



**Regular Meeting of the
Board of Trustees**

Agenda

Tuesday, December 21, 2021

- I. CALL TO ORDER** December 21, 2021 at 6:30 p.m.
Boardroom (A-300)
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF BOARD MINUTES – VOLUME LVIII**
Minutes of the Board Audit Committee of November 16, 2021, No. 6
Minutes of the Regular Board Meeting of November 16, 2021, No. 7
Minutes of the Board Retreat of November 16, 2021, No. 8
- V. COMMENTS ON THIS AGENDA**
- VI. CITIZEN PARTICIPATION**
- VII. REPORTS/ANNOUNCEMENTS – Employee Groups**
- VIII. STUDENT SENATE REPORT**
- IX. BOARD COMMITTEE REPORTS**
 - A. Academic Affairs/Student Affairs
 - B. Finance/Maintenance & Operations
- X. ADMINISTRATIVE REPORT**
- XI. PRESIDENT’S REPORT**
- XII. CHAIRMAN’S REPORT**
- XIII. NEW BUSINESS**
 - A. Board Policy – First Reading
Business Services 3292 – Investment of College Funds
 - B. Action Exhibits
 - 16674 Budget Transfers
 - 16675 2021 Tax Levy
 - 16676 Certification of Compliance with Truth in Taxation Act
 - 16677 Resolution Abating Taxes Levied for Debt Service on Series 2014,
Series 2020A, and Series 2020B Bonds

- 16678 Investment of College Funds with Wintrust Bank
- 16679 COTG Purchase and Installation of Smart Technology and Multimedia Equipment
- 16680 Snap-On Industrial Tools and Equipment Purchase
- 16681 Certificate of Final Completion – Life Safety FY 2008 Asbestos Abatement
- 16682 Certificate of Final Completion – Life Safety FY 2021 Asbestos Abatement
- 16683 2022 Facility Master Plan
- 16684 Hourly Employee Wage Adjustment
- 16685 Agreement with Employee Benefits Corporation
- 16686 Facility Fee Waiver: Intermediate Service Center
- 16687 GM Vehicle Donations
- 16688 Automotive Technology Vehicle Donations
- 16689 Agreement with EyeCare Services Partners
- 16690 Agreement with Plymouth Place Senior Living
- 16691 Titles for Library Removal/Weeding
- 16692 Disposal of Obsolete Telecourse Titles
- 16693 Additional Statement of Work with Persistence Plus
- 16694 CampusLogic Agreement
- 16695 Agreement with Rosemont Theatre
- 16696 Curriculum Recommendations
- 16697 Ratification of Mid-Management Negotiated Agreement 2022 – 2026

C. Purchasing Schedules

D. Bills and Invoices

E. Closed Session – To discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation

F. Human Resources Report

*Administrative Contract

Willie White, Executive Director of Workforce Equity Initiatives

XIV. COMMUNICATIONS – INFORMATION

A. Human Resources Information Materials

B. Informational Material

XV. ADJOURNMENT

*Contracts are posted on the Triton College Board of Trustees Website under Meeting Schedule (<https://www.triton.edu/about/administration/board-of-trustees/>).

CALL TO ORDER/ROLL CALL

Chairman Mark Stephens called the Audit Committee (a Committee of the Whole) of the Board of Trustees to order in the Triton College Boardroom at 6:43 p.m. The following roll call was taken.

Present: Mr. Tracy Jennings, Mrs. Elizabeth Potter, Mr. Rich Regan, Mr. Mark Stephens, Ms. Diane Viverito.

Absent: Ms. Norma Hernandez, Mr. Glover Johnson, Ms. Bertha Sanchez.

Mr. Stephens stated that Ms. Hernandez and Mr. Johnson were on their way to campus.

CITIZEN PARTICIPATION

None.

AUDIT COMMITTEE

Vice President of Business Services Sean Sullivan introduced Christine Torres, partner with the College auditors, Crowe, LLP. Ms. Torres reported that the College's Management Letter is a single page document with no management letter points. There were no material findings nor correcting entries made in the audit, and the College is in compliance with all federal regulations and goals. The Business Office staff were congratulated and thanked for their efforts.

ADJOURNMENT

Motion was made by Ms. Viverito to adjourn the meeting, seconded by Mr. Jennings. Voice vote carried the motion unanimously. Chairman Stephens adjourned the meeting at 6:46 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Elizabeth Potter
Board Secretary

Susan Page
Susan Page, Recording Secretary

CALL TO ORDER/ROLL CALL

Chairman Mark Stephens called the regular meeting of the Board of Trustees to order in the Triton College Boardroom at 6:47 p.m. The following roll call was taken.

Present: Mr. Tracy Jennings, Mrs. Elizabeth Potter, Mr. Rich Regan, Mr. Mark Stephens, Ms. Diane Viverito.

Absent: Ms. Norma Hernandez (who arrived later), Mr. Glover Johnson, Ms. Bertha Sanchez.

APPROVAL OF BOARD MINUTES

Ms. Viverito made a motion, seconded by Mr. Jennings, to approve the minutes of the Regular Board Meeting of October 19, 2021. Motion carried unanimously by voice vote.

COMMENTS ON THIS AGENDA

None.

CITIZEN PARTICIPATION

None.

REPORTS/ANNOUNCEMENTS – Employee Groups

Faculty Association President Leslie Wester expressed gratitude for the relationship between TCFA and administration as she wished everyone a wonderful Thanksgiving. She reported on the Veterans celebration planned by faculty Mary Casey Incardone held last week that included an art project with a community American flag. Ms. Wester also congratulated faculty Seth McLellan on the awards he received for his Tibet documentary.

Mid-Management Association President Dorota Krzykowska thanked President Moore for progress made and communication about compliance with the Vax or Test mandate and reported on recent events involving mid-managers. She wished everyone a happy Thanksgiving.

Classified Association President Katrina Mooney reported that Classified are 94 percent in compliance with the mandate and expressed appreciation of the administration's open communication throughout this process. She thanked nurse Laura Hill for adjusting the testing schedule to open earlier to accommodate classified members. Ms. Mooney wished everyone a happy Thanksgiving.

Adjunct Faculty Association Vice President Patrick Kane reported that adjunct faculty are doing well in the different teaching modalities and wished all a happy Thanksgiving.

STUDENT SENATE REPORT

Student Association President Jasmine Garcia reported on student activities including the collecting of toiletry items for Veterans, a PTK induction ceremony on Thursday, and Relaxation Stations being held during finals week in Student Life.

BOARD COMMITTEE REPORTS

Academic Affairs/Student Affairs

Ms. Viverito reported that the committee met earlier this month and reviewed items pertaining to Academic and Student Affairs and forwarded all to the Board with a recommendation for approval.

Finance/Maintenance & Operations

Mrs. Potter reported that the committee met on November 3, reviewed eight new business items and five purchasing schedules, and forwarded all to the Board with a recommendation for approval.

ADMINISTRATIVE REPORT

None.

PRESIDENT'S REPORT

President Mary-Rita Moore wished everyone a happy Thanksgiving.

CHAIRMAN'S REPORT

Chairman Mark Stephens reported that President Moore met with a group of employees last Wednesday to discuss the at-risk project he has been talking about, and that a meeting will now be scheduled for him with the group to share thoughts on what the College can do to serve these at-risk students.

Mr. Stephens encouraged all to enjoy their families at this time of the year.

NEW BUSINESS

ACTION EXHIBITS

With leave of the Board, Mr. Stephens asked for the Action Exhibits to be taken as a group, including:

- 16665 Budget Transfers**
- 16666 2022 PayFlex FSA Administrative Services Fees**
- 16667 2022 Blue Cross Blue Shield PPO Premium Rates**
- 16668 2022 Blue Cross Blue Shield HMO Premium Rates**
- 16669 2022 Delta Dental PPO Premium Rates**
- 16670 2022 Voluntary Delta Dental Premium Rates**
- 16671 Employee Health Insurance Co-Premiums**
- 16672 Agreement with Kaleidoscope Group – Spring 2022**
- 16673 Curriculum Recommendations**

Ms. Viverito made a motion to approve the Action Exhibits, seconded by Mrs. Potter. The motion carried unanimously by voice vote.

TRUSTEE ARRIVAL

Ms. Hernandez arrived in the Boardroom at 6:58 p.m.

PURCHASING SCHEDULES

- B44.06 Triton College Connect Newsletter**
- B44.07 Continuing Ed Guide – Spring 2022**

B44.08 Scan Tool Certification Kit

B44.09 Trash Removal / Recycling Service 2022

It was discussed that this purchase is for a three-year period.

B44.10 Bi-Polar Ionizers Purchase – November 2021

Mrs. Potter made a motion to approve the Purchasing Schedules, seconded by Mr. Regan.

Roll Call Vote:

Affirmative: Mr. Jennings, Mrs. Potter, Mr. Regan, Ms. Viverito, Mr. Stephens.

Abstain: Ms. Hernandez.

Absent: Mr. Johnson, Ms. Sanchez.

Motion carried 5-0 with Ms. Hernandez abstaining.

BILLS AND INVOICES

Ms. Viverito made a motion, seconded by Mrs. Potter to pay the Bills and Invoices in the amount of \$5,070,319.96.

Roll Call Vote:

Affirmative: Mr. Jennings, Mrs. Potter, Mr. Regan, Ms. Viverito, Mr. Stephens.

Abstain: Ms. Hernandez.

Absent: Mr. Johnson, Ms. Sanchez.

Motion carried 5-0 with Ms. Hernandez abstaining.

CLOSED SESSION

Mr. Jennings made a motion to go into Closed Session to discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation, seconded by Mrs. Potter.

Roll Call Vote:

Affirmative: Mr. Jennings, Mrs. Potter, Mr. Regan, Ms. Viverito, Mr. Stephens.

Abstain: Ms. Hernandez.

Absent: Mr. Johnson, Ms. Sanchez.

Motion carried 5-0 with Ms. Hernandez abstaining.

The Board went into Closed Session at 6:59 p.m.

RETURN TO OPEN SESSION

Mrs. Potter made a motion to return to Open Session, seconded by Mr. Regan.

Roll Call Vote:

Affirmative: Ms. Hernandez, Mr. Jennings, Mrs. Potter, Mr. Regan, Ms. Viverito, Mr. Stephens.

Absent: Mr. Johnson, Ms. Sanchez.

Motion carried 6-0. The Board returned to Open Session at 7:50 p.m.

HUMAN RESOURCES REPORT

1.0 Faculty

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve page 1 of the Human Resources Report, items 1.1.01 through 1.2.01. Voice vote carried the motion unanimously.

2.0 Adjunct Faculty

Ms. Viverito made a motion, seconded by Ms. Hernandez, to approve pages 2 through 4 of the Human Resources Report, items 2.1.01 through 2.8.01. Voice vote carried the motion unanimously.

3.0 Administration

Ms. Viverito made a motion, seconded by Ms. Hernandez, to approve pages 5 through 6 of the Human Resource Report, items 3.1.01 through 3.3.03. Voice vote carried the motion unanimously.

4.0 Classified, Police & Engineers

Mrs. Potter made a motion, seconded by Ms. Hernandez, to approve pages 7 through 8 of the Human Resources Report, items 4.1.01 through 4.5.02. Voice vote carried the motion unanimously.

5.0 Mid-Management

Ms. Viverito made a motion, seconded by Mr. Regan, to approve pages 9 through 10 of the Human Resources Report, items 5.1.01 through 5.4.02. Voice vote carried the motion unanimously.

6.0 Hourly Employees

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve pages 9 through 14 of the Human Resources Report, items 6.1.01 through 6.4.03. Voice vote carried the motion unanimously.

7.0 Other

Mrs. Potter made a motion, seconded by Mr. Regan, to approve pages 15 through 16 of the Human Resources Report, items 7.1.01 through 7.4.01. Voice vote carried the motion unanimously.

ADJOURNMENT

Motion was made by Ms. Viverito to adjourn the meeting, seconded by Ms. Hernandez. Voice vote carried the motion unanimously. Chairman Stephens adjourned the meeting at 7:55 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Elizabeth Potter
Board Secretary

Susan Page
Susan Page, Recording Secretary

CALL TO ORDER/ROLL CALL

Chairman Mark Stephens called the Retreat of the Board of Trustees to order in the Triton College Boardroom at 7:57 p.m. The following roll call was taken.

Present: Ms. Norma Hernandez, Mr. Tracy Jennings, Mrs. Elizabeth Potter,
Mr. Rich Regan, Mr. Mark Stephens, Ms. Diane Viverito.
Absent: Mr. Glover Johnson, Ms. Bertha Sanchez.

CITIZEN PARTICIPATION

None.

TOUR OF FACILITIES

Associate Vice President of Facilities John Lambrecht reported that the tour will include the T and R Building entrances and the theatre in the R Building. He discussed projects that are priorities to be completed, including the A Building rooftop unit for the computer dome, which houses the computer infrastructure, and a chiller in the F Building.

Trustees left the Boardroom for the tour of facilities at 8:05 p.m.

Trustees returned to the Boardroom at 8:45 p.m.

PRESIDENT EVALUATION

Chairman Stephens distributed the President's evaluation instrument and Trustees reviewed the different sections and discussed the procedure for completing the evaluation. A cumulative evaluation will be prepared and presented to President Moore at the December meeting; the individual forms are destroyed. The Student Trustee also completes a form which is given to the President separately, since the Student Trustee vote is advisory. Mr. Stephens asked Trustees to complete their form and return it to Susan by the end of the week if possible.

BOARD SELF-EVALUATION

The following open discussion proceeded in response to the questions contained in the Board Evaluation Policy (policy shown as italicized text).

Community Involvement

- A. How involved is the Board in the community?*
- B. Are there opportunities in the district that the Board could become involved in that would benefit the college?*
- C. Are there events Board members could speak at that would raise the level of interest in the college?*

Mr. Stephens stated that all Trustees are involved in their immediate communities and the opportunity to speak at events is limited right now. Mr. Regan commented that all he hears about is engagement of high schools in the district. Mr. Stephens responded that he is ready to go out to the high schools; he's never been asked to talk to parents clubs, etc., but he is ready to share his personal story of Triton College getting him back on track in his education. Mr. Jennings discussed his use of social media and making people aware

of the Trustee scholarship. Mrs. Potter discussed her experience at health care facilities and always running into Triton alum who rave about the H Building being state of the art. Ms. Viverito commented that she is out in the community by nature of her job and people regularly ask her questions. She suggested that high school students wouldn't want to hear from a Trustee, but counselors or teachers might. Ms. Hernandez discussed her being in the community due to the nature of her work and her advocacy for students to go to Triton, including promoting Triton at summer festivals. She also has a story to tell about her struggles and Triton turning her life around.

Enrollment Strategies

- A. *Is Triton's enrollment plan working?*
- B. *Does the Board have a role in encouraging enrollment?*
- C. *Is the Board confident in Triton's on-going enrollment strategy?*

Vice President of Enrollment Management & Student Affairs Jodi Koslow Martin provided a presentation about enrollment strategies. During the pandemic, only two Illinois community colleges saw enrollment increases; Illinois community colleges saw an average decrease of 13 percent. Triton was open, available, offering remote and face-to-face services and had an 8 percent decrease. Community college students either went to college or they didn't go at all last year. This fall, the enrollment story is a higher head count and lower credit hours, and we are working to get more credit hours enrolled. Mr. Stephens commented that it is outstanding that Triton was third in the state in enrollment. Dr. Koslow Martin discussed the enrollment strategies of welcome and care, offering personal service and serving whoever is in front of us at the time. President Moore added that we know our community and that students want to interact face to face.

Public Image of Triton

- A. *What does the public think of Triton?*
- B. *Does the Board feel that the College is adequately articulating positive messages?*
- C. *What does the Board think is the most positive message Triton can convey to the district?*

There was discussion about the problem of political involvement in education and the resulting bad morale and diminished public image it can create, and the hope that employees have a concern for their workplace and want to do a good job serving students. Trustees shared their personal experiences and comments they hear about Triton College – both positive and negative, and the need to make a better image for students and make them feel welcome. Conveying to the public the value of coming to Triton and getting an Associate's Degree before transferring was also stressed. Chairman Stephens stated that in terms of public interaction, the Board is ready to do whatever the administration thinks will be helpful.

Financial Challenges

- A. *What financial challenges does Triton face this next year?*
- B. *Is the Board confident of an increase in state funding?*
- C. *What demands will collective bargaining have on the college?*

Mr. Stephens discussed debt and debt service, and asked Vice President of Business Services Sean Sullivan to get information now for the Board to discuss next year about

rolling it and getting more funding to finish outstanding projects. The Board discussed school field trips and academic, athletic, and band events and tournaments that bring students and parents onto campus as a way to build the public image, future enrollment, and revenue for the College.

Triton's Future

- A. *What does the Board want Triton to look like in five years?'*
- B. *What size student population is desirable?*
- C. *How large a faculty & staff would facilitate that population?*

Mr. Stephens noted that there used to be 25,000 students here. In terms of right size, he feels it important that we are going to step up to do something for people who aren't being served. There was discussion that the college is understaffed in support staff and the size of the faculty has shrunk. In terms of hiring, it was suggested that criteria include living in-district. It was suggested that the college create some form of cultural center with prompted a discussion about different cultural centers we've had in the past, including a multicultural center, and the Nuevos Horizontes community center which were all underutilized and not cost-effective.

Chairman Stephens concluded that he hopes the Board finds him communicative, adding that the President's Office provides a lot of information to keep the Board informed. He asked Trustees to not hesitate to call him if they have a question or complaint.

ADJOURNMENT

Motion was made by Ms. Viverito to adjourn the meeting, seconded by Mr. Jennings. Voice vote carried the motion unanimously. Chairman Stephens adjourned the meeting at 9:55 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Elizabeth Potter
Board Secretary

Susan Page
Susan Page, Recording Secretary

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

POLICY SECTION Business Services

POLICY NO. 3292

First Reading

Second Reading

TITLE: INVESTMENT OF COLLEGE FUNDS

PURPOSE: In order to recognize credit unions as an allowed depository for College funds, policy revisions are necessary. Per the Illinois Public Community College Act 30 ILCS 235/2, authorized investments include any investment constituting direct obligations of any bank as defined by the Illinois Banking Act. Per the Illinois Banking Act, a "financial institution" includes, but is not limited to, a bank, savings bank, savings and loan association, and credit union.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

BUSINESS SERVICES

INVESTMENT OF COLLEGE FUNDS

Page 1 of 5

POLICY 3292

ADOPTED: 01/22/91

AMENDED: 12/21/99

AMENDED: 09/26/17

AMENDED: 03/24/20

Policy

It is the policy of the College to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the entity and conforming to all state and local statutes governing the investment of public funds.

Scope

This policy includes all funds governed by the Board of Trustees.

Prudence

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment considering the probable safety of their capital, as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio.

Objective

The primary objective, in order of priority, shall be:

- Legality – conformance with federal, state and other legal requirements
- Safety – preservation of capital and protection of investment principal
- Liquidity – maintenance of sufficient liquidity to meet operating requirements
- Sustainability – maximizing anticipated financial returns, minimizing projected risk, and effectively executing fiduciary duty
- Yield – attainment of market rates of return

The portfolio should be reviewed periodically as to its effectiveness in meeting the entity’s needs for safety, liquidity, rate of return, diversification and its general performance.

Delegation of Authority

Management and administrative responsibility for the investment program is hereby delegated to the Treasurer who, under the delegation of the Board of Trustees, shall establish written procedures for the operation of the investment program.

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

BUSINESS SERVICES

INVESTMENT OF COLLEGE FUNDS

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POLICY 3292

ADOPTED: 01/22/91

AMENDED: 12/21/99

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Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions.

Authorized Financial Dealers and Institutions

The Treasurer will maintain a list of financial institutions authorized to provide investment services. All in-district banks, ~~and~~ savings and loans associations, **and financial institutions as defined by the Illinois Banking Act** who are members of the FDIC, ~~or~~ FSLIC, **or** NCUA system are designated as depositories for investment purposes by this policy. Out-of-district banks will only be used when separately designated by the Board of Trustees except for those currently doing business with the College. Each depository which has funds on deposit shall send to the College its latest audited financial statement. In addition, the College will request from a bank consultant on each of the depositories a bank evaluation analysis.

Authorized and Suitable Investments

The college shall invest in instruments as allowed by the Public Funds Investment Act, 30 ILCS 235/2. A summary of authorized investments follows:

- a) Notes, bonds, certificates of indebtedness, treasury bills, or other securities, which are guaranteed by the full faith and credit of the United States of America.
- b) Bonds, notes debentures, or other similar obligations of the United States of America or its agencies.
- c) Interest bearing accounts, certificates of deposit or interest bearing time deposits or any other investment constituting direct obligations of any bank as defined by the Illinois Banking Act.
- d) Short-term obligations (corporate paper) of corporations organized in the United States with assets exceeding \$500,000,000 if (a) such obligations are rated at the time of purchase within the 3 highest classifications established by at least 2 standard rating services and which mature not later than 180 days from the date of purchase, and (b) such purchases do not exceed 10% of the corporation's outstanding obligations or (c) in money market mutual funds registered under the Investment Company Act of 1940.

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

BUSINESS SERVICES

INVESTMENT OF COLLEGE FUNDS

POLICY 3292

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ADOPTED: 01/22/91

AMENDED: 12/21/99

AMENDED: 09/26/17

AMENDED: 03/24/20

Investments shall be made that reflect the cash flow needs of the fund type being invested.

Collateralization

It is the policy of the College to require that all investments which are not guaranteed by the full faith and credit of the United States of America and in excess of FDIC, ~~or~~ FSLIC, **or NCUA** insurable limits be secured by some form of collateral. This is to protect the College's investment in the event the financial institution defaulted due to poor management or economic factors. Financial institutions with capital and surplus in excess of five hundred million are exempt from this provision.

Eligible collateral instruments and collateral ratios are as follows:

- U.S. government securities = 110%
- Obligations of federal agencies = 110%
- Obligations of federal instrumentalities = 110%
- Obligations of the State of Illinois = 110%
- General obligation bonds of the district = 110%

Deposits may additionally be collateralized by a letter of credit issued by a Federal Home Loan Bank, which must be regulated by the Federal Housing Finance Agency and registered with the Securities and Exchange Commission. Collateralization by a Federal Home Loan Bank must be in an amount equal to at least the market value of that amount of funds on deposit exceeding the insurance limitation provided by the Federal Deposit Insurance Corporation.

Whenever investments require collateral in accordance with this policy, an executed collateral agreement, or an irrevocable letter of credit, must be on file with Triton College.

Safekeeping and Custody

All security transactions, including collateral for repurchase agreements, entered into by the College, shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by an independent third party custodian designated by the Treasurer and evidenced by safekeeping receipts and a written custodial agreement.

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

BUSINESS SERVICES

INVESTMENT OF COLLEGE FUNDS

POLICY 3292

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ADOPTED: 01/22/91

AMENDED: 12/21/99

AMENDED: 09/26/17

AMENDED: 03/24/20

Diversification

The entity shall diversify its investments to the best of its ability based on the type of funds invested and the cash flow needs of those funds. Diversification can be by type of investment, number of institutions invested in, and length of maturity.

Investment Limits

No investment total in any one financial institution shall exceed fifty percent of the paid-in capital and retained earnings as evidenced by the institution's most recently audited financial statement.

Internal Control

The Treasurer is responsible for establishing and maintaining an internal control structure designed to insure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The internal controls shall address the following points:

- Control of collusion
- Separation of transaction authority from accounting
- Custodial safekeeping
- Written confirmation of telephone transactions for investments and wire transfers

Sustainability

The Treasurer shall regularly consider material, relevant, and decision-useful sustainability factors in evaluating investment decisions, within the bounds of financial and fiduciary prudence. Such factors shall include, but are not limited to: (1) corporate governance and leadership factors, (2) environmental factors, (3) social capital factors, (4) human capital factors, (5) business model and innovation factors, and any other factors as may be provided by applicable Illinois law, rule or regulation.

Performance Standards

This investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a comparable rate of return during a market/economic environment of stable interest rates. The average 90-day T-bill rate will be used as a benchmark against the investment portfolio.

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

BUSINESS SERVICES

INVESTMENT OF COLLEGE FUNDS

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POLICY 3292

ADOPTED: 01/22/91

AMENDED: 12/21/99

AMENDED: 09/26/17

AMENDED: 03/24/20

Reporting

The Treasurer shall submit to the Board on a quarterly basis an investment report which shall describe the portfolio in terms of investment securities, cost by fund, average rate of interest, and earnings for the current period and year to date. The report should be provided to the Board of Trustees and be available on request. An annual report should also be provided to the Board.

Indemnification

Employees involved in the investment process acting in accordance with this policy and exercising due diligence shall be relieved of personal liability for an individual security's credit risk or market changes.

Investment Policy Adoption

The investment policy shall be adopted by the Board of Trustees. The policy shall be reviewed on an annual basis by the Treasurer and any modifications made thereto must be approved by the Board of Trustees.

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16674

SUBJECT: BUDGET TRANSFERS

RECOMMENDATION: That the Board of Trustees approve the attached proposed budget transfers to reallocate funds to object codes as required.

RATIONALE: Transfers are recommended to accommodate institutional priorities. See description on attached forms.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

**PROPOSED BUDGET TRANSFERS - FY 2022
FOR THE PERIOD 11/1/21 to 11/30/21**

FROM			TO		
ID#	AREA	ACCT #	AREA	ACCT #	AMOUNT
EDUCATION FUND					
1	Computer Info Services	01-10200530-550200010	Computer Info Services	01-10200530-540600010	\$ 990.00
2	Associate Degree Nursing	01-10400510-550100005	Associate Degree Nursing	01-10400510-540600005	588.00
3	Real Estate Academy	01-40100525-530900010	Real Estate Academy	01-40100525-540600005	1,000.00
4	Affirmative Action	01-80400505-530900010	VP Business Affairs	01-80100520-550100005	500.00
5	Affirmative Action	01-80400505-540600005	VP Business Affairs	01-80100520-550100005	100.00
6	Adult Basic/Secon. Ed.	01-10600510-510200005	General Institutional	01-80600525-510900010	5,046.00
7	Adult Basic/Secon. Ed.	01-10600510-510600005	General Institutional	01-80600525-510900010	8,124.00
8	Dean of Arts & Sciences	01-20801010-510100005	General Institutional	01-80600525-510900010	20,766.00
9	Dean of Arts & Sciences	01-20801010-510100005	General Institutional	01-80600525-510900010	20,766.00
10	Dean, of Business & Tech	01-20801020-510100005	General Institutional	01-80600525-510900010	21,690.00
11	Dean, of Business & Tech	01-20801020-510200005	General Institutional	01-80600525-510900010	17,658.00
12	Dean, Health Occupations	01-20801040-510100005	General Institutional	01-80600525-510900010	39,765.00
13	Admission	01-30100510-510200005	General Institutional	01-80600525-510900010	9,110.00
14	Admission	01-30100510-510200005	General Institutional	01-80600525-510900010	20,760.00
15	Admission	01-30100510-510600005	General Institutional	01-80600525-510900010	6,215.00
16	Career Services	01-30200510-510200005	General Institutional	01-80600525-510900010	1,962.00
17	Dean of Retention	01-30200520-510100005	General Institutional	01-80600525-510900010	6,672.00
18	Welcome Center	01-30200535-510600005	General Institutional	01-80600525-510900010	12,430.00
19	Financial Aid	01-30400510-510100005	General Institutional	01-80600525-510900010	14,152.00
20	Financial Aid	01-30400510-510600005	General Institutional	01-80600525-510900010	8,124.00
21	Dean Of Student Services	01-30800510-510100005	General Institutional	01-80600525-510900010	33,840.00
22	Continuing Education	01-40100505-510600005	General Institutional	01-80600525-510900010	10,003.00
23	Center Of Business & PD	01-40200510-510100005	General Institutional	01-80600525-510900010	30,456.00
24	Center Of Business & PD	01-40200510-510600005	General Institutional	01-80600525-510900010	9,126.00
25	RSVP Volunteer Program	01-40400520-510200005	General Institutional	01-80600525-510900010	16,263.00
TOTAL EDUCATION FUND					\$ 316,106.00

**PROPOSED BUDGET TRANSFERS - FY 2022
FOR THE PERIOD 11/1/21 to 11/30/21**

FROM			TO		
ID#	AREA	ACCT #	AREA	ACCT #	AMOUNT
RESTRICTED FUND					
26	ICCB WEI2	06-30905012-590900010	ICCB WEI2	06-30905012-540700005	\$ 4,000.00
			TOTAL RESTRICTED FUND		\$ 4,000.00
			TOTAL PROPOSED BUDGET TRANSFERS		\$ 320,106.00

Budget Transfer Form

Dollar Amount \$990.00

		Object Code Description
From what Budget Account	01 - 10200530 - 550200010	CIS Prof. Dev. Travel-in-State
To what Budget Account	01 - 10200530 - 540600010	CIS Prof. Dev. Publications & Dues

Is this a Grant? Yes No ***If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"**

Grant Accountant? Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Money was not split between the Professional Development lines.

Explain specifically why additional funds are needed in the receiving account:

David Anderson from the CIS department is making a Claim for Reimbursement for Professional Development, Publication and Dues. This is contractual for full-time faculty.

Required Signatures

Requestor	<small>DocuSigned by:</small> <u>Sandy Porumba</u>	11/15/2021
Cost Center Manager	<small>DocuSigned by:</small> <u>Michael Henson</u>	11/15/2021
Associate Dean (If Applicable)	<small>DocuSigned by:</small> <u>Alexandria Terrazas</u>	11/15/2021
Dean (If Applicable)	<small>DocuSigned by:</small> <u>Jennifer Davidson</u>	11/15/2021
Associate Vice President	<small>DocuSigned by:</small> <u>Paul Jensen</u>	11/16/2021
Area Vice President	<small>DocuSigned by:</small> <u>Susan Campos</u>	11/16/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____ *JP*

Exec. Dir. of Bus. Operations: _____ *AK*

VP of Business Services: _____ *Jan 11/18/21*

Entered by: B5911 DS 11/19/21

Budget Transfer Form

Dollar Amount

\$588.00

From what Budget Account

01 10400510 550100005

Object Code Description

Meeting Expense

To what Budget Account

01 10400510 540600005

Publications & Dues

Is this a Grant?
Yes [] No [X]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Funds are needed in 01-10400510-540600005 Publications & Dues due to payment required for the nursing department NCLEX program reports from Mountain Measurements. The amount needed to cover the invoice from Mountain Measurements is \$588. The funds are available in 01-10400510-550100005 Meeting Expense due to all department meetings being scheduled virtually.

Explain specifically why additional funds are needed in the receiving account:

Funds are needed for the nursing department NCLEX program reports invoice from Mountain Measurements. This is a requirement of accreditation.

Required Signatures

Requestor

DocuSigned by: Tatiana King 11/2/2021

Cost Center Manager

DocuSigned by: Geri Brewer 11/2/2021

Associate Dean (If Applicable)

Dean (If Applicable)

DocuSigned by: Patricia Harmon 11/3/2021

Associate Vice President

DocuSigned by: Paul Jensen 11/5/2021

Area Vice President

DocuSigned by: Susan Campos 11/15/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____ *AK*

Exec. Dir. of Bus. Operations: _____ *AK*

VP of Business Services: _____ *11/15/21*

Entered by: B5905 DS 11/15/21

Budget Transfer Form

Dollar Amount

\$1,000.00

From what Budget Account

01 - 40100525 - 530900010

Object Code Description

Real Estate Academy: Other Contractual Service

To what Budget Account

01 - 40100525 - 540600005

Real Estate Academy: Publication & Dues

Is this a Grant?
Yes [] No [X]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [X] No []



Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
Funds are needed to be allocated into the correct budget line, Publication and Dues.

Explain specifically why additional funds are needed in the receiving account:

Funds are needed to pay the attached Home Inspection License renewal application fee. Fee should be paid from this budget line for accurate allocation.

Required Signatures

Requestor

DocuSigned by: Katrina Mooney 12/2/2021

Cost Center Manager

DocuSigned by: Bianca Sola-Perkins 12/2/2021

Associate Dean (If Applicable)

DocuSigned by: Katie Rullo 12/2/2021

Dean (If Applicable)

DocuSigned by: Bianca Sola-Perkins 12/2/2021

Associate Vice President

DocuSigned by: Paul Jensen 12/2/2021

Area Vice President

DocuSigned by: Susan Campos 12/2/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: SR 12/2/21

Entered by: B5935 DS 12/2/21

Budget Transfer Form

Dollar Amount \$500.00

From what Budget Account 01 80400505 530900010 **Object Code Description** Affirmative Action:Other Contractual Services

To what Budget Account 01 80100520 550100005 VP Business Affairs : Meeting Expense

Is this a Grant? Yes [] No [X] ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? **Include Attachments:** Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

The funds allocated in the Affirmative Action budget are needed to support Title IX training and will be transferred to the Vice Presidents meeting expense account which will be used to pay for the training certification for our new College Administrator who will be part of the Title IX compliance team.

Explain specifically why additional funds are needed in the receiving account:

All of the funds allocated in the Affirmative Action budget will be transferred to the Vice President's meeting expense account to support the registration, certification and training. The total cost for the first initial training webinar is \$1,699. We will need to transfer the money to the meeting expense account which is used to cover costs of conference registrations or training fees which is why a budget transfer is needed.

Required Signatures

Requestor

DocuSigned by: Danielle Stephens 11/16/2021
E1A858A0AF044B4

Cost Center Manager

DocuSigned by: jimseynolds@stilton.edu 11/16/2021
8E9A8D911BF4DEE

Associate Dean (if Applicable)

Dean (if Applicable)

Associate Vice President

DocuSigned by: Colleen Rockafellow 11/17/2021
857C50A0AF3454E1

Area Vice President

DocuSigned by: Sean Sullivan 11/17/2021
842220251EC74A1

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance [Signature]

Exec. Director of Finance: [Signature]

Exec. Dir. of Bus. Operations: _____

VP of Business Services: [Signature] 11/17/21

Entered by: BS908 DS 11/17/21

Budget Transfer Form

Dollar Amount \$100.00

From what Budget Account 01 - 80400505 - 540600005 Object Code Description Affirmative Action : Publication & Dues

To what Budget Account 01 - 80100520 - 550100005 Object Code Description VP Business Affairs : Meeting Expense

Is this a Grant? Yes No ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 Yes [] No [x] "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes [] No [x]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

The funds allocated in the Affirmative Action budget are needed to support Title IX training and will be transferred to the Vice Presidents meeting expense account which will be used to pay for the training certification for our new College Administrator who will be part of the Title IX compliance team.

Explain specifically why additional funds are needed in the receiving account:

All of the funds allocated in the Affirmative Action budget will be transferred to the Vice President's meeting expense account to support the registration, certification and training. The total cost for the first initial training webinar is \$1,699. We will need to transfer the money to the meeting expense account which is used to cover costs of conference registrations or training fees which is why a budget transfer is needed.

Required Signatures

Requestor Danielle Stephens 11/16/2021
DocuSigned by: E1AB58A0A7044B...

Cost Center Manager jimreynolds@stetson.edu 11/16/2021
DocuSigned by: WE8AN09110FD4E3...

Associate Dean (if Applicable) _____

Dean (if Applicable) _____

Associate Vice President Colleen Kochafellow 11/16/2021
DocuSigned by: B57C500A73EE4E...

Area Vice President Sean Sullivan 11/16/2021
DocuSigned by: B42220291EC74A1...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: MR

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature] 11/17/21

Entered by: B5910 DS 11/17/21

Budget Transfer Form

Dollar Amount \$5046.00

From what Budget Account 01 10600510 51020005 Salary

To what Budget Account 01 80600525 51090010 Salary Lapse

Is this a Grant? Yes [] No [X] *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 unused salary for the position of Completion & Transition Specialist, from July 1, 2021-November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor Adrienne Thomas 12/1/2021

Cost Center Manager Joe Klingner 12/1/2021

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Colleen Rockafellow 12/1/2021

Area Vice President Sean Sullivan 12/1/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: PL 12/1/21

Entered by: B5931 DS 12/2/21

Budget Transfer Form

Dollar Amount

\$8124.00

From what Budget Account

01 - 10600510 - 510600005

Object Code Description

Salary

To what Budget Account

01 - 80600525 - 510900010

Salary Lapse

Is this a Grant?
Yes [] No [X]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
Unused salary funds for the position of Office Assistant from July 1, 2021 - November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor

DocuSigned by: Adrienne Thomas 12/1/2021

Cost Center Manager

DocuSigned by: Joe Klingner 12/1/2021

Associate Dean (If Applicable)

Dean (If Applicable)

Associate Vice President

DocuSigned by: Colleen Rockafellow 12/1/2021

Area Vice President

DocuSigned by: Sean O Sullivan 12/1/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: ll 12/2/21

Entered by: B5946 DS 12/2/21

Budget Transfer Form

Dollar Amount \$20,766.00

From what Budget Account 01 - 20801010 - 510100005 **Object Code Description** Salary

To what Budget Account 01 - 80600525 - 510900010 **Object Code Description** Salary Lapse

Is this a Grant? Yes () No (X) *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes () No (X)

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary funds for the position of Associate Dean of Arts & Sciences from July 1, 2021 - November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:
 Salary Lapse

Required Signatures

Requestor Adrienne Thomas 12/1/2021

Cost Center Manager Joe Klinger 12/1/2021

Associate Dean (if Applicable) _____

Dean (if Applicable) _____

Associate Vice President Colleen Rockafellow 12/1/2021

Area Vice President Sean Sullivan 12/1/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: 12/2/21

Entered by: B5952 DS 12/2/21

Budget Transfer Form

Dollar Amount

\$20,766.00

From what Budget Account

01 - 20801010 - 51010005

Object Code Description

Salary

To what Budget Account

01 - 80600525 - 510900010

Salary Lapse

Is this a Grant?
Yes [] No [X]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
Unused salary funds for the position of Dean of Arts & Sciences from July 1, 2021 - November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor

DocuSigned by: Adrienne Thomas 12/1/2021

Cost Center Manager

DocuSigned by: Joe Klingler 12/1/2021

Associate Dean (If Applicable)

Dean (If Applicable)

Associate Vice President

DocuSigned by: Colleen Rockafellow 12/1/2021

Area Vice President

DocuSigned by: Sean Sullivan 12/1/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: llh 12/2/21

Entered by: B5951 DS 12/2/21

Budget Transfer Form

Dollar Amount \$21690.00

From what Budget Account 01 20801020 510100005 **Object Code Description** Salary

To what Budget Account 01 80600525 510900010 Salary Lapse

Is this a Grant? Yes [] No [X] ***If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"**

Grant Accountant? Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary funds for the position of Associate Dean of Business & Technology from July 1 -November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor DocuSigned by: Adrienne Thomas 12/1/2021
37615E9BA27FA45B

Cost Center Manager DocuSigned by: Joe Klinger 12/1/2021
D723CGA7DB2E490

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President DocuSigned by: Colleen Rockafellow 12/1/2021
B97C580AF345E1

Area Vice President DocuSigned by: Sean Sullivan 12/1/2021
842220251EC74X

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: M

Exec. Dir. of Bus. Operations: CR

VP of Business Services: JS 12/1/21

Entered by: B5922 DS 12/2/21

Budget Transfer Form

Dollar Amount \$17,658.00

From what Budget Account 01 - 20801020 - 510200005 Object Code Description Salary

To what Budget Account 01 - 80600525 - 510900010 Object Code Description Salary Lapse

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes No

Rationale:
 Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary funds for the position of Director of Dual Credit/Dual Enrollment from July 1, 2021 - November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:
 Salary Lapse

Required Signatures

Requestor DocuSigned by: Adrienne Thomas 12/1/2021
37519E8BA27A43B

Cost Center Manager DocuSigned by: Joe Klinger 12/1/2021
D123C0A70B2E490

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President DocuSigned by: Colleen Rockafellow 12/1/2021
857C58A7F054E1

Area Vice President DocuSigned by: Sean Sullivan 12/1/2021
842220251EC74A1

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: JK 12/2/21

Entered by: B5949 DS 12/2/21

Budget Transfer Form

Dollar Amount

\$39,765.00

From what Budget Account

01 20801040 51010005

Object Code Description

Salary

To what Budget Account

01 80600525 510900010

Salary Lapse

Is this a Grant?

Yes [] No [X]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Unused salary funds for the position of Associate Dean of Health Careers & Public Service Programs from July 1, 2021 - November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor

DocuSigned by: Adrienne Thomas 12/1/2021

Cost Center Manager

DocuSigned by: Joe Klinger 12/1/2021

Associate Dean (If Applicable)

Dean (If Applicable)

Associate Vice President

DocuSigned by: Colleen Rockafellow 12/1/2021

Area Vice President

DocuSigned by: Sean Sullivan 12/1/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: AS 12/2/21

Entered by: B5943 DS 12/2/21

Budget Transfer Form

Dollar Amount \$9110.00

From what Budget Account 01 - 30100510 - 510200005 Object Code Description Salary

To what Budget Account 01 - 80600525 - 510900010 Object Code Description Salary Lapse

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary funds for the position of College Relations Associate from July 1, 2021 - November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor Adrienne Thomas 12/1/2021
DocuSigned by: 37515E8BA87A458

Cost Center Manager Joe Klinger 12/1/2021
DocuSigned by: D123C0K7D82E400

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Coleen Rockafellow 12/1/2021
DocuSigned by: B57D58AA3-3454E1

Area Vice President Sean Sullivan 12/1/2021
DocuSigned by: 542220251ED74A1

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: CK

VP of Business Services: RL 12/1/21

Entered by: B5927 DS 12/2/21

Budget Transfer Form

Dollar Amount \$20,760.00

From what Budget Account 01 30100510 51020005 Object Code Description Salary

To what Budget Account 01 80600525 51090010 Salary Lapse

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred: unused salary from the position of Director of Records from July 1, 2021- November 30,2021.

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor Adrienne Thomas 12/1/2021

Cost Center Manager Joe Klinger 12/1/2021

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Colleen Rockafellow 12/1/2021

Area Vice President Sean Sullivan 12/1/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____ *AM*

Exec. Dir. of Bus. Operations: _____ *CR*

VP of Business Services: ll 12/1/21

Entered by: B5928 DS 12/2/21

Budget Transfer Form

Dollar Amount

\$6215.00

Object Code Description

From what Budget Account

01 30100510 510600005

Salary

To what Budget Account

01 80600525 510900010

Salary Lapse

Is this a Grant?
Yes [] No [X]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Unused salary funds for the position of Student Personnel Clerk I from July 1, 2021- November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor

DocuSigned by: Adrienne Thomas 12/1/2021

Cost Center Manager

DocuSigned by: Joe Klinger 12/1/2021

Associate Dean (If Applicable)

Dean (If Applicable)

Associate Vice President

DocuSigned by: Colleen Rockafellow 12/1/2021

Area Vice President

DocuSigned by: Sean Sullivan 12/1/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: PL 12/1/21

Entered by: B593305 12/2/21

Budget Transfer Form

Dollar Amount \$1962.00

From what Budget Account 01 30200510 510200005 Object Code Description Salary

To what Budget Account 01 80600525 510900010 Object Code Description Salary Lapse

Is this a Grant? Yes () No (X) *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes () No (X)

Rationale:
 Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary funds for the position of Assistant Director of Career Services from July 1, 2021 - November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:
 Salary lapse

Required Signatures

Requestor DocuSigned by: Adrienne Thomas 12/1/2021
37619298A97FA456

Cost Center Manager DocuSigned by: Joe Klingler 12/1/2021
D123C0A7D82E490

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President DocuSigned by: Colleen Rockafellow 12/2/2021
657C52A0-3454E1

Area Vice President DocuSigned by: Sean Sullivan 12/2/2021
842220751EC74A1

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: AM

Exec. Dir. of Bus. Operations: CR

VP of Business Services: SP 12/2/21

Entered by: B5938 DS 12/2/21

Budget Transfer Form

Dollar Amount \$6672.00

From what Budget Account 01 30200520 510100005 Object Code Description Salary

To what Budget Account 01 80600525 510900010 Salary Lapse

Is this a Grant? Yes [] No [X] *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
Unused salary funds for the position of Academic Advisor from July 1, 2021 - November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:
Salary Lapse

Required Signatures

Requestor Adrienne Thomas 12/1/2021

Cost Center Manager Joe Klinger 12/1/2021

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Colleen Rockafellow 12/1/2021

Area Vice President Sean Sullivan 12/1/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: PR 12/1/21

Entered by: B5929 OS 12/2/21

Budget Transfer Form

Dollar Amount

\$12430.00

From what Budget Account

01 30200535 510600005

Object Code Description

Salary

To what Budget Account

01 80600525 510900010

Salary Lapse

Is this a Grant?
Yes [] No [X]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
Unused salary funds for the position of Registration Assistant from July 1, 2021- November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor

DocuSigned by: Adrienne Thomas 12/1/2021

Cost Center Manager

DocuSigned by: Joe Klingler 12/1/2021

Associate Dean (If Applicable)

Dean (If Applicable)

Associate Vice President

DocuSigned by: Colleen Rockafellow 12/1/2021

Area Vice President

DocuSigned by: Sean Sullivan 12/1/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: PR 12/1/21

Entered by: B5934 DS 12/2/21

Budget Transfer Form

Dollar Amount

\$14152.00

From what Budget Account

01 30400510 510100005

Object Code Description

Salary

To what Budget Account

01 80600525 510900010

Salary Lapse

Is this a Grant?
Yes [] No [X]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Unused salary funds for the position of Director of Financial Aid from July 1, 2021 - November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor

DocuSigned by: Adrienne Thomas 12/1/2021

Cost Center Manager

DocuSigned by: Joe Klingler 12/1/2021

Associate Dean (If Applicable)

Dean (If Applicable)

Associate Vice President

DocuSigned by: Colleen Rockafellow 12/1/2021

Area Vice President

DocuSigned by: Sean Sullivan 12/1/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____ *MF*

Exec. Dir. of Bus. Operations: _____ *JS*

VP of Business Services: *JS* 12/2/21

Entered by: B5945 DS 12/2/21

Budget Transfer Form

Dollar Amount \$8124.00

From what Budget Account 01 - 30400510 - 510600005 Object Code Description Salary

To what Budget Account 01 - 80600525 - 510900010 Salary Lapse

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary funds for the position of Loan Specialist from July 1, 2021 - November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor DocuSigned by: Adrienne Thomas 12/1/2021
97515EBBA27A458

Cost Center Manager DocuSigned by: Joe Klinger 12/1/2021
0123CUX7D82E300...

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President DocuSigned by: Colleen Rochafellow 12/1/2021
857C50A2F3154E1...

Area Vice President DocuSigned by: Sean Sullivan 12/1/2021
642220251EC74A1...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____ *MR*

Exec. Dir. of Bus. Operations: _____ *CR*

VP of Business Services: *CR 12/1/21*

Entered by: BS926 DS 12/2/21

Budget Transfer Form

Dollar Amount \$33,840.00

From what Budget Account 01 - 30800510 - 510100005 Object Code Description Salary

To what Budget Account 01 - 80600525 - 510900010 Object Code Description Salary Lapse

Is this a Grant? Yes No ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary funds for the position of Dean of Students from July 1, 2021 - November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:
 Salary Lapse

Required Signatures

Requestor DocuSigned by: Adrienne Thomas 12/1/2021
37519E8BA27A456

Cost Center Manager DocuSigned by: Joe Klingler 12/1/2021
D123C0A7D82E490

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President DocuSigned by: Colleen Rockafellow 12/1/2021
35715FA3F35E1

Area Vice President DocuSigned by: Sean Sullivan 12/1/2021
842220251EC74A1

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: ll 12/2/21

Entered by: B5950 DS 12/2/21

Budget Transfer Form

Dollar Amount

\$10003.00

From what Budget Account

01 - 40100505 - 510600005

Object Code Description

Salary

To what Budget Account

01 - 80600525 - 510900010

Salary Lapse

Is this a Grant?
Yes [] No [X]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
Unused salary funds for the position of Office Assistant from July 1, 2021 - November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor

DocuSigned by: Adrienne Thomas 12/1/2021

Cost Center Manager

DocuSigned by: Joe Klingler 12/1/2021

Associate Dean (if Applicable)

Dean (if Applicable)

Associate Vice President

DocuSigned by: Colleen Rockafellow 12/1/2021

Area Vice President

DocuSigned by: Sean Sullivan 12/1/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____ *AR*

Exec. Dir. of Bus. Operations: _____ *AR*

VP of Business Services: PS 12/1/21

Entered by: B5919 DS 12/2/21

Budget Transfer Form

Dollar Amount

\$30,456.00

From what Budget Account

01 - 40200510 - 51010005

Object Code Description

Salary

To what Budget Account

01 - 80600525 - 510900010

Salary Lapse

Is this a Grant?
Yes () No (X)

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes () No (X)

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Unused salary for the position of Director of Corporate Outreach, from July 1, 2021 - November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor

DocuSigned by: Adrienne Thomas 12/1/2021

Cost Center Manager

DocuSigned by: Joe Klinger 12/1/2021

Associate Dean (if Applicable)

Dean (if Applicable)

Associate Vice President

DocuSigned by: Colleen Rockafellow 12/1/2021

Area Vice President

DocuSigned by: Sean Sullivan 12/1/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: PL 12/1/21

Entered by: B5932 DS 12/2/21

Budget Transfer Form

Dollar Amount \$9126.00

From what Budget Account 01 - 40200510 - 510600005 Object Code Description Salary

To what Budget Account 01 - 80600525 - 510900010 Object Code Description Salary Lapse

Is this a Grant? Yes () No (X) *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes () No (X)

Rationale:
 Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary fund for the position of Training Coordinator from July 1, 2021 - November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:
 Salary Lapse

Required Signatures

Requestor Adrienne Thomas 12/1/2021

Cost Center Manager Joe Klingner 12/1/2021

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Colleen Rockafellow 12/1/2021

Area Vice President Sean Sullivan 12/1/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: AM

Exec. Dir. of Bus. Operations: CR

VP of Business Services: SP 12/1/21

Entered by: BS92005 12/2/21

Budget Transfer Form

Dollar Amount \$16,263.00

			Object Code Description	
From what Budget Account	01	40400520	510200005	Salary
To what Budget Account	01	80600525	510900010	Salary Lapse

Is this a Grant? Yes No ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Yes No **Include Attachments: Yes No**

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary from the position of Director RSVP from July 1, 2021- November 30, 2021.

Explain specifically why additional funds are needed in the receiving account:
 Salary Lapse

Required Signatures

Requestor DocuSigned by: Adrienne Thomas 12/1/2021
87515E83A27A45D

Cost Center Manager DocuSigned by: Joe Klinger 12/1/2021
D12C8A7D82E99E

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President DocuSigned by: Colleen Kockafellow 12/1/2021
B57C58CAF385E1E

Area Vice President DocuSigned by: Sean Sullivan 12/1/2021
B42220251EC74A1

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____ *AK*

Exec. Dir. of Bus. Operations: _____ *CK*

VP of Business Services: *AK* 12/1/21

Entered by: B5923 DS 12/2/21

Budget Transfer Form

Dollar Amount \$4000

From what Budget Account 06 30905012 590900010 Object Code Description Child Care

To what Budget Account 06 30905012 540700005 Advertising

OS
 RC
 Is this a Grant? Yes No
 *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"
 Grant Accountant? Elizabeth Zydron Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

The childcare line has \$5000 funds available. The funds are not going to be needed for the remainder of the fiscal year.

Explain specifically why additional funds are needed in the receiving account:

Funds are needed to cover WLQX-FM Cumulus Digital Services for advertising the WEI program.
 This is an allowable transfer under the WEI grant guidelines.

Required Signatures

Requestor Norma Villasenor 11/17/2021
DocuSigned by: 245022F07B94404
Cost Center Manager Raquel Coturo 11/17/2021
DocuSigned by: 45050335C7F5433
Associate Dean (If Applicable) _____
Dean (If Applicable) _____
Associate Vice President Paul Jensen 11/17/2021
DocuSigned by: 81503008B1074DE
Area Vice President Susan Campos 11/18/2021
DocuSigned by: FC3A851F8641495

BUSINESS OFFICE APPROVALS

Grant Accountant: E Zydron 11/19/21
Asst. Director of Finance: [Signature]
Exec. Director of Finance: [Signature]
Exec. Dir. of Bus. Operations: [Signature]
VP of Business Services: [Signature] 11/22/21
Entered by: B5914 DS 11/22/21

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16675

SUBJECT: 2021 TAX LEVY

RECOMMENDATION: That the Board of Trustees approve the 2021 tax levy as presented. It has been determined that the amount of money necessary to be raised by taxation upon the taxable property of Community College District 504 for the 2021 tax year is \$30,616,163.

RATIONALE: The proposed aggregate levy of \$30,616,163 is flat (representing a zero dollar (\$0) increase) compared to the 2020 final extended levy, as presented by the Cook County Clerk. The 2021 tax levy will be used as a basis to the formation of the FY 2023 Budget and will provide the College with a portion of the financial resources necessary to support the educational plan for the current fiscal year. Pursuant to Public Act 102-0519, which became law in August 2021, a “Prior Year Levy adjustment”; the amount of \$528,001 will automatically be added by the Cook County Clerk’s office to the Triton College 2021 property tax rate calculation. This adjustment offsets refund amounts issued between November 1, 2020 and October 1, 2021, as defined by PA102-0519.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

Certificate of Tax Levy

Community College District No. 504 County of Cook

Community College District Name: Triton College and State of Illinois

We hereby certify that we require:

the sum of \$20,634,935 to be levied as a tax for educational purposes, and

the sum of \$5,981,913 to be levied as a tax for operations and maintenance purposes, and

the sum of \$2,807,017 to be levied as a special tax for purposes of the Local Government and Governmental Employees Tort Immunity Act, and

the sum of \$288,138 to be levied as a special tax for Workers' Compensation and Occupational diseases insurance purposes, and

the sum of \$399,676 to be levied as a special tax for Medicare insurance purposes, and

the sum of \$65,063 to be levied as a special tax for Unemployment insurance purposes, and

the sum of \$139,421 to be levied as a special tax for financial audit purposes, and

the sum of \$300,000 to be levied as a special tax for Life Safety Projects

on the taxable property of our community college district for the year 2021; and that these amounts be levied on the equalized assessed value of the taxable property of Community College District 504, County of Cook and State of Illinois, for the year 2021 to be collected in the year 2022; and that the levy for the year 2021 be allocated 50% for Fiscal Year 2022 and 50% for Fiscal Year 2023.

Signed this 21st day of December, 2021.

Mark R. Stephens
Board Chairman of Said Community College District

Elizabeth Potter
Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk of each county in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution.

Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 0.

This certificate of tax levy shall be filed with the county clerk of each county which any part of the community college district is located on or before the last Tuesday in December.

DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT

This is to certify that the Certificate of Tax Levy for Community College District No. 504 County of Cook and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2021 was filed in the Office of the County Clerk of this county on _____, 2021.

In addition to an extension of taxes authorized by levies made by the board of said community college district, an additional extension (s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, approved in the original resolutions(s), for said purpose for year 2021 is \$-0-.

County Clerk

County

Date



COOK COUNTY CLERK KAREN A. YARBROUGH

118 North Clark Street, Room 230, Chicago, Illinois 60602-1304

November 22, 2021

Dear Taxing District Officials,

Pursuant to Public Act 102-0519, which became law in August 2021, beginning with tax year 2021 a Prior Year Levy Adjustment amount will be included in the 2021 property tax rate calculation formula for each eligible taxing district.

Eligible taxing districts include districts subject to the Property Tax Extension Limitation Law (PTELL) aka the "Tax Cap Law". Home rule districts, Tax Increment Financing Districts, and Special Service Areas are not subject to PTELL and are therefore not eligible for this levy adjustment.

