. Respectfully use electronic networks and social media and follow College rules for use of its electronic networks and devices.
- J. Follow state and federal law; do not commit, or attempt to commit, any crime.

V. Consequences for Failure to Comply with Conduct Expectations

Consequences for failure to comply with student conduct expectations will come from the Dean of Students or his/her designee in an administrative hearing process or from the Student Conduct Committee after a hearing before the Committee. The range of consequences is summarized below:

- A. Warning. Formal action censuring a student for violation of College rules or regulations. Such warnings are communicated in writing by the Dean of Students. Disciplinary warning indicates to the student that continuation of the specific conduct involved or other misconduct will result in one of the more serious disciplinary actions described below.
- B. Probation. Formal action placing conditions upon the student's continued attendance at Triton College for violation of College rules and regulations. The Dean of Students will specify, in writing, the period of probation and the conditions as determined by an administrative hearing or by the Student Conduct Committee. Disciplinary

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probation may be for a specific term or for an indefinite period which may extend to graduation or other termination of the student's enrollment at the College.

- C. Withholding privileges/activity restrictions. Formal action which denies to the student the opportunity to conduct any official transactions with the College such as registration and the issuance of grade reports and academic transcripts. This may also include restricting participation in a College program or activity. The restriction will remain in effect until the Dean of Students or his/her designee is satisfied that the obligations to the College have been met.
- E. Suspension. Formal action dismissing a student temporarily from the College for violation of College rules or regulations. Suspension may be for a specified or indefinite period but the implication of the action is that the student may eventually return if evidence or other assurance is presented that the misconduct will not be repeated.
- F. Dismissal/expulsion. Students may be dismissed from the College for violation of College rules and regulations. The student will be notified, in writing, of the term of the dismissal and any special conditions which must be met prior to readmission.

Any one, or combination, of these consequences may be applied as appropriate to the severity of the failure to comply with the conduct expectations.

VI. Procedures for Determining Whether a Violation of the Conduct Expectation has Occurred and Imposing of Consequences for a Violation

- A. The disciplinary process may be initiated by the College Dean of Students or designee whenever reasonably credible information is received by the Dean that a student has failed to comply with the conduct expectations. Upon receipt of such information, the Dean or designee will investigate to determine whether a violation of the conduct expectations has occurred and, if so, the consequences. The scope of the investigation will be determined by the Dean or designee based on the creditability and complexity of the alleged misconduct. Before a final decision on misconduct and consequences, the Dean or designee shall provide the student with

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an opportunity to respond to the alleged violations and the range of consequences which might be imposed.

- B. If the Dean determines that the student has failed to comply with the conduct expectations and the consequences are a warning, censure, reprimand, restriction of privileges or a suspension no longer than five school or activity days, the Dean may implement such consequences by giving written notice to the student. The decision of the Dean is final, except that a suspension may be appealed to the Vice President of Enrollment Management and Student Affairs in the same manner as appeals from the Student Conduct Committee under F. below.
- C. If the Dean determines that the student has failed to comply with the conduct expectations and the consequences are a restriction of privileges and/or suspension of more than five school or activity days and/or dismissal, the Dean shall recommend such consequences to the Student Conduct Committee.
- D. Upon receipt of a recommendation from the Dean, the Student Conduct Committee shall conduct a hearing at which the Dean will, and the student may, participate.
- E. The Student Conduct Committee shall be appointed annually by the Vice President of Enrollment Management and Student Affairs. The Committee shall consist of a pool of ten members, five of which shall be currently enrolled students in satisfactory academic status and five of which shall be College employees. Hearings shall have three members present of the Student Conduct Committee. The Chair and Vice Chair of the Student Conduct Committee shall be selected by the Vice President. The rules of proceeding for the Student Conduct Committee shall be determined and published from time-to-time by the Vice President and administered by the Chair of the Committee or the Vice Chair in the absence of the Chair.
- F. Decisions of the Student Conduct Committee may be appealed to the Vice President by the Dean of Students or by the student found to have violated the Student Code of Conduct. Appeals must be submitted in writing or electronically to the Vice President within five calendar days of receipt of the Student Conduct Committee's Decision, and a copy provided to the non-appealing party. The appeal must state the specific reasons why the appealing party believes the Student Conduct Committee's decision

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is in error. Criteria for appeals must be based upon one or more of the following: the existence of new substantial relevant evidence after all deliberation has been completed and a decision has been rendered; that there was a substantial and material deviation from the adjudication procedures; and/or the sanctions are substantially disproportionate to the nature of the infraction. Ordinarily, the Vice President shall determine the appeal on the basis of the written submittals. However, in unusual circumstances, the Vice President may conduct a hearing which includes the Dean of Students, the student and the Chair or Vice Chair of the Student Conduct Committee to assist the Vice President in disposition of the appeal. The Vice President's decision shall be communicated in writing to the Dean, the student and the Student Conduct Committee. The Vice President may reverse, modify or remand to the Student Conduct Committee only when the Vice President determines that the decision of the Student Conduct Committee is clearly erroneous or fundamentally unfair. The decision of the Vice President is final.

- G. Unless otherwise specifically stated, the term "days" as used in this policy and the rules established by the Vice President are days when the office of the College President is open to the public for business.