On November 15, 2021, the Cook County Treasurer's office provided the Cook County Clerk with the applicable aggregate refund amounts as defined in PA 102-0519, which were issued between November 1, 2020 and October 1, 2021. The Cook County Clerk's office will add these amounts as a line item to the 2021 Levy Edit Report and subsequent 2021 Agency Tax Rate Report for each eligible taxing district.

The Levy Adjustment amount which will be added for each taxing district is available in the enclosed spreadsheet, which is also available for download on the Clerk's website.

Cook County Clerk's website:

<https://www.cookcountyclerkil.gov/service/tax-extension-and-rates>

Direct link to spreadsheet:

<https://www.cookcountyclerkil.gov/file/12357>

These amounts are not subject to PTELL limitation, will not affect your Limiting Rate, and will not be included in the PTELL Extension Base for future tax years. These amounts will be included in the Total Non-Capped Rate and Extension and in the Total Final Rate and Grand Total Extension of each eligible taxing district.

These amounts will not be displayed as a separate line item on the 2021 property tax bills. Property tax revenue collected from these amounts will be included in the overall property tax distributions each eligible taxing district receives for tax year 2021.

Cedric Giles
Chief Deputy Clerk

James Gleffe
Deputy Chief of Staff
- Labor Counsel

Scott Kozlov
Chief Ethics Officer
- Legal Counsel

Travis Richardson
Chief Legal Counsel

John Mirkovic
Deputy Clerk - Policy

Edmund Michalowski
Deputy Clerk - Elections

Byron Steele
Deputy Clerk -
Vital Records

William Drobitsch
Deputy Clerk -
Recording Operations

Carolyn Wilhight
Deputy Clerk -
Real Estate & Tax Services

Carmen Triche-Colvin
Deputy Clerk of the Board

Kevin McDermott
Chief Technology Officer

Linda Gillie-Batchelor
Deputy Clerk - Finance

Sally Daly
Deputy Clerk -
Communications

Timothy Curry
Deputy Clerk - Security

Khang Trinh
Legal Counsel -
Recording Operations

Any taxing district which wishes to abate, reduce, or remove this Levy Adjustment fund from their 2021 tax rate calculation may adopt a levy abatement resolution.

Levy abatement resolutions should be filed with the Cook County Clerk's Tax Extension Department by April 1, 2022. Due to COVID-19 measures, Abatement resolutions should be mailed and/or emailed to:

Tax Extension Department
Honorable Karen A. Yarbrough-Cook County Clerk
118 N. Clark Street, Room 434
Chicago, IL 60602
Tax.Extension@cookcountyil.gov

Questions regarding how property tax revenue generated by this Levy Adjustment may be utilized by your taxing district should be directed to your district's legal counsel.

Sincerely,

A handwritten signature in black ink, appearing to read "Karen A. Yarbrough". The signature is fluid and cursive, with the first name "Karen" being the most prominent part.

Hon. Karen A. Yarbrough
Cook County Clerk

Enclosure.

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16676

SUBJECT: CERTIFICATION OF COMPLIANCE WITH TRUTH IN TAXATION ACT

RECOMMENDATION: That the Board of Trustees approve the attached Certification of Compliance with the Truth in Taxation Act.

RATIONALE: The 2021 Tax Levy has been adopted in full compliance with the provisions of Division 2.1, Sections 18-101.1 through 18-101.45 of the Truth in Taxation Law, 35 ILCS 200/18-60 through 18-85.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

TRUTH IN TAXATION

CERTIFICATE OF COMPLIANCE

I, Mark R. Stephens, hereby certify that I am the Chairman and the presiding officer of the Board of Trustees of Community College District No. 504, County of Cook and State of Illinois, and as such presiding officer, I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code – Truth in Taxation Law, 35 ILCS 200/18-60 through 18-85.

This Certificate applies to the 2021 Levy.

Dated this 21st day of December, 2021

Mark R. Stephens, Chairman
Board of Trustees
Community College District No. 504
County of Cook and State of Illinois

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16677

**SUBJECT: RESOLUTION ABATING TAXES LEVIED FOR DEBT SERVICE ON
SERIES 2014, SERIES 2020A, SERIES 2020B BONDS AND SERIES 2020C
BONDS**

RECOMMENDATION: That the Board of Trustees approve the Resolution abating all taxes heretofore levied for the year 2021 to pay debt service on the District's outstanding General Obligation Bonds (Alternate Revenue Source), Series 2014, Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020A, General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020B and Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020C for the total abatement of \$4,570,672.51.

RATIONALE: This proposed abatement follows the Board's commitment to finance the campus redevelopment bonds with existing revenue streams, and not to levy additional taxes. When issuing the Bonds, the law requires taxes to be levied. This abatement removes the taxes on (a) Series 2014 Bonds in the amount of \$3,292,850.00, (b) the Series 2020A Bonds in the amount of \$19,672.50, (c) the Series 2020B Bonds in the amount of \$243,650.00, and (d) the Series 2020C Bonds in the amount of \$1,014,500.01.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 504, County of Cook and State of Illinois, held at 2000 Fifth Avenue, River Grove, Illinois, in said District at 6:30 o'clock P.M., on the 21st day of December, 2021.

* * *

The Chairman called the meeting to order and directed the Secretary to call the roll.

Upon roll call, Mark R. Stephens, the Chairman, and the following Trustees were physically present at said location: _____

The following Trustees were allowed by a majority of the Trustees of the Board of Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: _____

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The Chairman announced that the next item of business before the Board of Trustees was the consideration of a Resolution abating all of the taxes heretofore levied for the year 2021 to pay debt service on the District's outstanding General Obligation Bonds (Alternate Revenue Source), Series 2014, Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020A and General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020B and Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020C.

Thereupon, Trustee _____ presented, and there was made available to the Trustees and interested members of the public the following Resolution:

A RESOLUTION abating all of the taxes heretofore levied for the year 2021 to pay debt service on the General Obligation Bonds (Alternate Revenue Source), Series 2014, Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020A and General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020B and Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020C of Community College District No. 504, County of Cook and State of Illinois.

Trustee _____ moved and Trustee _____ seconded the motion that said resolution as presented be adopted.

After a full and complete discussion thereof, the Chairman directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees:

_____ voted AYE,

and the following Trustees:

_____ voted NAY.

Whereupon the Chairman declared the motion carried and said resolution adopted, and approved and signed the same in open meeting and directed the Secretary to record the same in full in the records of the Board of Trustees of Community College District No. 504, County of Cook and State of Illinois, which was done.

Other business not pertinent to the adoption of said Resolution was duly transacted at said meeting.

Upon motion duly made and seconded, the meeting was adjourned.

Secretary, Board of Trustees

A RESOLUTION abating all of the taxes heretofore levied for the year 2021 to pay debt service on the General Obligation Bonds (Alternate Revenue Source), Series 2014, Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020A and General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020B and Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020C of Community College District No. 504, County of Cook and State of Illinois.

* * *

WHEREAS, the Board of Trustees (the “*Board*”) of Community College District No. 504, County of Cook and State of Illinois (the “*District*”), by a resolution dated September 23, 2014, as supplemented by a Bond Order dated September 25, 2014 (together, the “*2014 Bond Resolution*”), has heretofore issued and has outstanding its General Obligation Bonds (Alternate Revenue Source), Series 2014 (the “*Series 2014 Bonds*”), and provided for the levy of a direct annual tax sufficient to pay the principal of and interest on the Series 2014 Bonds; and

WHEREAS, the Board, by a resolution dated October 20, 2020, as supplemented by a Bond Order dated October 27, 2020 (together, the “*2020 Bond Resolution*”), has heretofore issued and has outstanding its Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020A (the “*Series 2020A Bonds*”), and provided for the levy of a direct annual tax sufficient to pay the principal of and interest on the Series 2020A Bonds; and

WHEREAS, the Board, by the 2020 Bond Resolution, has also heretofore issued and has outstanding its General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020B (the “*Series 2020B Bonds*”), and provided for the levy of a direct annual tax sufficient to pay the principal of and interest on the Series 2020B Bonds; and

WHEREAS, the Board, by the 2020 Bond Resolution, as supplemented by a Bond Order dated December 9, 2020 (together, the “*2020C Bond Resolution*”), has heretofore issued and has

outstanding its Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020C (the “*Series 2020C Bonds*”), and provided for the levy of a direct annual tax sufficient to pay the principal of and interest on the Series 2020C Bonds; and

WHEREAS, duly certified copies of the 2014 Bond Resolution, the 2020 Bond Resolution and the 2020C Bond Resolution (collectively, the “*Bond Resolutions*”) were filed in the office of the County Clerk of Cook County, Illinois (the “*County Clerk*”); and

WHEREAS, the Board has determined and does hereby determine that the Pledged Revenues (as defined in the Bond Resolutions) are or will be available to pay the principal of and interest on the Series 2014 Bonds, the Series 2020A Bonds, the Series 2020B Bonds and the Series 2020C Bonds when due on June 1, 2022 and December 1, 2022, so as to enable the abatement of the Pledged Taxes (as defined in the Bond Resolutions) levied for the same; and

WHEREAS, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2021 pursuant to the Bond Resolutions for the purpose of paying principal of and interest on the Series 2014 Bonds, the Series 2020A Bonds, the Series 2020B Bonds and the Series 2020C Bonds be abated:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 504, COUNTY OF COOK AND STATE OF ILLINOIS, AS FOLLOWS:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and do incorporate them into this Resolution by this reference thereto.

Section 2. Abatement of Tax – Series 2014 Bonds. The tax heretofore levied for the year 2021 in the 2014 Bond Resolution shall be abated as follows:

YEAR OF LEVY	TAX LEVIED IN THE 2014 BOND RESOLUTION	TAX TO BE ABATED	TAX TO BE EXTENDED SUFFICIENT TO PRODUCE
2021	\$3,292,850.00	\$3,292,850.00	\$0.00

Section 3. Abatement of Tax – Series 2020A Bonds. The tax heretofore levied for the year 2021 in the 2020 Bond Resolution with respect to the Series 2020A Bonds shall be abated as follows:

YEAR OF LEVY	TAX LEVIED IN THE 2020 BOND RESOLUTION	TAX TO BE ABATED	TAX TO BE EXTENDED SUFFICIENT TO PRODUCE
2021	\$19,672.50	\$19,672.50	\$0.00

Section 4. Abatement of Tax – Series 2020B Bonds. The tax heretofore levied for the year 2021 in the 2020 Bond Resolution with respect to the Series 2020B Bonds shall be abated as follows:

YEAR OF LEVY	TAX LEVIED IN THE 2020 BOND RESOLUTION	TAX TO BE ABATED	TAX TO BE EXTENDED SUFFICIENT TO PRODUCE
2021	\$243,650.00	\$243,650.00	\$0.00

Section 5. Abatement of Tax – Series 2020C Bonds. The tax heretofore levied for the year 2021 in the 2020C Bond Resolution with respect to the Series 2020C Bonds shall be abated as follows:

YEAR OF LEVY	TAX LEVIED IN THE 2020C BOND RESOLUTION	TAX TO BE ABATED	TAX TO BE EXTENDED SUFFICIENT TO PRODUCE
2021	\$1,014,500.01	\$1,014,500.01	\$0.00

Section 4. Filing of Resolution. Forthwith upon the adoption of this Resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerk, and it shall be the

duty of the County Clerk to abate all said taxes for the year 2021 in accordance with the provisions of this Resolution.

Section 5. Repealer. All other resolutions or orders, or parts thereof, in conflict with the provisions of this Resolution are to the extent of such conflict hereby repealed, and this Resolution shall be in full force and effect forthwith and immediately upon its adoption.

Passed by the Board on December 21, 2021 by a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

**COMMUNITY COLLEGE
DISTRICT NO. 504, COUNTY OF
COOK AND STATE OF ILLINOIS**

By: _____
Mark R. Stephens, Board Chairman

APPROVED this 21st day of December, 2021.

Attest:

Elizabeth Potter, Secretary

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of Community College District No. 504, County of Cook and State of Illinois (the “*District*”), and as such officer I am the keeper of the books, records, files, and journal of proceedings of the District and of the Board of Trustees thereof (the “*Board*”).

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 21st day of December, 2021, insofar as same relates to the adoption of a resolution entitled:

A RESOLUTION abating all of the taxes heretofore levied for the year 2021 to pay debt service on the General Obligation Bonds (Alternate Revenue Source), Series 2014, Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020A and General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020B and Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020C of Community College District No. 504, County of Cook and State of Illinois,

a true, correct and complete copy of which said Resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 96 hours in advance of the holding of said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the Public Community College Act of the State of Illinois, as amended, and the Local Government Debt Reform Act of the State of Illinois, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the District, this 21st day of December, 2021.

Secretary, Board of Trustees

STATE OF ILLINOIS)
)
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of Cook County, Illinois, and as such official I do further certify that on the ____ day of _____, 20____, there was filed in my office a duly certified copy of a resolution entitled:

A RESOLUTION abating all of the taxes heretofore levied for the year 2021 to pay debt service on the General Obligation Bonds (Alternate Revenue Source), Series 2014, Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020A and General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020B and Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020C of Community College District No. 504, County of Cook and State of Illinois,

duly passed and approved by the Board of Trustees of Community College District No. 504, County of Cook and State of Illinois, on the 21st day of December, 2021, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2021 for the payment of the District’s outstanding Series 2014 Bonds, Series 2020A Bonds, Series 2020B Bonds and t Series 2020C Bonds, as described in the Bond Resolutions, will be abated in their entirety as provided in the Resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 20____.

County Clerk of Cook County, Illinois

(SEAL)

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16678

SUBJECT: INVESTMENT OF COLLEGE FUNDS WITH WINTRUST BANK

RECOMMENDATION: That the Board of Trustees approve the following agreements with Wintrust Bank, N.A.: 1) Resolution Designating Public Depository and Authorizing Withdrawal of Local Government Public Moneys 2) Money Market Account Side Letter 3) Collateralized Deposit Agreement 4) Pledged Depository Agreement 5) Signature Card 6) Certification of Beneficial Owners 7) Business Deposit Account Application, and authorize the College Treasurer to execute documents and invest College funds, to make deposits, issue disbursements, and to transfer funds to and from Triton College accounts between other financial institutions as needed.

RATIONALE: In today's interest rate environment, the College has experienced a significant decline in investment revenue. This Agreement with Wintrust Bank N.A. will increase investment revenue. The Collateralized Deposit Agreement allows investment to be collateralized in accordance with Board Policy 3292 (Investment of College Funds). The College presently has funds invested at US Bank, BMO Harris Bank, Fifth Third Bank, PMA Financial Network, and The Illinois Funds. The attached documents were reviewed by College Counsel.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

**RESOLUTION DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING
WITHDRAWAL OF LOCAL GOVERNMENT PUBLIC MONEYS**

TO: (Name/Address of Financial Institution) Wintrust Bank, N.A. 231 S. LaSalle Street Chicago, IL 60604	FROM: (Name/Address of Municipal Entity) Triton College 2000 5 th Avenue River Grove, IL 60171
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Words or phrases preceded by a are applicable only if the is marked.

Under the Governing Agency of:
State of:

"IT IS RESOLVED THAT:

Wintrust Bank, N.A. (the "Financial Institution"), qualified as a public depository under state law, is hereby designated as a depository in which the funds of this Agency may from time to time be deposited;

The following described account(s) be opened and maintained in the name of this Agency with the Financial Institution subject to the rules and regulations of the Financial Institution from time to time in effect;

The person(s) and the number thereof designated by title designated account(s) is hereby authorized, for and on behalf of this Agency, to sign orders or checks in accordance with state law, for payment or withdrawal of money from said account(s) and to issue instructions regarding the same and to endorse for deposit, negotiation, collection or discount by Financial Institution any and all checks, drafts, notes, bills, certificates of deposit or other instruments or orders for the payment of money owned or held by said Agency;

The endorsement for deposit may be in writing, by stamp, or otherwise, with or without designation of signature of the person so endorsing; and

Any one of the persons holding the offices of this Agency designated below is hereby authorized to make oral or written requests of the Financial Institution for the transfer of funds or money between accounts maintained by this Agency at the Financial Institution."

THIS RESOLUTION APPLIES TO (Select One): **All Accounts**
 Specific Account Number(s):

DATE OF RESOLUTION:

NAME AND TITLE	SIGNATURE	NO. OF NECESSARY COUNTER SIGNATURES
Sean Sullivan, Vice President of Business Services		1
 	 	
 	 	
 	 	
 	 	
 	 	

Additional comments or instructions: NONE

This Resolution includes all of the provisions on Page 2.

This is to Certify, that the foregoing is a true and correct copy of resolutions duly and legally adopted by the governing body of Community College District 504 at an open legal meeting held on the 21 day of December and said resolutions are now in full force and effect.

Signed by, in his official capacity only.

Secretary: Elizabeth Potter Date _____

The undersigned member of the governing body not authorized to sign orders or checks certifies that the foregoing is a correct copy of a resolution passed as therein set forth.

Title: Board Chairman, Mark R Stephens Date _____

"IT IS FURTHER RESOLVED, that the Financial Institution be and is hereby authorized and directed to honor, certify, pay and charge to any of the accounts of this Agency, all orders or checks for the payment, withdrawal or transfer of funds or money deposited in these accounts or to the credit of this Agency for whatever purpose or to whomever payable, including requests for conversion of such instruments into cash as well as for deduction from and payment of cash out of any deposit, and whether or not payable to, endorsed or negotiated by or for the credit of any persons signing such instrument or payable to or for the credit of any other officer, agent or employee of this Agency, when signed, accepted, endorsed or approved as evidenced by original or facsimile signature by the person(s), and the number thereof, designated by title for the accounts described in the foregoing resolution, and to honor any request(s) made in accordance with the foregoing resolution, whether written or oral, and including but not limited to, request(s) made by telephone or other electronic means, for the transfer of funds or money between accounts maintained by this Agency at the Financial Institution, and the Financial Institution shall not be required or under any duty to inquire as to the circumstances of the issuance or use of any such instrument or request or the application or use of proceeds thereof.

FURTHER RESOLVED, that the Financial Institution be and is hereby authorized to comply with any process, summons, order, injunction, execution, distraint, levy, lien, or notice of any kind (hereafter called "Process") received by or served upon the Financial Institution, by which, in the Financial Institution's opinion, another person or entity claims an interest in any of these accounts and Financial Institution may, at its option and without liability, thereupon refuse to honor orders to pay or withdraw sums from these accounts and may hold the balance therein until Process is disposed of to Financial Institution's satisfaction.

FURTHER RESOLVED, that any one of the persons holding the offices of this Agency designated above is hereby authorized (1) to receive for and on behalf of this Agency, securities, currency or any other property of whatever nature held by, sent to, consigned to or delivered to the Financial Institution for the account of or for delivery to this Agency, and to give receipt therefor, and the Financial Institution is hereby authorized to make delivery of such property in accordance herewith, (2) to sell, transfer, endorse for sale or otherwise authorize the sale or transfer of securities or any other property of whatever nature held by, sent to, consigned to or delivered to the Financial Institution for the account of or for delivery to this Agency, and to receive and/or apply the proceeds of any such sale to the credit of this Agency in any such manner as he/she/they deem(s) proper, and the Financial Institution is hereby authorized to make a sale or transfer of any of the aforementioned property in accordance herewith, and (3) in accordance with state law, to accept such security, if applicable, and to execute such documents as said officer deems proper and necessary to secure the funds of this Agency and to issue instructions regarding the same.

FURTHER RESOLVED, that this Agency assumes full responsibility for any and all payments made or any other actions taken by the Financial Institution in reliance upon the signatures, including facsimiles thereof, of any person or persons holding the offices of this Agency designated above regardless of whether or not the use of a facsimile signature was unlawful or unauthorized and regardless of by whom or by what means the purported signature or facsimile signature may have been affixed to any instrument if such signatures resemble the specimen or facsimile signatures provided to the Financial Institution, for refusing to honor any signatures not provided to the Financial Institution, for honoring any requests for the transfer of funds or money between accounts or for the instructions from the persons designated in the foregoing resolutions regarding security for the accounts notwithstanding any inconsistent requirements of this Agency not expressed in the foregoing resolutions, and that this Municipality agrees to indemnify and hold harmless the Financial Institution against any and all claims, demands, losses, costs, damages or expenses suffered or incurred by the Financial Institution resulting from or arising out of any such payment or other action.

FURTHER RESOLVED, that the Secretary or Clerk of this Agency be and hereby is authorized and directed to certify to the Financial Institution the foregoing resolutions, that the provisions thereof are in conformity with law, the names, incumbencies and specimen or facsimile signature(s) on this resolution and, if applicable, on signature cards of the officer or officers named therein, and that the foregoing resolutions and signature cards, if any, and the authority thereby conferred shall remain in full force and effect until this Agency notifies the Financial Institution to the contrary in writing; and the Financial Institution may conclusively presume that such resolutions and signature cards are in effect and that the persons identified therein from time to time as officers of the Agency have been duly elected or appointed to and continue to hold such offices.

FURTHER RESOLVED, that this resolution authorizes the Financial Institution to honor all orders or checks when bearing, or purporting to bear, the facsimile signature(s) provided below, if any, by any **ZERO** of the named officers, or in an attached Exhibit when indicated."

Facsimile Signature NOT APPLICABLE

Facsimile Signature NOT APPLICABLE

The Specimen Facsimile Signature Exhibit attached is incorporated into and is an integral part of this Resolution. NA

By initialing, I acknowledge this is page 2 of 2 of the Resolution Designating
Public Depository and Authorizing Withdrawal of Municipal Public Moneys

Initials Initials Initials Initials
Mark R. Stephens Elizabeth Potter
Board Chairman Board Secretary
www.compliancesystems.com

Wintrust Bank, N.A.
231 S. LaSalle Avenue
Chicago, IL 60604

December 21st, 2021

Sean Sullivan
Vice President of Business Services
Triton Community College
2000 Fifth Avenue
River Grove, IL 60171

Re: Money Market Account

Please note the following regarding the Money Market Account opened at Wintrust Bank, N.A. (“Wintrust”) in the name of Triton Community College, account #XXXXXX (the “Money Market Account”):

- The Money Market Account is consistent with your investment policy provided to us as amended May 24, 2020 (the “Investment Policy”), under the Authorized and Suitable Investments, Section C: Interest bearing accounts, certificate of deposit or interest bearing time deposits or any other investment constituting direct obligations of any bank as defined by the Illinois Banking Act.
- It should be noted that, both a savings account and a money market account pay interest, but, a money market account allows for checks to be written on the account.
- The Money Market Account is insured by the FDIC up to \$250,000. Any additional balances would be covered, by a margin of 110%, by collateral specified in the Investment Policy (and further documented in the Collateralized Deposit Agreement).
- Opening the Money Market Account will not constitute a money market mutual fund and all deposits into the Money Market Account will be on Wintrust’s balance sheet in the form of a liability (i.e. owed by Wintrust to Triton Community College). These monies will stay in the form of a bank deposit and will NOT be used to purchase investments of a 3rd party.

This letter is incorporated by reference into the Account Opening Documents (which are defined as: The Resolution, Signature Card, and Collateralized Deposit Agreement) and will prevail in the event of a dispute between the terms of the letter and the other Account Opening Documents.

Sincerely,

Kandace C Lenti
Managing Director,
Government Banking Team

COLLATERALIZED DEPOSIT AGREEMENT

Customer Name: TRITON COLLEGE	Account Number:
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This Collateralized Deposit Agreement (this "Agreement") is made and entered into by and between Wintrust Bank, N.A. (the "Bank") and the customer set forth below (the "Customer"). This Agreement amends and restates any previously executed agreement between the Bank and the Customer governing the terms of the Bank's program to collateralize deposits.

1. **Description of the Collateralized Deposit Program.** The Collateralized Deposit Program (the "Program") includes a daily review of the balance in the bank accounts (the "Bank Accounts") of Customer at Bank, subject to such additions and deletions as the authorized agents of both parties shall agree to in writing. Should the cumulative balance of the Bank Accounts exceed the amount insured by the Federal Deposit Insurance Corporation and letters of credit supporting Customer deposits, if any, the account balances in excess of said amount (the "Excess Deposit Balance") will be collateralized by securities described hereinafter (the "Securities"). Bank agrees to pledge Securities with a market value equal to or greater than 110% of the Excess Deposit Balance.

2. **Bank Accounts.** The Customer hereby agrees that the rules and regulations of the Bank from time to time applying to bank accounts generally (including, without limitation, the rate of interest, if any, and the assessment and collection of service charges, if any) shall govern the Bank Accounts; provided, however, in the event of conflict between such rules and regulations of the Bank and the provisions of this Agreement this Agreement shall control the operation of the Bank Account. Except as herein provided, the Bank Accounts shall operate in all respects as conventional bank accounts, and shall be subject to service charges under the Bank's rules regarding the Bank Accounts generally. The Customer may continue to make deposits to and withdrawals from the Bank Accounts at any time and by any accepted means. Reference is made to that certain side letter dated December 21, 2021 concerning the referenced Money Market Account (the "Side Letter"). In the event of any conflict between this Agreement or any other agreement between the parties governing the Money Market Account, the terms of the Side Letter shall prevail.

3. **Excess Deposit Balance Limitation.** Bank reserves the right to impose a maximum limit as to the Excess Deposit Balance that will be collateralized in order to assure availability of collateral. Bank will notify the Customer of any such limit.

4. **Granting of the Security Interest.** The Bank hereby pledges the Securities as collateral to secure its obligation to pay the amount of the Excess Deposit Balance in accordance with their terms. The following types of Securities are eligible to be used as collateral:

Government Securities - securities that are the direct obligation of, or the principal and interest of which are guaranteed by, the United States, one of its agencies or one of its government-sponsored enterprises

Municipal Bonds - bonds issued by a state, city or other local governments or their agencies. These bonds may be taxable or tax exempt. Municipal Bonds may be general obligations of the issuer or secured by specified revenue

Other - other securities which the parties may agree to in writing

5. **Fractional Interests.** The Customer's interest in the Securities that act as collateral hereunder may be a fractional interest in such Securities and Customer acknowledges that other customers of the Bank may receive a security interest in the remaining fractional interest in such Securities.

6. **Choice of Law.** This Agreement shall be governed, construed, and interpreted under the laws of the state of Illinois. All disputes shall be resolved in the Circuit Court of Cook County, Illinois.

7. **Confirmations to Customer.** On at least a monthly basis, the Bank will confirm in writing (via facsimile, U.S. Mail, electronic mail, courier or otherwise, as determined by Bank) the letters of credit supporting Customer deposits, if any, the Customer's Excess Deposit Balance and the specific Securities (specifying the Security's issuer, maturity date, coupon rate, par amount, market value, either the CUSIP or mortgage-backed security pool number and the fractional interest, if applicable) that are the collateral for the Excess Deposit Balance.

8. **Custodian of Securities.** The Bank has transferred such Securities to a custodian designated by Bank (hereinafter the "Custodian"), which is qualified under applicable law to serve as a custodian of the Securities. Customer will have a perfected security interest in the Securities. The Bank will pay all expenses associated with the Custodian providing its services. A copy of the Custodial Services Agreement executed by and between the Bank and Custodian (the "Custodial Services Agreement") is available for examination by the Customer at the Bank's main office during regular banking hours and shall be provided to Customer in electronic format upon request. In the event Bank shall have defaulted in its obligation to repay the Excess Deposit Balance, the Custodian shall

act on the order of the bank or Customer to liquidate the Securities and use the proceeds thereof to fulfill the Bank's repayment obligation. In no event shall the Customer receive more than the Excess Deposit Balance and any interest accrued thereon. Important: The Securities are not insured by the Federal Deposit Insurance Corporation (F.D.I.C.) and are subject to investment risks, including possible loss of principal. If the Bank fails (i) Customer will be a secured creditor, but (ii) Customer may become an unsecured general creditor to the extent that the market value of the Securities used as collateral falls below the Excess Deposit Balance.

9. Reports to Custodian. At the end of each banking day that the Excess Deposit Balance is greater than zero, the Bank will confirm to the custodian in writing (via facsimile, U.S. Mail, electronic mail, courier or otherwise, as determined by Bank) the Customer's Excess Deposit Balance and the specific Securities (and the fractional interest, if applicable) that are the collateral for the Excess Deposit Balance. The Custodian shall be able to conclusively rely on such written reports from Bank and will have no obligation to independently verify the amount or sufficiency of any collateral or accuracy of Customer's Excess Deposit Balance. The Custodian shall be a third party beneficiary of the immediately preceding sentence.

Notwithstanding the choice designated, if either (a) fractional interests are utilized or (b) specific Securities are not designated, reports will be delivered to Custodian at the end of each banking day that the Excess Deposit Balance is greater than zero.

Notwithstanding anything to the contrary in any existing Pledge Depository Agreement among Bank, Customer and Custodian, (a) Custodian shall have no obligation to provide to Customer any account statements, reports or receipts for the Securities deposited pursuant to the Custodial Services Agreement or any Pledge Depository Agreement and (b) prior to receipt of a "Control Notice" (or similar term as defined in such Pledge Depository Agreement) the Custodian shall accept instructions (regarding release or otherwise) from the Bank with respect to Securities. The Custodian shall be a third party beneficiary of the immediately preceding sentence.

10. Termination. Should the Bank desire to terminate this Agreement, it must give the Customer no less than seven (7) business days prior notice of its intent to terminate. The Customer may terminate this Agreement by giving the Bank notice of intent to terminate at any time. Upon termination, the disposition of the Bank Accounts shall then be governed by the ordinary rules and policies of the Bank governing bank accounts generally, including, without limitation, Bank's right of setoff. Upon the Bank paying out an accounting for all or any portion of the Bank Accounts, any Collateral pledged under this Agreement to secure such Bank Accounts shall be released from the security interest created hereunder.

11. Certain Matters Unrelated. The interest rate on the Bank Accounts is unrelated to the interest rate on the Securities. Unless and until the Bank shall have defaulted in its obligation to repay the Excess Deposit Balance, the Bank shall have the right to receive interest paid on the Securities. Moreover, the amount of the Excess Deposit Balance on any given day is fixed, and will not fluctuate, even though the market value of the Securities may rise or fall. The obligation to pay Excess Deposit Balance will in most cases will be paid from general banking assets of the Bank, rather than from proceeds from the sale of the Securities.

12. Miscellaneous. The Customer shall not assign or transfer any rights under this Agreement. No enumeration or recital of any remedy shall waive or bar any other remedy available to either part at law or equity. The terms of this Agreement contain the entire agreement between the parties and shall not be varied by any oral or written communication prior to or at the time of execution of this Agreement. This Agreement may be amended by the written mutual consent of the authorized agents of the parties. This Agreement supersedes prior agreements regarding the collateralization of the Customer's deposits, if any, which prior agreements are hereby terminated by mutual assent, notwithstanding any terms contained therein to the contrary.

NOTICE

THIS AGREEMENT PROVIDES FOR IMPORTANT LEGAL RIGHTS, DUTIES AND LIMITATIONS, INCLUDING THE ABSENCE OF DEPOSIT INSURANCE ON THE SECURITIES. READ THIS AGREEMENT CAREFULLY. THIS AGREEMENT PROVIDES FOR IMPORTANT LEGAL RIGHTS AND DUTIES. ASK QUESTIONS ABOUT ANY PROVISIONS YOU DO NOT FULLY UNDERSTAND BEFORE SIGNING. YOU WILL RECEIVE A SIGNED COPY OF THIS AGREEMENT.

BANK NAME	WINTRUST BANK, N.A.
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CUSTOMER NAME	TRITON COLLEGE
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Date	
SEAN SULLIVAN, VICE PRESIDENT OF BUSINESS SERVICES	
708.456-0300 x 3234; seansullivan@triton.edu	

Bank Officer Approval	
Authorized Signature (Bank Official)	Date:
Print Name, Title	



PLEDGE DEPOSITORY AGREEMENT

This Agreement is made and entered into this 21 day December, 2021 by BANK OF AMERICA, N.A., Chicago, Illinois (the "Depository"), Wintrust Bank, N. A. (the "Pledgor") and **Triton College**, (the "Pledgee") in order to set forth the terms and conditions which shall be applicable to all securities ("Securities") and cash (together with Securities, "Pledged Collateral") pledged by the Pledgor to the Pledgee and deposited with the Depository under and in accordance with the applicable Custodial Services Agreement between Depository and Pledgor (the "Custody Agreement") and as hereinafter set forth:

1. The Depository will hold for the account of the Pledgee and subject to its order and direction such Pledged Collateral which the Pledgor shall deposit with the Depository accompanied by written instructions from the Pledgor to the Depository that such Pledged Collateral is pledged to the Pledgee as contemplated by this Agreement. Any Securities so deposited by the Pledgor shall be payable to bearer or registered in a form that is acceptable to the Depository. Securities registered in the name of the Pledgor shall be endorsed in blank thereon or on a power attached thereto by the Pledgor, with the signature guaranteed by a bank or trust company or a member firm of a national security exchange. In the event that any Securities registered in the name of the Pledgor are not so endorsed, the Depository shall nevertheless accept the same for deposit and as soon as practicable inform the Pledgee in writing of the fact that such Securities are not so endorsed. The Pledgee shall have the responsibility for obtaining all such endorsements.

2. The Pledged Collateral may or may not be held by the Depository in the same form as received by the Depository. The Pledgor shall be entitled to receive principal, interest and other amounts as they from time to time are paid. In the event the Pledgor defaults on its obligations to the Pledgee, and written notice of any such default is delivered by the Pledgee to the Depository (the "Control Notice"), the Depository will comply with entitlement orders and instructions originated by the Pledgee directing disposition of the Pledged Collateral without further consent by Pledgor. The Pledgor agrees that the Depository shall be fully protected in delivering Pledged Collateral solely upon the instructions of the Pledgee and shall be released from any liability to the Pledgor with respect to Pledged Collateral so delivered. The Depository will issue statements to the Pledgor in accordance with the Custody Agreement. The Depository shall have no obligation to monitor or report the Excess Deposit Balance (as defined in any Collateralized Deposit Agreement between Pledgor and Pledgee, if applicable) to the Pledgee or to enforce the amount or sufficiency of Pledged Collateral.

3. The Depository's duties and responsibility shall be limited to those expressly set forth in this Agreement and this Agreement may not be modified or amended without prior written agreement of the Depository. The Depository shall be fully protected in acting upon written instructions from a properly authorized person. The Depository shall have no responsibility for the value, validity, regularity and genuineness of any of the Securities, any endorsement thereon or the effectiveness of any pledge of the Pledged Collateral by the Pledgor to the Pledgee or to notify the Pledgee of any payments made with respect to any Pledged Collateral. The Depository shall be entitled to rely on the advice of counsel (including counsel who are employees of the Depository) concerning all matters pertaining to the duties of the Depository hereunder or relating hereto. Neither the Depository nor any of its directors, officers, employees or agents shall be liable for any action taken or omitted to be taken hereunder at the request or with the approval of the Pledgee or believed by it in good faith to be within the powers conferred on it hereunder. If any Pledged Collateral held by the depository are at any time attached, garnished or become subject to similar processes or any order or decree issued by any court, the Depository may in its sole discretion rely upon and comply with such process, order or decree which it is advised by legal counsel is binding upon it and the Depository shall not be liable to either the Pledgor or Pledgee by reason of such compliance even though such process, order or decree may be

subsequently reversed, modified, annulled or vacated. Also, in the event of conflicting demands upon the Depository, the Depository is authorized to withhold performance until such time as such conflicting demands shall have been withdrawn or the rights of the parties shall have been settled by court adjudication or otherwise. The Pledgee and Pledgor shall from time to time certify to the Depository the names and signatures of the officials or other persons authorized to give instructions with respect to the Pledged Collateral and the Depository may conclusively rely thereon. All written communications to the Depository hereunder shall not be deemed to have been given until actually received by the Depository. All communications by the Depository to the Pledgor or Pledgee, as the case may be, shall be deemed to have been given when delivered personally or mailed to the Pledgor or Pledgee at their respective addresses than shown in the Depository's records or at such other address as the Pledgor or the Pledgee may designate in writing to the Depository.

4. The Depository shall be entitled to receive fees in accordance with its schedule of compensation as in effect from time to time (provided that no increase in such fees shall become effective until 30 days after the Depository shall have mailed to the Pledgor notice of such increase) and shall be entitled to be reimbursed for all reasonable out-of-pocket costs and expenses (including reasonable attorney's fees and court costs) incurred in connection with any transactions hereunder or any legal proceedings to which the Depository may be subject by reason of it acting as a Depository hereunder. The Pledgor agrees to pay and reimburse the Depository for all such fees, costs and expenses and the Depository is authorized at any time and without notice to charge any account or the Pledgor for the same.

5. The Depository may resign hereunder at any time upon delivery of sixty days prior written notice to the Pledgor and Pledgee and upon such resignation becoming effective the Depository is irrevocably authorized to deliver all the Pledged Collateral then held by it hereunder to or upon the order of Pledgor (or Pledgee after delivery of a Control Notice) and upon such delivery, this Agreement shall terminate as to the Depository and the Depository shall be fully discharged from all liability to the Pledgor and Pledgee.

6. While it is contemplated that the Pledgor and Pledgee may enter into separate pledge agreements respecting the Pledged Collateral held hereunder, nevertheless, by the execution hereof the Pledgor agrees that the Pledgee shall have a security interest under the Illinois Uniform Commercial Code in all Pledged Collateral held by the Depository for the account of the Pledgee as herein contemplated as security for the payment of all deposit liabilities of Pledgor to Pledgee. This security interest shall be supplementary to, and not exclusive of, any other security interests, rights or remedies which the Pledgee may now or hereafter have, whether by operation of law, by agreement or otherwise, with respect to such Pledged Collateral, provided that the Depository shall have no responsibility to ascertain or to comply with any of the same.

* * *

IN WITNESS WHEREOF, the undersigned parties have duly executed this Agreement on the date first above written, in their official capacities only. There shall be no personal liability created as a result of the signature of this Agreement.

WINTRUST BANK, N.A.

Pledgor

By _____

Name _____

Its _____

Address _____

Tax Iden. No. _____

Safekeeping Acct. No. _____

Demand Deposit Acct. No. _____

Triton College

Pledgee

By _____

Name Sean Sullivan

Its Vice President Business Services

Address 2000 5th Avenue River Grove IL 60171

Tax Iden. No. _____

Accepted by:

BANK OF AMERICA, N.A.

By _____

Name _____

Its _____

NEW ACCOUNT INFORMATION DATE Check if applicable: <input type="checkbox"/> TEMPORARY <input type="checkbox"/> REPLACEMENT	Financial Institution Name and Address WINTRUST BANK, N.A. 231 S. LaSalle Street Chicago, IL 60604	
ACCOUNT INFORMATION AMOUNT OF DEPOSIT \$ _____ TITLE OF ACCOUNT Triton College 2000 5th Avenue River Grove IL 60171 <div style="text-align: right;"><input type="checkbox"/> are applicable only when marked, i.e., ☒ Opened By _____</div>		ACCOUNT NUMBER _____ ACCOUNT T.I.N. _____
BUSINESS ENTITY INFORMATION BUSINESS NAME AND ADDRESS ASSUMED NAME IF D/B/A CONTACT NAME CONTACT TITLE CONTACT PHONE OTHER	RESOLUTION DATE _____ E-MAIL ADDRESS _____	
SIGNER #1 INFORMATION NAME AND ADDRESS Sean Sullivan	TAX ID NUMBER _____ DATE OF BIRTH _____ ID TYPE _____ ID NUMBER _____ ID ISSUED BY _____ ID ISSUING LOCATION _____ ID ISSUE DATE _____ ID EXPIRATION _____ E-MAIL ADDRESS _____	
SIGNER #2 INFORMATION NAME AND ADDRESS None	TAX ID NUMBER _____ DATE OF BIRTH _____ ID TYPE _____ ID NUMBER _____ ID ISSUED BY _____ ID ISSUING LOCATION _____ ID ISSUE DATE _____ ID EXPIRATION _____ E-MAIL ADDRESS _____	
SIGNER #3 INFORMATION NAME AND ADDRESS None	TAX ID NUMBER _____ DATE OF BIRTH _____ ID TYPE _____ ID NUMBER _____ ID ISSUED BY _____ ID ISSUING LOCATION _____ ID ISSUE DATE _____ ID EXPIRATION _____ E-MAIL ADDRESS _____	
SIGNER #4 INFORMATION NAME AND ADDRESS None	TAX ID NUMBER _____ DATE OF BIRTH _____ ID TYPE _____ ID NUMBER _____ ID ISSUED BY _____ ID ISSUING LOCATION _____ ID ISSUE DATE _____ ID EXPIRATION _____ E-MAIL ADDRESS _____	

VERIFICATION / FOLLOW-UP

ADDITIONAL INSTRUCTIONS OR COMMENTS

TAXPAYER IDENTIFICATION NUMBER CERTIFICATION

Exempt payee code, if any:

Under penalties of perjury, I certify that:

Exemption from FATCA reporting code, if any:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding (Notice: If you are subject to backup withholding, cross out this line), and
3. I am a U.S. citizen or other U.S. person (defined in the W-9 Instructions), and
4. The FATCA codes entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Taxpayer Identification Number:

SIGNATURE

DATE

Sean Sullivan Vice President Business Services

ADDITIONAL TERMS

Prohibition Against Unlawful Internet Gambling: The bank is required to enforce a prohibition in a federal law known as the Unlawful Internet Gambling Enforcement Act of 2006 (UIGEA), which prohibits commercial customers from receiving deposits or any credits into their accounts that are derived from illegal Internet gambling. By continuing to maintain an account with the bank, you agree not to engage in illegal Internet gambling, and to tell us if your account is ever used in connection with any form of Internet gambling, even if you believe that it is legal. If you don't notify us, we may deny further access to various payment methods, close your account or take other action which we believe to be necessary to comply with UIGEA.

As an officer or owner of the above named organization, (have been notified that the Bank is required by regulations implementing the Unlawful Internet Gambling Act of 2006 to ensure that its commercial customers' accounts do not receive deposits or other credits derived from illegal Internet gambling. By signing below, I hereby certify that the above-named organization does not engage in an Internet gambling business of any kind, either legal or illegal, and that I or a representative of the organization will notify the bank immediately if the organization engages in an Internet gambling business at any future time.

FOR INSTITUTION USE

Authorized Signer only. Title:

Authorized Signer only. Title:

X _____
Date

X _____
Date

Authorized Signer only. Title:

Authorized Signer only. Title:

X _____
Date

X _____
Date

CERTIFICATION OF BENEFICIAL OWNER(S)

Please provide the following requested information. All information is required unless otherwise noted and must be completed by a person with the intent to open an account. Additional information may be requested based upon the responses provided. Reference material and detailed instructions are available at the end of this form.

Customer Information:

Legal Entity Name:	Triton College
Address (No PO Box):	2000 Fifth Ave, River Grove, IL 60171

Business Formation Type:

- | | | |
|--|--|---|
| <input type="checkbox"/> Corporation | <input type="checkbox"/> Limited Partnership | <input type="checkbox"/> Trust – Non-Personal |
| <input type="checkbox"/> Limited Liability Company | <input type="checkbox"/> Limited Liability Partnership | Other: Unit of Local Government |
| <input type="checkbox"/> General Partnership | <input type="checkbox"/> Organization | |

Exemption Information:

- Excluded from the definition of Legal Entity Customer:
 Sole Proprietorships
 Unincorporated Associations
 Trusts (unless the trust is created by a filing with the Secretary of State or similar office)
- Partially Excluded Entities:
 Non-Profit Entity, Charity or Public Benefit Corporation Other: Unit of Local Government
 Small Social Community Organization
 Pooled Investment Vehicle (operated or advised by a financial institution not excluded from the definition of legal entity customer)

If you are a Partially Excluded Entity, Beneficial Owner Information is not required however you must complete the Controlling Party and the Certification from the Natural Authorized Person.

Beneficial Owner Information: A Beneficial Owner is an individual person (not a company) who directly or indirectly owns an interest in a Legal Entity Customer. All individuals with 25% or more ownership interest in the Customer must be identified.

Beneficial Owner 1:	_____ % Ownership			
Legal Name:	not applicable			
Address:				
SSN/Individual Tax ID:		Date of Birth:		
Passport or Other ID Number:		Country of Issuance:		

Beneficial Owner 2:	_____ % Ownership			
Legal Name:	not applicable			
Address:				
SSN/Individual Tax ID:		Date of Birth:		
Passport or Other ID Number:		Country of Issuance:		

CERTIFICATION OF BENEFICIAL OWNER(S)

Beneficial Owner 3:	_____ % Ownership		
Legal Name:	not applicable		
Address:			
SSN/Individual Tax ID:		Date of Birth:	
Passport or Other ID Number:		Country of Issuance:	

Beneficial Owner 4:	_____ % Ownership		
Legal Name:	not applicable		
Address:			
SSN/Individual Tax ID:		Date of Birth:	
Passport or Other ID Number:		Country of Issuance:	

Controlling Party Information: The Controlling Party is an individual with significant responsibility to control, manage or direct the Legal Entity Customer. Examples include: CEO, CFO, COO, Managing Member, General Partner, President, Vice President, Treasurer or any other individual who regularly performs similar functions.

Legal Name:	Sean Sullivan		
Address:			
Position/Title:	Vice President, Business Services		
SSN/Individual Tax ID:		Date of Birth:	
Passport or Other ID Number:		Country of Issuance:	

Certification of Natural Person: The Natural Person is the individual who is opening the account on behalf of the Legal Entity Customer.

I, <u>Sean Sullivan, Vice President</u> , hereby certify, to the best of my knowledge, that the information provided above is complete and correct and that I will be responsible for notifying the Bank of any Beneficial Owner or Controlling Party changes.	
Signature:	
Date Signed:	

CERTIFICATION OF BENEFICIAL OWNER(S)

GENERAL INSTRUCTIONS

What is this form?

To help the government fight financial crime, Federal regulation requires certain financial institutions to obtain, verify, and record information about the beneficial owners of legal entity customers. Legal entities can be abused to disguise involvement in terrorist financing, money laundering, tax evasion, corruption, fraud, and other financial crimes. Requiring the disclosure of key individuals who own or control a legal entity (i.e., the beneficial owners) helps law enforcement investigate and prosecute these crimes.

Who has to complete this form?

This form must be completed by the person opening a new account on behalf of a legal entity with any of the following U.S. financial institutions: (i) a bank or credit union; (ii) a broker or dealer in securities; (iii) a mutual fund; (iv) a futures commission merchant; or (v) an introducing broker in commodities.

For the purposes of this form, a **legal entity** includes a corporation, limited liability company, or other entity that is created by a filing of a public document with a Secretary of State or similar office, a general partnership, and any similar business entity formed in the United States or a foreign country. **Legal entity** does not include sole proprietorships, unincorporated associations, or natural persons opening accounts on their own behalf.

What information do I have to provide?

This form requires you to provide the name, address, date of birth and Social Security number (or in the case of foreign persons a passport number or other form of identification acceptable to us) for the following individuals (i.e., the **beneficial owners**):

- (i) Each individual, if any, who owns, directly or indirectly, 25 percent or more of the equity interests of the legal entity customer (e.g., each natural person that owns 25 percent or more of the shares of a corporation); **and**
- (ii) An individual with significant responsibility for managing the legal entity customer (e.g., a Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, Managing Member, General Partner, President, Vice President, or Treasurer).

The number of individuals that satisfy this definition of "beneficial owner" may vary. Under the Beneficial Owner Information section, depending on the factual circumstances, up to four individuals (but as few as zero) may need to be identified. Regardless of the number of individuals identified under the Beneficial Owner Information section, you must provide the identifying information of one individual under the Controlling Party Information section. It is possible that in some circumstances the same individual might be identified under both sections (e.g., the President of Acme, Inc. who also holds a 30% equity interest). Thus, a completed form will contain the identifying information of at least one individual (under the Controlling Party Information section), and up to five individuals (i.e., one individual under the Controlling Party Information section and four 25 percent equity holders under the Beneficial Owner Information Section).

The financial institution may also ask to see a copy of a driver's license or other identifying document for each beneficial owner listed on this form.

BANK NAME: Wintrust Bank

BUSINESS DEPOSIT ACCOUNT APPLICATION

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT

To help government fight the funding of terrorism and money laundering activities, Federal Law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. What this means for you: When you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

Business Information

Legal Business Name Triton College			DBA (if applicable)		Tax Identification Number	
Address 2000 5th Avenue			Phone Number 708-779-4542		Email Address	
City River Grove		State	ZIP 60171	Date Established 1964	Website Address www.triton.edu	
Primary Contact Name Sean Sullivan			Primary Contact Day-time Phone Number 708-456-0300 ext 3542		Primary Contact Evening Phone Number 708-670-4981	

Account Ownership

Please select the type of account ownership:

Sole Proprietorship Partnership Limited Partnership Limited Liability Company Corporation Unincorporated Organization

Other - Unit of Local Government

Business Description Public Community College District #504

NAICS Code

Signer One Personal Information

Name (first, middle, last) Sean Sullivan			
Address			
City		State	ZIP
Social Security Number		Date of Birth	
Work Phone 708-456-0300 ext. 3240		Cell/Home Phone	
Mother's Maiden Name		Email Address seansullivan@triton.edu	
Employer Triton College		Occupation College Administrator	
Title Vice President Business Services		Full/Part Time	
Type of ID (Government ID)	ID Issuer & Location	ID Number	
Issued Date	Expiration Date	If non-U.S. issued ID, Are you a Politically Exposed Person*? (Y/N)	
Tax Type	Tax ID Number	If you do not have a Tax ID Number, are you a non resident alien? <input type="checkbox"/> Yes <input type="checkbox"/> No	

*Politically Exposed Person = if you have connections with a SENIOR FOREIGN POLITICAL person, you must answer yes and state why.

Signer Two Personal Information

Name (first, middle, last) None			
Address			
City		State	ZIP
Social Security Number		Date of Birth	
Work Phone		Cell/Home Phone	
Mother's Maiden Name		Email Address	
Employer		Occupation	
Title		Full/Part Time	
Type of ID (Government ID)	ID Issuer & Location	ID Number	
Issued Date	Expiration Date	If non-U.S. issued ID, Are you a Politically Exposed Person*? (Y/N)	
Tax Type	Tax ID Number	If you do not have a Tax ID Number, are you a non resident alien? <input type="checkbox"/> Yes <input type="checkbox"/> No	

*Politically Exposed Person = if you have connections with a SENIOR FOREIGN POLITICAL person, you must answer yes and state who

Signer Three Personal Information

Name (first, middle, last) None		
Address		
City	State	ZIP
Social Security Number	Date of Birth	
Work Phone	Cell/Home Phone	
Mother's Maiden Name	Email Address	
Employer	Occupation	
Title	Full/Part Time	
Type of ID (Government ID)	ID Issuer & Location	ID Number
Issued Date	Expiration Date	If non-U.S. issued ID, Are you a Politically Exposed Person*? (Y/N)
Tax Type	Tax ID Number	If you do not have a Tax ID Number, are you a non resident alien? <input type="checkbox"/> Yes <input type="checkbox"/> No

*Politically Exposed Person = if you have connections with a SENIOR FOREIGN POLITICAL person, you must answer yes and state who

Signer Four Personal Information

Name (first, middle, last) None		
Address		
City	State	ZIP
Social Security Number	Date of Birth	
Work Phone	Cell/Home Phone	
Mother's Maiden Name	Email Address	
Employer	Occupation	
Title	Full/Part Time	
Type of ID (Government ID)	ID Issuer & Location	ID Number
Issued Date	Expiration Date	If non-U.S. issued ID, Are you a Politically Exposed Person*? (Y/N)
Tax Type	Tax ID Number	If you do not have a Tax ID Number, are you a non resident alien? <input type="checkbox"/> Yes <input type="checkbox"/> No

*Politically Exposed Person = if you have connections with a SENIOR FOREIGN POLITICAL person, you must answer yes and state who

Signer Five Personal Information

Name (first, middle, last) None		
Address		
City	State	ZIP
Social Security Number	Date of Birth	
Work Phone	Cell/Home Phone	
Mother's Maiden Name	Email Address	
Employer	Occupation	
Title	Full/Part Time	
Type of ID (Government ID)	ID Issuer & Location	ID Number
Issued Date	Expiration Date	If non-U.S. issued ID, Are you a Politically Exposed Person*? (Y/N)
Tax Type	Tax ID Number	If you do not have a Tax ID Number, are you a non resident alien? <input type="checkbox"/> Yes <input type="checkbox"/> No

*Politically Exposed Person = if you have connections with a SENIOR FOREIGN POLITICAL person, you must answer yes and state who

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 20, 2021

ACTION EXHIBIT NO. 16679

SUBJECT: COTG – PURCHASE AND INSTALLATION OF SMART TECHNOLOGY AND MULTIMEDIA EQUIPMENT

RECOMMENDATION: That the Board of Trustees approve the purchase and installation of eleven (11) SMART 86” Interactive Panels and eleven (11) 35’ HDMI Cables from COTG for the not-to-exceed amount of \$55,491.

RATIONALE: Refreshing classrooms with SMART Technology and multimedia equipment will provide Triton with the essential tools to promote, support, and sustain effective teaching and learning. This equipment will be added to the classrooms and will be used for the annual technology refresh. It will address the replacement of equipment that is the most out of date and in the highest need of replacement. This technology provides an engaging and interactive method for instructors to deliver course content to Triton students. Purchases of computer and data processing equipment are exempt from bidding by state statute.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

PRESS HARD — WRITING THROUGH 5 PLIES



Triton College School District 504
2000 Fifth Ave., River Grove, IL 60171 • 708-456-0300 • Fax: 708-583-3112
REQUISITION/IMPREST APPLICATION FORM

No. 421879

PAYEE/VENDOR COTG
ADDRESS _____
CITY, STATE, ZIP _____

PLEASE MAIL
RETURN TO REQUISITIONER
1099

(MAILING INFO 4 LINES MAXIMUM)

DATE	ACCOUNT #	VENDOR #	REQUISITIONER	MARK FOR	IT HELP DESK	BLDG. & RM
10-29-21	AV		PAT KUSHINO	P. KUSHINO		M 121
QUANTITY	ITEM & DESCRIPTION		CAT. #	UNIT PRICE	EXTENSION	
11	SBID-MX286 INTERACTIVE 86" FLAT PANELS DIAG.			4,875.00	53,625.00	
11	C2G 35' ACTIVE HDMI CABLE			79.00	869.00	
	SHIPPING CHARGE				997.00	
	11 CLASSROOM REFRESH				54,494.00	
					TOTAL	
					55,491.00	

REQUISITIONER: <u>PAT KUSHINO</u> DATE: <u>10-29</u>	DIVISION CHAIRPERSON: _____ DATE: _____
SIGNATURE: <u>Pat Kushino</u>	SIGNATURE: _____
SUPERVISOR: <u>Chris Hordorwich Jr.</u> DATE: <u>11/2/2021</u>	ADMINISTRATOR/MID-MANAGER: _____ DATE: _____
SIGNATURE: <u>Chris Hordorwich Jr.</u>	SIGNATURE: _____
SIGNATURE OF DEAN: _____	VP SIGNATURE: _____ DATE: _____
PURCHASING DEPT. APPROVED FOR PURCHASE ORDER <input type="checkbox"/> OR _____	IMPREST CHECK <input type="checkbox"/>
COMMENTS _____	SIGNATURE: _____ DATE: _____
SIGNATURE: _____ DATE: _____	CHECK # _____ CHECK DATE: _____

BUSINESS OFFICE COPY



A Xerox Company

28-Oct-21

Mike Druwe
 3 Territorial Court
 Bolingbrook, IL 60440
 Phone: 630.771.8045
 Fax: 630.771.2645

Sales Order

CUSTOMER #			CUSTOMER #		
BILL TO CUSTOMER NAME (PLEASE PRINT) Triton College			SHIP TO CUSTOMER NAME (PLEASE PRINT) (SAME AS BILL TO?) <input type="checkbox"/>		
ADDRESS 2000 5th Ave			ADDRESS		
CITY River Grove	STATE IL	ZIP 60171	CITY	STATE	ZIP
CUSTOMER CONTACT NAME Pat Kushino		CUSTOMER PHONE # 708-779-4007	CUSTOMER CONTACT NAME		CUSTOMER PHONE #

EQUIPMENT INFORMATION

QTY	ITEM	DESCRIPTION	UNIT PRICE	TOTAL
11	SBID-MX286-V2	SMART 86" MX Series interactive panel with wall mount and Android IQ	\$4,875.00	\$53,625.00
11	EOW2-SBID-86	2 Yr SMART Assure warranty extension w/ remote mgmt; 5 Yr total coverage	\$0.00	\$0.00
11	ED-SW-EXT-4	4 Yr SMART Learning Suite extension; 5 yr total license	\$0.00	\$0.00
11	41414	C2G 35' Active HDMI Cable, 18.0 Gbps	\$79.00	\$869.00
0			\$0.00	\$0.00
0			\$0.00	\$0.00
		Quote good through 2/24/2022		\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

PAYMENT TERMS		SUBTOTAL	\$54,494.00
PAYMENT TERMS = NET 30 DAYS		TAX = 8.5% / TAX EXEMPT <input type="checkbox"/>	
SPECIAL TERMS: (Requires Approval)		DELIVERY	\$ 997.00
		TOTAL	\$55,491.00

CUSTOMER ACCEPTANCE

WE HERBY AGREE to purchase the item(s) listed above in accordance with the terms and provisions set forth on both sides hereof. Customer acknowledges that it has read this agreement of sale and understands and agrees to all terms and conditions stated on both sides herein.

I authorize Chicago Office Technology Group to obtain credit information from any consumer reporting agency to determine credit worthiness. I understand that if credit worthiness cannot be determined by the consumer reporting agency, additional information may be required.

SALES REP: Mike Druwe _____

SIGNERS NAME (PRINT): _____

SIGNATURE: _____

TITLE: _____

DATE: _____

Version 1.01/11/15

COTG
SALES ORDER TERMS AND CONDITIONS

1. **Definitions.** The first page of this Sales Order is called the Cover Page. The Cover Page and the Terms and Conditions page, along with a listing of additional goods on Schedule A (if attached), represent the agreement (the "Agreement") between COTG (the "Company") and the Customer, as defined on the Cover Page ("Customer"), with respect to the sale of those certain goods identified on the Cover Page and Schedule A, if attached (the "Goods" or "Equipment").
2. **Scope.** This Agreement may be executed for:
 - a) A **SALE** of the Goods. If a SALE, subject to any special terms indicated on the Cover Page or Schedule A, the Company hereby offers to sell and Customer hereby accepts to purchase those Goods in the quantity and for the price indicated on the Cover Page (and/or Schedule A). Payment terms are Cash on Delivery ("COD"). Alternatively, if Customer has a verifiable credit account in good standing with Company, Customer may elect to be invoiced for the Goods. In any circumstance, Customer will pay invoices within 30 days after the invoice date. A late charge will be assessed against Customer on invoice balances 10 days or more overdue at the rate of 1.5 percent per month, but not in excess of the lawful maximum. The Customer is responsible for paying for all collection fees, attorneys' fees and court costs incurred by the Company in enforcing the terms of this Section 2(a).
 - b) A **LEASE** of the Goods. If a LEASE, Customer will execute a separate leasing agreement which will fund the purchase of those Goods in the quantity indicated on the Cover Page for the benefit of Customer. Upon execution of leasing documents, the Customer shall be responsible to leasing company to satisfy the terms and conditions of the leasing documents. If, however, a LEASE cannot be so executed within 15 days of Customer's execution of this Agreement, Customer must immediately return the Goods to Company in Like New condition.
 - c) A **RENTAL** of the Goods. If a RENTAL, Customer will execute a separate rental agreement with the Company. Customer shall be responsible for satisfying the terms and conditions of the rental agreement.
3. **Acceptance and Non-Cancellation.** This Sales Order and Agreement shall become binding upon the Customer's execution of this Agreement and may not be cancelled or altered thereafter without the Company's written consent.
4. **Delivery and Installation.** Unless specified otherwise on the Cover Page, the Company shall deliver and install the Goods at the location specified by Customer on the Cover Page unless: (1) Customer has not made available at that address a suitable place of installation as specified by the Company; (2) Customer has not made available suitable electrical service in accordance with the Underwriter's Lab ("UL") requirements; (3) the Goods are to be delivered to a location outside of the Company's service area. All risk of loss will transfer to the Customer upon delivery.
5. **Taxes.** Customer shall pay all federal, state, and local sales, use, property, excise, or other taxes imposed on or with respect to the purchase price of the Goods.
6. **Force Majeure.** The Company shall not be determined to be in default of any provision herein or be liable for any delay, failure in performance or interruption of services resulting from acts of God, civil or military catastrophe, strikes, embargoes, transportation delays, inability to obtain materials from suppliers, product deficiencies, or any other situation beyond the reasonable control of the Company.
7. **Default.** Customer will be in default of this Agreement if Company does not receive payment within 10 days after the date payment is due or Customer breaches any other obligation under this Agreement. Customer will pay all reasonable costs, including attorneys' fees, incurred by the Company to enforce this Agreement and/or any disputes arising with regard to the Goods. In addition to any remedies under the law, if Customer breaches this Agreement and fails to cure said breach within 20 days after receipt of notice from the Company, the Company may terminate this Agreement.
8. **Indemnification.** (a) Customer is responsible for any losses, damages, penalties, claims, suits, and actions (collectively "Claims") whether based on a theory of contract, tort, strict liability, or otherwise caused by or related to or in any manner arising out of the use, ownership, possession, or funding or financing, of the Goods (including but not limited to the negligence of Customer, Customer's employees or agents, or any third party), and, (b) Customer is responsible for any and all costs and attorneys' fees incurred by the Company relating to any such claim. Customer will reimburse and, if requested, defend the Company at Customer's own cost and expense, against any Claims. Customer's obligations under this Section 10 shall survive termination of this Agreement.
9. **WARRANTIES AND LIMITATION OF LIABILITY ON WORK PERFORMED. THERE ARE NO WARRANTIES, WHETHER EXPRESSED, IMPLIED, OR STATUTORY, ON ANY GOODS PROVIDED BY COMPANY, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. NO OBLIGATION OR LIABILITY SHALL GROW OUT OF THE COMPANY RENDERING TECHNICAL OR OTHER ADVICE IN CONJUNCTION WITH GOODS PROVIDED UNDER THIS AGREEMENT.**
10. **Limitation of Liability.** The Company's total liability to Customer for any claim, whether based in contract, tort, common law, or statute, arising out of, connected with, or resulting from the furnishing or failure to furnish any Goods under this Agreement (and the associated delivery and installation of said goods) shall not exceed the cost paid by the Customer for the Goods which give rise to the claim. In no event shall the Company be liable for any incidental, consequential, or special damages incurred by Customer or any third party, including without limitation any loss of use, loss of anticipated profits, costs or downtime, or for substitute equipment, and any claims of Customer's clientele for service interruptions or failure to supply.
11. **Limited License to Use Software.** The Company grants Customer a non-exclusive, non-transferable license to use in the U.S.: (a) software and accompanying documentation provided with the Equipment ("Base Software") with which it was delivered; and (b) software and accompanying documentation identified on the Cover Page as "Application Software" only on any single unit of Equipment for as long as Customer is current in the payment, including any applicable software license fees (if any). Third Party Software may also be obtained under this Agreement and may be subject to a separate End User License Agreement. "Base Software," "Application Software," and "Third Party Software" are referred to collectively as "Software". Customer has no other rights and may not (1) distribute, copy, modify, create derivatives of, decompile, or reverse engineer Software; (2) activate Software delivered with the Equipment in an inactivated state; or (3) allow others to engage in same. Title to, and all intellectual property rights in, Software will reside solely with Company and/or its licensors (who will be considered third-party beneficiaries of this subsection). The Base Software license will terminate: (i) if Customer no longer uses or possesses the Equipment; (ii) Customer is a lessor of the Equipment and its first lessee no longer uses or possesses it; or (iii) upon the expiration of any installment payments under which Customer has rented or leased the Equipment (unless Customer has exercised an option to purchase the Equipment). Neither Company nor its licensors warrant that Software will be free from errors or that its operation will be uninterrupted.
12. **Governing Law.** This Agreement shall be governed by the laws of the state of Illinois without regard to the conflict of laws or principles of such states.
13. **Errors.** The Company reserves the right at its sole discretion to correct clerical and typographical errors in this Agreement.
14. **Severability.** The invalidity in whole or in part of any provision of this Agreement shall not affect the validity of any other provision.
15. **Modifications.** No modification, amendment, or other change shall be binding on the parties unless agreed to in writing by each party's authorized representative.
16. **Waiver.** The waiver of any breach of any of the terms and conditions set forth herein shall not be construed as a waiver of any other breach. The failure of either party to exercise any right arising from any default of the other party hereunder shall not be deemed to be a waiver of such right.
17. **Relationship.** The relationship of the parties established under this Agreement is that of independent contractor and neither party is a partner, employee, agent or joint venturer of or with the other.
18. **Assignment.** Any assignment of this Agreement by Customer without the prior written consent of the Company shall be void and unenforceable.

THE CUSTOMER ACKNOWLEDGES THAT S/HE HAS READ THIS AGREEMENT, UNDERSTANDS IT, HAS THE AUTHORITY TO ENTER INTO THIS AGREEMENT AND BIND THE CUSTOMER TO SAME, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS. THIS AGREEMENT SUPERSEDES ANY PRIOR PROPOSALS, QUOTATIONS, OR COMMUNICATIONS, WRITTEN OR ORAL, REGARDING THE PURCHASE OF THE GOODS FROM THE COMPANY. THE CUSTOMER FURTHER UNDERSTANDS THE COMPANY IS NOT A PARTY TO ANY LEASING DOCUMENTS EXECUTED BETWEEN CUSTOMER AND THE LEASING COMPANY, AND THIS AGREEMENT IS NOT INTENDED TO SUPERSEDE ANY LEASING DOCUMENTS, OR OTHER CONTRACTS OR AGREEMENTS WHICH CUSTOMER MAY EXECUTE WITH THE COMPANY.

Initial _____ Mark R. Stephens, Board Chairman _____
Date _____ signature

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16680

SUBJECT: SNAP-ON INDUSTRIAL TOOLS AND EQUIPMENT PURCHASE

RECOMMENDATION: That the Board of Trustees approve the purchase of Snap-On classroom equipment and lab tools for the automotive department from Snap-On Industrial. The tools will be purchased with Perkins funds as allowed under the grant guidelines. The purchase will not exceed the amount of \$100,000 for FY22.

RATIONALE: Snap-On Industrial provides high quality tools and equipment for the automotive industry. Snap-On Industrial and these specific tools and equipment have been priced using the governmental agency cooperative "Sourcewell". Triton College is a member of the Sourcewell cooperative (ID# 71945). Sourcewell is a purchasing cooperative approved by the State of Illinois Chief Procurement Office. Participation in Sourcewell is open to all levels of governmental entity, higher education, K-12 education, nonprofit, and other public entities located within the United States and Canada. Products/services are publicly bid by the cooperative and then contracts awarded.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No



Solicitation Number: RFP#013020

CONTRACT

This Contract is between **Sourcewell**, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and **Snap-on Industrial, A Division of IDSC Holdings LLC**, 2801 80th St., Kenosha, WI 53143 (Vendor).

Sourcewell is a State of Minnesota local government agency and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to its members. Participation is open to all levels of governmental entity, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada.

Vendor desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and its Members (Members) in the United States only.

1. TERM OF CONTRACT

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires April 13, 2024, unless it is cancelled sooner pursuant to Article 24. This Contract may be extended up to one additional one-year period upon request of Sourcewell and with written agreement by Vendor.
- C. **SURVIVAL OF TERMS.** Articles 11 through 16 survive the expiration or cancellation of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Vendor will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Vendor's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new/current model. Vendor may offer close-out or refurbished Equipment or Products if they are clearly indicated in Vendor's product and pricing list. Unless agreed to by the Member in advance, Equipment or Products must be delivered as operational to the Member's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. **WARRANTY.** Vendor warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Vendor warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Vendor's dealers and distributors must agree to assist the Member in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that is effective past the expiration of the Vendor's warranty will be passed on to the Member.

C. **DEALERS AND DISTRIBUTORS.** Upon Contract execution, Vendor will make available to Sourcewell a means to validate or authenticate Vendor's authorized Distributors/Dealers relative to the Equipment, Products, and Services related to this Contract. This list may be updated from time-to-time and is incorporated into this Contract by reference. It is the Vendor's responsibility to ensure Sourcewell receives the most current version of this list.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced as stated in Vendor's Proposal. In the event the IPLHF7 net price for any item falls below Snap-on's delivered GSA price, Snap-on will have the option to remove the product from its contract offering or increase contract price to 1% above delivered GSA net.

Regardless of the payment method chosen by the Member, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Member at the time of purchase.

When providing pricing quotes to Members, all pricing quoted must reflect a Member's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Member's requested delivery location.

A. **SHIPPING AND SHIPPING COSTS.** All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Vendor must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Members. Members reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery.

Vendor must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Vendor in breach of this Contract if the Vendor intentionally delivers substandard or inferior Equipment or Products. In the event of the delivery of nonconforming Equipment and Products, the Member will notify the Vendor as soon as possible and the Vendor will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Member.

B. SALES TAX. Each Member is responsible for supplying the Vendor with valid tax-exemption certification(s). When ordering, Members must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Vendor may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Vendor determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Members.

4. PRODUCT AND PRICING CHANGE REQUESTS

Vendor may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Contract Administrator. This form is available from the assigned Sourcewell Contract Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number
- Clearly specify the requested change
- Provide sufficient detail to justify the requested change
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change)
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Request Form will become an amendment to this Contract and be incorporated by reference.

5. MEMBERSHIP, CONTRACT ACCESS, AND MEMBER REQUIREMENTS

A. **MEMBERSHIP.** Membership in Sourcewell is open to public and nonprofit entities across the United States and Canada; such as municipal, state/province, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Members that can legally access the Equipment, Products, or Services under this Contract within the United States. A Member's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Vendor understands that a Member's use of this Contract is at the Member's sole convenience and Members reserve the right to obtain like Equipment, Products, or Services from any other source.

Vendor is responsible for familiarizing its sales and service forces with Sourcewell membership requirements and documentation and will encourage potential members to join Sourcewell. Sourcewell reserves the right to add and remove Members to its roster during the term of this Contract.

B. **PUBLIC FACILITIES.** Vendor's employees may be required to perform work at government-owned facilities, including schools. Vendor's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Member policies and procedures, and all applicable laws.

6. MEMBER ORDERING AND PURCHASE ORDERS

A. **PURCHASE ORDERS AND PAYMENT.** To access the contracted Equipment, Products, or Services under this Contract, Member must clearly indicate to Vendor that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Vendor. Typically a Member will issue a purchase order directly to Vendor. Members may use their own forms for purchase orders, but it should clearly note the applicable Sourcewell contract number. Members will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Member. Snap-on reserves the right to refuse service to any Sourcewell member based on credit worthiness.

B. **ADDITIONAL TERMS AND CONDITIONS.** Additional terms and conditions to a purchase order may be negotiated between a Member and Vendor, such as job or industry-specific requirements, legal requirements (such as affirmative action or immigration status requirements), or specific local policy requirements. Any negotiated additional terms and conditions must never be less favorable to the Member than what is contained in Vendor's Proposal.

C. **PERFORMANCE BOND.** If requested by a Member, Vendor will provide a performance bond that meets the requirements set forth in the Member's purchase order.

D. **SPECIALIZED SERVICE REQUIREMENTS.** In the event that the Member requires service or specialized performance requirements (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements) not addressed in this Contract, the Member and the Vendor may enter into a separate, standalone agreement, apart from this Contract. Sourcwell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

E. **TERMINATION OF PURCHASE ORDERS.** Members may terminate a purchase order, in whole or in part, immediately upon notice to Vendor in the event of any of the following events:

1. The Member fails to receive funding or appropriation from its governing body at levels sufficient to pay for the goods to be purchased;
2. Federal or state laws or regulations prohibit the purchase or change the Member's requirements; or
3. Vendor commits any material breach of this Contract or the additional terms agreed to between the Vendor and a Member.

F. **GOVERNING LAW AND VENUE.** The governing law and venue for any action related to a Member's purchase order will be determined by the Member making the purchase.

7. CUSTOMER SERVICE

A. **PRIMARY ACCOUNT REPRESENTATIVE.** Vendor will assign an Account Representative to Sourcwell for this Contract and must provide prompt notice to Sourcwell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcwell and Member inquiries; and
- Business reviews to Sourcwell and Members, if applicable.

B. **BUSINESS REVIEWS.** Vendor must perform a minimum of one business review with Sourcwell per contract year. The business review will cover sales to members, pricing and contract terms, administrative fees, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. **CONTRACT SALES ACTIVITY REPORT.** Each calendar quarter, Vendor must provide a contract sales activity report (Report) to the Sourcwell Contract Administrator assigned to this Contract. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Vendor must submit a report indicating no sales were made).

The Report must contain the following fields:

- Customer Name (e.g., City of Staples Highway Department);
- Customer Physical Street Address;
- Customer City;
- Customer State;
- Customer Zip Code;
- Customer Contact Name;
- Customer Contact Email Address;
- Customer Contact Telephone Number;
- Sourcewell Assigned Entity/Member Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Vendor.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Vendor will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Members. The Vendor will submit a check payable to Sourcewell for one percent (1%) multiplied by the total sales of all Equipment, Products, and Services purchased by Members under this Contract during each calendar quarter. Payments should note the Sourcewell-assigned contract number in the memo and must be mailed to the address above "Attn: Accounts Receivable." Payments must be received no later than forty-five (45) calendar days after the end of each calendar quarter.

Vendor agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Vendor is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Vendor in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than thirty (30) days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Vendor's Authorized Representative is the person named in the Vendor's Proposal. If Vendor's Authorized Representative changes at any time during this Contract, Vendor must promptly notify Sourcewell in writing.

10. ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. **ASSIGNMENT.** Neither the Vendor nor Sourcewell may assign or transfer any rights or obligations under this Contract without the prior consent of the parties and a fully executed assignment agreement. Such consent will not be unreasonably withheld.

B. **AMENDMENTS.** Any amendment to this Contract must be in writing and will not be effective until it has been fully executed by the parties.

C. **FEDERAL TRANSIT ADMINISTRATION.** Sourcewell reserves the right to amend this Contract to include requirements relating to any subsequent changes affecting the use of inter-governmental cooperative purchasing agreements by FTA grant recipients.

D. **WAIVER.** If either party fails to enforce any provision of this Contract, that failure does not waive the provision or the right to enforce it.

E. **CONTRACT COMPLETE.** This Contract contains all negotiations and agreements between Sourcewell and Vendor. No other understanding regarding this Contract, whether written or oral, may be used to bind either party.

F. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, master-servant, principal-agent, or any other relationship.

11. LIABILITY

Vendor must indemnify, save, and hold Sourcewell and its Members, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees, arising out of the performance of this Contract by the Vendor or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications.

12. AUDITS

Sourcewell reserves the right to review the books, records, documents, and accounting procedures and practices of the Vendor relevant to this Contract for a minimum of six (6) years from the end of this Contract. This clause extends to Members as it relates to business conducted by that Member under this Contract.

13. GOVERNMENT DATA PRACTICES

Vendor and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Vendor under this Contract.

If the Vendor receives a request to release the data referred to in this article, the Vendor must immediately notify Sourcewell and Sourcewell will assist with how the Vendor should respond to the request.

14. INTELLECTUAL PROPERTY

As applicable, Vendor agrees to indemnify and hold harmless Sourcewell and its Members against any and all suits, claims, judgments, and costs instituted or recovered against Sourcewell or Members by any person on account of the use of any Equipment or Products by Sourcewell or its Members supplied by Vendor in violation of applicable patent or copyright laws.

15. PUBLICITY, MARKETING, AND ENDORSEMENT

A. **PUBLICITY.** Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Vendor individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

B. **MARKETING.** Any direct advertising, marketing, or offers with Members must be approved by Sourcewell. Materials should be sent to the Sourcewell Contract Administrator assigned to this Contract.

C. **ENDORSEMENT.** The Vendor must not claim that Sourcewell endorses its Equipment, Products, or Services.

16. GOVERNING LAW, JURISDICTION, AND VENUE

Minnesota law governs this Contract. Venue for all legal proceedings out of this Contract, or its breach, must be in the appropriate state court in Todd County or federal court in Fergus Falls, Minnesota.

17. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

18. SEVERABILITY

If any provision of this Contract is found to be illegal, unenforceable, or void then both Sourcewell and Vendor will be relieved of all obligations arising under such provisions. If the remainder of this Contract is capable of performance, it will not be affected by such declaration or finding and must be fully performed.

19. PERFORMANCE, DEFAULT, AND REMEDIES

A. PERFORMANCE. During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Vendor will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Vendor may escalate the resolution of the issue to a higher level of management. The Vendor will have thirty (30) calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Vendor must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Vendor fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, any additional costs incurred by Sourcewell and/or its Members as a result of such failure to proceed will be borne by the Vendor.

B. DEFAULT AND REMEDIES. Either of the following constitutes cause to declare this Contract, or any Member order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

Written notice of default and a reasonable opportunity to cure must be issued by the party claiming default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

20. INSURANCE

A. REQUIREMENTS. At its own expense, Vendor must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*

Workers' Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:

\$500,000 each accident for bodily injury by accident

\$500,000 policy limit for bodily injury by disease

\$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Vendor will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition). At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, will be provided as broad as that which is provided by the CGL Form CG 00 01 0413 or its equivalent, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:

\$1,000,000 each occurrence Bodily Injury and Property Damage

\$1,000,000 Personal and Advertising Injury

\$2,000,000 aggregate for Products-Completed operations

\$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Vendor will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer).

Minimum Limits:

\$1,000,000 each accident, combined single limit

4. *Umbrella Insurance.* During the term of this Contract, Vendor will maintain umbrella coverage over Workers' Compensation, Commercial General Liability, and Commercial Automobile.

Minimum Limits:
\$2,000,000

5. *Professional/Technical, Errors and Omissions, and/or Miscellaneous Liability.* During the term of this Contract, Vendor will maintain coverage for all claims the Vendor may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to Vendor's professional services required under this Contract.

Minimum Limits:
\$2,000,000 per claim or event
\$2,000,000 – annual aggregate

6. *Network Security and Privacy Liability Insurance.* During the term of this Contract, Vendor will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Vendor's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:
\$2,000,000 per occurrence
\$2,000,000 annual aggregate

Failure of Vendor to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. **CERTIFICATES OF INSURANCE.** Prior to commencing under this Contract, Vendor must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Contract Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf. All policies must include there will be no cancellation, suspension, non-renewal, or reduction of coverage without thirty (30) days' prior written notice to the Vendor.

Upon request, Vendor must provide to Sourcewell copies of applicable certificates and endorsements, within ten (10) days of a request. Failure to request certificates of insurance by Sourcewell, or failure of Vendor to provide certificates of insurance, in no way limits or relieves Vendor of its duties and responsibilities in this Contract.

C. **ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE.** Vendor agrees to name Sourcewell and its Members, including their officers, agents, and employees, as an additional insured under the Vendor's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or

“work” performed by or on behalf of Vendor, and products and completed operations of Vendor. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. **WAIVER OF SUBROGATION.** Vendor waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Vendor or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Vendor or its subcontractors. Where permitted by law, Vendor must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. **UMBRELLA/EXCESS LIABILITY.** The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies).

F. **SELF-INSURED RETENTIONS.** Any self-insured retention in excess of \$10,000 is subject to Sourcewell’s approval.

21. COMPLIANCE

A. **LAWS AND REGULATIONS.** All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. **LICENSES.** Vendor must maintain a valid status on all required federal, state, and local licenses, bonds, and permits required for the operation of the business that the Vendor conducts with Sourcewell and Members.

22. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Vendor certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Vendor declares bankruptcy, Vendor must immediately notify Sourcewell in writing.

Vendor certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota, the United States federal government, or any Member. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Vendor further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

23. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Members that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Members may also require additional requirements based on specific funding specifications. Within this Article, all references to “federal” should be interpreted to mean the United States federal government. The following list only applies when a Member accesses Vendor’s Equipment, Products, or Services with United States federal funds.

A. **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 C.F.R. § 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” The equal opportunity clause is incorporated herein by reference.

B. **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Vendor must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. § 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Vendor certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Vendor must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Vendor certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Vendor must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Vendor certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Vendor

certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Vendors must file any required certifications. Vendors must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Vendors must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Vendors must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Vendor must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Vendor further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of three (3) years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Vendor must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Vendor must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Vendor agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Vendor that are directly pertinent to Vendor's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Vendor's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a

satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

24. CANCELLATION

Sourcwell or Vendor may cancel this Contract at any time, with or without cause, upon sixty (60) days' written notice to the other party. However, Sourcwell may cancel this Contract immediately upon discovery of a material defect in any certification made in Vendor's Proposal. Termination of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to termination.

Sourcwell

Snap-on Industrial, A Division of IDSC Holdings LLC

DocuSigned by:
Jeremy Schwartz
By: _____
C0FD2A139D06489...
Jeremy Schwartz
Title: Director of Operations & Procurement/CPO
Date: 4/14/2020 | 3:07 PM CDT

DocuSigned by:
Bart A. Wignall
By: _____
86AB7D550A6A4CC...
Bart A. Wignall
Title: President, Industrial Division & Vice President, IDSC Holdings LLC
Date: 4/14/2020 | 1:45 PM PDT

Approved:
DocuSigned by:
Chad Coauette
By: _____
7E42BBF817A64CC...
Chad Coauette
Title: Executive Director/CEO
Date: 4/14/2020 | 3:50 PM CDT

RFP 013020 - Vehicle Lifts, with Garage and Fleet Maintenance Equipment

Vendor Details

Company Name: Snap-on Industrial, A Division of IDSC Holdings LLC

Does your company conduct business under any other name? If yes, please state: Snap-on Industrial

Address: 2801 80th St.
Kenosha, Wisconsin 53143

Contact: Randie Van Ness

Email: randie.l.vanness@snaupon.com

Phone: 386-527-4101

Fax: 407-328-8943

HST#: 364070294

Submission Details

Created On: Friday January 03, 2020 10:22:45

Submitted On: Wednesday January 29, 2020 16:37:40

Submitted By: Randie Van Ness

Email: randie.l.vanness@snaupon.com

Transaction #: 52c32468-14ee-42bf-a710-05f65e2be6de

Submitter's IP Address: 97.103.24.95

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Please do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; mark "NA" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *
1	Proposer Legal Name (and applicable d/b/a, if any):	Snap-on Industrial, A Division of IDSC Holdings LLC
2	Proposer Address:	2801 80th St. Kenosha, WI 53143
3	Proposer website address:	www.snapon.com
4	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	John Gowey, Vice President- Sales North America Critical Industries, 2801 80th St. Kenosha, WI 53143, John.C.Gowey@snapon.com, 262-646-4712
5	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Bobby Draper, National Contract Manager, 2801 80th St. Kenosha, WI 53143 Robert.L.Draper@snapon.com, 985-807-3111
6	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Randie Van Ness, National Contract and Project Manager, 2801 80th St. Kenosha, WI 53143 Randie.L.Vanness@snapon.com, 386-527-4101

Table 2: Company Information and Financial Strength

Line Item	Question	Response *
7	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	Snap-on Industrial's parent company, Snap-on Incorporated, a \$3.7 billion, S&P 500 Company headquartered in Kenosha, Wisconsin, was founded in 1920 and is a leading global innovator, manufacturer and marketer of tools and equipment for professional users performing critical tasks. Products and services include hand and power tools, tool storage, fleet maintenance diagnostics, garage equipment and shop tools. Snap-on Industrial services customers in various industries, including fleet, state and local governments, technical education, maintenance, military, power generation and aerospace.
8	Provide a detailed description of the products and services that you are offering in your proposal.	All products listed in section B, 1 and 2 of the RFP with the exception of exhaust ventilation systems and vehicle wash systems.
9	What are your company's expectations in the event of an award?	The contract will provide a multi-million dollar contractual pathway for many public sector customers to access Snap-on products.
10	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	Snap-on Incorporated, a 100 year old company, is traded on the NYSE under the symbol SNA. The company enjoys exceptional financial strength. Snap-on Incorporated's most recent (2018) Annual Report is attached, detailing all relevant financial information.
11	What is your US market share for the solutions that you are proposing?	Snap-on enjoys strong market share across its entire product line. According to the 2018 Frost and Sullivan survey of United States Automotive Technicians, Snap-on's market share for hand tools is 73%, 63% for diagnostic equipment, 55% for power tools and 72% for tool storage.
12	What is your Canadian market share, if any?	Not applicable for this proposal.
13	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	No.
14	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	"B". Snap-on is the manufacturer and direct marketer of its products. Snap-on Industrial's employee sales team consists of Account Managers, Sales Managers and Business Managers supported by a National Industrial Customer Service Center, Corporate Contract Administration and Contract Management.
15	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	Snap-on products meet or exceed all industry certifications. All standard lift products are ALI certified. Snap-on Industrial is registered to do business in all 50 US states.
16	Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.	Snap-on Industrial has had no suspensions or debarments in the last 10 years.
17	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	Snap-on Industrial offers product solutions in all subcategories except II.B.2.e and g. Snap-on's entire product offering can be found at: www.snapon.com . PDF catalog has been attached in the file under marketing materials.

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *
18	Describe any relevant industry awards or recognition that your company has received in the past five years	Snap-on regularly receives recognition for its innovative products. In 2019 Professional Tools & Equipment News (PTEN) designated 10 Snap-on products for "People's Choice" Awards. Recognition was given for advanced digital multimeters, tire pressure monitoring systems, refrigerant recovery equipment, heavy duty off-road creepers, air-assist telescopic transmission jack, magnetic mountable headlamp, heavy duty shop carts, Advanced Drivers Assistant Systems (ADAS) software, automotive scan tools and digital thermal imaging.
19	What percentage of your sales are to the governmental sector in the past three years	Sales to government sector customers, including Federal, state and local, over the last 3 years averaged 24% of total Snap-on Industrial sales.
20	What percentage of your sales are to the education sector in the past three years	Sales to educational customers over the last 3 years averaged 16% of total Snap-on Industrial sales.
21	List any state or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	Texas (GSA MAS) - 2019 - \$1.1M, 2018 - \$1.1M, 2017 - \$1.3M Ohio (GSA MAS) - 2019 - \$1.3M, 2018 - \$1.4M, 2017 - \$1.4M California (GSA MAS) - 2019 - \$5.3M, 2018 - \$2.3M, 2017 - \$2.7M NASPO Vehicle Lifts and Garage Associated Equipment- 2019 - \$4.2M, 2018 - \$2.5M, 2017 - \$.7M* *Implemented May 2017. NASPO Professional Grade Tools and Diagnostic Equipment- 2019 - \$15M, 2018 - \$22.5M**, 2017 - \$17M **Combination of Small Hand and Power Tool Contract (expired August 2018) and Professional Grade Tools and Diagnostic Equipment.
22	List any GSA contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	Contract, 47QSHA19D005N. Sales-, 2019 - \$29.3M, 2018 - \$24.8M, 2017 - \$18.7M

Table 4: References/Testimonials

Line Item 23. Supply reference information from three customers who are eligible for Sourcewell membership.

Entity Name *	Contact Name *	Phone Number *
Louisiana Department of Corrections	John Easley	985-507-3013
Clark County Nevada	John Boris	702-455-8545
Township High School District 211	Barb Peterson	847-755-6669

Table 5: Top Five Government or Education Customers

Line Item 24. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *
Government-Local	Government	New York - NY	Multiple purchases of hand and power tools, tool storage, diagnostic, fleet management and undercar equipment.	Multiple transaction values.	2019- \$1.1M, 2018- \$1.3M and 2017- \$1.3M
Education-Secondary	Education	California - CA	Multiple purchases of hand and power tools, tool storage, diagnostic, fleet management and undercar equipment.	Multiple transaction values.	2019- \$.6M, 2018- \$.4M and 2017- \$.2M
Education-Post Secondary	Education	Tennessee - TN	Multiple purchases of hand and power tools, tool storage, diagnostic, fleet management and undercar equipment.	Multiple transaction values.	2019- \$.5M, 2018- \$.1M and 2017- \$.7M
Education-Technical	Education	Pennsylvania - PA	Multiple purchases of hand and power tools, tool storage, diagnostic, fleet management and undercar equipment.	Multiple transaction values.	2019- \$.4M, 2018- \$.5M and 2017- \$.6M
Education-Secondary	Education	Texas - TX	Multiple purchases of hand and power tools, tool storage, diagnostic, fleet management and undercar equipment.	Multiple transaction values.	2019- \$.4M, 2018- \$.2M, 2017- \$.07M

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell Members across the US, and Canada if applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *
25	Sales force.	Snap-on Industrial's US employee sales team consists of 305 Account Managers, Sales Managers and Business Managers disbursed throughout all 50 states.
26	Dealer network or other distribution methods.	No dealers, franchisees or distributors will be used in the performance of this contract.
27	Service force.	Three Snap-on Repair Centers - Eastern, Western and Northern - service tools and equipment in addition to Snap-on's network of 78 Field Service Technicians and 37 Authorized Independent Service Contractors.
28	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	Snap-on Industrial's National Industrial Service Center, Account Managers and Sales Managers are the primary points of contact for customer service, product warranty and repairs. All calls and inquiries are responded to in a timely manner.
29	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	Snap-on Industrial offers full US coverage, however, no sales or service is offered under this proposal for Canada or the US Territories.
30	Identify any Sourcewell Member sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	Snap-on Industrial will service all Sourcewell members in the US.
31	Define any specific contract requirements or restrictions that would apply to our Members in Hawaii and Alaska and in US Territories.	Snap-on Industrial will have no additional contract requirements or restrictions for Sourcewell members in Alaska or Hawaii, however, the US Territories are excluded under this agreement.

Table 7: Marketing Plan

Line Item	Question	Response *
32	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	In addition to Snap-on's full line catalog, marketing materials are distributed by Account Managers during onsite sales calls as well as electronically. Catalog 1400i and examples of typical quarterly brochures have been uploaded.
33	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	Snap-on Industrial has a dedicated website, https://b2b.snapon.com/ , a digital catalog website and social media presence on YouTube, Facebook, Twitter and Instagram.
34	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	Snap-on Industrial would look to Sourcewell to continue to build its member base. Snap-on would promote the contract and membership through the Industrial sales force with marketing materials containing contract information and product offering.
35	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	Snap-on Industrial has an eCat website for eligible registered members to procure items at contract prices. The ability to interface for EDI, Ariba and other electronic purchasing platforms is also available.

Table 8: Value-Added Attributes

Line Item	Question	Response *
36	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell Members. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	Standard product training is provided by Snap-on Industrial sales personnel as a no-charge, value-added service. Optional advanced training is offered, from time to time, on select topics and products. Charges, if any, vary and are published at time of offering.
37	Describe any technological advances that your proposed products or services offer.	Since its founding 100 years ago, one of Snap-on's core beliefs has been fearless innovation. There's no better metric for measuring its success in that area than the number of patents it holds. Snap-on has been awarded over 3,300 patents; more than 1,700 of these have been awarded in the last 20 years, evidencing the accelerating pace of innovation.
38	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	Snap-on is committed to creating quality products, while providing a safe and healthy workplace and acting as an environmentally responsible neighbor. A copy of Snap-on's Corporate Responsibility Statement and Environmental Health Policy is included in the uploaded documents..
39	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	Snap-on's product families are not classified into any of these categories.
40	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	Snap-on has an established supplier diversity process to ensure minority, women-owned and veteran-owned businesses have equal access to internal contract opportunities. See uploaded Supplier Diversity Statement for more details.
41	What unique attributes does your company, your products, or your services offer to Sourcewell Members? What makes your proposed solutions unique in your industry as it applies to Sourcewell members?	Snap-on products are a preferred brand of choice in the marketplace. This status was obtained through 100 years of creating value for Snap-on customers. Selling directly to customers maximizes the opportunity for customer feedback and focuses efforts on providing products that enhance safety, maximize productivity and control costs. Snap-on's Quality Policy has been uploaded.
42	Identify your ability and willingness to provide your products and services to Sourcewell member agencies in Canada.	No sales or service is offered under this proposal for Canadian Sourcewell members.

Table 9: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *
43	Do your warranties cover all products, parts, and labor?	Yes. See uploaded Snap-on warranty policy.
44	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	No.
45	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	Yes.
46	Are there any geographic regions of the United States (and Canada, if applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell Members in these regions be provided service for warranty repair?	No.
47	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	Third party manufactured items are subject to the original equipment manufacturer's warranty.
48	What are your proposed exchange and return programs and policies?	Product with current part numbers may be returned for credit if original packaging is unopened and undamaged. Customer is responsible for transportation costs unless the return is the result of an error on Snap-on's part.
49	Describe any service contract options for the items included in your proposal.	Many out of warranty Snap-on products can be repaired under a flat rate program. See uploaded file for details. Other out of warranty repairs are quoted on an individual basis.

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *
50	What are your payment terms (e.g., net 10, net 30)?	Net 30, FOB Origin, Freight Prepaid.
51	Do you provide leasing or financing options, especially those options that schools and governmental entities may need to use in order to make certain acquisitions?	Leasing and financing options are available through Snap-on Financial Services and are quoted on a case by case basis.
52	Briefly describe your proposed order process. Include enough detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template. For example, indicate whether your dealer network is included in your response and whether each dealer (or some other entity) will process the Sourcewell Members' purchase orders.	All orders will be processed at Snap-on's National Industrial Customer Service Center (ICSC). Customers can submit orders through their Snap-on Industrial Account Manager or directly to the ICSC by phone, mail, fax, email, online through the B2B website, EDI, Ariba or through various other electronic platforms. Snap-on Industrial anticipates no challenges in complying with the quarterly reporting requirements.
53	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell Members for using this process?	Snap-on will accept P-cards with no additional charges to Sourcewell members.

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcwell Price and Product Change Request Form.

Line Item	Question	Response *
54	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcwell discounted price) on all of the items that you want Sourcwell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	Snap-on Product Managers assign each product to a price group and each price group has a designated discount percentage. See the uploaded Product Price Group (PPG) document for discount details. The discount percentage will be applied to the IPLHF7 list price. See the uploaded IPLHF7 price list for part number and product group specifics. Pricing will be updated annually. From time to time a product's price group may be changed. The designated price group discounts will remain unchanged throughout the term of the contract. Price group categories may be added or deleted at Product Management's discretion.
55	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	Price Group discounts range from 0% to 68.34%. See uploaded PPG for details.
56	Describe any quantity or volume discounts or rebate programs that you offer.	No quantity or volume discounts or rebate programs are offered under this proposal.
57	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	As described in number 54 above, all products are assigned to a price group. Any "sourced" product will be discounted according to its assigned price group.
58	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	The only element of total cost of acquisition not submitted is installation. This applies primarily, but not exclusively, to lifts. Installation charges will be quoted in advance. Any such charges will be imposed directly by Snap-on. No third parties will submit any charges under this proposal.
59	If freight, delivery, or shipping is an additional cost to the Sourcwell Member, describe in detail the complete freight, shipping, and delivery program.	All prices quoted are delivered prices.
60	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	All prices quoted are delivered prices for the 50 US states. No sales will be made under this agreement in Canada or any offshore location.
61	Describe any unique distribution and/or delivery methods or options offered in your proposal.	Snap-on's standard delivery is UPS Ground up to the allowed weight limits and LTL for larger shipments. The customer may request expedited shipping at their expense.

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
62	b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	See uploaded IPLHF7 price list.

Table 13: Audit and Administrative Fee

Line Item	Question	Response *
63	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell Members obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell.	Snap-on will employ a specific price matrix (IPLHF7) for this contract. Sourcewell member accounts will be linked to this price matrix. The matrix will not allow price deviation or product substitution. Quarterly report information is generated by a query of all accounts linked to the matrix. This is the same process Snap-on has used for many years in managing its contracts.
64	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	0.5% of net sales excluding taxes.

Table 14: Industry Specific Questions

Line Item	Question	Response *
65	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	Overall sales and new accounts are the primary metrics to measure for contract success.
66	Identify any certification(s) that your business or the products included in your proposal have attained or received.	Snap-on Incorporated is ISO 14001 and ISO 9110 framework certified as well as conforming to OHSAS 18001 safety standards. Documentation uploaded.
67	Describe the ability to adapt your products through modification or replacement to address obsolescence resulting from advances in technology.	Snap-on continually develops updates, upgrades and accessories for its products to extend their useful life and address changing technology. One example would be software upgrades for handheld diagnostic equipment, which when installed extends the equipment's useful life for many years.
68	For installation, repair, maintenance or warranty services included in your proposal, describe the training and/or certifications held or received by your service force.	All service personnel receive training appropriate to their requirements.
69	Describe your capabilities as it relates to the serviceability of the products included in your proposal (parts availability, response times, technical support, etc.).	Parts are stocked in 4 distribution centers across the US. Service work is performed at 3 service centers in the US and onsite by service personnel for certain products.

Exceptions to Terms, Conditions, or Specifications Form

Only those Proposer Exceptions to Terms, Conditions, or Specifications that have been accepted by Sourcewell have been incorporated into the contract text.

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.
3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.
4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."

- [Financial Strength and Stability](#) - Question 10 Snap-on Incorporated 2018 Annual Report.pdf - Wednesday January 29, 2020 14:57:30
- [Marketing Plan/Samples](#) - Snap-on Industrial Marketing Plan Samples.zip - Wednesday January 29, 2020 15:07:15
- [WMBE/MBE/SBE or Related Certificates](#) - Question 40 Snap-on Industrial Supplier Diversity Statement.pdf - Wednesday January 29, 2020 15:07:51
- [Warranty Information](#) - Question 40 Snap-on Industrial Warranty Policy.pdf - Wednesday January 29, 2020 15:08:02
- [Pricing](#) - Snap-on Industrial Pricing Documents.zip - Wednesday January 29, 2020 15:08:22
- [Additional Document](#) - Snap-on Industrial Additional Documents.zip - Wednesday January 29, 2020 15:08:38

Proposers Assurance of Comp

PROPOSER ASSURANCE OF COMPLIANCE

PROPOSER'S AFFIDAVIT

The undersigned, authorized representative of the entity submitting the foregoing proposal (the "Proposer"), swears that the following statements are true to the best of his or her knowledge.

1. The Proposer is submitting its proposal under its true and correct name, the Proposer has been properly originated and legally exists in good standing in its state of residence, the Proposer possesses, or will possess before delivering any products and related services, all applicable licenses necessary for such delivery to Sourcewell member agencies. The undersigned affirms that he or she is authorized to act on behalf of, and to legally bind the Proposer to the terms in this Contract.
2. The Proposer, or any person representing the Proposer, has not directly or indirectly entered into any agreement or arrangement with any other vendor or supplier, any official or employee of Sourcewell, or any person, firm, or corporation under contract with Sourcewell, in an effort to influence the pricing, terms, or conditions relating to this RFP in any way that adversely affects the free and open competition for a Contract award under this RFP.
3. The contents of the Proposer's proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or agent of the Proposer and will not be communicated to any such persons prior to the official opening of the proposals.
4. The Proposer has examined and understands the terms, conditions, scope, contract opportunity, specifications request, and other documents in this solicitation and affirms that any and all exceptions have been noted and included with the Proposer's Proposal.
5. The Proposer will, if awarded a Contract, provide to Sourcewell Members the /products and services in accordance with the terms, conditions, and scope of this RFP, with the Proposer-offered specifications, and with the other documents in this solicitation.
6. The Proposer agrees to deliver products and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
7. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
8. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statute §13.591, Subd. 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals generally become public data. Minnesota Statute §13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.

The Proposer understands that it is the Proposer's duty to protect information that it considers nonpublic, and it agrees to defend and indemnify Sourcewell for reasonable measures that Sourcewell takes to uphold such a data designation.

By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - John Gowey, Vice President - Sales North America Critical Industries, Snap-on Industrial, A Division of IDSC Holdings LLC

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

Yes No

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16681

**SUBJECT: CERTIFICATE OF FINAL COMPLETION - LIFE SAFETY FY2008
ASBESTOS ABATEMENT PHASE V - ICCB PROJECT # 1886-1007**

RECOMMENDATION: That the Board of Trustees approve the Certificate of Final Completion for the FY2008 Life Safety Project Asbestos Abatement. Total final construction cost was \$300,000.

RATIONALE: Arcon has reviewed and approved the Certificate of Final Completion. The original approved construction budget was \$300,000. The asbestos abatement project included abatement in the N building, central plant; J building abatement and restoration; and E building abatement and restoration. The total cost of the abatement project was \$300,000.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

**Mark R. Stephens
Chairman**

**Elizabeth Potter
Secretary**

Date

Related forms requiring Board signature: Yes No

Protection, Health, and Safety Project

Statement of Final Construction Compliance

ICCB Project Title: Asbestos Abatement Phase V

ICCB Project #: 1886-1007

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

ARCON Associates, Inc.
2050 South Finley Road, Suite 40
Lombard, IL 60148

Final cost of the project:

Approved Budget \$ 300,000.00 Actual Cost \$ 300,000.00

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.



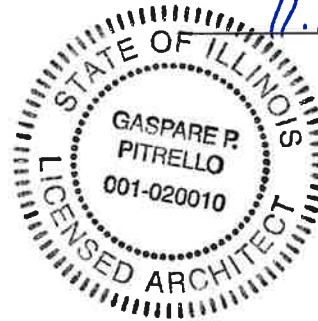
Architect/Engineer's Signature

11.24.21

Date

001-020010

Illinois Registration or License Number



Seal

Approved by the _____ Triton College _____ Board of Trustees

Date _____

Signed _____, Chairperson

Mark R. Stephens

_____, Secretary

Elizabeth Potter

State and Locally Funded Projects
Statement of Final Completion

ICCB Project Title: Asbestos Abatement Phase V
 ICCB Project #1886-1007

Name and address of architect/engineer providing the Statement of Final Completion:

ARCON Associates, Inc.
 2050 South Finley Road, Suite 40
 Lombard, IL 60148

Final cost and scope of the project:

Approved Budget \$300,000.00 Actual Cost \$300,000.00

Approved Scope: Actual Scope:

Classrooms	_____	_____
Laboratories	_____	_____
Offices	_____	_____
Study	_____	_____
Special Use	_____	_____
Support	_____	_____
Other	<u>Asbestos Abatement</u>	<u>Asbestos Abatement</u>
TOTAL NASF	_____	_____
TOTAL GSF	_____	_____

I have reviewed the originally approved construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

[Signature]
 Architect/Engineer's Signature

11.24.21
 Date

001-020010
 Illinois Registration or License Number

 District Official's Signature

Mark R. Stephens Date: _____



**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16682

**SUBJECT: CERTIFICATE OF FINAL COMPLETION - LIFE SAFETY FY2021
ABATEMENT – PROJECT # LS FY21 ABATEMENT**

RECOMMENDATION: That the Board of Trustees approve the Certificate of Final Completion for the FY2021 Life Safety Project Asbestos Abatement. Total final construction cost was \$300,000.

RATIONALE: Arcon has reviewed and approved the Certificate of Final Completion. The original approved construction budget was \$300,000. The asbestos abatement project included E building 3rd floor abatement and restoration. The total cost of the abatement project was \$300,000.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

Protection, Health, and Safety Project

Statement of Final Construction Compliance

ICCB Project Title: Asbestos
ICCB Project #: LS FY21 Abatement

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

ARCON Associates, Inc.
2050 South Finley Road, Suite 40
Lombard, IL 60148

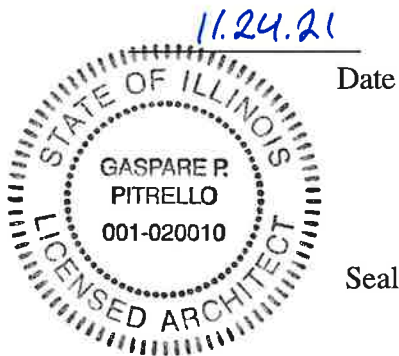
Final cost of the project:

Approved Budget \$ 300,000.00 Actual Cost \$ 300,000.00

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.



Architect/Engineer's Signature



001-020010

Illinois Registration or License Number

Approved by the _____ Triton College _____ Board of Trustees

Date _____

Signed _____, Chairperson

Mark R. Stephens

_____, Secretary

Elizabeth Potter

State and Locally Funded Projects
Statement of Final Completion

ICCB Project Title: Abatement
 ICCB Project #LS FY21 Abatement

Name and address of architect/engineer providing the Statement of Final Completion:

ARCON Associates, Inc.
 2050 South Finley Road, Suite 40
 Lombard, IL 60148

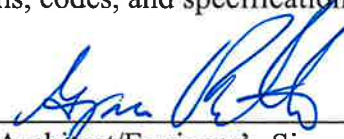
Final cost and scope of the project:

Approved Budget \$300,000.00 Actual Cost \$300,000.00

Approved Scope: Actual Scope:

Classrooms	_____	_____
Laboratories	_____	_____
Offices	_____	_____
Study	_____	_____
Special Use	_____	_____
Support	_____	_____
Other	<u>Asbestos Abatement</u>	<u>Asbestos Abatement</u>
TOTAL NASF	_____	_____
TOTAL GSF	_____	_____

I have reviewed the originally approved construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.


 Architect/Engineer's Signature

11.24.21
 Date

001-020010
 Illinois Registration or License Number

 District Official's Signature
Mark R. Stephens Date: _____



**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16683

SUBJECT: 2022 FACILITY MASTER PLAN

RECOMMENDATION: That the Board of Trustees approve the 5 Year Facility Master Plan for July 1, 2022 through June 30, 2027. There is no cost to approve the Master Plan.

RATIONALE: The 5 Year Master Plan is a projection of all Major Projects requiring capital expenditure which are needed to maintain and restore aging facility.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16684

SUBJECT: HOURLY EMPLOYEE WAGE ADJUSTMENT

RECOMMENDATION: That the Board of Trustees approve an hourly wage adjustment for all presently employed hourly employees who did not receive an annual wage increase in accordance with Action Exhibit 16619, approved June 15, 2021. The employees meet the following criteria: 1) Employee has held current position since before July 1, 2020; 2) Employee completes a time card; 3) Employee has not received an increase in their hourly wage since July 1, 2020. These wage adjustments are effective January 1, 2022.

RATIONALE: It was never the intent to limit the wages of part-time employees who hold multiple positions at the college. Hourly employees who were first classified in the college's computer system as "adjunct faculty" did not receive an increase from the Board's approval of Action Exhibit 16619, due to the fact that adjunct raises are controlled by a Negotiated Agreement. This action exhibit will adjust only the hourly compensation of their non-teaching hourly work. Hourly employees represent a portion of the college's workforce, therefore, this wage increase will help the college with the retention of quality employees as well as maintaining a highly engaged and competitive workforce.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

Colleague ID	Name	Title	Current Wage	Corrected Wage	FY 21 Backpay	FY 22 Backpay	Total
0040844	Abate, Nannette	Instructional Aide I, Collins Center Pool	\$15.40	\$15.80	\$0.00	\$67.40	\$67.40
0066706	Campbell, Samuel	Instructional Aide I, Fitness Center	\$15.00	\$15.80	\$160.80	\$329.47	\$490.27
0041529	Del Beccaro, Edward	Laborer I	\$15.00	\$15.80	\$0.00	\$0.00	\$0.00
0727845	Esserman, Jeanne	Instructional Aide I, Fitness Center	\$15.00	\$15.80	\$164.03	\$309.14	\$473.17
0939409	Minor, Veronica	Tutor - Level I	\$15.70	\$16.10	\$0.00	\$32.00	\$32.00
0695704	Montalvo, Vanessa	Program Assistant, Hospitality Industry Administration	\$15.40	\$15.80	\$0.00	\$141.67	\$141.67
0064851	Righeimer, Carolyn	Tutor - Level II	\$18.00	\$18.80	\$273.90	\$180.80	\$454.70
0539293	Stevens, Robert	Program Assistant, Athletics	\$16.50	\$17.30	\$186.20	\$215.60	\$401.80
0963414	Verma, Karishma	Tutor - Level I	\$15.40	\$15.80	\$0.00	\$43.40	\$43.40
0065183	Yusim, Leonid	Technical Assistant	\$15.70	\$16.10	\$0.00	\$224.00	\$224.00

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16685

SUBJECT: AGREEMENT WITH EMPLOYEE BENEFITS CORPORATION (EBC)

RECOMMENDATION: That the Board of Trustees approve Employee Benefits Corporation as the third-party administrator for the Triton's compliance requirements under the Consolidated Omnibus Budget Reconciliation Act (COBRA) for health and dental insurance plans. The annual agreement fee is \$0 with a per member monthly administration fee of \$0.64. The total fees for calendar year 2022 will not exceed \$3,000.

RATIONALE: Employee Benefits Corporation will ensure Triton College remains compliant in regard to its obligations under COBRA. The Administration fee includes providing notice within the required timeframes, collection of premium payments, remittance of payment to the employer, assignment of a dedicated service representative, and coordination with carriers for reinstatements and terminations.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No



Service Agreement

Employee Benefits Corporation

Fax to: 608 831 4790
Mail to: Employee Benefits Corporation, PO Box 44347, Madison WI 53744-4347
Phone support: 800 346 2126 | 608 831 8445
E-mail support: sales@ebcflex.com

Validation and Adoption

As set forth below, the following Employer engages Employee Benefits Corporation, PO Box 44347, Madison, WI 53744-4347 (telephone: 608 831 8445; toll free 800 346 2126), to provide services helping the Employer comply with the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA) and State Continuation provisions. Minnesota State Continuation and Wisconsin State Continuation are available if you are a Minnesota or Wisconsin-based employer with less than 20 employees. If your total number of employees is 20 or more, you may be subject to both federally regulated COBRA Continuation and State Continuation. Note: In the states of Arizona, Florida, Kentucky, Massachusetts, Montana, North Carolina, Nebraska, Ohio, Rhode Island, Tennessee, Vermont, Virginia, and Washington, Employee Benefits Corporation is registered under the "doing business as" (DBA) name EBC Benefits Administration Corporation. In the state of New Hampshire, Employee Benefits Corporation is registered under the DBA name Employee Benefits Administrators of Wisconsin.

Organization Information

Triton College

Legal Name of Organization

3 6 - 2 5 3 7 1 1 4

Federal Employer ID Number (FEIN) (xx-xxxxxx)

Is the company listed above part of a controlled group?

Yes No (If you chose "Yes" the attached Related Employers Form must be completed)

Plan Details

Administration Type: COBRA
 COBRA with State Continuation (indicate state): Connecticut Minnesota New York Texas Wisconsin
 State Continuation only: Minnesota Wisconsin

Effective Date: COBRA Secure Effective Date (mm-dd-yyyy)
(Start Date)

0 1 - 0 1 - 2 0 2 2

Number of employees: Number of unique employees enrolled in a COBRA-eligible plan

3 5 1

Current COBRA Administration

Does the employer have continuants currently enrolled in COBRA or pending a COBRA election? Yes No

COBRA is currently administered: In-house by employer

Outsourced: Blue Cross Blue Shield of Illinois

Name of administrator if COBRA is currently outsourced

If outsourced and there are enrolled or pending continuants, your current COBRA administrator will notify the carrier(s) and terminate these continuants:

Yes No

Health Plans Select the COBRA plans that you currently offer your active employees.

	Automatically Bundled with Medical Insurance	Separately Elected
<input checked="" type="checkbox"/> Medical Insurance	N/A	N/A
<input checked="" type="checkbox"/> Dental Insurance	<input checked="" type="radio"/>	<input type="radio"/>
<input type="checkbox"/> Vision Insurance	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/> Health Reimbursement Arrangement	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/> Prescription Drug (select only if separate carrier notices are required)		<input type="radio"/> N/A
<input type="checkbox"/> Health Care Flexible Spending Account (FSA)	N/A	N/A
<input type="checkbox"/> Employer Maintained Wellness Program	N/A	N/A
<input type="checkbox"/> Employee Assistance Plan (EAP)	N/A	N/A
<input type="checkbox"/> Other	N/A	N/A
<input type="checkbox"/> Life Insurance - for Minnesota State Continuation only:		
<input type="checkbox"/> Basic Life Insurance		
<input type="checkbox"/> Voluntary Life Insurance		
<input type="checkbox"/> Basic Life Insurance with ADD&D		

Disability Extension Administration Fee (Federal COBRA only)

102% 150% (48% of the premium is retained by the client and 2% is retained by Employee Benefits Corporation)

Fees

Check box if invoice for some or all of the fees listed shall be sent to a third party

A separate agreement must be signed between the third party and Employee Benefits Corporation specifying the associated payment obligations. Unpaid invoices and/or fees due and owing after termination of the third party payment arrangement will be assessed and billed to the Employer according to the then-standard fees and practices of Employee Benefits Corporation.

COBRASecure Administration

\$ 0
Setup Fee (0000)

\$ 1 5
Fee per COBRA continuant at time of takeover

\$ 0 . 6 4
Monthly administration fee per number of unique employees enrolled in a COBRA-eligible plan per month (0.00)

\$ 6 0
Monthly Minimum Fee

Employee Benefits Corporation will charge and retain a 2% administration fee applied to COBRA premiums.

Services included with COBRASecure*:

- Initial set up on administration software
- Ongoing, toll-free customer service support
- Secure access to www.ebcflex.com
- Send COBRA notices to Qualified Beneficiary upon event Notification
- Issue checks to employer monthly
- Initial Notices to newly enrolled employees (Federal COBRA). \$2.75 per letter fee may be charged if request is made more than 90 days after employee's enrollment
- Provide online reports to employer
- Collect premiums from continuants
- Cancel COBRA coverage if payment is not received by due date
- Track COBRA enrollment forms
- Notify carrier of continuant reinstatements and terminations
- Provide COBRA premium coupons
- Notify continuants of any premium rate changes
- Produce insurance conversion letters
- Send grace period and partial payment notices (where applicable)
- Maintain complete documentation archive Notices to COBRA continuants
- Ensure that all COBRA coverage is terminated at the appropriate date

* All notifications will be sent within the timeframe required under the federal COBRA statute and related regulations as long as accurate information is provided by the Employer in a timely manner.

Invoicing Preference for Fees (If Federal COBRA is involved)

Standard By division (Available only if your plan exceeds minimum monthly fee)

Payment Method

Choose how you will submit your Setup and Monthly Administration Fees

Payment Options: Auto-debit Auto-deposit Check

Account Options: Use bank information currently on file Use the Auto-Debit Authorization Form attached

Premium Remittance

Choose how you would like Premiums remitted

Auto-deposit (Complete the attached Auto-Deposit Authorization Form) Check

Optional Services

Initial Notice to Currently Enrolled Employees

To send COBRA initial notices to all **currently** enrolled employees and dependents in the group plan by first class mail with proof of mailing, please check the box below.

Mail Initial Notices to all currently enrolled employees and dependents on any COBRA eligible plan @ \$2.75 per letter

Open Enrollment Notice

Mailing Open Enrollment Notices to COBRA Continuants and Qualified Beneficiaries pending COBRA enrollment during open enrollment is available upon request at an additional fee.

Please note that Open Enrollment service is only available with concurrent activation of COBRASecure services and an employer's plans renewal date. For example, if an employer's plans renew January 1, COBRASecure service must be in place as of November 1, or December prior to January 1 to send out Open Enrollment packets.

Term

This Service Agreement shall be in effect for 1 year (“Term”) and shall thereafter automatically renew indefinitely for like Terms, unless terminated as set forth in this Agreement. If Employee Benefits Corporation has, with the consent of Employer, begun performance of services in advance of completion of this Agreement, such performance will be subject to the terms and conditions of this Agreement.

Responsibilities of the Employer

1.0 Plan Administrator

Plan Administrator: Although Employee Benefits Corporation is providing certain services to the Employer regarding the Employer’s group health plans, the Employer acknowledges that Employee Benefits Corporation is not the plan “administrator” as that term is used by the Employee Retirement Income Security Act of 1974 (ERISA). The “administrator” is the Employer or other person designated by the terms of the applicable plan.

2.0 Necessary Information

The Employer agrees to provide Employee Benefits Corporation with the following information relating to the Employer’s group health plans and covered employees and dependents:

- Takeover Spreadsheet, or any other agreed upon format, for all continuants currently on or eligible for COBRA and/or State Continuation
- Benefit information required on the benefit information pages of this Service Agreement and updated by the Employer whenever plan changes apply
- Periodic surveys required by Employee Benefits Corporation for plan operation

2.1 Fees

Employee Benefits Corporation may upon 60 days’ written notice to the Employer increase its fees from year to year only at the time of Agreement renewal. Employee Benefits Corporation will charge up to a \$30 fee for any returned bank transactions.

3.0 Ongoing Administration

The Employer understands that as a condition of Employee Benefits Corporation providing the services on page 2 of this Agreement, Employer shall timely and accurately perform all of the stated responsibilities and provide the information required in this Agreement. Employee Benefits Corporation shall be entitled to rely on any information provided by the Employer or Employer’s vendor as accurate, valid and complete.

The Employer agrees to inform Employee Benefits Corporation of all pertinent information relating to the Employer’s group health plan(s) at the inception of this Service Agreement and as later modified by the Employer. The Employer will also provide any other relevant information to the fulfillment of this agreement as it is necessary for compliance with COBRA, State Continuation or the generally applicable requirements of the plan.

The Employer will provide, on Employee Benefits Corporation accepted forms online, or via data file feed process and within 30 days* of the date the Employer has knowledge or receives notice of the event, information relating to the following events that may require action under COBRASecure:

*For State Continuation: CT - 30 Days | MN - 10 Days | NY - 30 Days | TX - 5 Days | WI - 5 Days

Federal COBRA

- The death of the covered employee
- The termination or reduction of hours of the covered employee’s employment
- The divorce or legal separation of the covered employee from the employee’s spouse
- The covered employee becoming entitled to benefits under Title XVIII of the Social Security Act (Medicare)
- A dependent child ceasing to be a dependent under the generally applicable requirements of the plan
- Bankruptcy under Title 11 for persons with retiree coverage if it causes a substantial loss of coverage within one year

State Continuation

- Minnesota – same events as COBRA
- Wisconsin – termination of employment, reduction in hours, death of employee, divorce and annulment

COBRA with State Continuation

- Connecticut – same events as COBRA with addition of annulment
- Minnesota – same events as COBRA
- New York – same events as COBRA
- Texas – same events as COBRA
- Wisconsin – same events as COBRA with addition of annulment

4.0 HIPAA Regulations

HIPAA imposes many obligations on employers and health plan sponsors. Employee Benefits Corporation shall not be responsible for complying with any of those obligations.

5.0 Cooperation with Employee Benefits Corporation

So that Employee Benefits Corporation can perform its services under the Service Agreement, the Employer shall cooperate with Employee Benefits Corporation and timely provide Employee Benefits Corporation with all information that Employee Benefits Corporation reasonably requests.

6.0 Optional Services

Optional legal services are billed separately and subject to change. Legal research by Employee Benefits Corporation is \$100.00 per hour with a one hour minimum. Legal research by an Employee Benefits Corporation-appointed attorney are billed at the attorney’s hourly rate. Such services shall only be provided upon written request of the Employer’s authorized agent.

7.0 Indemnity Clause

The Employer shall indemnify Employee Benefits Corporation, its employees, directors, and agents (collectively, Indemnitees) and hold the Indemnitees harmless against all damages, losses, or other liabilities incurred by the Indemnitees arising from any act or failure to act by the Employer, its employees, directors, or agents in connection with its duties under this Service Agreement. Such indemnification shall include (and not be limited to) liabilities arising from a failure to timely provide Employee Benefits Corporation with information.

Employee Benefits Corporation shall indemnify Employer, its employees, trustees, directors, and agents (collectively, Employer Indemnitees) and hold the Employer Indemnitees harmless against all damages, losses, or other liabilities incurred by the Employer Indemnitees arising from any gross negligence or intentional misconduct of Employee Benefits Corporation in performing this Service Agreement.

8.0 Termination After 60-Day Notice

Either party may terminate the Service Agreement effective at least 60 days after providing written notice of termination to the other party. Such notice shall be executed by the authorized agent of the party wishing to terminate the Agreement. All fees shall be prorated at the time of termination.

8.1 Other Termination by Employer

The Employer may terminate the Service Agreement at any time without 60-day notice by providing written notice to Employee Benefits Corporation without regard to the 60-day period. If the Employer does so, however, the Employer shall pay Employee Benefits Corporation the early termination fee of \$300.

8.2 Other Termination by Employee Benefits Corporation

Employee Benefits Corporation may also terminate the Service Agreement at any time without 60-day notice by providing written notice to the Employer without regard to the 60-day period, but only if the Employer previously breached this Service Agreement, such as by failing to pay Employee Benefits Corporation for its services, failing to provide necessary information, or failing to cooperate with Employee Benefits Corporation. The Employer will be provided notice of any breach and will have 10 days from the notice to cure the breach and avoid termination.

9.0 Other Terms and Conditions

Employee Benefits Corporation assumes full responsibility for the payment of all federal, state and local taxes incurred by Employee Benefits Corporation as a result of this Agreement. This Agreement is executed by an authorized representative of Employer in the representative's official capacity only and the representative shall have no personal liability under this Agreement. Employee Benefits Corporation represents that it possesses all professional or business licenses required by law, if any, and all qualifications necessary to fully perform its obligations. In no event shall either Party be liable for any incidental, indirect, special or consequential damages, including, but not limited to, loss of use, revenue, profit or savings. Neither party shall discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap, an unfavorable discharge from military service, or any other factor as prohibited by law. Each party certifies that it is an equal opportunity employer, maintains a written sexual harassment policy and a Drug Free Workplace in conformance with applicable law. This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois.

Broker Information

N/A

HubInternationalMidwestBR975

Agency/Organization: Name

Federal Employer ID Number (FEIN) or Social Security Number (xx-xxxxxxx)

Agency/Organization Street Address

City

State

Zip Code

Wolber

Agent/Broker: Last Name

Melody

First Name

Title

7 0 8 - 9 5 4 - 6 6 2 2

Phone (xxx-xxx-xxxx)

Extension

Fax (xxx-xxx-xxxx)

melody.wolber@hubinternational.com

E-mail address (required to receive email copy of signed contracts to client)

Employee Benefits Corporation Representative

Please Sign and Date the Service Agreement

By signing below, the individual represents that they are authorized to bind the Employer in contract.

X

Employer: Signature

Mark R. Stephens

Print Name

Chairman, Board of Trustees

Title

Date (mm-dd-yyyy)

X

Employee Benefits Corporation: Signature

Print Name

Title

Date (mm-dd-yyyy)

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16686

SUBJECT: FACILITY FEE WAIVER: INTERMEDIATE SERVICE CENTER

RECOMMENDATION: That the Board of Trustees approve a fee waiver request from the Intermediate Service Center for the use of the Performing Arts Center and R Building Room 221, as well as fees associated with maintenance and audiovisual needs, on March 29, 2022 (alternate date March 30, 2022) from 4:00 p.m. to 10:00 p.m. to host the 12th Regional ISC Scripps Spelling Bee Championship. The value of the waiver is \$4,630 as per the Triton College Facilities Rental Policy.

RATIONALE: This action exhibit supports our partnership with West 40 ISC #2 and in-district grade schools, and promotes support to the Triton College community.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

**TRITON COLLEGE, District 504
Board of Trustees**

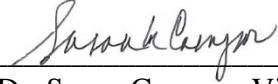
Meeting of December 21, 2021

ACTION EXHIBIT NO. 16687

SUBJECT: GM VEHICLE DONATIONS

RECOMMENDATION: That the Board of Trustees approve the donation of a 2013 LaCross CXL, 2014 Regal, and 2014 Sonic LT, General Motors (GM) vehicles to area high schools per the requirements in the GM Donations Handbook. As there are no in-district ASE certified high schools, the vehicles will be donated to District 214 which serve as feeder schools for our program. There is no cost to Triton College for the donations of these vehicles, and this action supports high schools that send students to attend Triton's automotive programs.

RATIONALE: Per the Agreement with General Motors (GM), Triton College must "down donate" vehicles provided by GM that are six to ten years old but are still usable as training platforms, to ASE Education Foundation accredited high schools, ACDelco Training Facilities or other accredited learning institutions.

Submitted to Board by: 
Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

Mark R. Stephens Chairman	Elizabeth Potter Secretary	Date
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Related forms requiring Board signature: Yes No



INTERFACE WITH CUSTOMER

View Vehicle Summary



This screen allows IVH users to view the Summary of Vehicle Information, Field Actions, Service Information, Applicable Warranties, Transaction History, Service Contract(s) if applicable, Warranty Block, Branded Title information and OnStar and XM Radio information (if applicable).

Vehicle Information

VIN: 1G4GC5E38DF243673

Model: 4GM69-2013 LACROSSE CXL FWD

Service Contract: No

Branded Title: Yes

Warranty Block: Yes

PDI Status: Yes

Order Type: 70 - RETAIL - STOCK

Field Actions: 1 Open

Required Field Actions

Open Field Action Details are highlighted

Type	Number	Original Nbr	Description	Release Date	Status
Product Safety Recall	N202308930		Rear Suspension Toe Link May Break	12/21/2020	<u>Open</u>

Branded Title

*The VIN information contained herein and information derived therefrom is the proprietary property of The Polk Company and is to be used only for the purpose of warranty verification and shall not be used for any other purpose whatsoever.

Brand Description: JUNK

Date Branded: 03/01/2014

Title Number: 299C0710071

Reporting Source Code:

Reported By: MI

Effective Date: 03/22/2014

Warranty Block

Code	Description	Effective Date	Block Transaction Types	Blocked Labour Ops	Comments (if provided)
BT	BRANDED TITLE	03/22/2014	ZPDI ZPTI ZREG ZSC		

INTERFACE WITH CUSTOMER

View Vehicle Summary

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Vehicle Information

VIN: **2G4GK5EX7E9210244** Model: **4GP69-2014 REGAL**
Service Contract: **No** Branded Title: **Yes** Warranty Block: **Yes** PDI Status: **Yes**
Order Type: **70 - RETAIL - STOCK**
Field Actions: **0 Open**

Required Field Actions

Open Field Action Details are highlighted

Vehicle has no current record of required field actions.

Branded Title

*The VIN information contained herein and information derived therefrom is the proprietary property of The Polk Company and is to be used only for the purpose of warranty verification and shall not be used for any other purpose whatsoever.

Brand Description: **JUNK** Date Branded: **09/01/2016**
Title Number: **299E2570144** Reporting Source Code:
Reported By: **MI** Effective Date: **09/23/2016**

Warranty Block

Code	Description	Effective Date	Block Transaction Types	Blocked Labour Ops	Comments (if provided)
BT	BRANDED TITLE	09/23/2016	ZPDI ZPTI ZREG ZSCT		



Global Warranty Management: Main > Interface With Customer > View Vehicle Summary

INTERFACE WITH CUSTOMER

View Vehicle Summary



This screen allows IVH users to view the Summary of Vehicle Information, Field Actions, Service Information, Applicable Warranties, Transaction History, Service Contract(s) if applicable, Warranty Block, Branded Title information and OnStar and XM Radio information (if applicable)

Vehicle Information

VIN: 1G1JC5SH1E4197104 Model: 1JV69-2014 SONIC LT
Service Contract: No Branded Title: Yes Warranty Block: Yes PDI Status: Yes
Order Type: 70 - RETAIL - STOCK
Field Actions: 0 Open

Required Field Actions

Open Field Action Details are highlighted

Vehicle has no current record of required field actions.

Branded Title

*The VIN information contained herein and information derived therefrom is the proprietary property of The Polk Company and is to be used only for the purpose of warranty verification and shall not be used for any other purpose whatsoever

Brand Description: JUNK Date Branded: 04/01/2015
Title Number: 299D1100147 Reporting Source Code:
Reported By: MI Effective Date: 05/01/2015

Warranty Block

Code	Description	Effective Date	Block Transaction Types	Blocked Labour Ops	Comments (if provided)
BT	BRANDED TITLE	05/01/2015	ZPDI ZPTI ZREG ZSC		

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16688

SUBJECT: AUTOMOTIVE TECHNOLOGY VEHICLE DONATIONS

RECOMMENDATION: That the Board of Trustees approve the donation of 4 Toyota vehicles to the Automotive Program at Proviso East High School including 2001 Toyota Corolla, 2002 Toyota Highlander, 2004 Toyota Camry, and 2005 Toyota Solara. This downward donation of vehicles is required under the original Toyota donation agreement with the college. There is no cost to Triton for this donation.

RATIONALE: This will support a local feeder high school and dual credit program with training vehicles no longer needed at Triton due to newer donated vehicles having been added to Triton's inventory.

Submitted to Board by: _____


Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

Toyota donations for Proviso East High School to be used for our Dual Credit in-district partner school.



2002 Toyota Highlander JTEGD21A320038228



2005 Toyota Solara 4T1CA38P05U058716



2004 Toyota Camry 4T1BE32KX4U361997



2001 Toyota Corolla 1NXBR12E71Z553697

**TRITON COLLEGE, District 504
Board of Trustees**

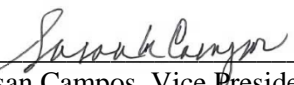
Meeting of December 21, 2021

ACTION EXHIBIT NO. 16689

SUBJECT: AGREEMENT WITH EYECARE SERVICES PARTNERS

RECOMMENDATION: That the Board of Trustees approve the Cooperative Agreement with EyeCare Services Partners. This Agreement shall commence when executed by both parties January 1, 2022, and shall have an initial term of one (1) year. The Agreement will automatically renew for additional one (1) year terms unless either party provides notice of intent to terminate the Agreement as provided herein. Either party may terminate the Agreement upon written notice to the other party of one (1) semester or five (5) months, whichever is less, with or without cause. Any students enrolled in a clinical experience at the time of termination shall be permitted to complete their current clinical rotation under the terms and conditions stated herein. There is no cost to the College for this Agreement.

RATIONALE: This Agreement will enable students in Triton College's Ophthalmic Technician program to participate in clinical education experiences at Retina Group Chicago, Chicagoland Retinal Consultants, and Chicago Eye Consultants. These sites are EyeCare Services Partners facilities.

Submitted to Board by: 
Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

**COOPERATIVE AGREEMENT
BETWEEN
PRACTICE,
AND
TRITON COLLEGE, DISTRICT #504, RIVER GROVE, ILLINOIS**

Agreement made by and between EyeCare Services Partners hereinafter referred to as "Practice" and Community College District 504, commonly known as **Triton College**, hereinafter referred to as "**Triton**".

In consideration of the mutual promises and agreements hereinafter set forth, Practice and Triton agree as follows:

I. GENERAL PROVISIONS:

- A. This affiliation is for the sole and limited purpose of providing clinical training in Program to students enrolled at Triton under the auspices of Practice.
- B. Nothing herein shall be deemed to create any association, partnership, or joint venture between Practice and Triton.
- C. Students or trainees enrolled at Triton who participate in this program at Practice shall be referred to herein as "students". Employees of Triton who are involved in the instruction or supervision of the training of the students shall be referred to herein as "faculty". Nothing herein shall be deemed to create an employee-employer relationship between the students and Practice or faculty and Practice, and such students and faculty are not to be considered as employees of Practice for any purpose, and are not entitled to any of the benefits that accrue to or are provided by Practice to its employees. Further, none of the benefits of employment at Triton shall accrue to any employee of Practice, including the accrual of tenure.
- D. No student, faculty or staff will be discriminated against by either party hereto on the basis of sex, race, creed, religion, national origin, age, or disability or any other factor as protected by law, rule or regulation in any aspect of this affiliation.
- E. Triton shall maintain in force for the duration of this Agreement comprehensive malpractice or professional liability insurance providing coverage against all claims, demands, loss of judgments arising out of any act or omission of students or faculty, with respect to the rendering or failure to render medical or nursing treatment or any other health-related care, and the administration of drugs or use of medical supplies, apparatus, appliances and equipment. This policy shall provide coverage against the aforementioned risks in the amount of not less than two million dollars

(\$2,000,000) per occurrence, and five million dollars (\$5,000,000) aggregate. Triton will provide proof of insurance to Practice upon request.

Practice shall maintain in force for the duration of this Agreement comprehensive malpractice or professional liability insurance providing coverage against all claims, demands, loss of judgments arising out of any act or omission of students or faculty, with respect to the rendering or failure to render medical or nursing treatment or any other health-related care, and the administration of drugs or use of medical supplies, apparatus, appliances and equipment. This policy shall provide coverage against the aforementioned risks in the amount of not less than two million dollars (\$2,000,000) per occurrence, and five million dollars (\$5,000,000) aggregate. Practice shall name Triton as an additional insured and shall provide proof of insurance to Triton upon execution of this Agreement.

- F. Practice agrees to hold harmless and indemnify Triton, its officers, trustees, faculty, employees, agents and students against any losses, damages, judgments, claims, expenses, costs and liabilities imposed upon or incurred by or asserted against Triton, its officers, trustees, faculty, employees, agents and students, including reasonable attorney's fees and expenses, arising out of the acts or omissions of Practice, its officers, agents, faculty or employees, under this Agreement.

Triton agrees to hold harmless and indemnify Practice against any losses, damages, judgments, claims, expenses, costs and liabilities imposed upon or incurred by or asserted against Practice, including reasonable attorney's fees and expenses, arising out of the acts or omissions of Triton, its trustees, officers, agents, students, faculty or employees, under this Agreement.

Triton, as an entity and on behalf of its employees, agents, and students, claims any and all governmental immunity as may be established by or set forth under Federal or Illinois law, rule or regulation.

II. PRACTICE SHALL:

- A. Maintain the standards required for approval and/or accreditation for the educational program(s).
- B. Make available, and permit the use of, the following by Triton faculty and students:
1. Patient care and patient service facilities, clinical areas;
 2. Rooms, or areas, in which groups of students may hold discussions and receive clinical instruction;

3. Supplies and equipment commonly available for patient care, and sources of information for educational purposes;
 4. Conference room and library.
- C. Provide emergency medical care in cases of accidents occurring on duty; however, all students are solely responsible for their own medical fees.
 - D. Designate a member of its staff qualified in Program to serve as coordinator. The coordinator will represent Practice in matters related to Program.
 - E. Provide services of its staff when/where possible on a guest lecturer basis with the mutual agreement of Practice and Triton.
 - F. Assure that students, while performing as such, will not replace members of Practice staff.

III. TRITON SHALL:

- A. Assume responsibility for any necessary approval by the Illinois Community College Board.
- B. Provide qualified faculty members, who are competent practitioners.
- C. Plan all clinical instruction, hours, days, and places of assignment in cooperation with, and with the approval of, the Medical Director of the Department or his/her designated representative.
- D. Be responsible for student grading.
- E. Advise students of the requirement to observe policies, procedures, and other regulations imposed by Practice in connection with professional conduct and patient welfare. These rules and regulations shall be covered by the immediate supervisor of the students during the first day of clinical study and/or during the orientation. Practice may resolve any problem situation in favor of the patient's welfare and restrict, limit, or end student involvement until any incident in question can be clarified by Practice staff and any involved faculty member. Triton shall withdraw, upon recommendation, any student(s) who fail(s) to meet the standards agreed upon.
- F. Make all reasonable efforts to assure that students will be subject to the authority, policies, and regulations of Practice.
- G. Advise students of the requirement to submit complete physical examination forms, as required by Practice.

- H. Comply with the removal of a student from Practice if after a conference it is the reasonable opinion of Practice that the student's performance or conduct is detrimental to patients or Practice personnel.
- I. Require students to carry Practiceization insurance.
- J. Require students to maintain current CPR certification

IV. PRACTICE AND TRITON SHALL:

- A. Jointly develop a clinical instruction guide designed to meet the educational aims of the entire Program curriculum. The clinical instruction guide shall describe the proposed clinical areas, patient care, and patient service facilities to be utilized by Triton.
- B. Have the right to request conferences to be scheduled at regular intervals for the purpose of planning, discussing, and enhancing the Program.

V. IT IS FURTHER AGREED THAT:

- A. The terms and conditions of the Agreement may be amended, deleted, or new provisions added from time to time upon written agreement of the authorized agents of the parties.
- B. This writing shall constitute the sole agreement between the parties.
- C. This Agreement shall commence upon execution by duly authorized officer of the parties hereto, in their official capacities only, and shall have an initial term of one (1) year.
- D. This Agreement will automatically renew for additional one (1) year terms unless either party provides notice of intent to terminate the Agreement as provided herein.
- E. Either party may terminate the Agreement upon written notice of one (1) semester or five (5) months, whichever is less, to the other party with or without cause. Any students enrolled in a clinical experience at the time of termination shall be permitted to complete the then current clinical rotation under the terms and conditions stated herein.
- F. This Agreement shall be construed under the laws of Illinois. If any provision shall be invalid under such laws, such invalidity shall not invalidate the entire agreement, but it shall be construed as if not containing the particular provisions held to be invalid, and all rights and obligations of the parties shall be construed and enforced accordingly. All disputes shall be resolved in the Circuit Court of Cook County.

- G. Each of the parties hereto, and the individuals executing the Agreement for them, represent to the other party that they have the requisite power and authority to make and enter into this agreement and to perform its obligations thereunder, and that this agreement does not violate any provisions of the corporate charter or bylaws of any corporate party or any statute, act, or ordinance under which any unincorporated institution party hereto is organized, or violate any agreement or commitment executed or made by any party.
- H. Practice assumes full responsibility for the payment of all federal, state and local taxes incurred by Practice as a result of this Agreement.
- I. This Agreement is executed by an authorized representative of Triton College in the representative's official capacity only and the representative shall have no personal liability under this Agreement.
- J. Practice represents that it possesses all professional or business licenses required by law, if any, and all qualifications and accreditations necessary to fully perform its obligations.
- K. In no event shall either party be liable for any incidental, indirect, special or consequential damages, including, but not limited to, loss of use, revenue, profit or savings.
- L. Practice certifies that it maintains a written sexual harassment policy and a Drug Free Workplace in conformance applicable law.
- M. Time is of the essence of this Agreement.
- N. Notices required to be sent hereunder shall be sent by prepaid registered mail with return receipt requested, and are effective upon receipt.

NOTICES TO PRACTICE SHALL BE SENT TO:

Chicago Eye Consultants/Bob Klupchak
4401 S. Harlem Ave.
Stickney, IL 60402

NOTICES TO TRITON COLLEGE SHALL BE SENT TO:

Triton College
2000 North Fifth Avenue
River Grove, Illinois 60171
Attn: (Vice President) Dr. Susan Campos

Triton College
2000 North Fifth Avenue, RM H-120
River Grove, Illinois 60171
Attn: Pamela Harmon, Dean of Health Careers and Public Service Programs

With a copy to:

Sarie Winner
Kusper & Raucci Chartered
30 North LaSalle Street
Suite 2121
Chicago, Illinois 60602

FOR PRACTICE: Janna Mullaney

TITLE Regional VP-Operations

Janna Mullaney

TITLE _____

DATE 10/19/2021

FOR TRITON COLLEGE:

TITLE Mark R. Stephens, Board Chairman

TITLE Elizabeth Potter, Secretary

DATE _____

**TRITON COLLEGE, District 504
Board of Trustees**

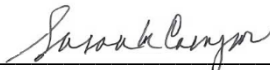
Meeting of December 21, 2021

ACTION EXHIBIT NO. 16690

SUBJECT: AGREEMENT WITH PLYMOUTH PLACE SENIOR LIVING

RECOMMENDATION: That the Board of Trustees approve the Cooperative Agreement with Plymouth Place Senior Living. This Agreement shall commence when executed by both parties January 1, 2022, and shall have an initial term of one (1) year. The Agreement will automatically renew for additional one (1) year terms unless either party provides notice of intent to terminate as provided herein. Either party may terminate the Agreement upon written notice to the other party of one (1) semester or five (5) months, whichever is less, with or without cause. Any students enrolled in a clinical experience at the time of termination shall be permitted to complete their current clinical rotation under the terms and conditions stated herein. There is no cost to the College for this Agreement.

RATIONALE: This Agreement will enable students in Triton College's Nursing Assistant and Associate Degree Nursing programs to participate in clinical education experiences at Plymouth Place Senior Living.

Submitted to Board by: 
Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

Mark R. Stephens Board Chairman	Elizabeth Potter Secretary	Date
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Related forms requiring Board signature: Yes No

**COOPERATIVE AGREEMENT
BETWEEN
PLYMOUTH PLACE SENIOR LIVING
AND
TRITON COLLEGE, DISTRICT #504, RIVER GROVE, ILLINOIS**

Agreement made by and between Plymouth Place Senior Living, hereinafter referred to as "Hospital" and Triton College, hereinafter referred to as "Triton".

In consideration of the mutual promises and agreements hereinafter set forth, Hospital and Triton agree as follows:

I. GENERAL PROVISIONS:

- A. This affiliation is for the sole and limited purpose of providing clinical training in Program to students enrolled at Triton under the auspices of Hospital.
- B. Nothing herein shall be deemed to create any association, partnership, or joint venture between Hospital and Triton.
- C. Students or trainees enrolled at Triton who participate in this program at Hospital shall be referred to herein as "students". Employees of Triton who are involved in the instruction or supervision of the training of the students shall be referred to herein as "faculty". Nothing herein shall be deemed to create an employee-employer relationship between the students and Hospital or faculty and Hospital, and such students and faculty are not to be considered as employees of Hospital for any purpose, and are not entitled to any of the benefits that accrue to or are provided by Hospital to its employees. Further, none of the benefits of employment at Triton shall accrue to any employee of Hospital, including the accrual of tenure.
- D. No student, faculty or staff will be discriminated against by either party hereto on the basis of sex, race, creed, religion, national origin, age, or disability or any other factor as protected by law, rule or regulation in any aspect of this affiliation.
- E. Triton shall maintain in force for the duration of this Agreement comprehensive malpractice or professional liability insurance providing coverage against all claims, demands, loss of judgments arising out of any act or omission of students or faculty, with respect to the rendering or failure to render medical or nursing treatment or any other health-related care, and the administration of drugs or use of medical supplies, apparatus, appliances and equipment. This policy shall provide coverage against the aforementioned risks in the amount of not less than two million dollars

(\$2,000,000) per occurrence, and five million dollars (\$5,000,000) aggregate. Triton will provide proof of insurance to Hospital upon request.

Hospital shall maintain in force for the duration of this Agreement comprehensive malpractice or professional liability insurance providing coverage against all claims, demands, loss of judgments arising out of any act or omission of students or faculty, with respect to the rendering or failure to render medical or nursing treatment or any other health-related care, and the administration of drugs or use of medical supplies, apparatus, appliances and equipment. This policy shall provide coverage against the aforementioned risks in the amount of not less than two million dollars (\$2,000,000) per occurrence, and five million dollars (\$5,000,000) aggregate. Hospital will provide proof of insurance to Triton upon request.

- F. Hospital agrees to hold harmless and indemnify Triton, its officers, trustees, faculty, employees, agents and students against any losses, damages, judgments, claims, expenses, costs and liabilities imposed upon or incurred by or asserted against Triton, its officers, trustees, faculty, employees, agents and students, including reasonable attorney's fees and expenses, arising out of the acts or omissions of Hospital, its officers, agents, faculty or employees, under this Agreement.

Triton agrees to hold harmless and indemnify Hospital against any losses, damages, judgments, claims, expenses, costs and liabilities imposed upon or incurred by or asserted against Hospital, including reasonable attorney's fees and expenses, arising out of the acts or omissions of Triton, its trustees, officers, agents, students, faculty or employees, under this Agreement.

II. HOSPITAL SHALL:

- A. Maintain the standards required for approval and/or accreditation for the educational program(s).
- B. Make available, and permit the use of, the following by Triton faculty and students:
1. Patient care and patient service facilities, clinical areas;
 2. Rooms, or areas, in which groups of students may hold discussions and receive clinical instruction;
 3. Supplies and equipment commonly available for patient care, and sources of information for educational purposes;
 4. Conference room and library.

- C. Provide emergency medical care in cases of accidents occurring on duty; however, all students are solely responsible for their own medical fees.
- D. Designate a member of its staff qualified in Program to serve as coordinator. The coordinator will represent Hospital in matters related to Program.
- E. Provide services of its staff when/where possible on a guest lecturer basis with the mutual agreement of Hospital and Triton.
- F. Assure that students, while performing as such, will not replace members of Hospital staff.

III. TRITON SHALL:

- A. Assume responsibility for any necessary approval by the Illinois Community College Board.
- B. Provide qualified faculty members, who are competent practitioners.
- C. Plan all clinical instruction, hours, days, and places of assignment in cooperation with, and with the approval of, the Medical Director of the Department or his/her designated representative.
- D. Be responsible for student grading.
- E. Advise students of the requirement to observe policies, procedures, and other regulations imposed by Hospital in connection with professional conduct and patient welfare. These rules and regulations shall be covered by the immediate supervisor of the students during the first day of clinical study and/or during the orientation. Hospital may resolve any problem situation in favor of the patient's welfare and restrict, limit, or end student involvement until any incident in question can be clarified by Hospital staff and any involved faculty member. Triton shall withdraw, upon recommendation, any student(s) who fail(s) to meet the standards agreed upon.
- F. Make all reasonable efforts to assure that students will be subject to the authority, policies, and regulations of Hospital.
- G. Advise students of the requirement to submit complete physical examination forms and vaccination requirements, including full COVID-19 vaccination, as required by Hospital.

- H. Comply with the removal of a student from Hospital if after a conference it is the reasonable opinion of Hospital that the student's performance or conduct is detrimental to patients or Hospital personnel.
- I. Require students to carry hospitalization insurance.
- J. Require students to maintain current CPR certification

IV. HOSPITAL AND TRITON SHALL:

- A. Jointly develop a clinical instruction guide designed to meet the educational aims of the entire Program curriculum. The clinical instruction guide shall describe the proposed clinical areas, patient care, and patient service facilities to be utilized by Triton.
- B. Have the right to request conferences to be scheduled at regular intervals for the purpose of planning, discussing, and enhancing the Program.

V. IT IS FURTHER AGREED THAT:

- A. The terms and conditions of the Agreement may be amended, deleted, or new provisions added from time to time upon written agreement of the authorized agents of the parties.
- B. This writing shall constitute the sole agreement between the parties.
- C. This Agreement shall commence upon execution by duly authorized officer of the parties hereto, in their official capacities only, and shall have an initial term of one (1) year.
- D. This Agreement will automatically renew for additional one (1) year terms unless either party provides notice of intent to terminate the Agreement as provided herein.
- E. Either party may terminate the Agreement upon written notice of one (1) semester or five (5) months, whichever is less, to the other party with or without cause. Any students enrolled in a clinical experience at the time of termination shall be permitted to complete the then current clinical rotation under the terms and conditions stated herein.
- F. This Agreement shall be construed under the laws of Illinois. If any provision shall be invalid under such laws, such invalidity shall not invalidate the entire agreement, but it shall be construed as if not containing the particular provisions held to be invalid, and all rights and obligations of the parties shall be construed and enforced accordingly. All disputes shall be resolved in the Circuit Court of Cook County.

- G. Each of the parties hereto, and the individuals executing the Agreement for them, represent to the other party that they have the requisite power and authority to make and enter into this agreement and to perform its obligations thereunder, and that this agreement does not violate any provisions of the corporate charter or bylaws of any corporate party or any statute, act, or ordinance under which any unincorporated institution party hereto is organized, or violate any agreement or commitment executed or made by any party.
- H. Hospital assumes full responsibility for the payment of all federal, state and local taxes incurred by Hospital as a result of this Agreement.
- I. This Agreement is executed by an authorized representative of Triton College in the representative's official capacity only and the representative shall have no personal liability under this Agreement.
- J. Hospital represents that it possesses all professional or business licenses required by law, if any, and all qualifications and accreditations necessary to fully perform its obligations.
- K. In no event shall either party be liable for any incidental, indirect, special or consequential damages, including, but not limited to, loss of use, revenue, profit or savings.
- L. Hospital certifies that it maintains a written sexual harassment policy in conformance with 775 ILCS 5/2-105.
- M. If Hospital has more than 25 employees, Hospital certifies that it provides a Drug Free Workplace in compliance with the Drug Free Workplace Act. 30 ILCS 580/1 et seq.
- N. Time is of the essence of this Agreement.
- O. Notices required to be sent hereunder shall be sent by prepaid registered mail with return receipt requested, and are effective upon receipt.

NOTICES TO HOSPITAL SHALL BE SENT TO:

James A. Biere, Chief Executive Officer
Plymouth Place
315 N. La Grange Road
La Grange Park, Illinois, 60526

NOTICES TO TRITON COLLEGE SHALL BE SENT TO:

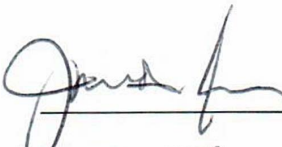
Triton College
2000 North Fifth Avenue, RM H-120
River Grove, Illinois 60171
Attn: Pamela Harmon
Dean of Health Careers and Public Service Programs
Facsimile: (708) 779-4902

With a copy to:

Sarie Winner
Kusper & Raucci Chartered
30 North LaSalle Street
Suite 2121
Chicago, Illinois 60602

FOR PLYMOUTH PLACE:

TITLE James A. Biere, CEO



TITLE CEO

DATE 11/15/2021

FOR TRITON COLLEGE:

TITLE Mark R. Stephens, Board Chairman

TITLE Elizabeth Potter, Secretary

DATE _____

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16691

SUBJECT: TITLES FOR LIBRARY REMOVAL/WEEDING

RECOMMENDATION: That the Board of Trustees approve the removal/weeding of the following 1,240 library titles with an estimated value of \$1,240.

RATIONALE: The titles on the attached list are outdated and information is readily available in other, newer print materials or already subscribed databases. Recent circulation of the materials is low. Efforts will be made to contact local libraries to determine if there is any interest in adding these materials to their collections for material donations.

Submitted to Board by: 
Dr. Jodi Koslow Martin, VP of Enrollment Mgt & Student Affairs

Board Officers' Signatures Required:

Mark R. Stephens Chairman	Elizabeth Potter Secretary	Date
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Related forms requiring Board signature: Yes No

TITLE_BRIEF	Lessons	VHS sets	DVD sets	Obsolete Telecourse	Total Items
ART 111	1-6 - 1 lesson per VHS	2	1 (6)	X	18
ART 112	1-14 - 2 lesson per VHS	1	0	X	14
ANT 103	1-26- 2 lesson per VHS	2	0	X	26
BUS 141	1-26 - 2 lesson per VHS	2	0	X	26
BUS 150	1-26 - 2 lessons per VHS	2	0	X	26
ECO 102	1-28 - 2 lessons per VHS	2	0	X	28
ECO 103	1-28 - 2 lessons per VHS	2	0	X	28
ENG 103	1-13- 1 lesson per VHS	1	0	X	13
HTH 104	1-20 - 2 lessons per VHS	2	0	X	20
Hum 104	1-28 - 2 lessons per VHS	2	0	X	28
HIS 151	1-24 -2 lessons per VHS	2	1 (12)	X	18
MUS 110	1-22 - 2 lessons per Audio Cassette	2	0	X	22
PHL 101	1-30 - 2 lessons per VHS	2	0	X	30
PHL 103	1-30 - 2 lessons per VHS	2	0	X	30
PHL 104	1-26 2 lessons per VHS	2	0	X	26
PHL 105	1-22 2 lessons per VHS	2	0	X	22
PHL 106	1-28 -2 lessons per VHS	2	0	X	28
PSC 150	1-26 - 2 lessons Per VHS	2	0	X	26
PSY 100	1-32 -2 lessons per VHS	2	0	X	32
PSY 216	1-20 - 2 lessons per VHS	2	0	X	20
PSY 228	1-28 - 2 lessons per VHS	2	0	X	28
PSY 232	1-28 - 2 lessons per VHS	2	1 (16)	X	30
RHT 101	1-26 - 2 lessons per VSH	2	0	X	26
RHT 102	1-26 - 2 lessons per VHS	2	0	X	26
RSC 130	1-10 - 1 lessons per VHS	1	0	X	10
RSC 200	1-10 - 1 lessons per VHS	1	0	X	10
SOC 100	1-32 - 2 lessons per VHS	2	0	X	32
SOC 120	1-32 - 2 lessons Per VHS	2	0	X	32
Total Items weeded					675

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16692

SUBJECT: DISPOSAL OF OBSOLETE TELECOURSE TITLES

RECOMMENDATION: That the Board of Trustees approve the removal of 675 obsolete Educational Technology Resource Center (ETRC) Telecourses titles with an estimated value of \$675.00

RATIONALE: The materials listed in the attached document are considered outdated and no longer effective in circulation. Efforts were made to reach out to other libraries and high schools and none were interested in accepting these material for their collection.

Submitted to Board by: _____


Dr. Jodi Koslow Martin, VP of Enrollment Mgt & Student Affairs

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

TITLE_BRIEF	DISPLAY_CALL_NO	DATE	Withdrawn	Dated	Low Circs	Initials	Date
Medical care, medical costs : the search for a health insurance policy / Rashi Fein.	HG9396 .F45 1986	1986.	x	x	x	RC	11/22/2021
British monetary policy, 1924-1931, the Norman conquest of \$4.86 [by] D.E. Moggridge.	HG939 .M578	1972.	x	x	x	RC	11/22/2021
The road to monetary union in Europe : the emperor, the kings, and the genies / Tommaso Padoa-Schioppa.	HG930.5 .P34 2001	2000.	x	x	x	RC	11/22/2021
30 years of European monetary integration from the Werner Plan to EMU / edited by Alfred Steinherr ; sponsored by ECU Banking Association ; with the support of the European Investment Bank.	HG930.5 .A641994	1994.	x	x	x	RC	11/22/2021
The politics of the Euro-zone : stability or breakdown? / Kenneth Dyson.	HG925 .D967 2000	2000.	x	x	x	RC	11/22/2021
Horn of plenty : the story of the Presbyterian Ministers' Fund / John Baird.	HG8963.P642 B341982	1982.	x	x	x	RC	11/22/2021
Ninety years and growing : the story of Lincoln National / Michael C. Hawfield.	HG8963.L52 H3841995	1995.	x	x	x	RC	11/22/2021
When to sell : inside strategies for stock-market profits / Justin Mamis and Robert Mamis.	HG6041 .M341977	1977.	x	x	x	RC	11/22/2021
Traders, guns & money : knowns and unknowns in the dazzling world of derivatives / Satyajit Das.	HG6024.A3 D377 2006	2006.	x	x	x	RC	11/22/2021
Devil take the hindmost : a history of financial speculation / Edward Chancellor.	HG6005 .C48 1999	1999.	x	x	x	RC	11/22/2021
A monetary history of the United States, 1867-1960 / Milton Friedman [and] Anna Jacobson Schwartz.	HG538 .F86	1963.	x	x	x	RC	11/22/2021
Persistent inflation : historical and policy essays / Phillip Cagan.	HG538 .C175	1979.	x	x	x	RC	11/22/2021
Understanding Wall Street / by Jeffrey B. Little and Lucien Rhodes.	HG4910 .L54 1987	1987.	x	x	x	RC	11/22/2021
Jim Cramer's getting back to even / James J. Cramer with Cliff Mason.	HG4910 .C73 2009	2009.	x	x	x	RC	11/22/2021
The field of social investment / Severyn T. Bruyn.	HG4910 .B771987	1987.	x	x	x	RC	11/22/2021
The buyout of America : how private equity will cause the next great credit crisis / Josh Kosman.	HG4751 .K673 2009	2009.	x	x	x	RC	11/22/2021
Asset pricing under asymmetric information : bubbles, crashes, technical analysis, and herding / Markus K. Brunnermeier.	HG4636 .B78 2001	2001.	x	x	x	RC	11/22/2021
The predictors / Thomas A. Bass.	HG4621 .B37 2000	2000.	x	x	x	RC	11/22/2021
The Berengaria exchange.	HG4575 .K53	1972.	x	x	x	RC	11/22/2021
Wall Street : how it works and for whom / Doug Henwood.	HG4572 .H45 1997	1997.	x	x	x	RC	11/22/2021
Wall Street : a history / Charles R. Geisst.	HG4572 .G4 1997	1997.	x	x	x	RC	11/22/2021
The way to invest : a five-step blueprint for growing your money through mutual funds with as little as \$50 a month / Ginita Wall.	HG4530 .W271995	1995.	x	x	x	RC	11/22/2021
Wall Street wizard : sound ideas from a savvy teen investor / Jay Liebowitz.	HG4527 .L53 2000	2000.	x	x	x	RC	11/22/2021
The unemotional investor : simple systems for beating the market / Robert Sheard.	HG4521 .S518 1998	1998.	x	x	x	RC	11/22/2021
Even Buffett isn't perfect : what you can--and can't--learn from the world's greatest investor / Vahan Janjigian.	HG4521 .J286 2008	2008.	x	x	x	RC	11/22/2021
The intelligent investor : a book of practical counsel / Benjamin Graham ; updated with new commentary by Jason Zweig.	HG4521 .G665 2006	2006	x	x	x	RC	11/22/2021

The forever portfolio : how to pick stocks that you can hold for the long run / James Altucher.	HG4521 .A45587 2008	2008.	X	X	X	RC	11/22/2021
Mergers and acquisitions : a guide to creating value for stakeholders / Michael A. Hitt, Jeffrey S. Harrison, R. Duane Ireland.	HG4028.M4 H58 2001	2001.	X	X	X	RC	11/22/2021
The world's banker : a story of failed states, financial crises, and the wealth and poverty of nations / Sebastian Mallaby.	HG3881.5.W57 M35 2004	2004.	X	X	X	RC	11/22/2021
Money international. Introd. by Richard Cooper.	HG3881 .H5 1969B	1969 [©1967]	X	X	X	RC	11/22/2021
Floating exchange rates and national economic policy / Stanley W. Black.	HG3851 .B5	1977.	X	X	X	RC	11/22/2021
Going broke : why Americans can't hold on to their money / Stuart Vyse.	HG3766 .V97 2008	2008.	X	X	X	RC	11/22/2021
The credit card industry : a history / Lewis Mandell.	HG3756.U54 M251990	1990.	X	X	X	RC	11/22/2021
Credit management : principles and practice / by Charles L. Gahala.	HG3751 .G341996	1996.	X	X	X	RC	11/22/2021
Money and banking in Pakistan / S.A. Meenai.	HG3290.5.A6 M4 2001	2001.	X	X	X	RC	11/22/2021
The growth of Chicago banks, by F. Cyril James ...	HG2613.C4 J3	1938.	X	X	X	RC	11/22/2021
			X	X	X	RC	11/22/2021
The Federal Reserve System / Gary Taylor.	HG2563 .T381989	1989.	X	X	X	RC	11/22/2021
The Political economy of American monetary policy / edited by Thomas Mayer.	HG2563 .P651990	1990.	X	X	X	RC	11/22/2021
End the Fed / Ron Paul.	HG2563 .P384 2009	2009.	X	X	X	RC	11/22/2021
Banks and politics in America, from the Revolution to the Civil War.	HG2472 .H3	1957.	X	X	X	RC	11/22/2021
Money, whence it came, where it went / John Kenneth Galbraith.	HG231 .G35	1975.	X	X	X	RC	11/22/2021
Money mischief : episodes in monetary history / Milton Friedman.	HG230.3 .F75 1994	1994.	X	X	X	RC	11/22/2021
An analysis and history of inflation / Don Paarlberg.	HG229 .P141993	1993.	X	X	X	RC	11/22/2021
Inflation through the ages : economic, social, psychological, and historical aspects / Nathan Schmukler and Edward Marcus, editors.	HG229 .I4591983	1983.	X	X	X	RC	11/22/2021
Inflation, a theoretical survey and synthesis / John Hudson.	HG229 .H883	1982.	X	X	X	RC	11/22/2021
Understanding inflation / by John Case.	HG229 .C35	1981.	X	X	X	RC	11/22/2021
The S & L debacle : public policy lessons for bank and thrift regulation / Lawrence J. White.	HG2151 .W471991	1991.	X	X	X	RC	11/22/2021
Banking scandals : the S & Ls and BCCI / edited by Robert Emmet Long.	HG2151 .B361993	1993.	X	X	X	RC	11/22/2021
Hamilton unbound : finance and the creation of the American Republic / Robert E. Wright.	HG181 .W746 2002	2002.	X	X	X	RC	11/22/2021
The sex of dollar : street-smart financial planning for women / by Anne Kohn Blau, with Ellen Thro.	HG181 .B461988	1988.	X	X	X	RC	11/22/2021
Why we want you to be rich : two men, one message / Donald J. Trump, [Meredith McIver] ; Robert T. Kiyosaki, [Sharon Lechter].	HG179 .T78 2006	2006.	X	X	X	RC	11/22/2021
Prince Charming isn't coming : how women get smart about money / Barbara Stanny.	HG179 .S795 1997	1997.	X	X	X	RC	11/22/2021

The road to wealth : a comprehensive guide to your money : everything you need to know in good and bad times / Suze Orman.	HG179 .O758 2001	2001.	X	X	X	RC	11/22/2021
The courage to be rich : creating a life of material and spiritual abundance / Suze Orman.	HG179 .O756 1999	1999.	X	X	X	RC	11/22/2021
Rich dad's prophecy : why the biggest stock market crash in history is still coming and how you can prepare yourself and profit from it! / Robert T. Kiyosaki and Sharon L. Lechter.	HG179 .K5655 2002	2002.	X	X	X	RC	11/22/2021
It's about the money! : the fourth movement of the Freedom Symphony : how to build wealth, get access to capital, and achieve your financial dreams / Jesse L. Jackson, Sr. and Jesse L. Jackson, Jr., with Mary Gotschall.	HG179 .J25 2000	1999.	X	X	X	RC	11/22/2021
The Black woman's guide to financial independence : smart ways to take charge of your money, build wealth, and achieve financial security / Cheryl D. Broussard.	HG179 .B74631996	1996.	X	X	X	RC	11/22/2021
Taking fund raising seriously : advancing the profession and practice of raising money / Dwight F. Burlingame, Lamont J. Hulse, editors ; foreword by Eugene Dorsey.	HG177.5.U6 T341991	1991.	X	X	X	RC	11/22/2021
The only grant-writing book you'll ever need / Ellen Karsh and Arlen Sue Fox.	HG177.5.U6 K37 2006	2006.	X	X	X	RC	11/22/2021
The complete book of grant writing : learn to write grants like a professional / Nancy Burke Smith & E. Gabriel Works.	HG177 .S63 2006	2006.	X	X	X	RC	11/22/2021
Fired-up fundraising : turning board passion into action / Gail Perry	HG177 .P47 2007	2007	X	X	X	RC	11/22/2021
I'll grant you that : a step-by-step guide to finding funds, designing winning projects, and writing powerful grant proposals / Jim Burke & Carol Ann Prater.	HG177 .B868 2000	2000.	X	X	X	RC	11/22/2021
The "how to" grants manual : successful grantseeking techniques for obtaining public and private grants / David G. Bauer.	HG177 .B38 2007	2007.	X	X	X	RC	11/22/2021
How to evaluate and improve your grants effort / David G. Bauer.	HG177 .B377 2001	2001.	X	X	X	RC	11/22/2021
The snowball : Warren Buffett and the business of life / Alice Schroeder.	HG172.B84 S37 2008	2008.	X	X	X	RC	11/22/2021
The very rich book : America's supermillionaires and their money, where they got it, how they spend it / by Jacqueline Thompson.	HG172.A2 T48	1981.	X	X	X	RC	11/22/2021
The Rockefeller inheritance / Alvin Moscow.	HG172.A2 M67	1977.	X	X	X	RC	11/22/2021
The ascent of money : a financial history of the world / Niall Ferguson.	HG171 .F47 2009	2009.	X	X	X	RC	11/22/2021
Black managers : the case of the banking industry / Edward D. Irons and Gilbert W. Moore ; foreword by Phyllis Wallace.	HG1615.7.M5 I761985	1985.	X	X	X	RC	11/22/2021
Breach of faith : the fall of Richard Nixon /	E860 .W48	1975.	X	X	X	RC	11/22/2021
Watergate games : strategies, choices, outcomes /	E860 .M891982	1982.	X	X	X	RC	11/22/2021
Nightmare : the underside of the Nixon years /	E860 .L841976	1976.	X	X	X	RC	11/22/2021
The wars of Watergate : the last crisis of Richard Nixon /	E860 .K87 1990	1990.	X	X	X	RC	11/22/2021
Watergate : the corruption of American politics and the fall of Richard Nixon /	E860 .E47 1995	1995.	X	X	X	RC	11/22/2021

Not above the law : the battles of Watergate prosecutors Cox and Jaworski : a behind-the-scenes account /	E860 .D68	1977.	X	X	X	RC	11/22/2021
The making of the President, 1972 /	E859 .W47 1973	1973.	X	X	X	RC	11/22/2021
The arrogance of power : the secret world of Richard Nixon /	E856 .S86 2000	2000.	X	X	X	RC	11/22/2021
RN, the memoirs of Richard Nixon	E856 .A35 1978	1978	X	X	X	RC	11/22/2021
The papers & the papers; an account of the legal and political battle over the Pentagon Papers,	E855 .U51972	1972.	X	X	X	RC	11/22/2021
The time of illusion /	E855 .S361976	1976, ©1975.	X	X	X	RC	11/22/2021
Before the fall : an inside view of the pre-Watergate White House /	E855 .S23	1975.	X	X	X	RC	11/22/2021
Mis memorias /	E855 .K5718	1979.	X	X	X	RC	11/22/2021
"I gave them a sword" : behind the scenes of the Nixon interviews /	E855 .F76	1978.	X	X	X	RC	11/22/2021
Courage and hesitation; notes and photographs of the Nixon administration.	E855 .D7	1971.	X	X	X	RC	11/22/2021
Catch the falling flag; a Republican's challenge to his party	E851 .W48	1972.	X	X	X	RC	11/22/2021
The year of the people	E851 .M28	1969.	X	X	X	RC	11/22/2021
The making of the President, 1964 /	E850 .W5	1965.	X	X	X	RC	11/22/2021
The account of Mary Rowlandson and other Indian captivity narratives /	E85 .K38 2005	2005.	X	X	X	RC	11/22/2021
The Indians and their captives /	E85 .I523	1977.	X	X	X	RC	11/22/2021
A White House diary /	E848 .J6	1970.	X	X	X	RC	11/22/2021
Judgment days : Lyndon Baines Johnson, Martin Luther King, Jr., and the laws that changed America /	E847.2 .K67 2005	2005.	X	X	X	RC	11/22/2021
The professional : Lyndon B. Johnson /	E847 .W5	1964	X	X	X	RC	11/22/2021
The tragedy of Lyndon Johnson /	E847 .G6	1969.	X	X	X	RC	11/22/2021
Flawed giant : Lyndon Johnson and his times, 1961-1973 /	E847 .D26 1998	1998.	X	X	X	RC	11/22/2021
Lone star rising : Lyndon Johnson and his times, 1908-1960 /	E847 .D251991	1991.	X	X	X	RC	11/22/2021
Ruffles and flourishes : the warm and tender story of a simple girl who found adventure in the White House.	E847 .C35	1970.	X	X	X	RC	11/22/2021
Master of the senate /	E847 .C34 2002	2002.	X	X	X	RC	11/22/2021
Decisions for a decade; policies and programs for the 1970s	E846 .K43	1968.	X	X	X	RC	11/22/2021
American son : a portrait of John F. Kennedy, Jr. /	E843.K42 B58 2002	2002.	X	X	X	RC	11/22/2021
The Kennedy women : the saga of an American family /	E843 .L43 1994	1994.	X	X	X	RC	11/22/2021
The Manchester affair /	E842.9.M283 C6	1967.	X	X	X	RC	11/22/2021
Brothers in arms : the Kennedys, the Castros, and the politics of murder /	E842.9 .R873 2008	2008.	X	X	X	RC	11/22/2021
Plausible denial : was the CIA involved in the assassination of JFK? /	E842.9 .L296 1992	1992, c1991.	X	X	X	RC	11/22/2021

The Kennedy assassination and the American public : social communication in crisis /	E842.9 .G7	1965.	X	X	X	RC	11/22/2021
Report of the Warren Commission on the Assassination of President Kennedy ; Introduction by Harrison E. Salisbury, with additional material prepared by the New York times exclusively for this edition.	E842.9 .A55 1964B	1964.	X	X	X	RC	11/22/2021
John F. Kennedy on education /	E842.1.A6 O35	1966.	X	X	X	RC	11/22/2021
The Kennedy persuasion : the politics of style since JFK /	E842.1 .H46 1995	1995.	X	X	X	RC	11/22/2021
John F. Kennedy : a biography /	E842 .O23 2006	2006.	X	X	X	RC	11/22/2021
All too human : the love story of Jack and Jackie Kennedy /	E842 .K541996	1996	X	X	X	RC	11/22/2021
Kennedy /	E841 .S6	1965.	X	X	X	RC	11/22/2021
The Secret Cuban missile crisis documents /	E841 .S43 1994	1994.	X	X	X	RC	11/22/2021
A thousand days ; John F. Kennedy in the White House /	E841 .S3	1965	X	X	X	RC	11/22/2021
With Kennedy /	E841 .S2	1966.	X	X	X	RC	11/22/2021
Robert Kennedy, in his own words : the unpublished recollections of the Kennedy years /	E841 .K458 1988	1988.	X	X	X	RC	11/22/2021
Thirteen days : a memoir of the Cuban missile crisis /	E841 .K45 1969	1969.	X	X	X	RC	11/22/2021
The sixties : years of hope, days of rage /	E841 .G57 1987	1987.	X	X	X	RC	11/22/2021
High noon in the Cold War : Kennedy, Khrushchev, and the Cuban Missile Crisis /	E841 .F68 2004	2004.	X	X	X	RC	11/22/2021
The Kennedy promise : the politics of expectation /	E841 .F34	1973.	X	X	X	RC	11/22/2021
The Cuban missile crisis /	E841 .C48 1974	1974.	X	X	X	RC	11/22/2021
Promises kept : John F. Kennedy's new frontier /	E841 .B43 1991	1991.	X	X	X	RC	11/22/2021
Soldier : the life of Colin Powell /	E840.P64 D49 2006	2006.	X	X	X	RC	11/22/2021
O Congress	E840.8.R53 A3	1972.	X	X	X	RC	11/22/2021
Woman of the house : the rise of Nancy Pelosi /	E840.8.P37 B94 2008	2008.	X	X	X	RC	11/22/2021
No final victories; a life in politics - from John F. Kennedy to Watergate	E840.8.O24 A36	1974.	X	X	X	RC	11/22/2021
Goodbye, Mr. Christian; a personal account of McGovern's rise and fall.	E840.8.M34 D68	1973.	X	X	X	RC	11/22/2021
Private faces/public places	E840.8.M27 A3	1972.	X	X	X	RC	11/22/2021
The power of reason, 1988 : an autobiography /	E840.8.L33 A361987	1987.	X	X	X	RC	11/22/2021
Kissinger : portrait of a mind /	E840.8.K58 G72	1973.	X	X	X	RC	11/22/2021
Kissinger and the meaning of history /	E840.8.K58 D53	1978.	X	X	X	RC	11/22/2021
Years of renewal /	E840.8.K58 A3 2000	2000, c1999.	X	X	X	RC	11/22/2021
Robert Kennedy and his times /	E840.8.K4 S33	1978.	X	X	X	RC	11/22/2021
Robert Kennedy : a memoir /	E840.8.K4 N4	1969.	X	X	X	RC	11/22/2021
Bobby and Jackie : a love story /	E840.8.K4 H493 2009	2009.	X	X	X	RC	11/22/2021
The last Kennedy /	E840.8.K35 S55	1976.	X	X	X	RC	11/22/2021

Ted Kennedy : the dream that never died /	E840.8.K35 K54 2009	2009.	x	x	x	RC	11/22/2021
Ted Kennedy, profile of a survivor : Edward M. Kennedy after Bobby, after Chappaquiddick, and after three years of Nixon /	E840.8.K35 H61972	1972.	x	x	x	RC	11/22/2021
The education of Edward Kennedy : a family biography /	E840.8.K35 H4	1972.	x	x	x	RC	11/22/2021
Barbara Jordan : American hero /	E840.8.J62 R63 2000	2000.	x	x	x	RC	11/22/2021
Barbara Jordan, a self-portrait /	E840.8.J62 A33	1979.	x	x	x	RC	11/22/2021
Jesse Jackson & the politics of charisma : the rise and fall of the PUSH/Excel program /	E840.8.J35 H681988	1988.	x	x	x	RC	11/22/2021
Unbought and unbossed.	E840.8.C48 A3	1970.	x	x	x	RC	11/22/2021
A heartbeat away : the investigation and resignation of Vice President Spiro T. Agnew /	E840.8.A34 C561974	1974.	x	x	x	RC	11/22/2021
Norman Schwarzkopf /	E840.5.S39 S741992	1992.	x	x	x	RC	11/22/2021
The eagle's shadow : why America fascinates and infuriates the world /	E840.2 .H47 2002	2002.	x	x	x	RC	11/22/2021
The making of the President, 1960 /	E840 .W5	1961.	x	x	x	RC	11/22/2021
U.S. foreign policy since the cold war /	E840 .U1718 2001	2001.	x	x	x	RC	11/22/2021
Losing our souls : the American experience in the cold war /	E840 .P3751993	1993.	x	x	x	RC	11/22/2021
To seek a newer world	E840 .K4	1967.	x	x	x	RC	11/22/2021
Blowback : the costs and consequences of American empire /	E840 .J63 2000	2000.	x	x	x	RC	11/22/2021
To move a nation; the politics of foreign policy in the administration of John F. Kennedy.	E840 .H5	1967.	x	x	x	RC	11/22/2021
The Chomsky reader /	E840 .C472 1987	1987.	x	x	x	RC	11/22/2021
Lead time : a journalist's education /	E839.5 .W551983	1983.	x	x	x	RC	11/22/2021
News as hegemonic reality : American political culture and the framing of news accounts /	E839.5 .R341988	1988.	x	x	x	RC	11/22/2021
Camelot and the cultural revolution : how the assassination of John F. Kennedy shattered American liberalism /	E839.5 .P54 2007	2007.	x	x	x	RC	11/22/2021
The press and the modern presidency : myths and mindsets from Kennedy to Clinton /	E839.5 .L495 1998	1998.	x	x	x	RC	11/22/2021
Coming apart : an informal history of America in the 1960's /	E839 .O51971	1971.	x	x	x	RC	11/22/2021
"Let the word go forth" : the speeches, statements, and writings of John F. Kennedy /	E838.5 .K42 1991	1991, c1988.	x	x	x	RC	11/22/2021
The Eisenhowers : reluctant dynasty /	E837.E4 N42	1978.	x	x	x	RC	11/22/2021
A matter of justice : Eisenhower and the beginning of the Civil Rights Revolution /	E836 .N53 2007	2007.	x	x	x	RC	11/22/2021
The Supreme Commander : the war years of General Dwight D. Eisenhower /	E836 .A83	1970.	x	x	x	RC	11/22/2021
Letters to Mamie /	E836 .A44	1978.	x	x	x	RC	11/22/2021
At ease : stories I tell to friends /	E836 .A3	1967.	x	x	x	RC	11/22/2021
In review: pictures I've kept : a concise pictorial "autobiography" /	E836 .A25	1969.	x	x	x	RC	11/22/2021

Piety along the Potomac; notes on politics and morals in the fifties.	E835 .M48	1964.	x	x	x	RC	11/22/2021
The strategy of peace /	E835 .K48	1960.	x	x	x	RC	11/22/2021
The ordeal of power; a political memoir of the Eisenhower years.	E835 .H8 1963	1963.	x	x	x	RC	11/22/2021
The White House years.	E835 .E47	1963-1965.	x	x	x	RC	11/22/2021
The White House years.			x	x	x	RC	11/22/2021
Power and diplomacy.	E835 .A25	1958.	x	x	x	RC	11/22/2021
The last Indian war : the Nez Perce story /	E83.877 .W47 2009	2009.	x	x	x	RC	11/22/2021
Children of grace : the Nez Perce War of 1877 /	E83.877 .H361994	1994.	x	x	x	RC	11/22/2021
Custer Battlefield National Monument, Montana /	E83.876 .U7921969	1969.	x	x	x	RC	11/22/2021
With Custer on the Little Bighorn : a newly discovered first-person account /	E83.876 .T391996	1996.					
			x	x	x	RC	11/22/2021
Keep the last bullet for yourself : the true story of Custer's last stand /	E83.876 .M2821985	1985.	x	x	x	RC	11/22/2021
A terrible glory : Custer and the Little Bighorn-- the last great battle of the American West /	E83.876 .D66 2008	2008.	x	x	x	RC	11/22/2021
Custerology : the enduring legacy of the Indian wars and George Armstrong Custer /	E83.876 .C983 E55 2008	2008.					
			x	x	x	RC	11/22/2021
Life of Black Hawk, or Ma-ka-tai-me-she-kia-kiak /	E83.83.B53 A3 2008	2008.	x	x	x	RC	11/22/2021
The Florida wars /	E83.817 .P46	1979.	x	x	x	RC	11/22/2021
Henry Wallace, Harry Truman, and the Cold War /	E815 .W34 1976	1976.	x	x	x	RC	11/22/2021
Harry S. Truman /	E814 .T8	1973, [©1972]					
			x	x	x	RC	11/22/2021
Memoirs /	E814 .T75	1955-1956.	x	x	x	RC	11/22/2021
			x	x	x	RC	11/22/2021
Harry S. Truman, a pictorial biography.	E814 .G5	1968.	x	x	x	RC	11/22/2021
The soldier from Independence : a military biography of Harry Truman /	E814 .G497 2009	2009.	x	x	x	RC	11/22/2021
Truman, a centenary remembrance /	E814 .F48 1984	1984.	x	x	x	RC	11/22/2021
The Truman administration, its principles and practice,	E813 .T68	1956.	x	x	x	RC	11/22/2021
From Roosevelt to Truman : Potsdam, Hiroshima, and the Cold War /	E813 .M57 2007	2007.	x	x	x	RC	11/22/2021
Truman and the 80th Congress	E813 .H39	1971.	x	x	x	RC	11/22/2021
Beyond the New Deal: Harry S. Truman and American liberalism	E813 .H26	1973.	x	x	x	RC	11/22/2021
The crucial decade--and after; America, 1945-1960 /	E813 .G61966	1966 [©1960]					
			x	x	x	RC	11/22/2021
The Truman Doctrine and the origins of McCarthyism; foreign policy, domestic politics, and internal security, 1946-1948	E813 .F741971	1972 [©1971]	x	x	x	RC	11/22/2021

The American Heritage history of the Indian wars /	E81 .U74 1982	1982, c1977	X	X	X	RC	11/22/2021
Bury my heart at Wounded Knee : an Indian history of the American West /	E81 .B75 1991	1991.	X	X	X	RC	11/22/2021
Leadership the Eleanor Roosevelt way : timeless strategies from the first lady of courage /	E807.1.R48 G47 2003b	2003.	X	X	X	RC	11/22/2021
Casting her own shadow : Eleanor Roosevelt and the shaping of Postwar liberalism /	E807.1.R48 B531996	1996.	X	X	X	RC	11/22/2021
The Eleanor Roosevelt story.	E807.1 .R577	1965.	X	X	X	RC	11/22/2021
Anna Eleanor Roosevelt; the evolution of a reformer	E807.1 .R545	1968.	X	X	X	RC	11/22/2021
Franklin D. Roosevelt : man of destiny /	E807.1 .L371991	1991.	X	X	X	RC	11/22/2021
In search of Roosevelt	E807 .T765	1972.	X	X	X	RC	11/22/2021
Roosevelt and Howe.	E807 .R627	1962.	X	X	X	RC	11/22/2021
What Roosevelt thought; the social and political ideas of Franklin D. Roosevelt.	E807 .G7	1958.	X	X	X	RC	11/22/2021
Franklin D. Roosevelt : portrait of a President /	E807 .G5	1971.	X	X	X	RC	11/22/2021
FDR and his enemies /	E807 .F77 1999	1999.	X	X	X	RC	11/22/2021
Roosevelt : the lion and the fox /	E807 .B835	1956.	X	X	X	RC	11/22/2021
FDR's last year, April 1944-April 1945,	E807 .B57	1974.	X	X	X	RC	11/22/2021
FDR, 1882-1945 : a centenary remembrance /	E807 .A7831982B	1982.	X	X	X	RC	11/22/2021
Roosevelt and Churchill, their secret wartime correspondence.	E807 .A4 1975	1975.	X	X	X	RC	11/22/2021
FDR and the press /	E806 .W456	1979.	X	X	X	RC	11/22/2021
The age of the great depression, 1929-1941 /	E806 .W43	1948.	X	X	X	RC	11/22/2021
Hard times : an oral history of the great depression /	E806 .T45	1970.	X	X	X	RC	11/22/2021
Back door to war : the Roosevelt foreign policy, 1933-1941 /	E806 .T3	1952.	X	X	X	RC	11/22/2021
As we saw the thirties; essays on social and political movements of a decade	E806 .S553	1967.	X	X	X	RC	11/22/2021
Backlash : the killing of the New Deal /	E806 .S54 2006	2006.	X	X	X	RC	11/22/2021
The age of Roosevelt /	E806 .S34	1957-	X	X	X	RC	11/22/2021
			X	X	X	RC	11/22/2021
The age of Roosevelt /			X	X	X	RC	11/22/2021
New Deal thought /	E806 .N425 2003	2003.	X	X	X	RC	11/22/2021
The presidency of Franklin Delano Roosevelt /	E806 .M46 2000	2000.	X	X	X	RC	11/22/2021
The political philosophy of the New Deal	E806 .H871970	1970.	X	X	X	RC	11/22/2021
New Deal or raw deal? : how FDR's economic legacy has damaged America /	E806 .F64 2008	2008.	X	X	X	RC	11/22/2021
White House witness, 1942-1945 /	E806 .D34	1975.	X	X	X	RC	11/22/2021
Franklin D. Roosevelt and American foreign policy, 1932-1945 /	E806 .D33	1979.	X	X	X	RC	11/22/2021

The era of Franklin D. Roosevelt : a chronicle of the New Deal and global war /	E806 .B781950	1950.	X	X	X	RC	11/22/2021
Voices of protest : Huey Long, Father Coughlin, and the Great Depression /	E806 .B751982	1982.	X	X	X	RC	11/22/2021
The end of reform : New Deal liberalism in recession and war /	E806 .B747 1995	1995.	X	X	X	RC	11/22/2021
President Roosevelt and the coming of the war, 1941; a study in appearances and realities.	E806 .B434	1948.	X	X	X	RC	11/22/2021
American foreign policy in the making, 1932-1940; a study in responsibilities.	E806 .B42 1968	1968 [c1946]	X	X	X	RC	11/22/2021
In the eye of the Great Depression : New Deal reporters and the agony of the American people /	E806 .B361988	1988.	X	X	X	RC	11/22/2021
The plot to seize the White House /	E806 .A6631973	1973.	X	X	X	RC	11/22/2021
The poverty of abundance : Hoover, the Nation, the depression	E801 .R6	1965.	X	X	X	RC	11/22/2021
American diplomacy in the great depression : Hoover-Stimson foreign policy, 1929-1933 /	E801 .F41970	1970, c1957.	X	X	X	RC	11/22/2021
A Puritan in Babylon, the story of Calvin Coolidge,	E792 .W4	1938.	X	X	X	RC	11/22/2021
Calvin Coolidge; the man from Vermont	E792 .F851965	1965 [c1940]	X	X	X	RC	11/22/2021
Redeeming the time : a people's history of the 1920s and the New Deal /	E784 .S651991	1991.	X	X	X	RC	11/22/2021
Anxious decades : America in prosperity and depression, 1920-1941 /	E784 .P37 1992	1992.	X	X	X	RC	11/22/2021
The time between the wars; armistice to Pearl Harbor.	E784 .D3	1966.	X	X	X	RC	11/22/2021
The World and the 20's: the golden years of New York's legendary newspaper.	E784 .B69	1973.	X	X	X	RC	11/22/2021
Only yesterday : an informal history of the nineteen-twenties /	E784 .A6 1957	1957.	X	X	X	RC	11/22/2021
Native American legends : southeastern legends--tales from the Natchez, Caddo, Biloxi, Chickasaw, and other nations /	E78.S65 L36 1987	1987.	X	X	X	RC	11/22/2021
Indian artifacts of the Northwest coast /	E78.N78 S761975	1975, ©1973.	X	X	X	RC	11/22/2021
Northwest coast Indian art; an analysis of form,	E78.N78 H6	1965	X	X	X	RC	11/22/2021
Indian legends from the northern Rockies /	E78.N77 C5 1988	1966	X	X	X	RC	11/22/2021
Hell Creek, Montana : America's key to the prehistoric past /	E78.M9 D56 2004	2004.	X	X	X	RC	11/22/2021
Cahokia's countryside : household archaeology, settlement patterns, and social power /	E78.I3 M47 1995	1995.	X	X	X	RC	11/22/2021
White man's paper trail : grand councils and treaty-making on the Central Plains /	E78.G73 H577 2008	2008, c2006.	X	X	X	RC	11/22/2021
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Native Americans : 500 years after /	E77.5 .F371975	1975.	X	X	X	RC	11/22/2021

Daily life of Native Americans from post-Columbian through nineteenth-century America /	E77.4 .N36 2006	2006.	X	X	X	RC	11/22/2021
The American Indian: a rising ethnic force /	E77.2 .M37	1973.	X	X	X	RC	11/22/2021
The World of the American Indian.	E77 .W88	1974.	X	X	X	RC	11/22/2021
In the hands of the great spirit : the 20,000-year history of American Indians /	E77 .P14 2003	2003.	X	X	X	RC	11/22/2021
Now that the buffalo's gone : a study of today's American Indians /	E77 .J791982	1982.	X	X	X	RC	11/22/2021
500 nations : an illustrated history of North American Indians /	E77 .J7871994	1994.	X	X	X	RC	11/22/2021
The founders of America : from the earliest migration to the present /	E77 .J53 1994	1994, c1993.	X	X	X	RC	11/22/2021
The American Indian, 1492-1970 : a chronology & fact book /	E77 .D393	1971.	X	X	X	RC	11/22/2021
A history of the Indians of the United States /	E77 .D34	1970.	X	X	X	RC	11/22/2021
The vanishing race : selections from Edward S. Curtis' The North American Indian /	E77 .C9821977	1977.	X	X	X	RC	11/22/2021
Breaking the heart of the world : Woodrow Wilson and the fight for the League of Nations /	E768 .C66 2001	2001.	X	X	X	RC	11/22/2021
Woodrow Wilson.	E767 .W341965	1965.	X	X	X	RC	11/22/2021
When the cheering stopped; the last years of Woodrow Wilson.	E767 .S65	1964.	X	X	X	RC	11/22/2021
Wilson the diplomatist; a look at his major foreign policies.	E767 .L66	1957.	X	X	X	RC	11/22/2021
Wilson.	E767 .L65	1947-	X	X	X	RC	11/22/2021
			X	X	X	RC	11/22/2021
			X	X	X	RC	11/22/2021
			X	X	X	RC	11/22/2021
			X	X	X	RC	11/22/2021
Woodrow Wilson; a great life in brief.	E767 .G26	1956.	X	X	X	RC	11/22/2021
Thomas Woodrow Wilson, twenty-eighth President of the United States; a psychological study,	E767 .F7	1967 [c1966]	X	X	X	RC	11/22/2021
Woodrow Wilson and the people.	E767 .B441968	1968 [c1945]	X	X	X	RC	11/22/2021
The Bull Moose years : Theodore Roosevelt and the Progressive Party /	E766 .G3	1978.	X	X	X	RC	11/22/2021
Science encounters the Indian, 1820-1880 : the early years of American ethnology /	E76.6 .B541989	1989.	X	X	X	RC	11/22/2021
The Roosevelt family of Sagamore Hill.	E757.3 .H3	1954.	X	X	X	RC	11/22/2021
Selections from the correspondence of Theodore Roosevelt and Henry Cabot Lodge, 1884-1918.	E757 .R79588 1971	1971 [c1925]	X	X	X	RC	11/22/2021
			X	X	X	RC	11/22/2021
T. R.; the story of Theodore Roosevelt and his influence on our times.	E757 .B98	1963.	X	X	X	RC	11/22/2021
Theodore Roosevelt and the rise of America to world power.	E757 .B4	1956.	X	X	X	RC	11/22/2021

Adlai Stevenson of Illinois : the life of Adlai E. Stevenson /	E748.S84 M37	1976	x	x	x	RC	11/22/2021
Politics of conscience : a biography of Margaret Chase Smith /	E748.S667 W351995	1995.	x	x	x	RC	11/22/2021
Declaration of conscience.	E748.S667 A3	1972.	x	x	x	RC	11/22/2021
Al Smith: hero of the cities; a political portrait drawing on the papers of Frances Perkins	E748.S63 J6	1969.	x	x	x	RC	11/22/2021
King of the cats : the life and times of Adam Clayton Powell, Jr. /	E748.P86 H391993	1993.	x	x	x	RC	11/22/2021
Adam Clayton Powell, Jr. : the political biography of an American dilemma /	E748.P86 H351991	1991.	x	x	x	RC	11/22/2021
The age of anxiety : McCarthyism to terrorism /	E748.M143 J64 2006	2006.	x	x	x	RC	11/22/2021
The politics of fear: Joseph R. McCarthy and the Senate.	E748.M143 G7	1970.	x	x	x	RC	11/22/2021
Men against McCarthy /	E748.M143 F74	1976.	x	x	x	RC	11/22/2021
Huey Long /	E748.L86 W481969	1969.	x	x	x	RC	11/22/2021
The Kingfish, Huey P. Long, dictator /	E748.L86 H3 1968	1968.	x	x	x	RC	11/22/2021
Times to remember /	E748.K378 A37	1974.	x	x	x	RC	11/22/2021
Humphrey : a candid biography /	E748.H945 G7	1965.	x	x	x	RC	11/22/2021
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With no apologies : the personal and political memoirs of United States Senator Barry M. Goldwater.	E748.G64 A37	1979.	x	x	x	RC	11/22/2021
Pure Goldwater /	E748.G64 A3 2008	2008.	x	x	x	RC	11/22/2021
Fulbright; the dissenter	E748.F88 J6	1968.	x	x	x	RC	11/22/2021
Strictly personal /	E748.E29 A37	1974.	x	x	x	RC	11/22/2021
The Honorable Mr. Marigold; my life with Everett Dirksen.	E748.D557 A3	1972.	x	x	x	RC	11/22/2021
Mr. Baruch.	E748.B32 C6	1957.	x	x	x	RC	11/22/2021
America reborn : a twentieth-century narrative in twenty-six lives /	E747 .W18 2000	2000.	x	x	x	RC	11/22/2021
The family : the real story of the Bush dynasty /	E747 .K45 2004b	2004.	x	x	x	RC	11/22/2021
The Presidents' men : White House assistants of Franklin D. Roosevelt, Harry S. Truman, Dwight D. Eisenhower, John F. Kennedy, and Lyndon B. Johnson.	E747 .A75	1968.	x	x	x	RC	11/22/2021
The Patton papers /	E745.P3 B55	1972-74.	x	x	x	RC	11/22/2021
			x	x	x	RC	11/22/2021
George C. Marshall /	E745.M37 P6	1963-1987.	x	x	x	RC	11/22/2021
			x	x	x	RC	11/22/2021
George C. Marshall /			x	x	x	RC	11/22/2021
MacArthur: his rendezvous with history.	E745.M3 W48	1956 [c1955]	x	x	x	RC	11/22/2021
MacArthur /	E745.M3 F695 2007	2007.	x	x	x	RC	11/22/2021

American strategy : a new perspective ; the growth of politico-military thinking in the United States /	E745 .S35	1966.	X	X	X	RC	11/22/2021
United States foreign policy : an overview	E744 .U461975	1975	X	X	X	RC	11/22/2021
The hawk and the dove : Paul Nitze, George Kennan, and the history of the Cold War /	E744 .T494 2009	2009.	X	X	X	RC	11/22/2021
The impact of public opinion on U.S. foreign policy since Vietnam : constraining the colossus /	E744 .S747 2001	2001.	X	X	X	RC	11/22/2021
Spreading the American dream : American economic and cultural expansion, 1890-1945 /	E744 .R821982	1982.	X	X	X	RC	11/22/2021
The ruses for war : American interventionism since World War II /	E744 .Q54 1992	1992.	X	X	X	RC	11/22/2021
A history of the modern age.	E744 .P73	1971	X	X	X	RC	11/22/2021
The irony of American history /	E744 .N5 2008	2008.	X	X	X	RC	11/22/2021
The New Deal and world affairs; a chronicle of international affairs	E744 .N487 1950	1950.	X	X	X	RC	11/22/2021
Diplomat among warriors /	E744 .M87	1964.	X	X	X	RC	11/22/2021
Mortal splendor : the American empire in transition /	E744 .M4181987	1987.	X	X	X	RC	11/22/2021
The Nation is burdened; American foreign policy in a changing world	E744 .M384	1967.	X	X	X	RC	11/22/2021
Afternoon on the Potomac? A British view of America's changing position in the world.	E744 .J4	1972.	X	X	X	RC	11/22/2021
Presidential decisions for war : Korea, Vietnam, and the Persian Gulf /	E744 .H495 2001	2001.	X	X	X	RC	11/22/2021
Strategies of containment : a critical appraisal of postwar American national security policy /	E744 .G24	1982.	X	X	X	RC	11/22/2021
In the time of the Americans : FDR, Truman, Eisenhower, Marshall, MacArthur--the generation that changed America's role in the world /	E744 .F8651995	1995.	X	X	X	RC	11/22/2021
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From Wilson to Roosevelt : foreign policy of the United States, 1913-1945 /	E744 .D913	1963.	X	X	X	RC	11/22/2021
The faces of power : constancy and change in United States foreign policy from Truman to Johnson /	E744 .B78	1968.	X	X	X	RC	11/22/2021
Why America fights : patriotism and war propaganda from the Philippines to Iraq /	E744 .B6977 2009	2009.	X	X	X	RC	11/22/2021
The devil we knew : Americans and the Cold War /	E744 .B6974 1993	1993.	X	X	X	RC	11/22/2021
Not without honor : the history of American anticommunism /	E743.5 .P651995	1995.	X	X	X	RC	11/22/2021
Crusader nation : the United States in peace and the Great War, 1898-1920 /	E743 .T73 2007	2007.	X	X	X	RC	11/22/2021
Six crises /	E743 .N58 1990	1990.	X	X	X	RC	11/22/2021
The age of reform; from Bryan to F.D.R.	E743 .H63	1955.	X	X	X	RC	11/22/2021
An encore for reform; the old progressives and the New Deal	E743 .G7	1967.	X	X	X	RC	11/22/2021
The tyranny of change : America in the Progressive Era, 1890-1920 /	E743 .C39 2000	2000.	X	X	X	RC	11/22/2021
A Cartoon history of United States foreign policy since World War I /	E743 .C27 1968	1968, c1967.	X	X	X	RC	11/22/2021

The origins of Teapot Dome; progressives, parties and petroleum, 1909-1921.	E743 .B36	1963]	X	X	X	RC	11/22/2021
America since 1920 /	E741 .S65 1969	1969, ©1968.	X	X	X	RC	11/22/2021
American epoch, a history of the United States since the 1890's,	E741 .L55 1963	1963.	X	X	X	RC	11/22/2021
A diary of the century : tales from America's greatest diarist /	E741 .E43 1995	1995.	X	X	X	RC	11/22/2021
The unfinished journey : American [sic] since World War II /	E741 .C34 1991	1991.	X	X	X	RC	11/22/2021
America in the twentieth century: a study of the United States since 1917,	E741 .A57	1967	X	X	X	RC	11/22/2021
The splendid little war /	E715 .F7 1958	1958.	X	X	X	RC	11/22/2021
Expansionists of 1898 : the acquisition of Hawaii and the Spanish islands /	E713 .P895 1959	1959.	X	X	X	RC	11/22/2021
US expansionism; the imperialist urge in the 1890s.	E713 .H45	1970	X	X	X	RC	11/22/2021
Black reconstructionists /	E668 .T48	1972.	X	X	X	RC	11/22/2021
The era of reconstruction, 1865-1877 /	E668 .S79	1965, (1982 printing)	X	X	X	RC	11/22/2021
The reconstruction of the Nation	E668 .P32	1967.	X	X	X	RC	11/22/2021
Ku Klux Klan; its origin, growth, and disbandment,	E668 .L641973	1973 [©1905]	X	X	X	RC	11/22/2021
The sequel of Appomattox : a chronicle of the reunion of the states.	E668 .F6 1919	1919.	X	X	X	RC	11/22/2021
Reconstruction, political & economic, 1865-1877 /	E668 .D927 1962	1962, c1935.	X	X	X	RC	11/22/2021
Black Reconstruction in America : an essay toward a history of the part which black folk played in the attempt to reconstruct democracy in America, 1860-1880 /	E668 .D83 1963	1963.	X	X	X	RC	11/22/2021
The angry scar; the story of reconstruction.	E668 .C3	1959.	X	X	X	RC	11/22/2021
The tragic era : the revolution after Lincoln /	E668 .B779 1957	1962, [c1957].	X	X	X	RC	11/22/2021
Impeached : the trial of President Andrew Johnson and the fight for Lincoln's legacy /	E666 .S84 2009	2009.	X	X	X	RC	11/22/2021
Tom Watson: agrarian rebel	E664.W337 W6 1963	1963.	X	X	X	RC	11/22/2021
John A. Logan, stalwart Republican from Illinois /	E664.L83 J64 2001	2001.	X	X	X	RC	11/22/2021
Henry Cabot Lodge, a biography.	E664.L7 G3	1953.	X	X	X	RC	11/22/2021
The commoner : William Jennings Bryan /	E664.B87 W5	1970.	X	X	X	RC	11/22/2021
A godly hero : the life of William Jennings Bryan /	E664.B87 K39 2006	2006.	X	X	X	RC	11/22/2021
William Jennings Bryan,	E664.B87 C55	1964-	X	X	X	RC	11/22/2021

		[69]	X	X	X	RC	11/22/2021
			X	X	X	RC	11/22/2021
The populist vision /	E661 .P67 2007	2007.	X	X	X	RC	11/22/2021
A fierce discontent : the rise and fall of the Progressive movement in America, 1870-1920 /	E661 .M415 2005	2005.	X	X	X	RC	11/22/2021
America reformed : Progressives and progressivisms, 1890s-1920s /	E661 .F58 2007	2007.	X	X	X	RC	11/22/2021
American radicalism, 1865-1901. essays and documents	E661 .D45 1963	1963 [c1946]	X	X	X	RC	11/22/2021
The road to reunion, 1865-1900,	E661 .B84	1937.	X	X	X	RC	11/22/2021
Age of betrayal : the triumph of money in America, 1865-1900 /	E661 .B37 2008	2008.	X	X	X	RC	11/22/2021
The great revolt and its leaders: the history of popular American uprisings in the 1890's.	E661 .B35 1968	1968.	X	X	X	RC	11/22/2021
The ancient American civilizations /	E65 .K37131972B	1972.	X	X	X	RC	11/22/2021
Prefaces to history /	E649 .C37	1970.	X	X	X	RC	11/22/2021
The meaning of the Civil War : an address delivered at the Chicago Historical Society, April 12, 1961 /	E649 .C35	1961.	X	X	X	RC	11/22/2021
Bugle-echoes : a collection of poems of the Civil War, northern and southern /	E647 .B87921975	1975.	X	X	X	RC	11/22/2021
Patriots in disguise : women warriors of the Civil War /	E628 .H351993	1993.	X	X	X	RC	11/22/2021
John Ransom's Andersonville diary /	E612.A5 R2 1988	1988, ©1986.	X	X	X	RC	11/22/2021
This was Andersonville; the true story of Andersonville Military Prison as told in the personal recollections of John McElroy, sometime private, Co. L, 16th Illinois Cavalry.	E612.A5 M41957	1957.	X	X	X	RC	11/22/2021
History of Andersonville prison	E612.A5 F8	1968.	X	X	X	RC	11/22/2021
1491 : new revelations of the Americas before Columbus /	E61 .M266 2005	2005.	X	X	X	RC	11/22/2021
The life of Billy Yank : the common soldier of the Union /	E607 .W491978	1978, ©1971.	X	X	X	RC	11/22/2021
The diary of a dead man : letters and diary of Private Ira S. Pettit, Wilson, Niagara County, New York, who served Company B, 2nd Battalion, and Company F, 1st Battalion, 11th Regiment, 2nd Brigade, 2nd Division, 5th Army Corps, United States Army, during the War Between the States /	E601 .P52 1981	1981, c1976	X	X	X	RC	11/22/2021
Touched with fire : Civil War letters and diary of Oliver Wendell Holmes, Jr., 1861-1864 /	E601 .H73 2000	2000.	X	X	X	RC	11/22/2021
Africans and Native Americans : the language of race and the evolution of Red-Black peoples /	E59.M66 F671993	1993.	X	X	X	RC	11/22/2021
Stolen continents : the Americas through Indian eyes since 1492 /	E59.F53 W751992	1992.	X	X	X	RC	11/22/2021

Race, caste, and status : Indians in colonial Spanish America /	E59.E75 J33 1999	1999.	x	x	x	RC	11/22/2021
America before the European invasions /	E58 .K44 2002	2002.	x	x	x	RC	11/22/2021
The Indian heritage of America /	E58 .J6 1968	1968.	x	x	x	RC	11/22/2021
The making of a Confederate : Walter Lenoir's Civil War /	E573.5 37th .B37 2008	2008.	x	x	x	RC	11/22/2021
The Negro's Civil War : how American Blacks felt and acted during the war for the Union /	E540.N3 M25 2003	2003.	x	x	x	RC	11/22/2021
Freedom's soldiers : the Black military experience in the Civil War /	E540.N3 F74 1998	1998.	x	x	x	RC	11/22/2021
The Negro in the American rebellion : his heroism and his fidelity /	E540.N3 B81969	1969.	x	x	x	RC	11/22/2021
Three years with the 92d Illinois : the Civil War diary of John M. King /	E505.5 .K56 1999	1999.	x	x	x	RC	11/22/2021
Soldiers Blue and Gray /	E492.3 .R631988	1989 2nd. printing, c1988.	x	x	x	RC	11/22/2021
The day of the Confederacy; a chronicle of the embattled South,	E487 .S841919	1919.	x	x	x	RC	11/22/2021
A shattered nation : the rise and fall of the Confederacy, 1861-1868 /	E487 .R925 2005	2005.	x	x	x	RC	11/22/2021
The South-vs-the South : how anti-confederate southerners shaped the course of the Civil War /	E487 .F83 2002	2002	x	x	x	RC	11/22/2021
The land they fought for : the story of the South as the Confederacy, 1832-1865 /	E487 .D62	1955.	x	x	x	RC	11/22/2021
The road past Kennesaw : the Atlanta Campaign of 1864 /	E476.7 .M27	1972.	x	x	x	RC	11/22/2021
Pickett's charge; a microhistory of the final attack at Gettysburg, July 3, 1863.	E475.53 .S86	1959.	x	x	x	RC	11/22/2021
Gettysburg /	E475.53 .S43 2003	2003.	x	x	x	RC	11/22/2021
Gettysburg : the final fury /	E475.53 .C32	1974.	x	x	x	RC	11/22/2021
The Battles of Fredericksburg, Chancellorsville, the Wilderness, and Spotsylvania Court House, where a hundred thousand fell,	E474.85 .C8	1966.	x	x	x	RC	11/22/2021
Antietam National Battlefield Site, Maryland.	E474.65 .T51961	1961.	x	x	x	RC	11/22/2021
Crossroads of freedom : Antietam /	E474.65 .M48 2002	2002.	x	x	x	RC	11/22/2021
Battle at Bull Run : a history of the first major campaign of the Civil War /	E472.18 .D39 1977	1977.	x	x	x	RC	11/22/2021
The Civil War in the American West /	E470.9 .J661991	1991.	x	x	x	RC	11/22/2021
General Lee's army : from victory to collapse /	E470.2 .G58 2008	2008.	x	x	x	RC	11/22/2021
Lee's lieutenants : a study in command /	E470.2 .F7	1942-44.	x	x	x	RC	11/22/2021
			x	x	x	RC	11/22/2021
			x	x	x	RC	11/22/2021
Lee's lieutenants : a study in command /			x	x	x	RC	11/22/2021
Lincoln and his generals.	E470 .W78	1952.	x	x	x	RC	11/22/2021

Battle cry of freedom : the Civil War era /	E470 .M38	1988.	x	x	x	RC	11/22/2021
The American Civil War : a military history /	E470 .K255 2009	2009.	x	x	x	RC	11/22/2021
1863 : the rebirth of a nation /	E468.9 .S87 2000	2000.	x	x	x	RC	11/22/2021
The destructive war : William Tecumseh Sherman, Stonewall Jackson, and the Americans /	E468.9 .R691991	1991.	x	x	x	RC	11/22/2021
New perspectives on the Civil War : myths and realities of the national conflict /	E468.9 .N48 1998	1998.	x	x	x	RC	11/22/2021
This republic of suffering : death and the American Civil War /	E468.9 .F385 2008	2008.	x	x	x	RC	11/22/2021
The Civil War : an illustrated history /	E468.7 .W26 2005	2005, c1990.	x	x	x	RC	11/22/2021
The photographic history of the Civil War : complete and unabridged.	E468.7 .P451987	1987-	x	x	x	RC	11/22/2021
The photographic history of the Civil War : complete and unabridged.			x	x	x	RC	11/22/2021
The photographic history of the Civil War : complete and unabridged.			x	x	x	RC	11/22/2021
The photographic history of the Civil War : complete and unabridged.			x	x	x	RC	11/22/2021
This mighty scourge : perspectives on the Civil War /	E468 .M24 2007	2007.	x	x	x	RC	11/22/2021
Grant & Lee, a study in personality and generalship.	E468 .F961957	1957.	x	x	x	RC	11/22/2021
The Civil War, a narrative /	E468 .F7 1986	1986, ©1958- ©1974.	x	x	x	RC	11/22/2021
The Civil War, a narrative /			x	x	x	RC	11/22/2021
The Civil War, a narrative /			x	x	x	RC	11/22/2021
This hallowed ground : the story of the Union side of the Civil War /	E468 .C3	1956.	x	x	x	RC	11/22/2021
The centennial history of the Civil War /	E468 .C29	1961- 1965.	x	x	x	RC	11/22/2021
			x	x	x	RC	11/22/2021
The centennial history of the Civil War /			x	x	x	RC	11/22/2021
The American heritage picture history of the Civil War /	E468 .C284 1982	1982, c1960.	x	x	x	RC	11/22/2021
The divided Union : the story of the great American war, 1861-65 /	E468 .B351987	1987.	x	x	x	RC	11/22/2021
Citizen Sherman : a life of William Tecumseh Sherman /	E467.1.S55 F451995	1995.	x	x	x	RC	11/22/2021
Robert E. Lee, a great life in brief /	E467.1.L4 M5	1956.	x	x	x	RC	11/22/2021
Lee : an abridgement in one volume of the four-volume R.E. Lee by Douglas Southall Freeman /	E467.1.L4 F85 1993	1993.	x	x	x	RC	11/22/2021
R.E. Lee : a biography /	E467.1.L4 F83	1934-35.	x	x	x	RC	11/22/2021
			x	x	x	RC	11/22/2021
			x	x	x	RC	11/22/2021
			x	x	x	RC	11/22/2021
Lee--the last years /	E467.1.L4 F56 1981	1981.	x	x	x	RC	11/22/2021
Stonewall Jackson as military commander,	E467.1.J15 S4	1968.	x	x	x	RC	11/22/2021

Stonewall : a biography of General Thomas J. Jackson /	E467.1.J15 F371993	1993, c1992.	X	X	X	RC	11/22/2021
Prison life of Jefferson Davis : embracing details and incidents in his captivity, particulars concerning his health and habits, together with many conversations on topics of great public interest /	E467.1.D26 C731960	1960.	X	X	X	RC	11/22/2021
Jefferson Davis and the Civil War era /	E467.1.D26 C663 2008	2008.	X	X	X	RC	11/22/2021
Jefferson Davis, American /	E467.1.D26 C66 2000	2000.	X	X	X	RC	11/22/2021
Touched by fire : the life, death, and mythic afterlife of George Armstrong Custer /	E467.1.C99 B271996	1996.	X	X	X	RC	11/22/2021
Lincoln's scapegoat general; a life of Benjamin F. Butler, 1818-1893,	E467.1.B87 W43	1965.	X	X	X	RC	11/22/2021
The generals : Ulysses S. Grant and Robert E. Lee /	E467 .A531988	1988.	X	X	X	RC	11/22/2021
The slaves' war : the Civil War in the words of former slaves /	E464 .W29 2008	2008.	X	X	X	RC	11/22/2021
The Civil war : a history in documents /	E464 .S48 2000	2001.	X	X	X	RC	11/22/2021
Union pamphlets of the Civil War, 1861-1865 /	E464 .F7	1967.	X	X	X	RC	11/22/2021
Union pamphlets of the Civil War, 1861-1865 /			X	X	X	RC	11/22/2021
The Blue and the Gray : the story of the Civil War as told by participants /	E464 .C6 1973 v.2	1973.	X	X	X	RC	11/22/2021
The Blue and the Gray : the story of the Civil War as told by participants /	E464 .B56 1991	1991.	X	X	X	RC	11/22/2021
Two roads to Sumter /	E458 .C3 1971	1971.	X	X	X	RC	11/22/2021
This fiery trial : the speeches and writings of Abraham Lincoln /	E457.92 2001	2002.	X	X	X	RC	11/22/2021
The collected works of Abraham Lincoln /	E457.91 1953	1953- 1955.	X	X	X	RC	11/22/2021
			X	X	X	RC	11/22/2021
The collected works of Abraham Lincoln /			X	X	X	RC	11/22/2021
The collected works of Abraham Lincoln /			X	X	X	RC	11/22/2021
The collected works of Abraham Lincoln /			X	X	X	RC	11/22/2021
The collected works of Abraham Lincoln /			X	X	X	RC	11/22/2021
The collected works of Abraham Lincoln /			X	X	X	RC	11/22/2021
The collected works of Abraham Lincoln /			X	X	X	RC	11/22/2021
The collected works of Abraham Lincoln /			X	X	X	RC	11/22/2021
In Lincoln's footsteps : a historical guide to the Lincoln sites in Illinois, Indiana, and Kentucky /	E457.64 .D31991	1991.	X	X	X	RC	11/22/2021
Lincoln in Illinois : commemorating the bicentennial of the birth of Abraham Lincoln /	E457.6 .S37 2009	2009.	X	X	X	RC	11/22/2021
A true history of the assassination of Abraham Lincoln and of the Conspiracy of 1865 /	E457.5 .W44	1975.	X	X	X	RC	11/22/2021
The complete Lincoln-Douglas debates of 1858 /	E457.4 .L775 1991	1991.	X	X	X	RC	11/22/2021
The Lincoln-Douglas debates of 1858,	E457.4 .L7726	1965.	X	X	X	RC	11/22/2021

Lincoln and Douglas : the debates that defined America /	E457.4 .G84 2008	2008.	x	x	x	RC	11/22/2021
Honor's voice : the transformation of Abraham Lincoln /	E457.35 .W547 1998	1998.	x	x	x	RC	11/22/2021
Lincoln's preparation for greatness : the Illinois legislative years /	E457.35 .S57	1965.	x	x	x	RC	11/22/2021
Lincoln and the Illinois Supreme Court /	E457.35 .B2231995	1995, ©1994.	x	x	x	RC	11/22/2021
Abraham Lincoln : the prairie years /	E457.3 .S2285	1929, c1926.	x	x	x	RC	11/22/2021
Prelude to greatness; Lincoln in the 1850's.	E457.3 .F4	1962.	x	x	x	RC	11/22/2021
Mary Todd Lincoln : her life and letters /	E457.25 .T871972	1972.	x	x	x	RC	11/22/2021
House of Abraham : Lincoln and the Todds, a family divided by war /	E457.25 .B47 2007	2007.	x	x	x	RC	11/22/2021
Tried by war : Abraham Lincoln as commander in chief /	E457.2 .M478 2008	2008.	x	x	x	RC	11/22/2021
Abraham Lincoln and the second American Revolution /	E457.2 .M4758 1991	1990.	x	x	x	RC	11/22/2021
Our secret constitution : how Lincoln redefined American democracy /	E457.2 .F57 2001	2001.	x	x	x	RC	11/22/2021
Mr. Lincoln & the Negroes; the long road to equality.	E457.2 .D7	1963.	x	x	x	RC	11/22/2021
"We are Lincoln men" : Abraham Lincoln and his friends /	E457.2 .D66 2003	2003.	x	x	x	RC	11/22/2021
Forced into glory : Abraham Lincoln's white dream /	E457.2 .B44 2000	2000.	x	x	x	RC	11/22/2021
Abraham Lincoln, constitutionalism, and equal rights in the Civil War era /	E457.2 .B38 1998	1998.	x	x	x	RC	11/22/2021
Lincoln as I knew him : gossip, tributes, and revelations from his best friends and worst enemies /	E457.15 .L53 2009	2009 c1999.	x	x	x	RC	11/22/2021
Behind the scenes, or, Thirty years a slave and four years in the White House /	E457.15 .K26 1988	1988.	x	x	x	RC	11/22/2021
Abraham Lincoln : a biography /	E457 .T427 1952	1952.	x	x	x	RC	11/22/2021
Lincoln's quest for union : public and private meanings /	E457 .S897 1987	1987, ©1982.	x	x	x	RC	11/22/2021
Abraham Lincoln...	E457 .S215 1940	1940.	x	x	x	RC	11/22/2021
			x	x	x	RC	11/22/2021
			x	x	x	RC	11/22/2021
Abraham Lincoln...			x	x	x	RC	11/22/2021
Lincoln, master of men : a study in character /	E457 .R84	1906.	x	x	x	RC	11/22/2021
A short life of Abraham Lincoln : condensed from Nicolay & Hay's Abraham Lincoln : a history /	E457 .N6552	1902.	x	x	x	RC	11/22/2021
Abraham Lincoln /	E457 .L8431975	1975.	x	x	x	RC	11/22/2021
The Lincoln reader /	E457 .A581964	1964, c1947.	x	x	x	RC	11/22/2021
Final freedom : the Civil War, the abolition of slavery, and the Thirteenth Amendment /	E453 .V67 2004	2004.	x	x	x	RC	11/22/2021

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John Brown : the sword and the word /	E451 .S84	1970.	X	X	X	RC	11/22/2021
John Brown, abolitionist : the man who killed slavery, sparked the Civil War, and seeded civil rights /	E451 .R49 2005	2005.	X	X	X	RC	11/22/2021
To purge this land with blood : a biography of John Brown /	E451 .O171970	1970.	X	X	X	RC	11/22/2021
The Life, trial, and execution of Captain John Brown : known as "Old Brown of Ossawatomie" /	E451 .L731969B	1969.	X	X	X	RC	11/22/2021
The legend of John Brown : a biography and a history /	E451 .B77	1973 [©1972]	X	X	X	RC	11/22/2021
The underground railroad in Illinois /	E450 .T895 2001	2001.	X	X	X	RC	11/22/2021
The liberty line; the legend of the underground railroad.	E450 .G221967	1967.	X	X	X	RC	11/22/2021
Forbidden fruit : love stories from the Underground Railroad /	E450 .D47 2005	2005.	X	X	X	RC	11/22/2021
Lewis Tappan and the evangelical war against slavery.	E449.T18 W9	1969.	X	X	X	RC	11/22/2021
All on fire : William Lloyd Garrison and the abolition of slavery /	E449.G25 M39 1998	1998.	X	X	X	RC	11/22/2021
Reckoning with slavery : a critical study in the quantitative history of American Negro slavery /	E449.F653 R42	1976.	X	X	X	RC	11/22/2021
Giants : the parallel lives of Frederick Douglass & Abraham Lincoln /	E449.D75 S73 2008	2008.	X	X	X	RC	11/22/2021
Frederick Douglass's Narrative of the life of Frederick Douglass /	E449.D7493 F74 1988	1988.	X	X	X	RC	11/22/2021
Gentlemen of property and standing : anti-abolition mobs in Jacksonian America /	E449 .R51971	1971, ©1970.	X	X	X	RC	11/22/2021
Gentlemen of property and standing; anti-abolition mobs in Jacksonian America	E449 .R5	1970.	X	X	X	RC	11/22/2021
Black abolitionists /	E449 .Q17	1969.	X	X	X	RC	11/22/2021
The antislavery rank and file : a social profile of the Abolitionists' constituency /	E449 .M191986	1986.	X	X	X	RC	11/22/2021
Urban slavery in the American South, 1820-1860 : a quantitative history /	E449 .G63	1976.	X	X	X	RC	11/22/2021
Cannibals all! or, Slaves without masters.	E449 .F5551960	1960.	X	X	X	RC	11/22/2021
Life and times of Frederick Douglass /	E449 .D68 1996	1996.	X	X	X	RC	11/22/2021
John Russwurm /	E448.R96 B67 1989	1989.	X	X	X	RC	11/22/2021
Apropos of Africa: sentiments of Negro American leaders on Africa from the 1800s to the 1950s;	E448 .H64	1969.	X	X	X	RC	11/22/2021
Mutiny on the Amistad : the saga of a slave revolt and its impact on American abolition, law, and diplomacy /	E447 .J66 1987	1987.	X	X	X	RC	11/22/2021
Runaway slaves : rebels on the plantation /	E447 .F7 1999	1999.	X	X	X	RC	11/22/2021
The origins of American slavery : freedom and bondage in the English colonies /	E446 .W87 1998	1998.	X	X	X	RC	11/22/2021

Race and revolution /	E446 .N37 2001	2001, c1990.	X	X	X	RC	11/22/2021
Race and revolution /	E446 .N37 1990	1990.	X	X	X	RC	11/22/2021
Early American views on Negro slavery : from the letters and papers of the founders of the Republic /	E446 .M471969	1969.	X	X	X	RC	11/22/2021
The white man's burden : historical origins of racism in the United States /	E446 .J67	1974.	X	X	X	RC	11/22/2021
Slavery, freedom, and expansion in the early American West /	E446 .H27 2007	2007.	X	X	X	RC	11/22/2021
The slaveholding republic : an account of the United States government's relations to slavery /	E446 .F45 2001	2001.	X	X	X	RC	11/22/2021
Flight and rebellion : slave resistance in eighteenth-century Virginia /	E445.V8 M8	1972.	X	X	X	RC	11/22/2021
Rice and slaves : ethnicity and the slave trade in colonial South Carolina /	E445.S7 L57 1991	1991.	X	X	X	RC	11/22/2021
The notorious triangle : Rhode Island and the African slave trade, 1700-1807 /	E445.R4 C68	1981.	X	X	X	RC	11/22/2021
Disowning slavery : gradual emancipation and "race" in New England, 1780-1860 /	E445.N5 M44 1998	1998.	X	X	X	RC	11/22/2021
Becoming free in the cotton South /	E445.G3 O36 2007	2007.	X	X	X	RC	11/22/2021
Balancing evils judiciously : the proslavery writings of Zephaniah Kingsley /	E445.F6 K56 2000	2000.	X	X	X	RC	11/22/2021
Dreams of Africa in Alabama : the slave ship Clotilda and the story of the last Africans brought to America /	E445.A3 D56 2007	2007.	X	X	X	RC	11/22/2021
Mrs. Dred Scott : a life on slavery's frontier /	E444.S38 V36 2009	2009.	X	X	X	RC	11/22/2021
Incidents in the life of a slave girl /	E444.J17 A3 1988	1988.	X	X	X	RC	11/22/2021
Incidents in the life of a slave girl : written by herself /	E444.J17 A3 1987	1987.	X	X	X	RC	11/22/2021
Six women's slave narratives /	E444 .S591988	1988.	X	X	X	RC	11/22/2021
Bullwhip days : the slaves remember, an oral history /	E444 .B951990	1990, ©1988.	X	X	X	RC	11/22/2021
Slave life in Georgia : a narrative of the life, sufferings, and escape of John Brown, a fugitive slave /	E444 .B871991	1991.	X	X	X	RC	11/22/2021
Revisiting Blassingame's The slave community : the scholars respond /	E443.B553 R48	1978.	X	X	X	RC	11/22/2021
Slavery in the cities: the South, 1820-1860	E443 .W31967	1967.	X	X	X	RC	11/22/2021
Slavery in the cities : the South, 1820-1860 /	E443 .W3	1964.	X	X	X	RC	11/22/2021
Born in bondage : growing up enslaved in the antebellum South /	E443 .S39 2000	2000.	X	X	X	RC	11/22/2021
Out of the house of bondage : the transformation of the plantation household /	E443 .G55 2008	2008.	X	X	X	RC	11/22/2021
American Negro slavery; a modern reader.	E441 .W421968	1968.	X	X	X	RC	11/22/2021
Slave culture : nationalist theory and the foundations of Black America /	E441 .S971987	1987.	X	X	X	RC	11/22/2021
The peculiar institution : slavery in the ante-bellum South /	E441 .S8 1989	1989.	X	X	X	RC	11/22/2021

The peculiar institution : slavery in the ante-bellum South /	E441 .S8 1956	1956.	x	x	x	RC	11/22/2021
The peculiar institution: slavery in the ante-bellum South /	E441 .S8	1956.	x	x	x	RC	11/22/2021
Slavery, resistance, freedom /	E441 .S644 2007	2007.	x	x	x	RC	11/22/2021
The ruling race : a history of American slaveholders /	E441 .O18 1998	1998.	x	x	x	RC	11/22/2021
Black bondage in the North /	E441 .M16 2001	2001.	x	x	x	RC	11/22/2021
Black bondage in the North /	E441 .M16	1973.	x	x	x	RC	11/22/2021
Slavery in the South : a state-by-state history /	E441 .J49 2004	2004.	x	x	x	RC	11/22/2021
Antislavery : the crusade for freedom in America.	E441 .D84	1961.	x	x	x	RC	11/22/2021
A Documentary history of slavery in North America /	E441 .D64 1976	1976.	x	x	x	RC	11/22/2021
Abraham Lincoln, president-elect : the four critical months from election to inauguration /	E440.5 .M355 2005	2005.	x	x	x	RC	11/22/2021
The secession movement, 1860-1861.	E440.5 .D88 1963	1963 [©1931]	x	x	x	RC	11/22/2021
James Buchanan, 1791-1868; chronology, documents, bibliographical aids.	E436.B92 U5	1968.	x	x	x	RC	11/22/2021
Free soil, free labor, free men: the ideology of the Republican Party before the Civil War.	E436 .F61970	1970.	x	x	x	RC	11/22/2021
James K. Polk, Jacksonian, 1795-1843 /	E417 .S4	1957- 1966.	x	x	x	RC	11/22/2021
Polk, the diary of a president, 1845-1849 : covering the Mexican War, the acquisition of Oregon, and the conquest of California and the Southwest /	E416 .P77 1968	1968, c1952.	x	x	x	RC	11/22/2021
Thaddeus Stevens : scourge of the South /	E415.9.S84 B7 1966	1966, c1959.	x	x	x	RC	11/22/2021
William Henry Seward	E415.9.S4 V3	1967.	x	x	x	RC	11/22/2021
Hannibal Hamlin of Maine, Lincoln's first Vice-President /	E415.9.H2 H8	1969.	x	x	x	RC	11/22/2021
Stephen A. Douglas	E415.9.D73 J59	1973.	x	x	x	RC	11/22/2021
The emergence of Lincoln.	E415.7 .N38	1950.	x	x	x	RC	11/22/2021
			x	x	x	RC	11/22/2021
A people at war : civilians and soldiers in America's Civil War, 1854-1877 /	E415.7 .N36 2008	2008.	x	x	x	RC	11/22/2021
The frontier against slavery : Western anti-Negro prejudice and the slavery extension controversy /	E415.7 .B451971	1971, c1967.	x	x	x	RC	11/22/2021
The frontier against slavery : Western anti-Negro prejudice and the slavery extension controversy /	E415.7 .B45	1967.	x	x	x	RC	11/22/2021
Franklin Pierce, 1804-1869; chronology, documents, bibliographical aids.	E415.6 .P6 1968	1968.	x	x	x	RC	11/22/2021
A glorious defeat : Mexico and its war with the United States /	E407 .H46 2007	2007.	x	x	x	RC	11/22/2021
The training ground : Grant, Lee, Sherman, and Davis in the Mexican War, 1846-1848 /	E403 .D84 2008	2008.	x	x	x	RC	11/22/2021

Canada: the war of the conquest.	E199 .F8613	1969.	x	x	x	RC	11/22/2021
The unredeemed captive : a family story from early America /	E197 .D461994	1994.	x	x	x	RC	11/22/2021
The conquest of New France : a chronicle of the colonial wars /	E195 .W961918	1918.	x	x	x	RC	11/22/2021
The colonial wars, 1689-1762 /	E195 .P4	1964.	x	x	x	RC	11/22/2021
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Major problems in American colonial history : documents and essays /	E188.5 .M25 2000	2000.	x	x	x	RC	11/22/2021
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Becoming America : the revolution before 1776 /	E188 .B97 2000	2000.	x	x	x	RC	11/22/2021
The Americans : the colonial experience /	E188 .B72	1958.	x	x	x	RC	11/22/2021
Forty acres and a goat : a memoir /	E185.98.C36 A31988	1988, c1986.	x	x	x	RC	11/22/2021
George Washington Williams : a biography /	E185.97.W695 F74 1985	1985.	x	x	x	RC	11/22/2021
Standing fast : the autobiography of Roy Wilkins /	E185.97.W69 A371982	1982.	x	x	x	RC	11/22/2021
To tell the truth freely : the life of Ida B. Wells /	E185.97.W55 B39 2009	2009.	x	x	x	RC	11/22/2021
Crusade for justice : the autobiography of Ida B. Wells /	E185.97.W45 A3	1970.	x	x	x	RC	11/22/2021
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The importance of pot liquor /	E185.97.T67 A31994	1994.	x	x	x	RC	11/22/2021
A. Philip Randolph, pioneer of the civil rights movement /	E185.97.R27 P44 1996	1996, c1990.	x	x	x	RC	11/22/2021
A. Philip Randolph /	E185.97.R27 H36 1989	1989, ©1989.	x	x	x	RC	11/22/2021
Coming of age in Mississippi /	E185.97.M65 A3 2004	2004.	x	x	x	RC	11/22/2021

Coming of age in Mississippi /	E185.97.M65 A3 1976	1976, ©1968.	x	x	x	RC	11/22/2021
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Alain Locke and philosophy : a quest for cultural pluralism /	E185.97.L79 W37 1986	1986.	x	x	x	RC	11/22/2021
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An American death; the true story of the assassination of Dr. Martin Luther King, Jr. and the greatest manhunt of our time.	E185.97.K5 F7	1972.	x	x	x	RC	11/22/2021
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I may not get there with you : the true Martin Luther King, Jr. /	E185.97.K5 D97 2001	2001, ©2000.	x	x	x	RC	11/22/2021
My face is black is true : Callie House and the struggle for ex-slave reparations /	E185.97.H825 B47 2005	2005.	x	x	x	RC	11/22/2021
All is never said : the narrative of Odette Harper Hines /	E185.97.H58 R651995	1995.	x	x	x	RC	11/22/2021
Roots /	E185.97.H24 A33	1976.	x	x	x	RC	11/22/2021
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The Bonds; an American family	E185.97.B75 W51971	1971.	x	x	x	RC	11/22/2021
Long old road	E185.97 .C351970	1970 [c1964]	x	x	x	RC	11/22/2021
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Divided sisters : bridging the gap between Black women and white women /	E185.86 .W5551996	1996.	X	X	X	RC	11/22/2021
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Stylin' : African American expressive culture from its beginnings to the zoot suit /	E185.86 .W4388 1998	1998.	X	X	X	RC	11/22/2021
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We specialize in the wholly impossible : a reader in Black women's history /	E185.86 .W435 1995	1995.	X	X	X	RC	11/22/2021
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Wrong place, wrong time : trauma and violence in the lives of young black men /	E185.86 .R52 2009	2009.	X	X	X	RC	11/22/2021
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The work of the Afro-American woman /	E185.86 .M651988	1988.	X	X	X	RC	11/22/2021
Winning the race : beyond the crisis in Black America /	E185.86 .M427 2005	2006.	X	X	X	RC	11/22/2021
Winning the race : beyond the crisis in Black America /			X	X	X	RC	11/22/2021
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A voice from the South /	E185.86 .C5871988	1988.	X	X	X	RC	11/22/2021
To save the blood of Black babies : the D.C. and New York dialogues /	E185.86 .C45 1995	1995.	X	X	X	RC	11/22/2021
The Black middle class : social mobility--and vulnerability /	E185.86 .B643 2007	2007.	X	X	X	RC	11/22/2021
Black women's history : theory and practice /	E185.86 .B543VOL.9-10	1990.	X	X	X	RC	11/22/2021
			X	X	X	RC	11/22/2021
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			X	X	X	RC	11/22/2021
			X	X	X	RC	11/22/2021
			X	X	X	RC	11/22/2021
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To better our world : Black women in organized reform, 1890-1920 /	E185.86 .B543VOL.14	1990.	X	X	X	RC	11/22/2021
Quest for equality : the life and writings of Mary Eliza Church Terrell, 1863-1954 /	E185.86 .B543VOL.13		X	X	X	RC	11/22/2021
Jane Edna Hunter : a case study of Black leadership, 1910-1950 /	E185.86 .B543VOL.12	1990.	X	X	X	RC	11/22/2021
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			X	X	X	RC	11/22/2021
			X	X	X	RC	11/22/2021
Black women in American history.			X	X	X	RC	11/22/2021
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			X	X	X	RC	11/22/2021
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Black men speaking /	E185.86 .B5265 1997	1997.	X	X	X	RC	11/22/2021
The Black male handbook : a blueprint for life /	E185.86 .B52566 2008	2008.	X	X	X	RC	11/22/2021
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The Afro-American woman : struggles and images /	E185.86 .A34	1978.	X	X	X	RC	11/22/2021
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America's black population, 1970 to 1982 : a statistical view /	E185.8 .M371983	1983.	X	X	X	RC	11/22/2021
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The Black power imperative : racial inequality and the politics of nonviolence /	E185.8 .C931987	1987.	X	X	X	RC	11/22/2021
Long black song : essays in Black American literature and culture /	E185.65 .B351990	1990.	X	X	X	RC	11/22/2021
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In search of the Black fantastic : politics and popular culture in the post-Civil Rights era /	E185.625 .I76 2008	2008.	X	X	X	RC	11/22/2021
Discrimination, personality, and achievement; a survey of northern Blacks	E185.625 .C721972	1972.	X	X	X	RC	11/22/2021
Environmental stress and African Americans : the other side of the moon /	E185.625 .C36 1998	1998.	X	X	X	RC	11/22/2021
Race in the mind of America : breaking the vicious circle between Blacks and whites /	E185.615 .W25 1999	1999.	X	X	X	RC	11/22/2021
The urban plantation : racism & colonialism in the Post Civil Rights Era /	E185.615 .S731987	1987.	X	X	X	RC	11/22/2021
Race, politics, and culture : critical essays on the radicalism of the 1960's /	E185.615 .R2131986	1986.	X	X	X	RC	11/22/2021
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Sounds of the struggle; persons and perspectives in civil rights,	E185.615 .L5	1967.	X	X	X	RC	11/22/2021
Coming through the fire : surviving race and place in America /	E185.615 .L479 1996	1996.	X	X	X	RC	11/22/2021
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Walking on water : Black American lives at the turn of the twenty-first century /	E185.615 .K375 1999	1999.	X	X	X	RC	11/22/2021
Blood in my eye /	E185.615 .J28 1990	1990.	X	X	X	RC	11/22/2021
Killing rage : ending racism /	E185.615 .H6451995	1995.	X	X	X	RC	11/22/2021
The Image is you,	E185.615 .C6	1969.	X	X	X	RC	11/22/2021
Black power : the politics of liberation in America /	E185.615 .C32 1992	1992.	X	X	X	RC	11/22/2021
The challenge of blackness.	E185.615 .B4	1972.	X	X	X	RC	11/22/2021
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The strange career of Jim Crow /	E185.61 .W86 1966	1966.	X	X	X	RC	11/22/2021

Black scare; the racist response to emancipation and reconstruction,	E185.61 .W84	1970 [c1968]	X	X	X	RC	11/22/2021
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The ghost of Jim Crow : how southern moderates used Brown v. Board of Education to stall civil rights /	E185.61 .W17 2009	2009.	X	X	X	RC	11/22/2021
Crisis in black and white /	E185.61 .S57	1964.	X	X	X	RC	11/22/2021
A new deal for Blacks : the emergence of civil rights as a national issue /	E185.61 .S546	1978-	X	X	X	RC	11/22/2021
My soul is rested : movement days in the Deep South remembered /	E185.61 .R235 1983	1983.	X	X	X	RC	11/22/2021
I have changed	E185.61 .O94	1972.	X	X	X	RC	11/22/2021
Blackthink; my life as black man and white man	E185.61 .O93	1970.	X	X	X	RC	11/22/2021
The development of segregationist thought /	E185.61 .N474	1968.	X	X	X	RC	11/22/2021
CORE: a study in the civil rights movement, 1942-1968 /	E185.61 .M516	1973.	X	X	X	RC	11/22/2021
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Black migration : movement North, 1900-1920 /	E185.61 .H489	1975.	X	X	X	RC	11/22/2021
The gift of chaos : decades of American discontent /	E185.61 .H44	1977	X	X	X	RC	11/22/2021
Black like me /	E185.61 .G8 1968	1961.	X	X	X	RC	11/22/2021
Speak now against the day : the generation before the civil rights movement in the South /	E185.61 .E281994	1994.	X	X	X	RC	11/22/2021
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Free at last : a history of the Civil Rights Movement and those who died in the struggle /	E185.61 .B926 1994	1994, c1993.	X	X	X	RC	11/22/2021
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Pillar of fire : America in the King years, 1963-65 /	E185.61 .B7915 1998	1998.	X	X	X	RC	11/22/2021
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Nobody knows my name; more notes of a native son.	E185.61 .B197	1961.	X	X	X	RC	11/22/2021
The fire next time /	E185.61 .B195 1995	1995.	X	X	X	RC	11/22/2021
Freedom riders : 1961 and the struggle for racial justice /	E185.61 .A69 2006	2006.	X	X	X	RC	11/22/2021
Trouble in mind : Black southerners in the age of Jim Crow /	E185.6 .L58 1998	1998.	X	X	X	RC	11/22/2021

The promised land : the great Black migration and how it changed America /	E185.6 .L361991	1991.	X	X	X	RC	11/22/2021
Harlem Renaissance /	E185.6 .H858 2007	2007.	X	X	X	RC	11/22/2021
The souls of Black folk /	E185.6 .D7971993	1993.	X	X	X	RC	11/22/2021
The souls of black folk /	E185.6 .D797 1990	1990.	X	X	X	RC	11/22/2021
The Negro American /	E185.6 .D24 1967	1967, c1966.	X	X	X	RC	11/22/2021
Home : social essays /	E185.6 .B25 1966b	1966.	X	X	X	RC	11/22/2021
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Many shades of black,	E185 .W9	1969.	X	X	X	RC	11/22/2021
The segregation era, 1863-1954 : a modern reader /	E185 .W434	1970.	X	X	X	RC	11/22/2021
The Negro in American life; selected readings,	E185 .W17	1968, [1965]	X	X	X	RC	11/22/2021
Black people & their place in world history /	E185 .V371 2002	2002.	X	X	X	RC	11/22/2021
Blacks in America, 1492-1970 : a chronology & fact book /	E185 .S571971	1971.	X	X	X	RC	11/22/2021
The American Negro; a chronology and fact book,	E185 .S571968	1968.	X	X	X	RC	11/22/2021
Racial thought in America; a documentary history,	E185 .R89	1969-	X	X	X	RC	11/22/2021
Radical narratives of the Black Atlantic /	E185 .R49 2003	2003.	X	X	X	RC	11/22/2021
The Negro on the American frontier.	E185 .P66	1971.	X	X	X	RC	11/22/2021
Negotiating the mainstream : a survey of the Afro-American experience /	E185 .N38	1978.	X	X	X	RC	11/22/2021
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Black crescent : the experience and legacy of African Muslims in the Americas /	E185 .G615 2005	2005.	X	X	X	RC	11/22/2021
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From slavery to freedom; a history of Negro Americans.	E185 .F825 1967	1967.	x	x	x	RC	11/22/2021
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The shaping of Black America /	E185 .B43	1975.	x	x	x	RC	11/22/2021
A documentary history of the Negro people in the United States /	E185 .A58	1951-1973	x	x	x	RC	11/22/2021
			x	x	x	RC	11/22/2021
A documentary history of the Negro people in the United States /			x	x	x	RC	11/22/2021
Perseverance /	E185 .A2591993	1993.	x	x	x	RC	11/22/2021
The West Indian Americans /	E184.W54 K571990	1988.	x	x	x	RC	11/22/2021
Translation nation : defining a new American identity in the Spanish-speaking United States /	E184.S75 T63 2005	2005.	x	x	x	RC	11/22/2021
Remembering the American dream : Hispanic immigration and national policy /	E184.S75 S851994	1994.	x	x	x	RC	11/22/2021
The Oxford encyclopedia of Latinos and Latinas in the United States /	E184.S75 O97 2005	2005.	x	x	x	RC	11/22/2021
			x	x	x	RC	11/22/2021
The Oxford encyclopedia of Latinos and Latinas in the United States /			x	x	x	RC	11/22/2021
			x	x	x	RC	11/22/2021
Americanos : Latino life in the United States = La vida Latina en los Estados Unidos /	E184.S75 O48 1999	1999.	x	x	x	RC	11/22/2021
Latino voices : Mexican, Puerto Rican, and Cuban perspectives on American politics /	E184.S75 L3651992	1992.	x	x	x	RC	11/22/2021
In the barrios : Latinos and the underclass debate /	E184.S75 I5 1993	1993.	x	x	x	RC	11/22/2021
Hispanics/Latinos in the United States : ethnicity, race, and rights /	E184.S75 H627 2000	2000.	x	x	x	RC	11/22/2021
Hispanic Americans /	E184.S75 H5653 2007	2007.	x	x	x	RC	11/22/2021
The Hispanics in the United States : a history /	E184.S75 G361986	1986.	x	x	x	RC	11/22/2021
Drink cultura : Chicanismo /	E184.S75 B851993	1993.	x	x	x	RC	11/22/2021
The Iberian Americans /	E184.S7 L531990	1988.	x	x	x	RC	11/22/2021
The Swedish Americans /	E184.S23 M471988	1988.	x	x	x	RC	11/22/2021
The Swedish heritage in America : The Swedish element in America and American-Swedish relations in their historical perspective /	E184.S23 K25	1975.	x	x	x	RC	11/22/2021
The Danish Americans /	E184.S19 N53	1981.	x	x	x	RC	11/22/2021
The Scandinavians in America, 986-1970; a chronology & fact book.	E184.S18 F87	1972.	x	x	x	RC	11/22/2021
The Romanians in America, 1748-1974 : a chronology & factbook /	E184.R8 W47	1975.	x	x	x	RC	11/22/2021
From bomba to hip-hop : Puerto Rican culture and Latino identity /	E184.P85 F58 2000	2000.	x	x	x	RC	11/22/2021
Poles in American history and tradition,	E184.P7 W93	1969.	x	x	x	RC	11/22/2021
Polish Americans /	E184.P7 T571988	1988.	x	x	x	RC	11/22/2021
The Poles in America, 1608-1972 : a chronology & fact book /	E184.P7 R46	1973.	x	x	x	RC	11/22/2021
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A Polish chapter in Jacksonian America; the United States and the Polish exiles of 1831.	E184.P7 L4	1958.	X	X	X	RC	11/22/2021
For God and country : the rise of Polish and Lithuanian ethnic consciousness in America, 1860-1910 /	E184.P7 G73	1975.	X	X	X	RC	11/22/2021
The Poles in America.	E184.P7 F8 1970	1970 [c1922]	X	X	X	RC	11/22/2021
The Pacific islanders /	E184.O6 F671989	1988.	X	X	X	RC	11/22/2021
Asian Americans : a study guide and sourcebook /	E184.O6 D86	1975.	X	X	X	RC	11/22/2021
Bearing dreams, shaping visions : Asian Pacific American perspectives /	E184.O6 B431993	1993.	X	X	X	RC	11/22/2021
War on error : real stories of American Muslims /	E184.M88 M64 2007	2007.	X	X	X	RC	11/22/2021
Mecca and main street : Muslim life in America after 9/11 /	E184.M88 . A22 2007	2007	X	X	X	RC	11/22/2021
Reference materials on Mexican Americans : an annotated bibliography /	E184.M5 W66	1976.	X	X	X	RC	11/22/2021
Chicanos : social and psychological perspectives /	E184.M5 W31976	1976.	X	X	X	RC	11/22/2021
Making ends meet : income-generating strategies among Mexican immigrants /	E184.M5 S28 2002	2002.	X	X	X	RC	11/22/2021
From out of the shadows : Mexican women in twentieth-century America /	E184.M5 R86 1998	1998.	X	X	X	RC	11/22/2021
Chicano! : the history of the Mexican American civil rights movement /	E184.M5 R6341996	1996.	X	X	X	RC	11/22/2021
La Chicana : the Mexican-American woman /	E184.M5 M55 1981	1981, c1979.	X	X	X	RC	11/22/2021
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Latino empowerment : progress, problems, and prospects /	E184.M5 L331988	1988.	X	X	X	RC	11/22/2021
The world of Mexican migrants : the rock and the hard place /	E184.M5 H385 2008	2008.	X	X	X	RC	11/22/2021
The Mexican Americans /	E184.M5 G34 2002	2002.	X	X	X	RC	11/22/2021
Growing up Amish : the teenage years /	E184.M45 S75 2007	2007.	X	X	X	RC	11/22/2021
The riddle of Amish culture /	E184.M45 K73 2001	2001.	X	X	X	RC	11/22/2021
The Lithuanians in America, 1651-1975 : a chronology & fact book /	E184.L7 L58	1976.	X	X	X	RC	11/22/2021
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The Koreans in America, 1882-1974; a chronology & fact book,	E184.K6 K48	1974.	X	X	X	RC	11/22/2021
The Jewish Americans /	E184.J5 M841988	1988.	X	X	X	RC	11/22/2021
The American Jew, a reappraisal,	E184.J5 J32	1964.	X	X	X	RC	11/22/2021
The Jewish woman in America /	E184.J5 B37	1976.	X	X	X	RC	11/22/2021
East to America : a history of the Japanese in the United States /	E184.J3 W54	1980.	X	X	X	RC	11/22/2021
The second generation Japanese problem.	E184.J3 S851970	1970 [©1934]	X	X	X	RC	11/22/2021

Farewell to Manzanar : a true story of Japanese American experience during and after the World War II internment /	E184.J3 H63	1973.	X	X	X	RC	11/22/2021
JACL in quest of justice /	E184.J3 H61982	1982.	X	X	X	RC	11/22/2021
Nisei : the quiet Americans /	E184.J3 H6	1969.	X	X	X	RC	11/22/2021
The Japanese in America, 1843-1973; a chronology & fact book.	E184.J3 H46	1974.	X	X	X	RC	11/22/2021
Social and religious life of Italians in America,	E184.I8 S241974	1974.	X	X	X	RC	11/22/2021
The Italians in America /	E184.I8 R71975	1975, c1922.	X	X	X	RC	11/22/2021
From immigrants to ethnics : the Italian Americans /	E184.I8 N44 1983	1983.	X	X	X	RC	11/22/2021
The Italians in America, 1492-1972 : a chronology & fact book /	E184.I8 L7	1972.	X	X	X	RC	11/22/2021
Five centuries of Italian American history /	E184.I8 L37 2008	2008, c2007.	X	X	X	RC	11/22/2021
The Italians; social backgrounds of an American group	E184.I8 C65	1974.	X	X	X	RC	11/22/2021
The Italian immigrant woman in North America : proceedings of the tenth annual conference of the American Italian Historical Association held in Toronto, Ontario (Canada) October 28 and 29, 1977 in conjunction with the Canadian Italian Historical Association /	E184.I8 A5231978	1978.	X	X	X	RC	11/22/2021
The Irish : America's political class /	E184.I6 I671976	1976.	X	X	X	RC	11/22/2021
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Real lace : America's Irish rich / Stephen Birmingham.	E184.I6 B57	1973.	X	X	X	RC	11/22/2021
The Hungarian Americans /	E184.H95 V371990	1989.	X	X	X	RC	11/22/2021
The Greeks in the United States.	E184.G7 S29	1964.	X	X	X	RC	11/22/2021
The Greek Americans /	E184.G7 M651988	1988.	X	X	X	RC	11/22/2021
The Germans in America, 1607-1970; a chronology & fact book.	E184.G3 F88	1973.	X	X	X	RC	11/22/2021
The Nazi movement in the United States, 1924-1941 /	E184.G3 D66	1974.	X	X	X	RC	11/22/2021
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Of beetles & angels : a boy's remarkable journey from a refugee camp to Harvard /	E184.E74 M39 2002	2002.	X	X	X	RC	11/22/2021
Of beetles & angels : a boy's remarkable journey from a refugee camp to Harvard /			X	X	X	RC	11/22/2021
Of beetles & angels : a boy's remarkable journey from a refugee camp to Harvard /			X	X	X	RC	11/22/2021
Of beetles & angels : a boy's remarkable journey from a refugee camp to Harvard /			X	X	X	RC	11/22/2021
The Estonians in America, 1627-1975 : a chronology & fact book /	E184.E7 P46	1975.	X	X	X	RC	11/22/2021

The Dutch in America, 1609-1970; a chronology & fact book.	E184.D9 S6	1972.	x	x	x	RC	11/22/2021
The immigrant divide : how Cuban Americans changed the US and their homeland /	E184.C97 E27 2009	2009.	x	x	x	RC	11/22/2021
The Chinese in America, 1820-1973; a chronology & fact book,	E184.C5 T86	1974.	x	x	x	RC	11/22/2021
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China men /	E184.C5 K51980	1980.	x	x	x	RC	11/22/2021
Psycho-social adaptation and the meaning of achievement for Chinese immigrants /	E184.C5 C552 2002	2002.	x	x	x	RC	11/22/2021
The waiting child : how the faith and love of one orphan saved the life of another /	E184.C5 C443 2003	2003.	x	x	x	RC	11/22/2021
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Asian American women and gender /	E184.A75 A8424 1999	1999.	x	x	x	RC	11/22/2021
Arabs in America : building a new future /	E184.A65 A72 1999	1999.	x	x	x	RC	11/22/2021
West of Kabul, east of New York : an Afghan American story /	E184.A23 A57 2003	2003.	x	x	x	RC	11/22/2021
The white ethnic movement and ethnic politics /	E184.A1 W341973	1973.	x	x	x	RC	11/22/2021
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La historia de los Estados Unidos : la diversidad de sus pueblos /	E184.A1 V67 1994	1994.	x	x	x	RC	11/22/2021
Race : how Blacks and whites think and feel about the American obsession /	E184.A1 T46 1992	1992.	x	x	x	RC	11/22/2021
Racial and ethnic relations : selected readings /	E184.A1 S53	1966.	x	x	x	RC	11/22/2021
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Our foreigners : a chronicle of Americans in the making /	E184.A1 O81920	1920.	x	x	x	RC	11/22/2021
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On becoming American /	E184.A1 M676	1978.	x	x	x	RC	11/22/2021
Cultures of color in America : a guide to family, religion, and health /	E184.A1 L331998	1998.	x	x	x	RC	11/22/2021
Coping with cultural and racial diversity in urban America /	E184.A1 L25 1989	1990.	x	x	x	RC	11/22/2021
From Black to biracial : transforming racial identity among Americans /	E184.A1 K733 1998	1998.	x	x	x	RC	11/22/2021
Interminority affairs in the U.S. : pluralism at the crossroads /	E184.A1 I45 1993	1993.	x	x	x	RC	11/22/2021
How race is lived in America : pulling together, pulling apart /	E184.A1 H665 2002	2002, c2001.	x	x	x	RC	11/22/2021
Strangers in the land; patterns of American nativism, 1860-1925.	E184.A1 H51963	1963.	x	x	x	RC	11/22/2021
Children of the uprooted /	E184.A1 H221968	1968, c1966.	x	x	x	RC	11/22/2021
Why can't they be like us? America's white ethnic groups,	E184.A1 G831971	1971.	x	x	x	RC	11/22/2021

Race : the history of an idea in America /	E184.A1 G61965	1965, c1963.	X	X	X	RC	11/22/2021
Ethnic dilemmas, 1964-1982 /	E184.A1 G561983	1983.	X	X	X	RC	11/22/2021
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White supremacy : a comparative study in American and South African history /	E184.A1 F73	1981.	X	X	X	RC	11/22/2021
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Changing woman : a history of racial ethnic women in modern America /	E184.A1 A673 1996	1996.	X	X	X	RC	11/22/2021
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Black studies, rap, and the academy /	E184.7 .B31993	1993.	X	X	X	RC	11/22/2021
Great documents in Black American history /	E184.6 .D831970	1970.	X	X	X	RC	11/22/2021
To try men's souls; loyalty tests in American history.	E183.9 .H9	1959.	X	X	X	RC	11/22/2021
A Cartoon history of United States foreign policy, 1776-1976 /	E183.9 .C37	1975.	X	X	X	RC	11/22/2021
A time for war : the United States and Vietnam, 1941-1975 /	E183.8.V5 S37 1998	1998.	X	X	X	RC	11/22/2021
The bitter heritage : Vietnam and American democracy, 1941-1966 /	E183.8.V5 S3	1967 [©1966]	X	X	X	RC	11/22/2021
Prelude to disaster : the American role in Vietnam, 1940-1963 /	E183.8.V5 B76	1975.	X	X	X	RC	11/22/2021
Vietnam, a diplomatic tragedy : the origins of the United States involvement /	E183.8.V5 B3	1965.	X	X	X	RC	11/22/2021
The Pentagon and the making of U.S. foreign policy : a case study of Vietnam, 1960-1968 /	E183.8.V5 B29 1978	1978.	X	X	X	RC	11/22/2021
United States-Taiwan relations and western Pacific security : a study in Pacific security problems /	E183.8.T3 U51984	1984.	X	X	X	RC	11/22/2021
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MAYDAY, the U-2 affair : the untold story of the greatest U.S.-U.S.S.R. spy scandal /	E183.8.S65 B47 1987	1987, ©1986.	X	X	X	RC	11/22/2021

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Thicker than oil : America's uneasy partnership with Saudi Arabia /	E183.8.S25 B76 2006	2006.	X	X	X	RC	11/22/2021
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The record of American diplomacy; documents and readings in the history of American foreign relations.	E183.7 .B35	1947.	X	X	X	RC	11/22/2021
The politics of hope.	E183 .S3	1963 [©1962]	X	X	X	RC	11/22/2021
Fall from grace : sex, scandal, and corruption in American politics from 1702 to the present /	E183 .R695 1988	1988.	X	X	X	RC	11/22/2021
America's three regimes : a new political history /	E183 .K48 2007	2007.	X	X	X	RC	11/22/2021
The American political tradition and the men who made it /	E183 .H67	1948.	X	X	X	RC	11/22/2021
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Empire as a way of life : an essay on the causes and character of America's present predicament, along with a few thoughts about an alternative /	E179.5 .W5371982	1982.	X	X	X	RC	11/22/2021
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Frontier violence : another look /	E179 .H82	1974.	X	X	X	RC	11/22/2021
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The search for a usable past : and other essays in historiography /	E178.6 .C64	1967.	x	x	x	RC	11/22/2021
A patriot's history of the United States : from Columbus's Great Discovery to the war on terror /	E178.1 .S3795 2007	2007, c2004.	x	x	x	RC	11/22/2021
Land of the free : a history of the United States /	E178.1 .C36 1966	1966, c1965.	x	x	x	RC	11/22/2021
The American people : creating a nation and a society /	E178.1 .A4927 2000	2000-	x	x	x	RC	11/22/2021
America past and present /	E178.1 .A4894 2002	2002-	x	x	x	RC	11/22/2021
A people's history of the United States : 1492-present /	E178 .Z75 1999	1999.	x	x	x	RC	11/22/2021
The significance of sections in American history /	E178 .T946	1959 [©1932]	x	x	x	RC	11/22/2021
The growth of the American Republic /	E178 .M85 1962	1962-	x	x	x	RC	11/22/2021
The growth of the American Republic /		1980.	x	x	x	RC	11/22/2021
Alistair Cooke's America.	E178 .C755	1973.	x	x	x	RC	11/22/2021
From Mount Vernon to Crawford : a history of the presidents and their retreats /	E176.1 .W285 2005	2005.	x	x	x	RC	11/22/2021
Baptism by fire : eight presidents who took office in times of crisis /	E176.1 .U688 2009	2009.	x	x	x	RC	11/22/2021
The racial attitudes of American Presidents, from Abraham Lincoln to Theodore Roosevelt.	E176.1 .S57	1971.	x	x	x	RC	11/22/2021
The Presidents and the press,	E176.1 .P81973	1973 [c1947]	x	x	x	RC	11/22/2021
Hail to the chiefs : how to tell your Polks from your Tylers /	E176.1 .H651990	1990.	x	x	x	RC	11/22/2021
Presidential anecdotes /	E176.1 .B68	1981.	x	x	x	RC	11/22/2021
Presidential courage : brave leaders and how they changed America, 1789-1989 /	E176.1 .B47 2007	2007.	x	x	x	RC	11/22/2021
The American presidency 1945-2000 : illusions of grandeur /	E176.1 .B443 2000	2000.	x	x	x	RC	11/22/2021
Our Presidents /	E176.1 .B221977	1977, 1970.	x	x	x	RC	11/22/2021
America's political dynasties from Adams to Kennedy.	E176 .H59	1966.	x	x	x	RC	11/22/2021
Biographical directory of the United States executive branch, 1774-1989 /	E176 .B578 1990	1990.	x	x	x	RC	11/22/2021
Recovering the past : a historian's memoir /	E175.5.M395 A3 2004	2004.	x	x	x	RC	11/22/2021
The reinterpretation of early American history : essays in honor of John Edwin Pomfret /	E175 .B51968	1968.	x	x	x	RC	11/22/2021
The glorious cause : the American Revolution, 1763-1789 /	E173 .O94 2005	2005.	x	x	x	RC	11/22/2021
Freedom from fear : the American people in depression and war, 1929-1945 /	E173 .O94 1999	1999.	x	x	x	RC	11/22/2021

The reign of Andrew Jackson; a chronicle of the frontier in politics,	E173 .C55 v.20	1919	x	x	x	RC	11/22/2021
The people shall judge : readings in the formation of American policy /	E173 .C53 1976	1976, c1949.	x	x	x	RC	11/22/2021
The people shall judge : readings in the formation of American policy /			x	x	x	RC	11/22/2021
The American reader : words that moved a nation /	E173 .A753 1990	1991.	x	x	x	RC	11/22/2021
Annual editions : American history /	E171 .A75 1997	1997.	x	x	x	RC	11/22/2021
Annual editions : American history /			x	x	x	RC	11/22/2021
The 1980s /	E169.Z82 B39 2007	2007.	x	x	x	RC	11/22/2021
The 1970s /	E169.Z8 S24 2007	2007.	x	x	x	RC	11/22/2021
A walk across America /	E169.Z8 J37 1979	1979.	x	x	x	RC	11/22/2021
The promised land /	E169.5 .A661969	1969, ©1912.	x	x	x	RC	11/22/2021
Gunfighter nation : the myth of the frontier in twentieth-century America /	E169.12 .S571992B	1993.	x	x	x	RC	11/22/2021
A different drummer /	E169.12 .M2641986	1986.	x	x	x	RC	11/22/2021
Celebrity culture in the United States /	E169.12 .C39 2008	2008.	x	x	x	RC	11/22/2021
By the bomb's early light : American thought and culture at the dawn of the atomic age /	E169.12 .B6841994	1994.	x	x	x	RC	11/22/2021
In the American grain /	E169.1 .W52 1956	1956.	x	x	x	RC	11/22/2021
Image of America: early photography, 1839-1900; a catalog.	E169.1 .U7147	1957.	x	x	x	RC	11/22/2021
The simple life : plain living and high thinking in American culture /	E169.1 .S5561985	1985.	x	x	x	RC	11/22/2021
The unembarrassed muse : the popular arts in America /	E169.1 .N92	1970.	x	x	x	RC	11/22/2021
Wilderness and the American mind.	E169.1 .N37	1967.	x	x	x	RC	11/22/2021
This sacred trust; American nationality, 1798-1898	E169.1 .N25	1971.	x	x	x	RC	11/22/2021
The Metaphysical Club /	E169.1 .M546 2001	2001.	x	x	x	RC	11/22/2021
America as a civilization : life and thought in the United States today /	E169.1 .L532	1957.	x	x	x	RC	11/22/2021
Tocqueville on American character : why Tocqueville's brilliant exploration of American spirit is as vital and important today as it was nearly two hundred years ago /	E169.1 .L49 2001	2001.	x	x	x	RC	11/22/2021
The forties /	E169.1 .J441977	1977.	x	x	x	RC	11/22/2021
Is America different? : a new look at American exceptionalism /	E169.1 .I791991	1991.	x	x	x	RC	11/22/2021
The dictionary of cultural literacy /	E169.1 .H6 1988	1988.	x	x	x	RC	11/22/2021
The age of doubt : American thought and culture in the 1940s /	E169.1 .G6981991	1990 [i.e. c1991]	x	x	x	RC	11/22/2021
Liberty and freedom /	E169.1 .F539 1989 v.3	2005.	x	x	x	RC	11/22/2021
Albion's seed : four British folkways in America /	E169.1 .F539 1989	1989.	x	x	x	RC	11/22/2021

Culture and customs of the United States /	E169.1 .C843 2008	2008.	x	x	x	RC	11/22/2021
The cultural turn in U.S. history : past, present, and future /	E169.1 .C8425 2008	2008.	x	x	x	RC	11/22/2021
The American mind; an interpretation of American thought and character since the 1880s	E169.1 .C673	1950	x	x	x	RC	11/22/2021
The Americans : the democratic experience /	E169.1 .B7513	1973.	x	x	x	RC	11/22/2021
From Depression to war : American society in transition--1939 /	E169.1 .B683 1998	1998.	x	x	x	RC	11/22/2021
The American revelation : ten ideals that shaped our country from the Puritans to the Cold War /	E169.1 .B217 2005	2005.	x	x	x	RC	11/22/2021
The American intellectual tradition /	E169.1 .A47218 2006	2006-	x	x	x	RC	11/22/2021
America from space /	E169.04 .A46 1998	1998..	x	x	x	RC	11/22/2021
The hand of man on America.	E169.02 .P55	1971.	x	x	x	RC	11/22/2021
The fifties nostalgia quizbook /	E169.02 .N35	1977.	x	x	x	RC	11/22/2021
A life on the road /	E169.02 .K86851990	1990.	x	x	x	RC	11/22/2021
The fifties /	E169.02 .H341993	1993.	x	x	x	RC	11/22/2021
In America /	E169.02 .H281975	1975.	x	x	x	RC	11/22/2021
Daily life in the United States, 1940-1959 : shifting worlds /	E169 .K139 2000	2000.	x	x	x	RC	11/22/2021
Excursion through America /	E168 .M69513	1973.	x	x	x	RC	11/22/2021
The arts of deception : playing with fraud in the age of Barnum /	E166 .C77 2001	2001.	x	x	x	RC	11/22/2021
Journey to America /	E165 .T54331971	1971.	x	x	x	RC	11/22/2021
Empire of liberty : a history of the early Republic, 1789-1815 /	E164 .W63 2009	2009.	x	x	x	RC	11/22/2021
French memories of eighteenth-century America.	E164 .S55 1971b	1971.	x	x	x	RC	11/22/2021
Travels in America. /	E164 .C4983	1969.	x	x	x	RC	11/22/2021
The birth of the Nation : a portrait of the American people on the eve of independence /	E162 .S3 1968	1976.	x	x	x	RC	11/22/2021
Narratives of Colonial America, 1704-1765 /	E162 .P4	1971.	x	x	x	RC	11/22/2021
Era of persuasion : American thought and culture, 1521-1680 /	E162 .H65 2004	2004.	x	x	x	RC	11/22/2021
North Korea : a country study /	DS932 .N662 2008	2008.	x	x	x	RC	11/22/2021
The Truman-MacArthur controversy and the Korean War.	DS919 .S62	1959.	x	x	x	RC	11/22/2021
The Korean war : how we met the challenge : how all-out Asian war was averted : why MacArthur was dismissed : why today's war objectives must be limited /	DS918 .R49	1967.	x	x	x	RC	11/22/2021
To the Yalu; from the Chinese invasion of Korea to MacArthur's dismissal.	DS918 .M264 1972	1972.	x	x	x	RC	11/22/2021
The Korean War, 1950-53 /	DS918 .C38 2000	2000.	x	x	x	RC	11/22/2021
The fall of the Hermit Kingdom /	DS915 .C48	1967.	x	x	x	RC	11/22/2021
Korea : the search for sovereignty /	DS907.18 .S4871995	1995.	x	x	x	RC	11/22/2021
The Koreans : contemporary politics and society /	DS907.18 .M331988	1988.	x	x	x	RC	11/22/2021

Customs & etiquette of Korea /	DS904 .H62 2005	2005.	x	x	x	RC	11/22/2021
The scariest place in the world /	DS902.4 .B73 2005	2005.	x	x	x	RC	11/22/2021
The two Koreas /	DS902 .T86 2004	2004.	x	x	x	RC	11/22/2021
A handbook of Korea.	DS902 .H28641993	1993.	x	x	x	RC	11/22/2021
The purge of Japanese leaders under the occupation /	DS889.15 .B331977	1977.	x	x	x	RC	11/22/2021
Japan's American interlude /	DS889 .K38	1960.	x	x	x	RC	11/22/2021
Japan, the burden of success /	DS889 .B6613 2002	2002.	x	x	x	RC	11/22/2021
Japan's imperial conspiracy.	DS888.5 .B47	1971.	x	x	x	RC	11/22/2021
The Meiji Restoration : monarchism, mass communication and conservative revolution /	DS881.4 .S93 2009	2009.	x	x	x	RC	11/22/2021
Mirror of the Arab world : Lebanon in conflict /	DS87 .M282 2009	2009.	x	x	x	RC	11/22/2021
Imperial restoration in medieval Japan /	DS865.5 .V37	1971.	x	x	x	RC	11/22/2021
Islam against the West : Shakib Arslan and the campaign for Islamic nationalism /	DS86.A82 C571985	1985.	x	x	x	RC	11/22/2021
Warrior government in early medieval Japan : a study of the Kamakura Bakufu, shugo and jitō /	DS859 .M25	1974.	x	x	x	RC	11/22/2021
A history of modern Lebanon /	DS84 .T375 2007	2007.	x	x	x	RC	11/22/2021
The history of Japan /	DS835 .L31957	1957, 1968 printing.	x	x	x	RC	11/22/2021
Zen and the way of the sword : arming the samurai psyche /	DS834.7 .K556 1993	1993.	x	x	x	RC	11/22/2021
The image factory : fads and fashions in Japan /	DS827.F34 R53 2003	2003.	x	x	x	RC	11/22/2021
The world of the shining prince : court life in ancient Japan /	DS824 .M61964	1964.	x	x	x	RC	11/22/2021
A lateral view : essays on culture and style in contemporary Japan /	DS822.5 .R53 1992	1992.	x	x	x	RC	11/22/2021
Tradition and modernization in Japanese culture,	DS822.25 .T7	1971.	x	x	x	RC	11/22/2021
Daily life in Japan at the time of the Samurai, 1185-1603 /	DS822.2 .L6131972	1972.	x	x	x	RC	11/22/2021
Sources of Japanese tradition /	DS821 .T76	1958.	x	x	x	RC	11/22/2021
The Japanese.	DS821 .S391972	1972.	x	x	x	RC	11/22/2021
The Japanese mind : the Goliath explained /	DS821 .C5871983	1983.	x	x	x	RC	11/22/2021
The Japanese /	DS806 .R35	1977.	x	x	x	RC	11/22/2021
Japan : profile of a nation.	DS806 .J2281995	1995.	x	x	x	RC	11/22/2021
War on two fronts : an infantry commander's war in Iraq and the Pentagon /	DS79.769 .H84 2007	2007.	x	x	x	RC	11/22/2021
Long time passing : mothers speak about war and terror /	DS79.766.G36 A3 2009	2009.	x	x	x	RC	11/22/2021
Witness Iraq : a war journal : February-April 2003 /	DS79.762 .W58 2003	2003.	x	x	x	RC	11/22/2021
Purple hearts : back from Iraq ; photographs and interviews /	DS79.762 .B46 2004	2004.	x	x	x	RC	11/22/2021

Generation kill : Devil Dogs, Iceman, Captain America, and the new face of American war /	DS79.76 .W75 2005	2005, ©2004.	x	x	x	RC	11/22/2021
Will they ever trust us again? : letters from the war zone /	DS79.76 .W55 2004	2004.	x	x	x	RC	11/22/2021
What was asked of us : an oral history of the Iraq War by the soldiers who fought it /	DS79.76 .W47 2006	2006.	x	x	x	RC	11/22/2021
Sleeping with Custer and the 7th Cavalry : an embedded reporter in Iraq /	DS79.76 .R64 2005	2005.	x	x	x	RC	11/22/2021
Baghdad burning : girl blog from Iraq /	DS79.76 .R587 2005	2005.	x	x	x	RC	11/22/2021
Chasing ghosts : failures and facades in Iraq : a soldier's perspective /	DS79.76 .R5 2007	2007.	x	x	x	RC	11/22/2021
Fiasco : the American military adventure in Iraq /	DS79.76 .R48 2006	2006.	x	x	x	RC	11/22/2021
Ambush alley : the most extraordinary battle of the Iraq War /	DS79.76 .P755 2007	2007, c2005.	x	x	x	RC	11/22/2021
The Iraq war : a military history /	DS79.76 .M87 2005	2005.	x	x	x	RC	11/22/2021
Rule number two : lessons I learned in a combat hospital /	DS79.76 .K73 2007	2007.	x	x	x	RC	11/22/2021
Band of sisters : American women at war in Iraq /	DS79.76 .H652 2008	2008.	x	x	x	RC	11/22/2021
Standard operating procedure /	DS79.76 .G68 2008	2008.	x	x	x	RC	11/22/2021
The forever war /	DS79.76 .F53 2008	2008.	x	x	x	RC	11/22/2021
Torture and truth : America, Abu Ghraib, and the war on terror /	DS79.76 .D36 2004	2004.	x	x	x	RC	11/22/2021
Martyrs' Day : chronicle of a small war /	DS79.74 .K451993	1993.	x	x	x	RC	11/22/2021
A line in the sand : Saudi Arabia's role in the Gulf War /	DS79.724.S38 N931995	1995.	x	x	x	RC	11/22/2021
But was it just? : reflections on the morality of the Persian Gulf War /	DS79.72 .B881992	1992.	x	x	x	RC	11/22/2021
'Iraq, 1900 to 1950 : a political, social, and economic history /	DS79 .L61968	1968.	x	x	x	RC	11/22/2021
Sorrow mountain : the journey of a Tibetan warrior nun /	DS786 .P24 2000	2000.	x	x	x	RC	11/22/2021
Imperial nomads : a history of central Asia, 500-1500 /	DS786 .K93	1979.	x	x	x	RC	11/22/2021
Seven years in Tibet;	DS785 .H2731954	1954 [c1953]	x	x	x	RC	11/22/2021
The empire of the steppes : a history of central Asia /	DS785 .G8313	1970.	x	x	x	RC	11/22/2021
Tibet past and present,	DS785 .B41968	1968.	x	x	x	RC	11/22/2021
The Deng Xiaoping era : an inquiry into the fate of Chinese socialism, 1978-1994 /	DS779.26 .M451996	1996.	x	x	x	RC	11/22/2021
China without Mao : the search for a new order /	DS779.26 .H771990	1990.	x	x	x	RC	11/22/2021
China /	DS779.26 .C4728 2002	2002.	x	x	x	RC	11/22/2021
China at the crossroads /	DS779.2 .C4481994	1994.	x	x	x	RC	11/22/2021
Mao Zedong /	DS778.M3 S685 1999	1999.	x	x	x	RC	11/22/2021
Mao : a life /	DS778.M3 S548 2000	2000.	x	x	x	RC	11/22/2021
Mao and the Chinese revolution.	DS778.M3 C474	1965.	x	x	x	RC	11/22/2021

The political thought of Mao Tse-tung /	DS778.M3 A538	1963.	x	x	x	RC	11/22/2021
On revolution and war.	DS778.M3 A536	1969.	x	x	x	RC	11/22/2021
Chairman Mao talks to the people : talks and letters: 1956-1971 /	DS778.M3 A25131975	1975, ©1974.	x	x	x	RC	11/22/2021
Chiang Kai-shek: China's generalissimo and the nation he lost /	DS778.C55 F46 2004	2004, c2003.	x	x	x	RC	11/22/2021
The dragon and the bear : China & Russia in the eighties /	DS777.75 .S541982	1982.	x	x	x	RC	11/22/2021
Communist China, 1949-1969, a twenty-year appraisal.	DS777.55 .C638	1970.	x	x	x	RC	11/22/2021
Sun Yat-sen and the origins of the Chinese revolution	DS777 .S32 1968	1968.	x	x	x	RC	11/22/2021
The Taiping rebellion and the Western powers; a comprehensive survey	DS759 .T455	1971.	x	x	x	RC	11/22/2021
The Taiping revolutionary movement /	DS759 .C4148	1973.	x	x	x	RC	11/22/2021
The rise of modern China /	DS754 .H741975	1975.	x	x	x	RC	11/22/2021
Ancient China : from the beginnings to the Empire /	DS741.5 .G413	1968.	x	x	x	RC	11/22/2021
China and the West.	DS740.4 .F7131967B	1967.	x	x	x	RC	11/22/2021
China; an interpretive history, from the beginnings to the fall of Han	DS735.A2 L41969	1969.	x	x	x	RC	11/22/2021
A traveller's history of China /	DS735 .H34 2001	2001	x	x	x	RC	11/22/2021
The pattern of the Chinese past : a social and economic interpretation /	DS735 .E481973	1973.	x	x	x	RC	11/22/2021
Chinabound : a fifty-year memoir /	DS734.9.F3 A33	1982.	x	x	x	RC	11/22/2021
Nebuchadrezzar and Babylon /	DS73.92 .W571985	1985.	x	x	x	RC	11/22/2021
China through the ages : history of a civilization /	DS721 .M571986	1986.	x	x	x	RC	11/22/2021
Daily life in China, on the eve of the Mongol invasion, 1250-1276.	DS721 .G413	1962.	x	x	x	RC	11/22/2021
Babylonians /	DS71 .S24 2000	2000.	x	x	x	RC	11/22/2021
Babylon /	DS71 .O35 1986	1986.	x	x	x	RC	11/22/2021
The Cambridge illustrated history of China /	DS706 .E37 1999	1999.	x	x	x	RC	11/22/2021
Early Mesopotamia : society and economy at the dawn of history /	DS69.5 .P64 1994	1994.	x	x	x	RC	11/22/2021
Vestiges of war : the Philippine-American War and the aftermath of an imperial dream, 1899-1999 /	DS679 .V47 2002	2002.	x	x	x	RC	11/22/2021
The Philippines /	DS655 .C67	1966, c1965.	x	x	x	RC	11/22/2021
Obama's peace in the Middle East : the Mideast peace process /	DS63.2.U5 R37 2009	2009	x	x	x	RC	11/22/2021
The Muslim discovery of Europe /	DS63.2.E8 L48 2001	2001.	x	x	x	RC	11/22/2021
Europe leaves the Middle East, 1936-1954	DS63 .S2	1972.	x	x	x	RC	11/22/2021
Greater Syria : the history of an ambition /	DS63 .P51990	1990.	x	x	x	RC	11/22/2021
The great war for civilisation : the conquest of the Middle East /	DS62.8 .F53 2007	2007, c2005.	x	x	x	RC	11/22/2021

What went wrong? : Western impact and Middle Eastern response /	DS62.4 .L488 2002	2002.	x	x	x	RC	11/22/2021
The Arabs: their history, culture and place in the modern world.	DS62 .H8233	1963.	x	x	x	RC	11/22/2021
Learning to eat soup with a knife : counterinsurgency lessons from Malaya and Vietnam /	DS597 .N27 2005	2005.	x	x	x	RC	11/22/2021
The forgotten genocide : eastern Christians, the last Arameans /	DS59.A75 C68 2004	2004.	x	x	x	RC	11/22/2021
Telltale hearts : the origins and impact of the Vietnam antiwar movement /	DS559.62.U6 G37 1997	1997.	x	x	x	RC	11/22/2021
Honor bound : the history of American prisoners of war in Southeast Asia, 1961-1973 /	DS559.4 .R63 1998	1998.	x	x	x	RC	11/22/2021
In retrospect : the tragedy and lessons of Vietnam /	DS558 .M44 1996	1996.	x	x	x	RC	11/22/2021
A grand delusion : America's descent into Vietnam /	DS558 .M34 2002	2002.	x	x	x	RC	11/22/2021
Vietnam, the necessary war : a reinterpretation of America's most disastrous military conflict /	DS558 .L565 2002	2002, c1999.	x	x	x	RC	11/22/2021
Bureaucracy at war : U.S. performance in the Vietnam conflict /	DS558 .K66 1986	1986.	x	x	x	RC	11/22/2021
American tragedy : Kennedy, Johnson, and the origins of the Vietnam War /	DS558 .K35 2000	2000.	x	x	x	RC	11/22/2021
Vietnam : explaining America's lost war /	DS558 .H47 2009	2009.	x	x	x	RC	11/22/2021
Charlie Company : what Vietnam did to us /	DS558 .G64 1983	1983.	x	x	x	RC	11/22/2021
Secrets : a memoir of Vietnam and the Pentagon papers /	DS558 .E44 2003	2003.	x	x	x	RC	11/22/2021
Vietnam verdict : a citizen's history /	DS558 .A48 1982	1982.	x	x	x	RC	11/22/2021
History of Laos /	DS557.L28 V51964	1964.	x	x	x	RC	11/22/2021
Between two fires : the unheard voices of Vietnam /	DS557.A69 B43	1970	x	x	x	RC	11/22/2021
Letters from Vietnam.	DS557.A69 A3	1967.	x	x	x	RC	11/22/2021
Spoils of war	DS557.A68 L45	1974.	x	x	x	RC	11/22/2021
My lai 4 : a report on the massacre and its aftermath /	DS557.A67 H47	1970.	x	x	x	RC	11/22/2021
Cambodia in the Southeast Asian war /	DS557.A64 C23	1973.	x	x	x	RC	11/22/2021
Tet! /	DS557.A62 T46	1971.	x	x	x	RC	11/22/2021
Dateline-- Viet Nam /	DS557.A6 L8	1966.	x	x	x	RC	11/22/2021
Seven firefights in Vietnam,	DS557.A6 A654	1970.	x	x	x	RC	11/22/2021
Four hours in My Lai /	DS557.8.M9 B551992	1992.	x	x	x	RC	11/22/2021
Abandoning Vietnam : how America left and South Vietnam lost its war /	DS557.7 .W55 2004	2004.	x	x	x	RC	11/22/2021
The History of the Vietnam War /	DS557.7 .W44 1984	1984, c1981.	x	x	x	RC	11/22/2021
War without fronts : the American experience in Vietnam /	DS557.7 .T453 1985	1985.	x	x	x	RC	11/22/2021
An international history of the Vietnam War /	DS557.7 .S64 1983	1983- <1991>	x	x	x	RC	11/22/2021
An international history of the Vietnam War /			x	x	x	RC	11/22/2021
An international history of the Vietnam War /			x	x	x	RC	11/22/2021

Triumph forsaken : the Vietnam war, 1954-1965 /	DS557.7 .M77 2006	2006.	x	x	x	RC	11/22/2021
The war everyone lost--and won : America's intervention in Viet Nam's twin struggles /	DS557.7 .L65 1987	1987, ©1984.	x	x	x	RC	11/22/2021
The Vietnam War : a concise international history /	DS557.7 .L378 2008	2008.	x	x	x	RC	11/22/2021
Without honor : defeat in Vietnam and Cambodia /	DS557.7 .I82 1984	1984, c1983.	x	x	x	RC	11/22/2021
Women war correspondents in the Vietnam War, 1961-1975 /	DS557.7 .E49 1988	1988.	x	x	x	RC	11/22/2021
Ten years after : Vietnam now /	DS556.39 .P331987	1987.	x	x	x	RC	11/22/2021
Rethinking Vietnam /	DS556.3 .R48 2004	2004.	x	x	x	RC	11/22/2021
Anatomy of a crisis : the Laotian crisis of 1960-1961 /	DS555.8 .F341969	1969.	x	x	x	RC	11/22/2021
The lost executioner : a journey to the heart of the killing fields /	DS554.8 .D86 2006	2006.	x	x	x	RC	11/22/2021
The rise and demise of Democratic Kampuchea /	DS554.7 .E851984	1984.	x	x	x	RC	11/22/2021
Decision against war : Eisenhower and Dien Bien Phu, 1954 /	DS553.1 .B541988	1988.	x	x	x	RC	11/22/2021
Hell in a very small place; the siege of Dien Bien Phu	DS550 .F28	1967 [c1966]	x	x	x	RC	11/22/2021
The crusaders' kingdom : European colonialism in the Middle Ages /	D182 .P68 2001	2001	x	x	x	RC	11/22/2021
The crusaders in the Holy Land /	D182 .B441972	1972, ©1970.	x	x	x	RC	11/22/2021
The Fourth Crusade and the sack of Constantinople /	D164 .P48 2005	2005.	x	x	x	RC	11/22/2021
The first crusade and the idea of crusading /	D161.2 .R48 2003	2003	x	x	x	RC	11/22/2021
Western warfare in the age of the Crusades, 1000-1300 /	D160 .F73 1999	1999.	x	x	x	RC	11/22/2021
Dangerous games : the uses and abuses of history /	D16.8 .M251 2009	2009, c2008.	x	x	x	RC	11/22/2021
Why history matters : life and thought /	D16.8 .L377 1997	1997.	x	x	x	RC	11/22/2021
The end of history and the last man /	D16.8 .F85 2002	2002.	x	x	x	RC	11/22/2021
Sartre, Foucault, and historical reason /	D16.8 .F628 1997	1997- 2005.	x	x	x	RC	11/22/2021
From reliable sources : an introduction to historical methods /	D16 .H713 2001	2001.	x	x	x	RC	11/22/2021
God's war : a new history of the Crusades /	D157 .T89 2008	2008.	x	x	x	RC	11/22/2021
The Crusades : a very short introduction /	D157 .T88 2005	2005.	x	x	x	RC	11/22/2021
A history of the Crusades /	D157 .R8	1951-54.	x	x	x	RC	11/22/2021
A history of the Crusades /			x	x	x	RC	11/22/2021
A history of the Crusades /			x	x	x	RC	11/22/2021
The crusades : a history /	D157 .R53 2005	2005.	x	x	x	RC	11/22/2021

The Crusades;	D157 .M3813	1972.	x	x	x	RC	11/22/2021
Contesting the Crusades /	D157 .H67 2006	2006.	x	x	x	RC	11/22/2021
The epic of the Crusades.	D157 .G6713 1970	1970.	x	x	x	RC	11/22/2021
The Crusades and the expansion of Catholic Christendom, 1000-1714 /	D157 .F67 2005	2005.	x	x	x	RC	11/22/2021
The Crusades, a documentary survey.	D157 .B88	1962.	x	x	x	RC	11/22/2021
Arab historians of the Crusades.	D151 .G313	1969.	x	x	x	RC	11/22/2021
The Norman achievement, 1050-1100	D148 .D661969	1969.	x	x	x	RC	11/22/2021
The world of the Huns : studies in their history and culture /	D141 .M33	1973.	x	x	x	RC	11/22/2021
The invasion of Europe by the barbarians.	D135 .B81963	1963.	x	x	x	RC	11/22/2021
A day in a medieval city /	D134 .F7913 2006	2006.	x	x	x	RC	11/22/2021
The killing of history : how literary critics and social theorists are murdering our past /	D13 .W624 2000	2000, c1996.	x	x	x	RC	11/22/2021
What is cultural history? /	D13 .B783 2008	2008.	x	x	x	RC	11/22/2021
Special operations in the age of chivalry, 1100-1550 /	D128 .H37 2009	2009.	x	x	x	RC	11/22/2021
Introduction to early medieval Western Europe, 300-900 : the sword, the plough and the book /	D121 .I56 2007	2007.	x	x	x	RC	11/22/2021
God's crucible : Islam and the making of Europe, 570 to 1215 /	D117 .L48 2009	2009.	x	x	x	RC	11/22/2021
The birth of Europe : 400-1500 /	D117 .L42 2007	2007.	x	x	x	RC	11/22/2021
Europe in a wider world, 1350-1650 /	D116 .W56 2003	2003.	x	x	x	RC	11/22/2021
Europe in the High Middle Ages /	D116 .J67 2002	2002.	x	x	x	RC	11/22/2021
National Geographic concise history of the world : an illustrated timeline /	D11 .N37 2006	2006.	x	x	x	RC	11/22/2021
The warrior queens /	D109 .F72 1989	1989.	x	x	x	RC	11/22/2021
The American challenge	D1065.U5 S413	1968.	x	x	x	RC	11/22/2021
Europe's futures, Europe's choices; models of Western Europe in the 1970's.	D1060 .E881969	1969.	x	x	x	RC	11/22/2021
Ethnic conflict in the Western World /	D1056 .C661975	1977.	x	x	x	RC	11/22/2021
Painted in blood : understanding Europeans /	D1055 .M551987	1987.	x	x	x	RC	11/22/2021
Fire in the ashes: Europe in mid-century.	D1051 .W4	1953.	x	x	x	RC	11/22/2021
Europe in our time : a history, 1945-1992 /	D1051 .L281992	1992.	x	x	x	RC	11/22/2021
International politics; the western state system and the world community.	D105 .S351958	1958.	x	x	x	RC	11/22/2021

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16693

SUBJECT: ADDITIONAL STATEMENT OF WORK WITH PERSISTENCE PLUS

RECOMMENDATION: That the Board of Trustees approve the Agreement with Persistence Plus to enhance and expand the “behavioral nudge,” (also known as the TRUDY texting platform), to 5,000 additional students in order to increase retention, persistence, and support enrollment. This Agreement will be effective immediately and run through June 30, 2022. The total cost will be completely funded by the Governors Emergency Education Relief Fund (GEER II: Learning Renewal Plan grant). The cost of this Agreement is \$24,992.15.

RATIONALE: In partnering with Persistence Plus since Fall 2019, the college has implemented the TRUDY program (behavioral nudge) for more than 10,000 students. A randomized controlled study was conducted to assess effectiveness in regard to increased enrollment. Analyses indicate positive results and retention for the students receiving the nudges via text.

Submitted to Board by: _____


Dr. Jodi Koslow Martin, VP of Enrollment Mgt & Student Affairs

Board Officers' Signatures Required:

**Mark R. Stephens
Chairman**

**Elizabeth Potter
Secretary**

Date

Related forms requiring Board signature: Yes No

SOW No. 3

This Statement of Work, effective as of December 9, 2021 (the “**SOW Effective Date**”), by and between Persistence Plus, LLC, a Delaware limited liability company with an address at P.O. Box 425454, Cambridge, MA 02142 (“**Persistence Plus**”), and Community College District 504, an Illinois Community College, commonly known as Triton College with an address at 2000 Fifth Ave, River Grove, IL 60171 (“**College**”) is issued pursuant to and is subject to the Master Services Agreement, effective as of March 27, 2019, by and between Persistence Plus and College (the “**Agreement**”). Capitalized terms used but not defined herein shall have the meaning set forth in the Agreement. In the event of any conflict between this SOW and the Agreement, this SOW shall prevail. All terms not addressed by this SOW shall be exclusively governed by the Agreement.

1. SOW Term:

This SOW shall remain in effect from the SOW Effective Date until the end of the 2021-2022 academic year. Thereafter, this SOW will automatically renew through the end of each subsequent academic year, unless either party provides the other party with written notice of its intent not to renew this SOW at least sixty (60) days prior to the end of the then-current academic year.

2. Services:

Persistence Plus will expand service this year to deliver interactive and personalized mobile nudges for up to an additional 5,000 students enrolled at Triton College, beyond those currently served in SOW 2. For purposes of the foregoing, a mobile nudge means a message sent by SMS that is designed to foster positive behaviors and mindsets for student success and completion. Nudges will leverage the latest behavioral and educational research and align with College’s other student success strategies and initiatives.

- Persistence Plus will expand service to support up to an additional 5,000 students enrolled at Triton College throughout the 2021-22 academic year with nudges for retention and completion.
- Persistence Plus will customize nudges to support specific student populations and align with Triton priorities, such as vaccination compliance.
- Persistence Plus will collaborate with the College to measure the impact of nudges on student success.

Persistence Plus will be able to directly enroll students in the Service through receipt of student cell phone numbers from College (as described below). College will notify students in advance of the start of nudging support. Students will have the ability to opt out of receiving further text messages from Persistence Plus at any time. Students who opt out will not be included in the determination of number of students served. Persistence Plus may refine the Services based on feedback from College and participating students as well as outcome data. Feedback may be gathered through interviews, focus groups, and/or surveys.

3. Triton College Commitments:

For effective implementation of the Persistence Plus engagement, College commits to the following:

- To make the following project champion available as the primary contact between Persistence Plus and College: Hilary Meyer;
- To promote the Services to students, notify students of automatic enrollment on the Persistence Plus platform and establish an emergency referral contact;
- To provide Persistence Plus with contact information (cell phone numbers), demographic data (e.g., sex, race, first-time college goer, current GPA, etc.) and certain other data reasonably requested by Persistence Plus from time to time (e.g., student GPA and persistence data) for participating students (collectively, “**Student Records**”);
- To provide Persistence Plus with the opportunity to invite participating students to partake in interviews during and after the Term, in order for Persistence Plus to better understand the experience and impact of the Persistence Plus platform from the student perspective; and
- To collaborate with Persistence Plus, as appropriate, on case studies and other publications about the Persistence Plus model

4. Fees and Payment Terms:

The total Fees under this SOW for Persistence Plus's performance of Services is \$25,000 due thirty (30) days following the full execution of this SOW.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives, in their official capacities only, as of the SOW Effective Date.

Persistence Plus, LLC

Triton College

By: _____ By: _____

Name: _____ Name: Mark R. Stephens

Title: _____ Title: Board Chairman

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

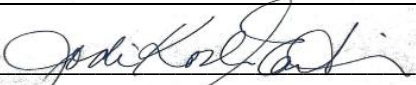
ACTION EXHIBIT NO. 16694

SUBJECT: CAMPUSLOGIC AGREEMENT

RECOMMENDATION: That the Board of Trustees approve the Agreement with CampusLogic. This Agreement will be effective as of January 1, 2022 and will remain in effect for 60 months. The total cost of this Agreement is \$189,456 and will be completely funded by the Higher Education Emergency Relief Fund (HEERF).

RATIONALE: StudentForms from CampusLogic is a cloud-based service that allows higher education institutions to convert paper-based financial aid application processes to self-service, workflow-driven data and document collection, increasing data accuracy and shortening the processing cycle time. StudentForms enables more students to get financial aid, therefore moving institutions forward, empowering student financial success and supporting increased institutional enrollment and retention. The Agreement has been reviewed by College counsel.

Submitted to Board by: _____


Dr. Jodi Koslow Martin, VP of Enrollment Mgt & Student Affairs

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

SUBSCRIPTION ORDER FORM

Customer Name ("Customer"):	Community College District 504, a/k/a Triton College
Service Effective Date ("Service Effective Date"):	1/1/2022
Account Contact Name:	Jodi Koslow Martin
Account Contact Email Address and Phone Number:	jodikoslowmartin@triton.edu / 708-456-0300
Billing Contact Name:	Jodi Koslow Martin
Billing Contact Email Address and Phone Number:	jodikoslowmartin@triton.edu / 708-456-0300

By executing this Subscription Order Form, Customer agrees to purchase a subscription and right to access the CampusLogic services indicated in the fee schedule below (collectively, the "Services") provided by CampusLogic, Inc. ("CampusLogic"), subject to payment of the subscription fees.

PAYMENT TERMS AND FEE SCHEDULE:

Billing Term	Payment Terms	Initial Term	PO Required	Offer Expiration:	TOTAL DUE UPON SIGNING:
Annual in advance	NET45	60 months		12/24/2021	\$189,456

CampusLogic Services Name:	Term	SubscriptionFee	Discount	Net Fee Due
INITIAL TERM: 60 MONTHS				
Service Period 1				
StudentForms with Insights	12 months	\$261,000	\$71,544	\$189,456.00
				\$189,456.00
Service Period 2				

StudentForms with Insights	12 months	\$39,150	\$16,150	\$23,000
				\$23,000.00
Service Period 3				
StudentForms with Insights	12 months	\$41,500	\$17,120	\$24,380
				\$24,380.00
Service Period 4				
StudentForms with Insights	12 months	\$44,000	\$16,520	\$27,480
				\$27,480.00
Service Period 5				
StudentForms with Insights	12 months	\$46,700	\$17,850	\$28,850
				\$28,850.00
Implementation Fees				
One-Time Implementation Fee	One-Time Fee	\$10,000	\$10,000	\$0.00
				\$0.00
Section Name				

TOTAL DUE (Initial Term): \$293,166.00

CampusLogic Services Name:	Term	Net Fee Due
Service Period 6- Optional Renewal		
StudentForms with Insights	12 months	\$75,200.00
		\$75,200.00

1. TERM

1.1 Term. The Agreement shall be effective as of the date last signed below (the “**Effective Date**”). The Initial Term of Service for the Services shall commence on the Service Effective Date indicated above and will continue for the initial term indicated above (the “**Initial Term**”). Notwithstanding, in the event this Subscription Order Form is signed by Customer after the Service Effective Date indicated above, the parties agree that the Service Effective Date shall be the first day of the month following the date of Customer’s signature.

1.2 Renewals. Following the Initial Term, this Agreement will automatically renew for successive periods of twelve (12) months, at the rates specified in the fee schedule above for the first optional renewal for Service Period 6 only, and thereafter at CampusLogic’s then-current rates unless either party provides written notice to the other party at least sixty (60) days prior to the commencement of the applicable renewal term. CampusLogic shall provide Customer with current rates in writing at least ninety (90) days prior to the commencement of the applicable renewal term.

1.3 Termination. Notwithstanding anything to the contrary in the CampusLogic Terms and Conditions, and in consideration for the pricing and fee discounts indicated above, Customer and CampusLogic agree that this Agreement may not be terminated by Customer for convenience or without cause prior to the end of the Initial Term.

2. FEES AND PAYMENT TERMS

2.1 Subscription Fees. Customer agrees to pay the subscription fees (the “**Subscription Fees**”) set forth in the Fee Schedule above.

2.2 Invoice and Payment Terms. All Subscription Fees payable hereunder shall be due annually in advance within forty-five (45) days following receipt of invoice sent by CampusLogic to Customer. Implementation Fees are invoiced by CampusLogic following execution of this Order Form and are due within forty-five (45) days of receipt by Customer. Except as may otherwise be set forth in the Terms and Conditions, all fees are non-refundable.

3. MISCELLANEOUS

3.1 The Services provided pursuant to this Subscription Order Form (the “**Order Form**”) are governed by the CampusLogic Terms & Conditions, and the CampusLogic Service Level Agreement, each incorporated herein by reference and available at <https://campuslogic.com/resources/legal/> (collectively, the “**Agreement**”). Capitalized terms not otherwise defined herein shall have the meanings set forth in the CampusLogic Terms and Conditions. Any additional or conflicting terms added by Customer to this Order Form or any other purchase order, addendum, or other document, shall not form part of this Agreement unless expressly accepted in writing by CampusLogic.

3.2 In the event of a conflict between the Terms and Conditions and this Subscription Order Form, this Subscription Order Form shall control. This Agreement shall supersede and control over any prior agreements, proposals, or contracts relating to the Services.

3.3 In addition to the indemnification obligations set forth in the CampusLogic Terms & Conditions and subject to the limitations of liability in the CampusLogic Terms & Conditions, CampusLogic agrees to hold harmless and indemnify Customer, its officers, agents, trustees and employees against any losses, damages, judgments, claims, expenses, costs and liabilities imposed upon or incurred by or asserted against Customer, its officers, agents, trustees or employees, including reasonable attorneys' fees and expenses, arising out of the acts or omissions of CampusLogic, its officers, agents or employees, under this Agreement.

Triton College, as an entity and on behalf of its employees, agents, and students, claims any and all governmental immunity as may be established by or set forth under Federal or Illinois law, rule or regulation.

3.4 CampusLogic assumes full responsibility for the payment of all federal, state and local taxes incurred by CampusLogic as a result of this Agreement.

3.5 This Agreement is executed by an authorized representative of Customer in the representative's official capacity only and the representative shall have no personal liability under this Agreement.

3.6 CampusLogic represents that it possesses all professional or business licenses required by law, if any, and all qualifications necessary to fully perform its obligations.

3.7 In no event shall either Party be liable for any incidental, indirect, special or consequential damages, including, but not limited to, loss of use, revenue, profit or savings.

3.8 Neither party shall discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap, an unfavorable discharge from military service, or any other factor as prohibited by law. Each party certifies that it is an equal opportunity employer and that it maintains a written sexual harassment policy and a Drug Free Workplace in conformance with applicable law.

3.9 This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois.

3.10 The terms and conditions of this Agreement shall be subject to disclosure as required to comply with applicable law, including but not limited to, Freedom of Information Act requests.

By signing below the Customer and CampusLogic agree to be bound by the terms and conditions set forth in the Agreement. CUSTOMER AND CAMPUSLOGIC EXPRESSLY CONSENT AND AGREE THIS AGREEMENT MAY BE ELECTRONICALLY SIGNED. CUSTOMER AND CAMPUSLOGIC AGREE THE ELECTRONIC SIGNATURES APPEARING ON THIS AGREEMENT SHALL BE TREATED, FOR PURPOSES OF VALIDITY, ENFORCEABILITY AS WELL AS ADMISSIBILITY, THE SAME AS HAND-WRITTEN SIGNATURES.

AGREED TO AND ACCEPTED:

CUSTOMER	CAMPUSLOGIC, INC
Sign:	Sign:
Print: Mark R. Stephens	Print:
Title: Board Chairman	Title:
Date: December 21, 2021	Date:
Address: Triton College, 2000 N 5 th Ave, River Grove, IL 60171	Address: 1340 S. Spectrum Blvd. Suite 200 Chandler, AZ 85286
Phone/Email: 708-456-0300	Phone/Email: 602-643-1358 colleen.shannon@campuslogic.com

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16695

SUBJECT: AGREEMENT WITH ROSEMONT THEATRE

RECOMMENDATION: That the Board of Trustees approve the rental Agreement with Rosemont Theatre allowing Triton use of the Rosemont Theatre on Saturday, May 14, 2022, for the annual commencement ceremony. This Agreement will not exceed a maximum value of \$38,000.

RATIONALE: Triton College needs a larger auditorium space to host its annual commencement ceremony in order to accommodate the needs of graduates and their families. The Rosemont Theatre is a much larger facility and will allow for enhancements to the ceremony.

Submitted to Board by: _____


Dr. Jodi Koslow Martin, VP of Enrollment Mgt & Student Affairs

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No



ROSEMONT THEATRE LICENSE AGREEMENT

This License Agreement is entered into this 22nd day of November 2022 by and between the Village of Rosemont, (hereinafter referred to as the “Licensor”),

Triton College
2000 N. 5th Ave.
River Grove, IL 60171

and

(hereinafter referred to as the “Licensee”).

W I T N E S S E T H:

WHEREAS, Licensee desires to obtain a license which will allow Licensee to use and occupy the Rosemont Theatre for the purpose of conducting a meeting or similar event known as:

Triton College Commencement
2022
May 14, 2022

Said meeting is hereinafter referred to as “the Meeting”. The term Meeting shall be construed to include all presentations, seminars, lectures and the like given or supervised by Licensee, and

WHEREAS, Licensor owns operates and manages the Rosemont Theatre and has the authority to enter into this Agreement.

NOW THEREFORE, in consideration of the mutual covenants and agreements set forth below, the Licensor and Licensee agree as follows:

1. LICENSED SPACE

(a) Licensor grants to Licensee the right to use all the areas of the Rosemont Theatre, which Licensor deems necessary for the Meeting to occur, including such dressing rooms and storage areas as are reasonably required for conducting the Meeting. These areas are hereinafter referred to as the Licensed Space. Licensee agrees to conduct the Meeting in the Rosemont Theatre on the dates and at the times specified in Section 2 of this Agreement.

(b) Licensee shall not make alterations or improvements to the Licensed Space or the Rosemont Theatre without the prior written approval of the Licensor. Any improvements or alterations that may be made by Licensee to the Licensed Space or the Rosemont Theatre shall be undertaken and completed in compliance with all applicable federal, state and local ordinances, laws, rules and regulations and in accordance with any recommendations or requirements of Licensee's and Licensor's insurance carriers.

(c) Licensor has not made any promise or agreement to alter, remodel or improve the Licensed Space or the Rosemont Theatre; and has made no representations regarding the condition of the Licensed Space or the Rosemont Theatre unless such promise, agreement, or representation is contained in this Agreement.

2. USE DATE AND TIME

(a) The use of the Licensed Space by Licensee shall begin at 3:00pm on May 14, 2022 for the purpose of conducting the SHOW/MEETING and shall end at 6:00pm on May 14, 2022.

(b) Move-in time for the purpose of setting up any and all equipment, exhibits or scenery which may be necessary for the presentation of the Meeting and/or for holding rehearsals shall begin at 8:00am o'clock on May 14, 2022.

(c) Licensee must remove its equipment, scenery and other property from the Rosemont Theatre and vacate the Rosemont Theatre no later than 11:59pm o'clock on May 14, 2022

(d) The period which begins at 8:00am on May 14, 2022 ends at 11:59pm on May 14, 2022 is hereinafter referred to as the "Use Date(s)".

(e) Licensee shall use the Licensed Space for the purpose of setting up for, rehearsing and conducting the Meeting and for no other purpose.

(f) Licensee shall have access to the Licensed Space on the Use Date(s) during the periods from 8:00 a.m. until 11:59 p.m. provided that a duly designated employee or other representative of the Licensor is present in the Rosemont Theatre. If Licensee desires access to the Licensed Space at other times such access shall be provided at the discretion of the Licensor and then, only if Licensee agrees to pay any costs and expenses incurred by Licensor in providing such access.

(g) Licensee shall indemnify and hold the Licensor harmless from any loss or liability resulting from Licensee's failure to fully vacate the Licensed Space at the end of the Use Date(s), including, but not limited to, consequential damages.

3. FEE

(a) Licensee agrees to pay Licensor a license fee of \$38,000.00 (Includes rent, projectionist, projector and screen, 500 onsite parking spaces) for the use of the Licensed Space.

(b) Licensee further agrees to pay Licensor \$ 500.00 per hour for every hour or fraction thereof after 11:59pm o'clock on May 14, 2022 during which the Licensee has not fully vacated the Licensed Space.

4. DEPOSITS

(a) Licensee agrees to pay \$-0-with the return of this signed Agreement as a non-refundable deposit. Licensee further agrees that additional non- refundable deposits will be made as follows:

\$38,000.00 no later than May 1, 2022

(b) Licensee further agrees that upon receipt of written notice from Licensor it will make additional deposits with Licensor of such sums that Licensor feels are necessary to cover the reimbursable costs set forth in Section 5(b) and 5(c) which Licensor reasonably anticipates it will incur on behalf of Licensee in regard to the presentation of the Meeting.

5. REIMBURSABLE COSTS

(a) Licensee shall provide Licensor with a complete list of all personnel, equipment and services which Licensee desires Licensor to provide along with the time of day that they will be required. This complete list shall be delivered to the Operations Manager of the Rosemont Theatre as soon as possible.

(b) Licensee agrees that it will reimburse the Licensor for the costs the Licensor incurs in supplying the following personnel, equipment and services for the Meeting.

<u>In House Sound:</u>	<u>included in rent</u>
<u>In House Lights:</u>	<u>included in rent</u>
<u>Ushers</u>	<u>included in rent</u>
<u>Stagehands:</u>	<u>included in rent</u>
<u>Screen/Projector</u>	<u>included in rent</u>
<u>Projectionist</u>	<u>included in rent</u>
<u>Electricians:</u>	<u>included in rent</u>
<u>Teamsters and Loaders</u>	<u>included in rent</u>
<u>Wardrobe</u>	<u>N/A</u>
<u>Musicians</u>	<u>N/A</u>
<u>Related Payroll Taxes:</u>	<u>included in rent</u>
<u>Security</u>	<u>included in rent</u>

Telephone: N/A
Confetti Clean-up \$500.00 (if needed)
Hi-Speed Internet N/A
Additional Reimbursable Expenses: TBD

FULL EXPENSES TO BE DETERMINED AT A LATER DATE.

(c) Licensee further agrees to reimburse Licensor for any costs incurred by Licensor which are not specified in Section 5(b) that are incurred on behalf of Licensee as a result of the conducting of the Meeting without regard to whether such costs are incurred by Licensor before, during or after the Use Date(s). Such costs shall include, but may not be limited to, Licensee's requests for Licensor to incur additional COVID-19 prevention or mitigation measures for the Meeting. Licensor shall immediately notify Licensee that it is necessary for Licensor to incur additional costs for which reimbursement from Licensee will be required and, if time permits, notice shall be made in writing to the Licensee. Licensee shall be permitted to disapprove the incurring of such additional costs. However, Licensor shall have the right to incur costs despite Licensee's disapproval where the costs are incurred for the purpose of insuring the safety and well being of persons in or around the Rosemont Theatre or for the protection of property in and around the Rosemont Theatre. Licensee shall be required to reimburse Licensor for all such costs incurred by Licensor despite Licensee's disapproval. Unless otherwise agreed, Licensor shall have the sole discretion to select the personnel of Licensor who will be providing the services set forth in Section 5(b) and to determine their qualifications.

6. PAYMENT FOR DAMAGES

(a) Licensee agrees to leave the Licensed Space in the same condition that it is in at the commencement of the Use Date(s), ordinary wear excepted.

(b) Licensee agrees to pay the cost of repairing or replacing any and all damage to any equipment or other property owned by Licensor and to pay the cost of repairing or replacing any and all damage to the Rosemont Theatre which occurs as a direct or indirect result of conducting the Meeting at the Rosemont Theatre. Such damages include but are not limited to damages that are caused by persons who attend the Meeting.

7. TICKETS AND TICKET SALES

Unless otherwise agreed by Licensor, the Meeting shall not be open to the general public. Licensee shall have the right to issue tickets or other forms of admission certificates which are intended to identify the bearer as a person entitled to attend the entire Meeting, or any particular specified portion thereof. Licensee shall also have the right to issue passes or other forms of identifications to its employees and agents for the purpose of identifying such persons as persons who are entitled to have access to the Licensed Space, before or during the Meeting or any particular specified portion thereof. Licensee shall furnish Licensor with a facsimile of the form of any ticket,

certificate or pass issued by Licensee that is intended to permit a person to have access to the premises of the Rosemont Theatre in connection with the Meeting. Unless otherwise agreed, Licensor shall not be responsible for issuing tickets for the Meeting or providing a box office or any other facility for the issuance of tickets for the Meeting.

8. LIEN

Licensor and Licensee agree that Licensor shall have a lien against all property of Licensee located within the Rosemont theatre for (1) taxes, if any, which are due and which must be paid by Licensor as a result of the conducting of the Meeting, (2) any unpaid license fees, (3) any unpaid reimbursable costs, and (4) any other monies which are due from Licensee to Licensor under this Agreement.

9. SETTLEMENT

The actual amounts due from the Licensee to the Licensor for (1) the remainder, if any, of the license fee under Section 3, (2) reimbursable costs under Section 5, and/or (3) damages under Section 6 shall be paid by the Licensee to the Licensor no later than 5:00pm on May 14, 2022 unless otherwise agreed in writing.

10. CANCELLATION

(a) If Licensee cancels the Meeting or any portion of the Meeting, no part of any deposit that has been made pursuant to this Agreement shall be refunded. In addition, Licensee agrees to pay Licensor any reimbursable costs under Section 5 which have been incurred by Licensor in connection with the Meeting prior to Licensor's actually receiving notice of cancellation, less the amount of any deposits that have been made to cover such reimbursable costs.

(b) Notwithstanding the provisions of Section 10(a), if, after cancellation by Licensee, another event is held in the Rosemont Theatre during the Use Dates(s), then the Licensor shall pay to Licensee an amount equal to any deposits made by Licensee less any costs incurred by Licensor in respect to the Meeting.

11. PERMITS AND LICENSES

Licensee agrees to obtain all licenses or permits which are necessary for conducting the Meeting and to promptly pay all permit fees or license fees.

12. ADVERTISING

(a) All advertising and promotion of the Meeting shall be the sole responsibility and obligation of the Licensee. Licensee agrees that all advertising for the Meeting will be true and accurate.

(b) All references made in any advertising to the Licensed Space shall refer to the facility where the Meeting is being presented as the “Rosemont Theatre” or such other name as may be designated in writing by the Licensor.

(c) Licensor shall have the right to display its own advertising and other materials in and around the Rosemont Theatre. All advertising space within the Rosemont Theatre or on adjacent premises which are owned by the Licensor is the exclusive property of the Licensor and all revenues or other income received from such advertising space shall be the sole property of the Licensor.

(d) Licensee shall not distribute any printed matter, other than programs, pamphlets, display advertising, seminar or lecture handouts, or other materials which relate to the Meeting or to Licensee’s business.

13. PERFORMANCE APPROVAL

(a) Licensor retains the right to disapprove of any performance, exhibition or entertainment which is to be offered as part of the Meeting. Licensee agrees that no performer, performance, exhibition or entertainment shall be presented as part of the Meeting if Licensor files a written objection to the performer, performance, exhibition or entertainment based on either the grounds (1) that it is illegal, (2) that it fails to comply with representations made in advertising the Meeting, or (3) that it violates restrictions imposed on the content of the Meeting which are agreed to by Licensor and Licensee at the time of the execution of this Agreement.

(b) If the Meeting must be canceled pursuant to this section, then payments shall be made by Licensee to Licensor as provided in Sections 3, 5 and 6.

14. LICENSEE’S PERSONNEL AND EQUIPMENT

(a) Except as set forth in Section 5(b), Licensee shall be responsible for furnishing at its sole cost and expense, all equipment and personnel necessary to conduct the Meeting, including, but not limited to speakers, presenters, emcees, actors, musicians, singers, dancers, any and all other personnel, scenery, props, sound and lighting equipment not supplied by Licensor pursuant to Section 5(b) and any and all musical instruments.

(b) Equipment and personnel shall be brought into and taken out of the Rosemont Theatre only at such entrances and exits as are designated by Licensor.

(c) Any artisans or workmen employed by Licensee may be refused entrance to or ejected from the Rosemont Theatre by Licensor for non-compliance with any provision of this Agreement or for engaging in conduct which Licensor deems to be objectionable or improper without Licensor incurring any liability for such refusal or ejection.

(d) Licensor shall have the right to remove from the Rosemont Theatre or refuse to allow in the Rosemont Theatre any equipment which Licensor determines constitutes a hazard to the safety or health of persons in and around the Rosemont Theatre or constitutes a hazard to the preservation of property located in or around the Rosemont Theatre.

(e) Licensor shall have the right to remove any and all property belonging to Licensee which is not removed from the Licensed Space of the Rosemont Theatre at the end of a Use Date(s), at Licensee's expense. Licensor shall have no liability of any kind to Licensee as a result of Licensor's removal of Licensee's property pursuant to this section.

15. CONCESSIONS

(a) Licensor reserves all concession rights. Licensor shall have the right to sell concessions at appropriate times and in appropriate places before, during and after presentations of the Event. For purposes of this section, concessions include, but are not limited to food, beverages, programs, souvenirs, record albums, novelties, and parking privileges.

(b) Licensee shall have the right to sell through Licensor's concessionaires such programs and novelties as are approved in advance in writing by Licensor and upon such conditions as are approved by Licensor.

16. FREE SAMPLES, SOLICITATION

Licensee shall have the right to distribute printed material related to the Meeting. Licensee shall have the right to distribute gifts and samples to persons attending the Meeting as are approved by Licensor. Except as provided in the forgoing sentence and in Section 15(b) of this Agreement, no other items shall be sold or distributed in or around the premises of the Rosemont Theatre without the prior written permission of the Licensor.

17. PARKING

Licensor shall provide Licensee with the right to use and occupy **500** parking spaces, free of charge, in a parking lot adjacent to the Rosemont Theatre on the Use Date(s). Licensor may require those persons operating motor vehicles who intend to use a parking space that is provided free of charge to display a parking pass to be provided by Licensor. Except as otherwise provided in this section, the Licensor may charge a fee for the privilege of parking a motor vehicle in the parking lots owned by Licensor that are located adjacent or near to the Rosemont Theatre during all or a portion of the Use Date(s).

18. INTERMISSIONS

Licensee shall have the discretion of scheduling any intermissions subject to the reasonable approval of Licensor.

19. ANNOUNCEMENTS

Licensor shall have the right to make announcements needed to assure and protect the safety of persons and property in and around the Rosemont Theatre at any time Licensor deems necessary. Licensee agrees that it will cooperate with Licensor whenever Licensor deems it necessary to make such announcements.

20. COPYRIGHTED MATERIAL

(a) Licensee shall pay all royalties, license fees and any other costs arising from the Licensee's use of patented, trademarked, franchised or copyrighted music, dramatic rights, devices, processes, or other materials, during or in connection with the conducting or advertising of the Meeting.

(b) Licensee shall indemnify, defend and hold the Licensor harmless from any and all damages, claims, or costs including attorneys' fees which result from the use of any device, process or material in connection with the conducting or advertising of the Meeting which is or which is alleged to be patented, trademarked, franchised or copyrighted.

21. OCCUPANCY INTERRUPTION OR TERMINATION

(a) If the Licensed Space or any part thereof is not available for use by the Licensee for reasons beyond the control of the Licensor and Licensee including, but not limited to, damage or destruction from fire, weather, or other casualty, requisition of the Licensed Space by a governmental agency other than the Village of Rosemont, the COVID-19 pandemic or related COVID-19 governmental closure orders, labor strikes or boycotts, then this Agreement shall terminate.

(b) Licensee shall indemnify and hold the Licensor and its employees harmless against any and all claims arising out of the cancellation or termination of the Meeting, provided that such cancellation or termination is not due to the fault, act or omission of the Licensor, its agents or employees, unless such cancellation or termination was reasonably necessary to preserve or prevent damage or injury to property or persons. Licensee shall also pay to Licensor the amount of all reimbursable costs provided for under Section 5 which were incurred either before the termination or cancellation or which were reasonably necessary to incur after the termination and cancellation.

(c) Licensee shall have no claim for damages or other compensation should this Agreement be terminated pursuant to Section 21(a). If a session of the Meeting has not started prior to the time of termination, then if the Agreement is terminated pursuant to Section 21(a), Licensee

shall pay to Licensor an amount equal to the reimbursable costs incurred by Licensor up until the time of termination. If one or more sessions of the Meeting have been completed at the time this Agreement is terminated pursuant to Section 21 (a), then Licensee shall pay to Licensor an amount equal to the reimbursable costs incurred by Licensor up until the time of termination and an amount equal to the percentage of the license fee allocable for those sessions of the Meeting which were completed at the time the Agreement is terminated.

(d) Licensor shall have the right to interrupt or terminate the Meeting if such interruption or termination is necessary to protect the safety of persons and property in and around the Rosemont Theatre. The reasons for which the Licensor may interrupt or terminate the Meeting pursuant to this Section include, but are not limited to, bomb threats, fire, acts by persons participating in the sessions of the Meeting, and acts by persons attending the Meeting.

(e) If Licensor in its sole discretion determines that the reason the Meeting was interrupted or terminated under Section 21(d) was not the responsibility of the Licensee, then Licensee may retain possession of the Licensed Space for sufficient time to complete the Meeting unless Licensor has committed the Licensed Space for the additional time needed to complete the Meeting to another licensee. Licensee shall be responsible for any and all reimbursable costs which are incurred by Licensor during any additional time used by Licensee under this Section.

(f) If Licensor in its sole discretion determines that the reason or cause for an interruption or termination under Section 21(d) is not the responsibility of Licensee, and it is not possible for Licensee to complete the Meeting, then the license fee provided for in Section 3(a) shall be prorated or adjusted. Licensee, however, shall continue to be liable for all other payments due Licensor under this Agreement.

(g) If Licensor determines that the Licensee is responsible for an interruption or termination of the Meeting under Section 21(d), then Licensee shall continue to be liable for and shall make all payments which are provided for in this Agreement.

22. COMPLIANCE WITH LAWS AND REGULATIONS

Licensee shall comply with all laws, ordinances and regulations adopted or established by Federal, State or local governmental agencies and shall comply with all rules and regulations which govern the use and occupancy of the Rosemont Theatre, including, but not limited to, the rules restricting smoking on the Rosemont Theatre premises. Licensee will not allow or permit anything to be done within or around the Rosemont Theatre which violates any such laws, ordinances, rules and regulations.

23. CONTROL OF FACILITY AND LICENSOR'S RIGHT TO ENTER

(a) In permitting Licensee to use the Licensed Space as provided in this Agreement, Licensor does not relinquish the right to exercise control over the Rosemont Theatre

including the Licensed Space and to enforce all laws, rules and regulations.

(b) Licensor reserves the right to eject or cause to be ejected from the Rosemont Theatre any person that Licensor deems to be objectionable. Licensor shall not be liable to Licensee for any damages that may be sustained by Licensee because of the exercise of its right to eject objectionable persons.

(c) Licensor's officers, employees, agents, concessionaires, and Licensor's concessionaires' servants, employees and agents shall at all times have access to the Licensed Space in accordance with and upon presentation of passes issued to them by Licensor.

24. PUBLIC SAFETY

Licensee and its agents and employees shall conduct themselves at all times in a manner which will not endanger persons or property in and around the Rosemont Theatre. Licensee, its agents and employees will observe and abide by all requests made by or on behalf of Licensor, the Village of Rosemont Department of Public Safety or any other governmental agency whose duty it is to preserve and protect persons and property in and around the Rosemont Theatre.

25. BROADCASTING RIGHTS

There shall be no radio or television broadcast of the Meeting, nor shall any radio or television broadcast originate from the Rosemont Theatre during the Use Date(s) without the prior written permission of the Licensor. Such permission may be conditioned upon Licensee furnishing and installing at its sole cost and expense, all equipment necessary for the broadcasting and removing all such equipment following the conclusion of the broadcast, and/or upon the payment of a fee by Licensee to Licensor.

26. RECORDING

Licensee may make visual or audio recordings of sessions of the Meeting for use by Licensee and Licensee's employees without the written permission of the Licensor. Licensee may make visual or audio recordings of sessions of the Meeting for use by persons other than the Licensee and Licensee's employees provided that if such recording contains material which identifies or refers to the Rosemont Theatre, the Licensee must obtain the approval of Licensor prior to distributing the recording to persons other than Licensee's employees. Any costs incurred by Licensor as a result of the recording of any portion of the Meeting shall constitute a reimbursable expense of purposes of this Agreement. Licensor may require Licensee to make an advance payment equal to the estimated amount of such costs.

27. PROPERTY OF LICENSEE AND THIRD PERSONS

(a) Any and all property which is owned by Licensee or is under Licensee's custody or

control shall be kept at the Rosemont Theatre at Licensee's own risk. Licensor shall have no liability whatsoever if any such property is damaged, destroyed or lost, regardless of cause while it is located on the premises of the Rosemont Theatre.

(b) Licensor will accept delivery of property at the Rosemont Theatre which is addressed to Licensee but shall do so only as a service to Licensee. Licensee will indemnify and hold the Licensor harmless for any loss or damage to any such property.

(c) Except to the extent that any claim is covered by the insurance which is provided under Section 28, Licensee shall indemnify and hold harmless Licensor from any claims made by any third party or costs related to claims made by any third-party including attorneys' fees for loss or damage to third party property located in the Rosemont Theatre which occurs on the Use Date(s).

28. INSURANCE

(a) Licensee at its own cost and expense shall provide and keep in full force and effect during the Use Date(s) the following types of insurance policies with limits not less than the amounts specified below:

- (i) Workmen's Compensation and Employer's Liability: As required by law
- (ii) Commercial General Liability including Personal Injury Groups A, B and C, with Exclusion C deleted Contractual Liability Endorsement Bodily Injury/Property Damage \$1,000,000.00 combined single limit

Licensor (The Village of Rosemont and The Rosemont Theatre) must be named as an additional insured under the Commercial General Liability Insurance Policy. The Commercial General Liability Insurance Policy may consist of primary insurance as respects Licensee's negligence and umbrella coverages and must cover the Rosemont Theatre owned by the Licensor. **Licensee must provide Licensor with certificates of insurance and additional insured endorsement (Form CG 2026) or its equivalent** not less than thirty (30) days prior to the Use Date(s) which show that it has obtained the required insurance coverage from financially sound and reputable insurance companies.

(b) Licensee shall not perform any act or omission or permit or suffer the performance of any act or omission which may reasonably result in either the cancellation or invalidation of any insurance policies maintained by Licensor or an increase in the premiums Licensor is required to pay for such insurance policies.

(c) Licensor shall upon request provide Licensee with information as to the type and limits of the insurance coverage which Licensor has obtained that is applicable to the Rosemont

Theatre.

29. INDEMNIFICATION FOR ACTS AND OMISSIONS BY LICENSEE,
LICENSEE'S AGENTS, EMPLOYEES AND INDEPENDENT CONTRACTORS

To the fullest extent permitted by law, the Licensee shall indemnify and hold harmless the Licensor and Licensor's agents, officers and employees from and against all claims, judgments, damages, losses and expenses, including but not limited to attorneys' fees, which result directly or indirectly from the negligent or the reckless or willful acts or omissions of Licensee or Licensee's agents, officers and employees or independent contractors hired by the Licensee, and the Licensee shall at its own expense appear, defend and pay all charges of attorneys and costs and other expenses arising therefrom or incurred in connection therewith and if any judgment shall be rendered against Licensor or against Licensor's agents, officers or employees, then Licensee shall, at its own expense, satisfy and discharge the same. Licensee expressly understands and agrees that any insurance protection which may be required by this Agreement or any other agreement or which is otherwise provided by Licensee shall in no way limit the Licensee's responsibility to indemnify, keep and save harmless and defend the Licensor and Licensor's agents, officers and employees as provided in this section.

30. ASSIGNMENT

(a) Neither this Agreement nor any of the rights granted by this Agreement may be assigned, transferred, mortgaged, pledged, hypothecated or in any way encumbered or disposed of by Licensee without the prior written consent of Licensor. Any assignment, transfer or encumbrance or any attempted transfer, assignment or encumbrance without such consent shall be null and void and shall neither relieve Licensee of any of its obligations under this Agreement nor create any obligation on the part of Licensor.

(b) A successor in interest of Licensee by merger, operation of law or valid assignment, purchase or otherwise of substantially the entire business of the Licensee shall succeed to all of the rights of Licensee and assume all of the obligations and duties of the Licensee under this Agreement provided that said successor gives prompt written notice to Licensor and accepts in writing all of the obligations and duties of the Licensee under this Agreement.

(c) Licensor's consent to any assignment or other transfer by Licensee shall not be deemed to be a consent by Licensor to any further assignment or transfer.

(d) Licensee shall not without Licensor's prior written consent, sub-license the Licensed Space or any part thereof, or permit the use or occupancy of all or any part of the Licensed Space by anyone other than Licensee.

(e) Licensor has no right to grant to any third party the right to use the Licensed Space during the Use Date(s) as provided in this Agreement unless this Agreement is terminated.

31. DEFAULT

If the Licensee fails to perform in accordance with or fails to comply with any of the terms and conditions contained in this Agreement, the Licensor shall have all the remedies provided for by law, and in addition, may:

(1) Terminate this Agreement by giving written notice of termination to the Licensee. Upon the mailing of written notice of termination, this Agreement shall terminate and all rights and privileges granted or extended by this Agreement shall be deemed revoked. If this Agreement is terminated pursuant to this Subsection, then Licensee shall continue to be liable to Licensor for all reimbursable costs incurred pursuant to Section 5 of this Agreement by Licensor and shall also be liable for the fees specified in Sections 3 and 6 of this Agreement subject to a set off in the amount of any license fees which Licensor might receive from others for use of the Licensed Space on the Use Date(s). In addition, all deposits made by Licensee shall be retained by Licensor.

AND

(2) Deny Licensee and Licensee's officers, agents, employees and independent contractors hired by the Licensee admission to the Rosemont Theatre and the use and occupancy of the Licensed Space and remove from the Rosemont Theatre any personal property of the Licensee or Licensee's officers, agents, employees or independent contractors hired by the Licensee at Licensee's expense or place such property in a public warehouse or other place of safe keeping at Licensee's risk and expense.

32. LEGAL EXPENSES

Licensee shall pay Licensor all costs, expenses and attorneys' fees incurred by Licensor in enforcing the covenants and conditions of this Agreement.

33. BANKRUPTCY

In the event that Licensee is adjudged a bankrupt, makes an assignment for the benefit of creditors, commits any other affirmative act of insolvency, files a petition or has filed against it a petition that is not discharged within ten (10) days for reorganization, arrangement, debt moratorium or other relief for debtors under any bankruptcy, insolvency act, code or law or in the event a custodian, receiver or trustee shall be appointed for the business or property of Licensee, this Agreement shall not be considered an asset of the Licensee or Licensee's estate and Licensor may immediately terminate this Agreement upon notice to the Licensee and exercise any and all rights and remedies provided in Section 31.

34. GOVERNING LAW

This Agreement shall in all respects, including validity, interpretation and effect be governed by the laws of the State of Illinois.

35. NON-WAIVER

The failure of Licensee or Licensor to insist on the other party's strict compliance with the terms and conditions contained in this Agreement shall not constitute a waiver of Licensor's and Licensee's right to insist that the other party in the future strictly comply with any and all of the terms and conditions contained in this Agreement and to enforce such compliance by any appropriate remedy.

36. NOTICES

(a) Unless otherwise provided herein to the contrary, all notices, required or permitted under this Agreement shall be made in writing.

(b) Unless otherwise provided herein to the contrary, if the notice is sent by certified or registered mail postage prepaid, then it shall be deemed to be given when it is deposited in the United States Mail and address as follows

IF TO LICENSEE:

Triton College
2000 N 5th Ave.
River Grove, IL 60171

IF TO LICENSOR:

Rosemont Theatre
Village of Rosemont
5400 N. River Road
Rosemont, IL. 60018
Attn: Executive Director

Otherwise notice shall be deemed to be given when the notice is actually received by the party to whom it is directed.

(c) Either party may change to another single address the address to which such notices are to be sent by giving prior written notice to the other party.

37. BINDING EFFECT

This Agreement shall be binding upon and inure to the benefit of Licensor, its

successors and assigns and shall be binding upon and inure to the benefit of the Licensee and its successors, executors, administrators, heirs and assigns subject to the provisions of Section 30 which limit Licensee's right to assign or transfer this Agreement.

38. AGREEMENT DOCUMENTS

This Agreement consists of the following documents:

- * The Rosemont Theatre License Agreement

These documents constitute the entire Agreement between the Licensor and Licensee with respect to the subject matter hereof and supersede all proposals oral or written and all negotiations, conversations and discussions heretofore had between the Licensor and the Licensee related to this Agreement.

39. MODIFICATION AND AMENDMENTS

This Agreement may be modified or amended only by a written instrument signed by both the Licensor and the Licensee.

40. LICENSE ONLY

It is expressly understood by and between Licensor and Licensee that the rights which Licensee has pursuant to this Agreement to use the Licensed Space are in the nature of a license and that Licensee does not have a leasehold interest or any other interest in the Rosemont Theatre or in the property on which the Rosemont Theatre is located.

41. OTHER MATTERS

Licensor shall have the discretion to determine any questions and resolve any other matters that might arise which are not covered by this Agreement.

42. CAPTIONS AND INDEX

The index and captions used in this Agreement are for the convenience of the parties only and shall not affect the meaning of any of the provisions of this Agreement or be deemed a part of the Agreement.

43. RIGHTS OF THIRD PARTIES

This Agreement does not confer any rights upon any member of the public, any person attending the Meeting or any other third party, unless this Agreement expressly and explicitly

provides the third party with such right.

44. APPROVAL OF CONTRACT

It is agreed that this Agreement will not be in force until it has been signed by both Licensee and Licensor.

IN WITNESS WHEREOF, Licensor and Licensee have made this Agreement as of the date first written above.

LICENSOR: VILLAGE OF ROSEMONT

BY: _____
Patrick Nagle, Executive Director
Rosemont Theatre

LICENSEE: TRITON COLLEGE

BY: _____
Mark R. Stephens, Chairman of the Board
Triton College

Attest: _____

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16696

SUBJECT: COLLEGE CURRICULUM COMMITTEE RECOMMENDATIONS

RECOMMENDATION: That the Board of Trustees approve the attached College Curriculum Committee recommendations.

RATIONALE: This recommendation was approved by the College Curriculum Committee on November 4, 2021 and December 2, 2021, and approved by the Academic Senate on November 9, 2021 and December 14, 2021.

Submitted to Board by: 
Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

_____	_____	_____
Mark R. Stephens Chairman	Elizabeth Potter Secretary	Date

Related forms requiring Board signature: Yes No

College Curriculum Committee Summary

for

Academic Senate, November 16, 2021

Board of Trustees, December 21, 2021

PROGRAMS

NEW PROGRAM

- C436A Sport Management Certificate
 - total program credits: 9
 - *Effective 5/30/2022*

MAJOR PROGRAM REVISION(s)

- C407M Network Management Certificate
 - program description change; added: CIS 101, CIS 102, CIS 216, CIS 217, moved CIS 214
 - *Effective 1/17/2022*
- C447I Truck Drive Train Repair Certificate
 - updated to the new Curriculum Mapping format; moved AUT 135 and AUT 140
 - *Effective 1/17/2022*
- C536B Sports Conditioning Certificate
 - Curriculum number to C436B (no longer advanced certificate); moved PED 168, PED 180, PED 197, PED 106, HTH 120
 - *Effective 5/30/2022*
- U230A43 Criminal Justice Administration (AS Degree)
 - updated program to the new Curriculum Mapping format; program description change, revised General Education: Physical/Life Science, Math, Social/Behavioral Science, Program Electives
 - *Effective 5/30/2022*

MINOR PROGRAM REVISION(s)

- C206A Accounting/Finance (AAS)
 - add: ACC 200; delete: CIS 101 and CIS 161
 - *Effective 8/21/2022*
- C207F Computer Network and Telecommunication Systems (AAS)
 - delete: CIS 214
 - *Effective 1/17/2022*
- C207S Cybersecurity & Information Assurance (AAS)
 - delete: CIS 214
 - *Effective 1/17/2022*
- C306A Accounting Assistant Certificate
 - add: ACC 200, BUS 146; delete: CIS 155, CIS 157, CIS 161
 - *Effective 8/21/2022*
- C406D Entrepreneurship Certificate
 - add: BUS 131, BUS 278; delete: CIS 110, BUS 150, BUS 200, BUS 293; moved BUS 151

- *Effective 8/21/2022*
- C407D Administrative Assistant Certificate
 - add: ACC 200; delete: CIS 161, moved BUS 188 and BUS 102
 - *Effective 8/21/2022*
- C416A Bookkeeping Certificate
 - add: ACC 200; delete: CIS 155
 - *Effective 8/21/2022*
- U230A06 Accounting and Business Administration (AS Degree)
 - add: ACC 200; delete: CIS 101, BUS 107
 - *Effective 8/21/2022*

INTENT TO WITHDRAW PROGRAM

- C217B Nuclear Medicine Technology (AAS)
 - Letter of Intent to withdraw the Nuclear Medicine program. Study Committee to be formed and submit recommendation.
 - *Effective 5/30/2022*

COURSES

NEW COURSE

- ACC 200 Microsoft Excel for Accounting and Business
 - 3 credits; 2 lecture; 2 lab; prerequisite: ‘ACC 100 or ACC 101 or BUS 102’
 - *Effective 8/21/2022*

MAJOR COURSE CHANGE(s)

- MUS 200 Improvisation I
 - prerequisite to ‘None’; course description change; add: General Education Outcomes and Topical Learning Outcomes
 - *Effective 5/30/2022*
- MUS 207 Theory of Music III
 - prerequisite to ‘MUS 106, MUS 116, MUS 235, all with a grade of ‘C’ or higher and concurrent enrollment with MUS 217’; course description change; add: General Education Outcomes and Topical Learning Outcomes
 - *Effective 5/30/2022*
- MUS 215 Introduction to Music History
 - prerequisite to ‘None’; course description change; add: General Education Outcomes and Topical Learning Outcomes
 - *Effective 5/30/2022*
- MUS 217 Sight-Singing and Ear-Training III
 - course description change; add: General Education Outcomes and Topical Learning Outcomes
 - *Effective 1/17/2022*
- MUS 235 Keyboard Musicianship II
 - course description change; add: General Education Outcomes and Topical Learning Outcomes
 - *Effective 1/17/2022*
- MUS 262 Choral Ensemble
 - course description change; add: revised topics and Topical Learning Outcomes
 - *Effective 1/17/2022*
- MUS 296 Special Topics in Music
 - course description change; add: General Education Outcomes and Topical Learning Outcomes
 - *Effective 1/17/2022*
- PHY 106 General Physics (Mechanics)
 - credits from 4 to 5; lecture from 2 to 3; course description change
 - *Effective 8/21/2022*
- PHY 107 General Physics (Electricity, Magnetism & Thermal)
 - title to ‘General Physics (Electricity & Magnetism); credits from 4 to 5; lecture from 2 to 3; course description change
 - *Effective 8/21/2022*

DELETED COURSE(s)

- CIS 214 Scaling and Connecting

- *Effective 1/17/2022*
- MUS 211 Arranging and Composition
 - *Effective 1/17/2022*

College Curriculum Committee Summary

for

Academic Senate, December 14, 2021

Board of Trustees, December 21, 2021

PROGRAMS

NEW PROGRAM(S)

- C306M Supply Chain Management Certificate
 - total program credits: 30
 - *Effective 8/21/2022*
- C437A Integrative Wellness Certificate
 - total program credits: 8
 - *Effective 5/30/2022*
- U224A12 Elementary Ed (AA) Transfer Pathway Program
 - specialty removed from the Education emphasis and is now a stand-alone emphasis
 - *Effective 1/17/2022*
- U224A14 ECE (AA) Transfer Pathway, Level III Gateways
 - specialty removed from the Education emphasis and is now a stand-alone emphasis
 - *Effective 1/17/2022*

MAJOR PROGRAM REVISION(S)

- C443D Reserve Officer Training Certificate
 - updated to new Curriculum Map format; revised CJA 106 from 1 to 2 credits; total program credits from 22 to 23
 - *Effective 8/21/2022*
- C443E Police Officer Training Certificate
 - updated to new Curriculum Map format; revised CJA 106 from 1 to 2 credits; moved PED 106 from semester 2 to 1; total program credits from 23 to 24
 - *Effective 8/21/2022*
- C243A Criminal Justice Administration (AAS)
 - add: Program Elective; HTH 175 to Program Elective table; delete: CIS 100; general education Math and/or Science and Social and Behavioral Science from semester 3; PSY 100 or SOC 100 moved from semester 3 to 1; CJA 161 from semester 1 to 2; CJA 175 and CJA 181 from semester 2 to 3; CJA 201 from semester 3 to 4; PHL 103 or 105 from semester 4 to 2; PHL 103 from Program Electives to semester 2
 - *Effective 1/17/2022*
- U230A11 Computer Science (Information Systems) (AS)
 - program was updated to the new Curriculum Map format
 - *Effective 1/17/2022*
- U230A12 Computer Science (Technical) (AS)
 - program was updated to the new Curriculum Map format
 - *Effective 1/17/2022*

- U230A30 Pre-Professional (Pre-Engineering) (AS)
 - updated to the new Curriculum Map format; program description
 - *Effective 1/17/2022*
- U230A28 Chemistry (AS)
 - updated to the new Curriculum Map format; program description change; PHY 106, 107, 108 revised from 4 to 5 credits
 - *Effective 8/21/2022*
- U230A30 Pre-Profession (Pre-Dentistry) (AS)
 - updated to the new Curriculum Map format; program description change
 - *Effective 8/21/2022*
- U230A34 Physics (AS)
 - updated to the new Curriculum Map format; PHY 106, 107, 108 revised from 4 to 5; total program credits from 60 to 61
 - *Effective 8/21/2022*
- U230A30 Pre-Profession (Pre-Medicine) (AS)
 - updated to the new Curriculum Map format; program description change
 - *Effective 8/21/2022*
- U230A30 Pre-Profession (Pre-Occupational Therapy) (AS)
 - updated to the new Curriculum Map format; program description change
 - *Effective 8/21/2022*
- U230A30 Pre-Profession (Pre-Optometry) (AS)
 - updated to the new Curriculum Map format; program description change
 - *Effective 8/21/2022*
- U230A30 Pre-Profession (Pre-Pharmacy) (AS)
 - updated to the new Curriculum Map format; program description change; economics is suggested by most pharmacy programs as pre-requisite (Gen Ed – Social Science)
 - *Effective 8/21/2022*
- U230A30 Pre-Profession (Pre-Veterinary) (AS)
 - updated to the new Curriculum Map format; program description change
 - *Effective 8/21/2022*
- U224A Associate in Arts Degree Requirements (AA)
 - updated to the new Curriculum Map format; program description change; added Program Learning Outcomes
 - *Effective 1/17/2022*
- U230A Associate in Science Degree Requirements (AS)
 - updated to the new Curriculum Map format; program description change; added Program Learning Outcomes
 - *Effective 1/17/2022*

MINOR PROGRAM REVISION(s)

- C216C Surgical Technology (AAS)
 - remove Computer Literacy Prerequisite
 - *Effective 8/21/2022*

INACTIVATE PROGRAM(s)

- U224A15 Women's and Gender Studies (AA)
 - Inactivate program

- *Effective 1/17/2022*
- U224A13 Education (AA)
 - Inactivate program
 - *Effective 1/17/2022*

WITHDRAW PROGRAM

- C217B Nuclear Medicine Technology (AAS)
 - Withdraw program
 - *Effective 5/30/2022*

COURSES

NEW COURSE(s)

- BUS 174 Introduction to Supply Chain Management
 - 3 credits; 3 lecture
 - *Effective 8/21/2022*
- BUS 175 Sourcing and procurement
 - 3 credits; 3 lecture
 - *Effective 8/21/2022*
- BUS 176 Inventory Management and Planning
 - 3 credits; 3 lecture
 - *Effective 8/21/2022*
- BUS 177 Warehousing and Distribution
 - 3 credits; 3 lecture
 - *Effective 8/21/2022*
- BUS 178 Logistics and Transportation
 - 3 credits; 3 lecture
 - *Effective 8/21/2022*

MAJOR COURSE CHANGE(s) (including a course fee, if any)

- CJA 106 Self Defense for the Law Enforcement Professional
 - credits from 1-2 to 2; lecture from 0-1 to 1; no longer a variable credit course
 - *Effective 8/21/2022*
- PHY 108 General Physics (Waves, Opt, Relativity & Quantum Mechanics)
 - title to 'General Physics (Thermodynamics, Waves, Optics, Relativity & Quantum Mechanics); credits from 4 to 5; lecture from 2 to 3; course description change
 - *Effective 8/21/2022*

MINOR COURSE CHANGE(s) revised course(s) (no course fee addition/revision/removal)

- SPT 100 Sterile Processing Basics
 - course description change; added Microbiology to course topics
 - *Effective 8/21/2022*

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 21, 2021

ACTION EXHIBIT NO. 16697

**SUBJECT: RATIFICATION OF MID-MANAGEMENT NEGOTIATED AGREEMENT
2022-2026**

RECOMMENDATION: That the Board of Trustees ratify the 2022-2026 Negotiated Agreement with the Triton College Mid-Management Association. The Administration and the Triton Chapter of Mid-Managers have negotiated a four-year extension of the last contract which terminated June 30, 2019, and the implemented work rules which are scheduled to expire June 30, 2022. Language changes and a 4.3% (percent) annual increase in base salary will apply each year of the four-year Agreement.

RATIONALE: This Agreement has been negotiated between the Triton College Board of Trustees and the Triton College Mid-Management Association and was settled December 9, 2021. With all contract language having been completed, it shall be effective beginning July 1, 2022 through and inclusive of June 30, 2026. It was ratified by the membership of the Triton College Mid-Management Association on December 16, 2021, by a vote of 36 (thirty-six) in favor, and 8 (eight) against, passing with 81.8% (percent) of the ballots cast.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

2022 - 2026

AGREEMENT BETWEEN

TRITON COLLEGE BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT 504

AND

TRITON COLLEGE MID-MANAGEMENT ASSOCIATION

A Chapter of Local 1600 of the Cook County College Teachers Union

EFFECTIVE

July 1, 2022 through June 30, 2026

This Negotiated Agreement shall serve as the successor Collective Bargaining Agreement to the Negotiated Agreement between the Parties which expired June 30, 2019 and the Work Rules Unilaterally Implemented by the Board of Trustees on November 11, 2019 and scheduled to expire on June 30, 2022.

Triton College is an Equal Opportunity/Affirmative Action Institution

All references to persons apply equally to all genders and do not imply in any way a discrimination of other genders

ARTICLE I - RECOGNITION

1.1 Association Recognized

The Board recognizes the Association as the sole and exclusive bargaining agent, for the purpose of establishing wages, hours, and conditions of employment for all full-time employees classified as Mid-Managers as listed in Appendix B. The inclusion and exclusion of mid-management positions may change from time to time.

1.2 Definitions

A. Agreement

The term "Agreement" shall mean this current collective bargaining Agreement between the Board and the Association.

B. Board

The term "Board" shall mean the Board of Trustees of Community College District No. 504, and the County of Cook and State of Illinois.

C. Association

The term "Association" refers to the Triton College Mid-Management Association, a chapter of the Cook County College Teachers Union, Local 1600, of the American Federation of Teachers.

ARTICLE II - ASSOCIATION RIGHTS

2.1 Dues Checkoff

The Union will notify the College of any new members who have agreed to dues authorization and will notify the College of any current members who choose to cease paying dues. The Board will deduct the required amount of monthly Union dues from the pay of each member of the bargaining unit from whom it receives written authorization to do so. The dues payment and a listing of the bargaining unit members, both paying dues and not, shall be forwarded to the Union no later than fourteen (14) days after deductions were made. Such listing shall include the amount deducted for each person listed with those not paying dues marked as zero deducted.

The Union shall indemnify and hold harmless the Board, its members, officers, agents and employees from and against any and all claims, demands, actions, complaints, suits, or other forms of liability that shall arise out of or by reason of action taken by the Board for the purpose of complying with the above provisions of this Article, or in reliance on any list, notice, certification, affidavit or assignment furnished under any of such provisions.

2.2 Reinstatement of Employees on Dues Checkoff

Whenever employees take a leave of absence and are dropped from dues deduction, upon their return to the job, they will be automatically reinstated on dues deduction.

2.3 Association Meetings

The Association shall have the right to schedule a monthly meeting. The College will allow one (1) hour of release time per month for mid-management employees to attend a monthly meeting.

2.4 Release Time for Association Officers

- A. The Board shall grant release time with pay to the President of the Association and one (1) other Association member to attend a meeting of Local 1600's House of Representatives at 2:00 PM on the third Friday of every odd numbered month. The Association President shall be granted release time with pay to attend Local 1600's Executive Board meeting on the third Friday of the even numbered months.
- B. The Association President or designee shall be granted one (1) hour of release time with pay per week to conduct Association business. The schedule of the released time shall be determined mutually through discussion between the Association President and the employee's supervisor.
- C. Association Officer's use of release time must receive supervisor approval in advance (or Area VP in absence of the supervisor) during working hours to attend grievance hearings, labor-management meetings, or meetings called or agreed to by the Board, if such employees are parties to or otherwise entitled to attend such meetings by virtue of being Association representatives.
- D. The Board agrees that one member of the Association who has been elected as official delegate to a conference or a convention of the American Federation of Teachers or the Illinois Federation of Teachers shall be granted a leave of absence, without loss of pay, to attend the conference or convention. The Board and the Association agree that the maximum number of work days with pay granted to the Association shall be five (5) per year and no more.

2.5 Public Records

The Board shall make available to the Association upon its request, any existing records which are relevant to negotiations or the enforcement of this Agreement.

2.6 Board Agenda

- A. The Association shall be supplied a copy of the agenda, minutes of all Board meetings after being duly approved, additional Board reports, and the dates of all regular and special meetings of the Board.
- B. Within ten (10) days of a Board meeting, where personnel transactions affecting the bargaining unit occur, the Human Resources Department shall send to the Association a list of all new bargaining unit employees, their home addresses, their job titles, and their work locations, and other personnel transactions affecting bargaining unit employees that were not a part of the Board agenda.

2.7 Board Policies

One (1) copy of the Board's official policies, regulations, and bylaws, and all subsequent additions, deletions, and amendments shall be provided to the Association President for use by the Association.

2.8 Association Access

The Association shall have the right of access at reasonable times to areas in which employees work, the right to use bulletin boards, mailboxes, interoffice mail, and other means of communication, subject to reasonable regulation, and the right to use the facilities and equipment of the College for Association business as related to the terms and conditions of employment at Triton College.

2.9 Association Office

As long as space and equipment are available, the Association shall receive an office for use for its legitimate business.

2.10 Mid-Management Seat on College Committees

The Association may appoint one (1) representative to all College committees that deal with issues affecting mid-management employees.

2.11 Abolition of a Job Classification

The Board shall notify the Association of intent to abolish or merge job classifications under this agreement and negotiate impact of such changes.

2.12 Subcontracting

If the Board determines that subcontracting is necessary, to the extent that such would occasion a reduction of employees, the Board shall notify the Association in writing sixty (60) days prior to final implementation of such subcontracting. Upon written request of the Association, the Board will enter into negotiations with the Association with respect to the possible amelioration of the impact upon such affected employees, including their possible reassignment to other positions in the College and/or their employment by the subcontractor.

2.13 Nondiscrimination

No employee shall be discriminated against or favored because of Association membership or activities, sex, marital status, parental status, age, race, color, national origin, religion, or disability.

2.14 Association Exclusivity

The Board shall not meet, discuss, confer, subsidize, or negotiate with any other employee organization or its representatives other than the Mid-Management Association on matters pertaining to mid-management employees' hours, wages, and working conditions. The Board shall not negotiate with employees over their hours, wages, and working conditions, except as provided herein. This does not prohibit informal resolution of grievances.

2.15 COPE Check-off

The Board shall deduct Committee on Political Education (COPE) monies from the salary of each member who shall authorize the same in writing, in the amount indicated on the authorization to deduct said monies. The amounts deducted shall be forwarded to the Treasurer of the Cook County College Teachers Union -- COPE. The Board shall also forward a list of persons on COPE deduction for the period covered. Such deductions may be revoked by the member by notifying the Payroll Department of the college in writing to terminate the deductions.

ARTICLE III - BOARD RIGHTS

The Board retains and reserves the ultimate responsibilities for proper management of the college district in accordance with applicable law, including, but not limited to:

- 3.1 To maintain executive management and administrative control of the college district, its properties, facilities, and employees, and to adopt and enforce all necessary rules for the management and government of the college not in conflict with this agreement or applicable law.
- 3.2 To establish educational policies, goals, and objectives of the college; to determine the number, kinds, and qualifications of personnel required in order to maintain the efficiency of college operations; and to administer the personnel system of the college, none of which conflict with this Agreement.
- 3.3 To establish work site location and the staffing thereof; to build, move, or modify facilities; to establish budget procedures and determine budgetary allocations; and to determine the methods of raising revenue.
- 3.4 The Board also reserves the right to amend its policies and to exercise all other rights and powers not specifically provided for in this Agreement which are consistent with law provided that no such amendment shall directly or indirectly modify or limit the salary, terms, fringe benefits, or working conditions contained in this Agreement.
- 3.5 The Board powers enumerated in this Article (III), are limited by the terms of this collective bargaining Agreement, the Illinois Educational Labor Relations Act, and other applicable laws.

ARTICLE IV - PERSONNEL SELECTION AND CLASSIFICATION

4.1 Vacancies

For the purposes of this Agreement, a vacancy occurs when the Board determines to increase the work force; fill new positions; or replace employees as a consequence of an employee's termination, transfer, promotion, demotion, or the like, except when the employee is replaced by the transfer or reassignment of another mid-manager. **The job description shall be reviewed by the area Administrator to determine if it accurately reflects the job duties and expectations of the position, prior to the posting of the vacancy.**

- A. Before posting a mid-management vacancy, the Board shall give first consideration to qualified employees on the recall list or subject to be placed on the recall list.
- B. All mid-management vacancies will be posted internally for a minimum of five (5) working days prior to publication of the vacancy by any other means.
- C. All internal applicants must make formal application through the Human Resources Department.
- D. All applications will be reviewed by the Human Resources Department with advice of the immediate supervisor of the position.
- E. Qualified candidates will be interviewed by a member of the Human Resources Department, immediate supervisor, and other appropriate individuals.
- F. Positions may be advertised locally, and external candidates may be solicited. Qualified external candidates selected for interview will be interviewed as detailed above.
- G. The above procedures do not apply to the reclassifications of positions.

4.2 Selection

For posted positions, among all minimally qualified applicants, the internal applicant will have preference; however, in all cases, the most qualified applicant will be selected.

4.3 Reassignment

- A. The Board reserves the right to reassign a mid-manager to any other mid-management position for which he/she is qualified due to such factors as the financial condition of the College, consolidation, cut backs, and/or elimination of program(s). Prior to reassignment, management shall meet with the employee and an Association designee to discuss the change.

- B. A mid-manager involuntarily reassigned to a lower classification shall maintain his salary.
- C. No employee shall be reassigned involuntarily without a written reason from the Department of Human Resources.
- D. Reassignment of a mid-manager to a position as specified in this section is not a grievable issue.

4.4 Internal Promotions

Employees promoted to a new position shall serve a 90-day probationary period and shall be evaluated at 30, 60 and 90 days. Removal from probation requires Board approval.

An internal promotion occurs under the following conditions: 1) when a mid-manager moves from one position to another existing position at a higher grade within the same department, or 2) when the job duties of a mid-manager have changed so substantially as to warrant a new position at a higher grade.

Existing positions need not be point counted; however, new positions must be point counted in accordance with Article IV, Section 4.5, New Classifications. In either case, the position shall not be posted and the incumbent employee shall be promoted to the position.

Such a promotion must receive the recommendation of the President, concurrence of the division Vice President, and approval of the Board of Trustees. The Mid-Management Association shall be consulted prior to such promotion.

4.5 New Classifications

- A. When a decision is made to add a new classification or change an existing classification, the Association shall be notified.
- B. A job description shall be developed detailing the nature of the assignment and job qualifications.
- C. The description shall be reviewed and approved by the appropriate administrator and submitted to the Human Resources Department for calculating a recommended classification and salary grade. (The approved point count system shall be used to place each classification in a salary grade.) Mid-Management Association shall be notified at least three (3) work days prior to any point count meeting under this section.
- D. The calculation of the recommended classification and salary grade shall be made by a panel consisting of an administrator from the Human Resources Department, an administrator from the reporting area of the mid-management position being reviewed, and two representatives appointed by the Triton College Mid-Management

Association. At the request of either the Association or the Administration, the panel may utilize a non-voting resource person possessed of extensive and direct knowledge relating to the position under review. A copy of the point count tabulation and assignment of the pay grade shall be given to the Association at the end of the meeting. The administrator from the Human Resources Department shall notify the employee (if any) of the results of the point count. The College will provide to the Association a summary of the point count grading sheet following each point count meeting. The sheet shall provide total points for each of the following areas: Education, experience, complexity, interaction, supervision, working conditions and impact.

- E. The results of the point count and the recommendation of the committee shall be given to the College President or his/her designee.
- F. Upon approval, the description and salary grade shall be forwarded to the Board of Trustees for final action.

4.6 Assignment of Positions to Grades

Positions will be reviewed periodically but at a minimum of every five (5) years only if requested by the employee(s), association or the administration using a mutually agreeable system for the equitable analysis for job content.

The assignment of positions to grades is contained in Appendix B.

4.7 Initial Employment

All new employees shall be given a copy of this negotiated agreement; information on health and life insurance programs and other information that will help the mid- manager understand college benefits and related matters. New employees shall be given appropriate information regarding their salary and other grade information. All positions under this negotiated agreement are subject to Pre-employment physicals.

ARTICLE V - WORKING CONDITIONS

5.1 Working Hours

All mid-managers shall work forty (40) hours per week, **generally Monday through Friday 8:00AM to 5:00PM with an unpaid lunch. An alternate schedule may be established based upon the departmental needs with approval by the department Administrator and Area Vice President.** ~~While individual exceptions will be made, on a case by case basis, the regular work hours for all bargaining unit employees will be Monday through Friday, 8:00 am to 5:00 pm with a 1-hour unpaid lunch break.~~

5.2 Hours

Responsibilities vary greatly within the mid-management group; therefore, work hours and work days are flexible and may vary from week to week depending on area needs. After consulting with the employee, appropriate schedules will be determined by the area supervisor. Flexible scheduling must be approved by the Area Supervisor in advance of work being performed.

5.3 Compensatory Time

Compensatory time may be provided in lieu of salary. Compensatory time must be approved by the Area Vice President on the form in advance of work being performed. Compensatory time must be requested by the employee and/or offered by the employer. If either the employee or employer do not agree to the use of compensatory time, the employee will be compensated in salary for all approved overtime. As all overtime must be pre-approved, the election of either salary or compensatory time must be made prior to the beginning of the overtime shift.

Guidelines for earning and using compensatory time are as follows:

- a. Compensatory time may be accumulated to a maximum of eighty (80) hours' time-off at any time during the year.
- b. Each hour accumulated must be used within ninety (90) days of the date earned.
- c. All compensatory hours earned within a fiscal year must be used within that fiscal year.
- d. The employee and employer must reach consensus on when compensatory time can be taken.
- e. The employer should inform employees of the best time of year to redeem compensatory time.

5.4 Working Conditions

There shall be maintained such health, safety, and sanitary conditions as required by local, state, and federal law.

5.5 Office Automation and Reorganization

The administration agrees to inform the association of a reorganization that affects bargaining unit members 15 work days prior to implementation. When changes in operation due to technological innovations occur, the Board shall give first consideration to affected employees. If the affected employees do not possess the skills or knowledge to perform the required work in the new operation, the Board shall endeavor to provide the necessary training to such employees during work hours at the Board's expense. However, such training and acquisition must be attainable within 20 working days, or within the period specified by the supplier of the equipment or machinery as the time period within which the skills should be attainable. If an employee does not sufficiently complete the training or acquire the skills within the time periods herein specified, then, in that event, the Board shall fill the positions in the newly implemented operations as otherwise provided in this Agreement.

5.6 Changing Job Duties

There shall be no permanent substantial changes (ten percent [10%] of the job description) in job duties of a classification unless the duties are included in a new classification in accordance with Section 4.5 of the Agreement (New Classifications).

5.7 Evaluations

A. New Employees.

Initial employment of mid-managers must be approved by the Board of Trustees prior to the employee beginning a probationary period. Benefits for employees within the probationary period can be found as specified in Article XII. Mid-management employees, upon initial placement, shall be evaluated after the completion of sixty (60), one-hundred twenty (120) and one-hundred eighty (180) calendar days. After one-hundred eighty (180) calendar days, and contingent upon satisfactory evaluations, the individual will be recommended to the Board of Trustees for appointment to the position. The Board shall act on the recommendation within thirty (30) calendar days. The employee shall not be considered to have completed the probationary period until the Board takes official action. The initial one-hundred eighty (180) days of employment will be considered a probationary period. Failure to recommend employment to the Board because of unsatisfactory performance is not a grievable action.

Upon satisfactory completion of the primary probationary period and upon the recommendations of the respective supervisor(s) and the Associate Vice President of Human Resources or designee and the approval of the Board, the individual shall become a permanent employee. The Board shall act on the recommendation within thirty (30) calendar days of receipt of the recommendations, or at the nearest regular meeting of the Board thereafter. Employment shall continue until termination by resignation, retirement, or dismissal.

B. Post-Probationary Employees.

After successful completion of the probationary period and subsequent Board appointment to the position, mid-management personnel will be evaluated on an annual basis. The evaluation is to be conducted by the immediate supervisor, discussed with the employee, and forwarded for review to the appropriate office. Annual evaluations will be conducted prior to April 30. Additional evaluations may be requested at other times at the request of the individual, immediate supervisor, or appropriate official. Whenever possible, the administration will accommodate the request for an additional evaluation by an individual. Individuals shall cooperate with administration's request for evaluations as required.

- C. Grant employees shall be evaluated as set forth in Section 5.5.A. and B. except when otherwise stipulated by the grant in which case grant requirements shall take precedence.

~~5.8 Enrollment Activity Days~~

~~All mid-managers are required to work two (2) additional days of Enrollment Activity Obligation annually under this agreement. Sixteen (16) hours of duty which can be performed as approved by Enrollment supervisor on specific dates and/or after work, not during regularly scheduled work hours. Should any portion of the 16 hours of duty be performed on the three Saturdays before and/or the first Saturday after the start of the fall and spring semesters, the work performed on these Saturdays can be used as flexible time on a subsequent date as scheduled and determined with their departmental supervisor.~~

5.8 Community Engagement

In an effort to increase presence into the communities that make up the college's district, all mid-managers agree to annually perform sixteen (16) hours of community engagement initiatives. These hours may be performed at any time during the fiscal year. ALL community engagement hours must be performed in district.

Only hours performed on Saturday EMSA enrollment events can be used as flexible time on a subsequent date as scheduled and determined with their departmental supervisor. Flex time activity must be pre-approved by the Administrative supervisor of the event. The work on these Saturdays can be used as flexible time in the Mid-managers home department on a subsequent date, as scheduled and determined with their departmental supervisor. Under the same guidelines as set forth herein, flexible time may also accrue for weekday EMSA enrollment events which are scheduled and worked after an employee's regularly scheduled hours.

Mid-managers shall wear appropriate "Triton wear" provided by the college for their community engagement, for either on or off campus events when representing Triton.

Appropriate community engagement includes non-profit organizations that provide support, assistance and development to communities, especially their under-represented members, and/or improves the quality of life in the community. Monetary compensation during community engagement is not permitted. Twice a year, before August 1 and February 1, Mid-managers may submit requests to the AVP of Human Resources for consideration of pre-approval of specific events to be an approved Community engagement activity. Likewise, at other times during the year, newly developed and newly scheduled community activities may be submitted for consideration, at least 10 business days in advance of the event.

It is the expectation that these Community engagement duties are performed outside of the employee's regular work schedule and are not a part of the employee's regular duties.

In the event that the pre-approved community engagement initiatives are not performed or submitted on the format included on the employee portal, time, up to 16 hours will be docked in the following PTO order: Floaters, Vacation and Personal time. In the instance that an employee does not have appropriate PTO time available, their pay shall be docked in the number of hours not appropriately submitted. Note: Mid-managers who work less than a full fiscal year due to hiring date or departure date shall have their 16 hours of community engagement prorated, based upon the number of months, full or partial, actually employed.

ARTICLE VI - SENIORITY

6.1 Definition

Seniority is the length of continuous full-time service. Upon employment, each employee is to receive a seniority date which is the first day of actual work in a full-time position. If two (2) or more employees have the same seniority date, the date of the employees' applications controls seniority. The employee with the earlier application is senior.

6.2 Seniority During Leave

Seniority shall continue to accumulate during an approved leave of absence.

6.3 Seniority Lists

The Administration shall prepare and post a seniority list within sixty (60) calendar days following the execution of this Agreement and annually thereafter. Lists will be prepared by job classification.

6.4 Reduction in Force

The size of the mid-management staff may be reduced due to such factors as the financial condition of the College district, the needs of the College district, cutback or elimination of program or program(s), combining of programs, or a general shifting of priorities.

If there is to be any reduction in force, the administration shall consult with and notify the Association and the affected mid-manager in writing ninety (90) calendar days prior to any reduction, or in the case of grant-funded positions, immediately upon the College district receiving notification of the termination of the grant

Severance pay will be paid to any employee who is dismissed due to reduction in force. Severance pay shall be equal to one half (1/2) a week's straight-time pay of the employee (at the time of displacement) multiplied by the total number of years of such employee's service with the College to the nearest half (1/2) year.

If layoffs are necessary, employees shall be laid off by classification (job title) as follows:

- A. Temporary employees;
- B. Part-time employees;
- C. Probationary employees in their original probationary period as defined in Section 5.6.A of this Agreement;

- D. Inverse order of seniority among post-probationary period employees as defined in Section 6.1. Under no circumstances will a mid-management employee doing satisfactory work be replaced and the same position filled by a classified, hourly, or temporary employee or a faculty member.

6.5 Recall

Employees who are laid off shall be put on a recall list for a period of up to two years from the date of lay off. If there is a recall, employees who are still on the recall list shall be recalled according to seniority with the most senior employees being recalled first. If an employee is recalled to a lower classification, the employee shall have the right to refuse recall without jeopardizing the employee's right to remain on the recall list. The Board shall not hire new employees in the bargaining unit positions as long as there are fully qualified employees who have not refused the positions on the recall list. Employees on recall shall be allowed to participate in group insurance policies if the employee pays the full cost. Employees re-hired within two (2) years after the layoff shall return at the same seniority as their last date of employment.

ARTICLE VII - DISCIPLINE

7.1 Types of Discipline

At all times, supervisors and employees are encouraged to communicate with one another and to resolve any problems that may arise. However, the Board and the Association recognize that, from time to time, circumstances will arise which require the just dispensation of discipline. The parties agree that disciplinary action shall be for just cause shown and will be performed in a timely manner. Where applicable, discipline will be performed in a progressive manner. The types of discipline agreed to by the parties are as follows:

A. Oral Warning

The oral warning shall be delivered to the employee by the supervisor. The supervisor shall draft a memorandum of oral warning. A copy of such memorandum shall be served upon the employee who shall sign a copy to acknowledge receipt thereof and to further acknowledge the employee's understanding that the signed copy shall be retained by the supervisor. Such memoranda may be used as evidence in future disciplinary actions with regard to said employee.

B. Written Warning and Conference

Where the unsatisfactory performance or conduct giving rise to the oral warning has not been resolved, the employee and supervisor shall meet with the Associate Vice President of Human Resources to discuss the problem. The Association shall be notified and shall have a right to be present at the meeting. At said meeting, acceptable performance shall also be discussed. A written memorandum shall be prepared and given to the employee with copies to the supervisor and the Associate Vice President of Human Resources. All persons present shall sign said memorandum.

C. Suspension

If the unsatisfactory performance or behavior has not been corrected within the time frame established in the written warning and conference step, a second meeting shall be held with the Supervisor and Associate Vice President of Human Resources wherein the reasons for a suspension shall be discussed. The Association shall be notified and shall have a right to be present at the meeting.

D. Discharge

If the unsatisfactory performance or behavior has not been corrected after the suspension of the employee, the employee may be discharged from employment with the College. The employee shall be given written notice of the reasons for such discharge and be provided with an opportunity to respond to the Board of Trustees prior

to a decision regarding the anticipated discharge. The Association shall be notified and shall have a right to be present at the Board meeting.

E. Exceptions to Progressive Steps

Nothing herein shall limit the right of the College to effect an emergency suspension, with pay. Termination of an employee where the conduct of the employee is flagrant, insubordinate, or otherwise nonremediable shall only be effectuated following the pre-disciplinary meeting provided for in Article VII, 7.2.

Said conduct shall include but not be limited to: sleeping during scheduled work shift; conviction of a felony anywhere, during the term of employment, and/or conviction for engaging in criminal activity (not a traffic offense) while on Triton's campus; Bringing a weapon onto the College campus; theft of a thing of value from Triton or persons on Triton's campus; fighting or striking another employee or supervisor; abandonment of the position by absenting himself for five or more consecutive days without notifying the supervisor; possession, sale or use of a controlled substance.

7.2 Pre-Disciplinary Meeting

For discipline other than oral warnings, an agent of the Board shall notify the Association and schedule a pre-disciplinary meeting with the employee and the Association. However, other than for a written warning conference, the meeting hereinafter described shall be mandatory. At this meeting the Board shall inform the employee of the reason(s) for potential or contemplated discipline. The employee and the Association designated person shall have the right to rebut or clarify the reasons for such discipline.

The persons present at this meeting shall be limited to the employee, one (1) Association designated representative, the supervisor involved, and the designee of the Vice President of Business. No other persons shall be present.

There shall be compliance with the provisions of this Section prior to the imposition of any discipline provided for in Section 7.1, subparagraphs C, D and E thereof.

7.3 Notification and Measure of Discipline

All levels of disciplinary action against an employee shall be done so in writing with the full reasons stated therein. A copy of such disciplinary action shall be served upon the employee and the Association, except in the case of an oral warning, wherein the provisions of 7.1, A of this Article are applicable.

Once the Board has determined the measure of discipline, for that offense only, it shall not be increased for such offense. The disciplinary action taken for the particular offense as regards the affected employee shall not be a precedent for any conduct of a similar nature for any other employee.

7.4 Removal of Discipline

Any disciplinary action other than dismissal shall be removed from an employee's file after two (2) years if the employee has received no additional discipline for the same offense.

ARTICLE VIII - PERSONNEL FILES

- 8.1 No material derogatory to an employee's conduct, service, character, or personality shall be placed in the file unless the employee has had an opportunity to read the material and affix his signature to the copy to be filed with the understanding that such signature merely signifies that he has read the material to be filed and does not necessarily indicate agreement with the contents. Materials in the official cumulative file must be time stamped when placed in the file.
- 8.2 Upon written request by an employee submitted twenty-four (24) hours in advance, he shall be permitted to examine in the Human Resource department his official cumulative file, but not to mark, destroy, or remove any of the contents.
- 8.3 In the event that an employee refuses to sign a statement to the effect that he has read material to be added to his file, the appropriate Human Resources representative shall notify the Association, who shall verify receipt of a copy of the material with the Human Resource department. A copy will then be forwarded to the individual and placed in their personnel file.
- 8.4 Upon written request, an employee shall receive a copy of material in his files.

ARTICLE IX - GRIEVANCE PROCEDURE

OBJECTIVE

It is the declared objective of the Association and the Board to encourage the prompt resolution of the grievances and complaints of Association members covered by this Agreement as they arise and to provide recourse to orderly procedures for the satisfactory adjustment of grievances and complaints. Individuals who feel they have been affected by a violation, misinterpretation, or misapplication of this agreement shall be strongly encouraged to resolve the matter informally with their immediate supervisor.

9.1 Definition of Grievance

A grievance shall mean a complaint by a mid-manager, a group of mid-managers, or the Mid-Management Association that there has been a violation, misinterpretation, or misapplication of this Agreement or any work rules.

9.2 Steps

A. Step 1.

A mid-manager or the Association within ten (10) working days of the occurrence of the grievance or within ten (10) working days of when such occurrence might reasonably have been ascertained, the employee or the Association shall set out the nature of the grievance, the specific provision(s) of the document claimed to have been violated, and the remedy requested, presenting this information, in writing, to the supervisor with a copy to the appropriate administrator.

The supervisor shall investigate the grievance, meet with the employee and the Association within five (5) working days, and provide the employee, the Association, and the appropriate administrator with a written response to the alleged grievance. If the matter is not satisfactorily resolved at this step, the employee or the Association may proceed to Step 2 by submitting a written request to the appropriate administrator within ten (10) working days from the meeting with the supervisor.

B. Step 2.

If the grievance is not settled at Step 1, and the grievant(s) or the Association wishes to appeal the grievance to Step 2, it shall be submitted in writing to the President or designee.

A conference concerning the alleged grievance shall be held with the employee, the Association, the College President or designee, and the appropriate Vice President(s) within five (5) working days of receipt by the appropriate administrator of a Step 2 request. Within five (5) working days of such a conference, the College President or designee or the appropriate Vice President(s) will prepare a written response to the employee and/or Association. If the matter is not satisfactorily resolved at this step, the employee or the Association may proceed to Step 3 by submitting a written request to the Secretary of the Board of Trustees within ten (10) calendar days of the receipt of the Step 2 response.

C. Step 3.

Within thirty (30) days of receiving the request for Step 3, the Board of Trustees will convene a conference to be held in executive session. The Board, at its sole discretion, may appoint a subcommittee of three (3) Board members to confer with the individual and the Association in executive session concerning the grievance. Such a subcommittee will submit a recommendation to the entire Board as to the disposition of such grievance. The Board shall issue a written response to the grievant and/or the Association within ten (10) days after the next regularly scheduled meeting of the Board.

D. Step 4 - Arbitration.

If the grievance is not satisfactorily resolved at Step 3, it may be submitted by the Association within ten (10) working days of the Step 3 answer to binding arbitration. The Association shall notify the Board, and the parties shall attempt to mutually agree upon an arbitrator within five (5) days of the notification. If the parties cannot reach an agreement on an arbitrator, the parties shall jointly request the American Arbitration Association to provide panels of arbitrators and to act as the administrator of the proceedings.

E. Authority of the Arbitrator

The arbitrator shall have no right to alter, amend, modify, nullify, ignore, enlarge, add to, delete, subtract from, or change the provisions of this Agreement or the provisions of written Board Policies or written Board Rules and Regulations. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the Board and the Association and shall have no authority to make any decisions or recommendation on any other issue not so submitted. The arbitrator shall be without power to make decisions contrary to or inconsistent with or modifying or varying in any way the applicable laws, rules, and regulations having the force and effect of law.

The arbitrator shall submit a written decision within thirty (30) calendar days following close of the hearing or the submission of briefs by the parties, whichever is later. The decision shall be based solely upon interpretation of the meaning or application of the terms of this Agreement, or if applicable, provisions of written Board Policies or written Board Rules and Regulations, to the facts of the grievance presented. The decision of the arbitrator shall be final and binding upon the parties and the arbitrator shall have the authority to make any award concerning the remedy, if any, that the arbitrator considers to be appropriate.

F. Expenses of Arbitration

The fees and expenses of the arbitrator and any other costs mutually agreed upon shall be divided equally between the Board and the Association; provided, however, that each party shall be responsible for compensating its own representatives or witnesses. All other expenses shall be borne by the party incurring them.

The parties agree to schedule arbitration hearing insofar as practicable at times when mid-managers can be present to testify as witnesses without interfering with their assigned duties. Unless the parties mutually agree otherwise, arbitration hearings shall be held at the college's campus in River Grove, Illinois.

9.3 Time Limits

- A. Failure at any step of this procedure to communicate the decision on a grievance within the specified time limits will automatically move the grievance to the next step.
- B. Failure at any step of this Agreement to appeal a grievance to the next step within the specified time limits will be considered to be acceptance of the decision rendered at that step.
- C. The time limits specified in this Agreement may be extended in any specific written agreement by mutual consent.
- D. All of the time limits herein assume that the responsible individuals are on campus.

9.4 Miscellaneous Provisions

- A. All disputes arising under this Agreement shall be resolved either by agreement or through the grievance procedure. Concerning matters arising outside of the

provisions of this Agreement, wherever applicable, mid-managers shall utilize other channels for amelioration of complaints or disagreements not specifically covered by any provisions of this Agreement.

- B. Nothing contained in this Article shall prevent the parties from settling an alleged grievance to their mutual satisfaction prior to the issuance of the arbitrator's decision.
- C. Conferences, meetings, and hearings held pursuant to the grievance procedure shall be set by mutual agreement.
- D. The answers provided at each Step of the grievance procedure shall be in writing and shall fully set forth the reasons therefore.
- E. Attendance at meetings and hearings held under this grievance procedure shall be limited to those persons specified in the procedure, witnesses, resource people required by either party, and legal counsel for the parties. These meetings shall be scheduled at a time and place mutually agreeable to the College and the Association. No mid-manager entitled to be present shall suffer loss of pay because of participation in this grievance procedure.
- F. When the Association files a grievance involving an individual mid-manager, such grievance shall be signed by the Association President, Grievance Chair, and the Grievant(s). When the grievance involves the Association, such grievance shall be signed by the Association President and the Grievance Chair.
- G. The filing or pendency of any grievance under the provisions of this Article shall not prevent the Board and its Administration from taking the action complained of, subject however, to the final decision on the grievance.
- H. If an alleged grievance arises concerning matters at the Vice Presidential or Presidential levels of the administration, then, in that event, the parties may mutually agree to initiate the grievance procedure at the Step of the grievance process appropriate to those levels.

ARTICLE X - NON-INTERRUPTION OF WORK

During the term of the Agreement and in return for the terms and conditions set forth in the Agreement, neither the Association nor any mid-manager covered by this Agreement shall instigate, promote, or engage in, any strike, or any other similar intentional concerted interruption of operation (i.e. "blue flu") against Triton College.

The Board agrees it will not bring any action for damages against the Association for any strike, or any other similar intentional concerted interruption of operations against Triton College which the Association does not instigate, engage in, or promote.

The Board shall not engage in any lockout of any mid-manager covered by this Agreement during the term of this Agreement.

ARTICLE XI - BENEFITS

11.1 Tuition and Professional Expenses

The College district will reimburse mid-management employees a maximum total of \$34,000 each fiscal year under Section 11.1. Requests for reimbursement shall be considered in the order of receipt by Human Resources of the appropriate Course Approval form by bargaining unit members. Reimbursement shall only be made in the fiscal year that the expenditure was incurred (based upon date of receipt of the final grade). This reimbursement shall be for mid-management personnel for the cost of the tuition and professional expenses pursuant to the following conditions and limitations.

- A. The proposed course of study, including titles and descriptions of individual courses, must be approved by the applicant's supervisor and by the appropriate Vice President **prior to the beginning of the program and each individual course. Program and course approvals are separate forms and require separate approvals.** Approved forms will be submitted to the appropriate Human Resources Department representative.

- B. Upon completion of an approved course with a "B" or equivalent grade, the applicant must submit a copy of the grade report and proof of payment to the supervisor and appropriate Human Resources Department representative. Effective July 1, 2000 mid managers shall receive educational reimbursement compensation equal to that provided to administrative staff in the administrative policy manual, but such compensation shall not be less than \$4,800 per year for tuition reimbursement and \$75.00 in fees per course for successful completion of courses for which prior approval has been received. This reimbursement shall not exceed an accumulation of thirty-six (36) semester hours. Employees of the Association prior to July 1, 1997 shall be allowed to use up to thirty-six (36) semester hours of reimbursement, per degree. The thirty-six (36) hour cap shall be cumulative for all degree credit courses reimbursed through Triton College for employees who become members of the Association after July 1, 1997, regardless of under what Association agreement those courses are reimbursed. Courses taken for PDU credit shall not count toward the 36 hour maximum listed above, unless the courses are part of an approved degree program.

- C. Conditions for Approval.

To be approved, a course must directly contribute to the knowledge, aptitude, and skills required in the performance of the mid-manager's job responsibilities. The College district must derive significant benefit from the mid-manager's completion of the course.

11.2 Family Scholarship

Enrollment in Triton classes shall be offered at \$10 per semester hour tuition to the spouse and children of a full-time employee. In the event that a chargeback cannot be obtained, out-of-district tuition will not be assessed. Fees will be waived up to a maximum of \$90 per course.

11.3 Mid-Management Enrollment in Triton Classes

Tuition for Triton courses will be free with a maximum waiver of \$90 in course fees per course. The free courses must be approved by the immediate supervisor pursuant to 11.1.C. If they are not of direct benefit, the tuition will be \$10 per semester hour. No more than \$90 of course fees per course will be waived.

11.4 Professional Development Workshops

Up to \$2,500 per fiscal year may be used for professional workshops that involve all mid-managers.

11.5 Professional Development Units

To further the educational attainment of the students of the College, mid-managers understand the need to maintain their own educational expertise through the completion of a minimum of three (3) credit hours in their discipline or related discipline from an accredited institution or six (6) professional development units (PDU) over the course of two (2) fiscal years.

PDU activities that are not in a mid-management member's discipline or a related discipline may be submitted to the PDU Committee for consideration. After review of the course(s) and objectives, the PDU Committee will make a recommendation to the appropriate supervisor.

- a. Participation in the Annual Mid-Management Workshop shall earn 0.5 PDU credit per workshop for a total of 1 PDU credit for every 2 years.
- b. PDU Committee shall be composed of three (3) mid-management members appointed by the Association President and two (2) administrators appointed by the College President.
 1. Professional development activities refer to activities such as courses, conferences, conventions, meetings, seminars and workshops.

2. A mid-manager may utilize budgeted travel and meeting funds and be absent to attend local, state, and national professional development activities upon the approval of:
 - a. the appropriate supervisor and administrator for in-radius travel; and
 - b. Board of Trustees for out-of-radius travel.
3. The College agrees to place a maximum of \$5,000 per fiscal year in this fund. Approval for use of these funds requires the signature of the mid-manager's supervisor, the President of the Association, and the college contract administrator. Individuals may request utilization of more than their \$400.00 allocation, but, in no event, shall the total expenditures from the fund in any fiscal year exceed the initial allocation in that year. Any unused funds will be returned to the general college fund at the end of the fiscal year.

11.6 Conditions of Training

In an effort to provide training that will benefit the individual mid-management member and Triton College, it is agreed that the mid-management employee who attends an external training course or seminar that totals \$1,000 or more (inclusive of all fees, travel expenses, materials and supplies) will remain employed with Triton College for a minimum period of two (2) years following the last date of the training. Additionally, it is agreed that if the mid-management employee leaves Triton College within two (2) years of the training, the mid-management employee must reimburse Triton College for the full cost of the training including tuition, fees, travel expenses, materials and supplies and payment is further subject to the terms and conditions of "Conditions of Training."

Prior to taking the training course or seminar, the mid-manager must execute the document "Conditions of Training" (Appendix D). Training undertaken and paid for under Section 11.5 (PDU's) is not subject to these conditions, and employees pursuing training under said section shall not be asked to execute the document, "Conditions of Training."

11.7 Teaching Assignments

All mid-managers may apply to teach on a part-time basis at the College. The mid-managers must meet the qualifications for teaching and be recommended by the Dean and the Human Resources Department. The course may be offered in Arts and Sciences, Career Education, or Continuing Education.

The following points will be adhered to in regard to teaching assignments of mid-managers.

- A. No more than six (6) LHE or ninety (90) contact hours per semester may be taught at Triton College by a mid-manager. All teaching assignments must be pre-

approved in writing by the College President. This approval must be made on the appropriate form for all non-teaching employees.

- B. Classes taught during the day must be approved by the mid-manager's Vice President, College President, and Board of Trustees.
- C. Classes taught during the employee's regular work hours will not be eligible for additional monetary compensation.
- D. Exceptions to the above regulations must be approved by the appropriate Vice President, College President, and Board of Trustees.
- E. Teaching assignments performed while occupying a mid-management position are temporary for the assigned course(s) only and provide no rights to future teaching assignments, seniority, or tenure.

The Human Resources Department will maintain a semester list of mid-managers who have accepted a teaching position based on the stipulations.

The formula for remuneration will be at the part-time faculty rate. It is expected that the teaching and preparation will be done in addition to the scheduled hours for regular duties and not interfere with the performance of those duties.

11.8 Required Staff Development

Development of the mid-management staff will have a high priority. Either the mid-manager's immediate supervisor, the department administrator, or the President of the College may require a mid-manager to undertake specific staff development activities.

With input from the mid-managers, the College administration will develop an ongoing mid-management staff development program that will offer opportunities to mid-managers to improve the skills necessary to perform their assignment and to meet the goals of the College district.

All expenses for required staff development will be paid by the College district and will require prior approval from the area Vice President.

11.9 Health and Dental Insurance

- A. Effective July 1, 2013 the health insurance co-payment will be revised through recommendation of the Employee Health Insurance Committee and as approved by paid by any other full time employee group. The standard effective date shall thereafter be January 1 through December 31, however the Board of Trustees at their discretion may revise the co-payment at anytime with 180 days notice to the affected employees.

- B. Insurance coverage begins immediately; employee has 31 days from the start of employment to enroll. Otherwise the next opportunity is during Open Enrollment (towards the end of the calendar year).
- C. The Association, in consultation with other bargaining and administrative units of the College, shall be included in discussions related to all significant structural changes in the College's health insurance program.
- D. A Preferred Provider Organization (PPO) and Prescription Drug Card (employee to pay \$6 generic drugs/\$10 brand-name drugs/\$12 non-formulary) shall be a part of the health plan.
- E. Section 125 of the Internal Revenue Code may be utilized to shelter the employee contribution for healthcare coverage.
- F. Maintenance of Effort

It is the intent of the parties that the benefits provided to employees under this health insurance program shall not be diminished during the term of this Agreement. Should, however, either the state or federal government pass legislation mandating all employees/employers to participate in a national or statewide health care plan that substantially diminishes benefits for employees or substantially affects costs to employers, then it is agreed that the current health insurance program will be renegotiated and agreed to between the Association and the Board within six (6) months of when such legislation takes effect.

11.10 Group Life Insurance

The Board shall pay the total premium for group term life insurance coverage equal to two (2) times each mid-manager's base salary to a maximum of \$192,000 of coverage per individual.

11.11 Retirement

- A. Each mid-management retiree shall participate in the State Universities Retirement System in accordance with that system's regulations.
- B. Retirement
 - 1. All Retirement notices are irrevocable and shall be delivered in writing to the Human Resources Department.

All compensation received under this agreement is limited to an annual maximum of 5.99% in consideration of the provisions of Illinois Senate Bill 27 (SB 27) and any and all legislative enactments that may follow related thereto.

If subsequent legislative enactments permit compensation in excess of 5.99% without penalty to, or liability for the college, then such compensation shall be paid under the provisions of this agreement.

11.12 IRS Section 125 Salary Reduction Program

The Board shall implement and make available to all mid-managers an IRS Section 125 Salary Reduction Program to the fullest extent provided by the IRS rules and regulations for insurance premiums, eligible non-reimbursed medical expenses, and dependent care expenses. All enhancements, reductions, alterations, and changes hereinafter adopted by the IRS shall have a like effect on the plan provided by the Board.

Each full-time employee who elects to participate in this program shall, individually, undertake and be responsible for the payment of monthly administrative costs of the program, in full, as to such full-time employees.

This program shall be supplemental to the other insurance coverage contained in the agreement with the Association and shall not permit the employee to withdraw from these basic insurance coverage.

ARTICLE XII - LEAVES

Accrual of leave benefits requires employees to work more than 50% of the month to receive monthly accrual of leave time and credited into the system after the 16th day of the month worked. One (1) day equals eight (8) hours.

Vacation, sick and personal leave time will accrue during the probationary period for new mid-management employees. Following the successful completion of the first ninety (90) days of employment, employees are eligible to use up to fifty (50) percent of their accrued leave time (vacation, sick and personal).

All leave time; sick, vacation, personal and floaters are not earned if the employee is on leave. Employees on workers compensation do not earn floating holidays, employees must be at work to earn the day.

If employment terminates and the employee has used more leave time (vacation, sick and personal) than s/he has earned, the individual shall reimburse the College on a per diem basis. Such amounts, may be deducted by the College from any pending final paychecks or compensation still pending. Of, if the employee must repay, the repayment must be within sixty (60) days of the end of employment.

12.1 Vacation

A.

Accrual of vacation leave benefits requires employees to work more than 50% of the month to receive monthly accrual of leave time and credited into the system after the 16th day of the month worked. One (1) day equals eight (8) hours.

For all new mid-managers, hired after July 1, 2016 increases in the earned vacation leave time will be awarded on the July 1 date following the anniversary day. This leave time will not be retroactive back to completion of their anniversary.

- 1) Persons employed full-time shall receive paid vacation days/per fiscal year as follows:

From day two (2) year one (1)	Ten (10) days (80 hours) per year
From day one (1) year three (3)	Fifteen (15) days (120 hours) per year
From day one (1) year six (6)	Twenty-one (21) days (168 hours) per year

- B. Those employees who resign from the College district, or are terminated by the Board, will be awarded vacation days on the basis of the actual number of complete months worked during the year.
- C. Up to seven (7) vacation days (56 hours) earned in a fiscal year may be accumulated to a maximum of forty (40) days (320 hours).

1) Grant Employees:

Mid-managers employed on or before July 1, 2012 who are currently on grants or who may be transferred to grants shall be allowed to accumulate vacation days the same as all mid-managers employed prior to that date.

1st year grant employees can use up to 50% of the annual vacation time allotment in advance.

After the first year of employment, grant employees can elect to roll/bank unused vacation time up to a maximum cap of 10 days (80 hours) under the following conditions:

- a. The official notice of grant renewal must be received by the college before May 1st of the affected year.
- b. The grant employee's decision to roll/bank must be given to Human Resources via email on or before May 1 of the affected year.

- D. Upon separation from employment, vacation time accrued but not used to a maximum of forty (40) days (320 hours) shall be paid at the employee's regular salary rate (base salary at the time of separation).
- E. Upon separation from employment caused by a RIF under section 6.4, vacation time accrued but not used to a maximum of forty (40) days (320 hours) shall be paid at the employee's regular salary rate (base salary at the time of separation).
- F. Vacations will be approved only during times that will have the least effect on the performance of mid-managers' duties at the College district. Vacation requests must be approved by the immediate supervisor and then forwarded to the appropriate individual for final approval. Requests should be made as far in advance as possible to enable supervisors to honor and schedule vacations for all employees in the

department. Higher scrutiny to the requests will occur during peak registration periods of August and January. The needs of the district shall be considered when approving vacation requests. Whenever possible, the employee's requested time shall be granted.

12.2 Sick Leave

Accrual of sick leave benefits requires employees to work more than 50% of the month to receive monthly accrual of leave time and credited into the system after the 16th day of the month worked. One (1) day equals eight (8) hours.

After three (3) consecutive days (24 hours) of sick leave use or five (5) non-consecutive days (40 hours) of sick leave use during any six (6) month period, the College may request a certificate verifying the illness from a physician licensed in the State of Illinois.

Return to Work doctor's notes must state that the employee can return to work "without restriction" or have "full release" to return to duty. If the sick leave was utilized for the employee's family member (identified under FMLA) the return to work documentation may be any document indicating service for the affected dependent generated by the office of a physician duly licensed to practice in the State of Illinois.

New Employees (employed on or after July 1, 1994)

Year one (1) through year five (5) = Twelve (12) days (96 hours) per year

Year six (6) or more = Fifteen (15) days (120 hours) per year

Current Employees (employees prior to July 1, 1994)

Twenty (20) days (160 hours) per year

On July 1, each mid-manager will be credited with the number of sick days specified above. For first-year mid-managers joining the college after July 1, sick leave will be prorated on the portion of the year actually employed. Sick leave will accumulate to a maximum of 465 days/3720 hours. Such shall not accrue during approved leaves of absence.

- A. Sick leave shall be interpreted to mean illness, accident, hospitalization, doctor's appointments, quarantine of the employee or someone in his/her immediate family.

- B. An employee who will be late or absent due to sickness shall phone or otherwise notify the supervisor within one-half (1/2) hour after the starting time.
- C. In the case of an extended illness, the Associate Vice President of Human Resources or designee shall grant unused vacation time after normal sick leave has expired, upon written request of the employee.

Terminal reimbursement in the amount of 12.5% of unused sick days, to a maximum of 50 days, will be paid upon retirement. Terminal reimbursement will be based upon the average of the five highest years of base contractual salary. Retirement for this purpose shall be defined by the State Universities Retirement System. However, age 55 shall be the minimum age to retire and receive terminal reimbursement under this agreement. Sick days reported to SURS for the purpose of the mid-manager receiving service credit toward retirement will not be reimbursed.

12.3 Court Appearance

An employee may be absent to appear in court as a jury member or as a witness in an action in which he is not a litigant. Similar rights may be accorded to the employee who is officially called as a witness in an arbitration hearing. In such cases, the employee will be paid the difference between his/her regular salary and any compensation received for services.

12.4 Accident Covered by Workers' Compensation Insurance

An employee who is injured from events arising out of and due to the performance of his/her job and who of necessity must be absent from work shall have the following options.

- A. The employee shall receive Workers' Compensation benefits only.
- B. The employee may receive the difference between his regular pay and the amount received from Workers' Compensation limited to the amount of accrued sick leave. Sick leave will be deducted based only on the amount of remuneration received from the College district.
- D. Employees on workers comp do not earn floating holidays, employees must be at work to earn the day.

12.5 Personal Leave

Accrual of personal leave benefits requires employees to work more than 50% of the month to receive monthly accrual of leave time and credited into the system after the 16th day of the month worked. One (1) day equals eight (8) hours.

Mid-managers are entitled to three (3) days (24 hours) for personal business each fiscal year. Requests and approvals must be obtained in writing prior to the use of all business days. There will be no loss of benefits while using these days. Unused personal business days/hours will accrue as sick leave.

12.6 Bereavement Leave

Mid-managers shall be allowed up to three (3) work days leave of absence with pay and benefits for a death in the immediate family. The immediate family shall include parents, spouse, brothers, sisters, children, grandparents (of employee and spouse), grandchildren, parents-in-law, brothers-in-law, sisters-in-law, step children, legal guardians, and legal dependents. Two (2) additional days may be approved by the supervisor, if deemed appropriate. These days will be unpaid unless the employee uses available vacation, sick or personal time for the purpose of compensation.

12.7 Parental Leave

- A. The term "parental leave" refers to an unpaid leave requested of the Board for the purpose of rearing a child under the age of five (5). The leave may be granted by the Board for a maximum period of one (1) year for each qualifying event as defined in the following section.
- B. Any individual requesting a parental leave must therefore apply in writing ninety (90) calendar days or more prior to the proposed commencement date of the leave, stating the reasons which, in the opinion of the mid-management applicant, warrant the granting thereof by the Board. Where ninety (90) days' notice is not possible, the Board may waive this requirement and may follow the procedures for family hardship leave. The supervisor is responsible for forwarding the request to the appropriate administrator who will then submit the formal request to the Board of Trustees.
- C. A parental leave of absence may, as determined by the Board, be granted to rear a child under the age of five (5) years who is that applicant's child by birth, adoption, or whom legal guardianship has been assumed pursuant to a court order specifically and expressly so providing. Individual mid-management personnel or households

shall not be considered eligible for multiple leaves in the customary parental leave situation.

- D. All parental leaves of absence shall be without pay or other compensation, except only as expressly provided to the contrary in paragraphs F, G, and H hereof.
- E. A parental leave generally will not be granted during the individual's probationary period.
- F. Accrued benefits will be retained.
- G. Action by the Board granting the parental leave of absence shall not be effective until the terms and conditions thereof are approved and accepted by the employee.
- H. Both mothers and fathers are eligible for parental leaves. Any employee desiring a parental leave shall apply, in writing, ninety (90) days or more prior to the proposed commencement date, stating the reasons which, in the opinion of the employee, warrant the granting of the leave by the Board. The phrase "qualifying event", as used in this policy, means adoption, or assumption of legal guardianship pursuant to a court order especially or expressly so providing. The adoption, or assumption of legal guardianship of two (2) or more children at or about the same time, shall be considered one (1) qualifying event. To be eligible for parental leave, the qualifying event must occur while the employee is employed by the College district.
- I. Medical insurance coverage may be continued during the time of the parental leave; however, the cost of same must be paid by the employee. Three (3) months after the return to work the college will reimburse the employee the amount paid for medical insurance coverage during the leave.
- J. Employees on parental leave shall notify their supervisor of record of their intention to return to work no less than thirty (30) calendar days prior to the date of return. Failure to return to work at the end of the leave shall be considered a resignation. A return for a minimum of six (6) months active employment is required before a subsequent parental leave for a separate qualifying event can be granted. In no case will a second consecutive parental leave be granted immediately after a parental leave.
- K. Multiple Parental Leaves per Household

Only one parental leave shall be granted per qualifying event. However, where both parents are employed by the College district, each parent may be granted a parental leave, not to run concurrently and upon proper notice, up to a total of one (1) year for both leaves combined. For example, the mother may be granted up to six (6) months leave followed by the father receiving up to six (6) months leave or one (1) parent may be granted up to the full year's leave for the qualifying event.

12.8 Leave for Personal Reasons and/or Family Hardship

Upon the recommendation of the College President, the Board of Trustees may permit members of the mid-management staff to take unpaid leaves not in excess of one (1) year in length for rest, restoration of health, or the alleviation of hardship involving themselves or their immediate families. In considering whether to recommend leaves, the President shall take the following factors into account and shall report them to the Board when recommending such leaves.

- A. Length of time staff member has served at Triton College.
- B. Benefits which would result for the College system.
- C. Expectation of the individual to return to Triton College.
- D. Bereavement.

Individuals on an approved leave may return to the same position or an equivalent position at the discretion of the administration on completion of the leave.

Employees on an approved leave will notify the Business Office if they wish to purchase employee benefits during the period of the leave. Unless the Business Office is otherwise notified by the employee, the benefits will terminate during the period of leave.

12.9 Holidays

- A. Paid holidays for mid-management personnel are as follows.

- New Year's Eve Day
- New Year's Day
- Martin Luther King's Birthday
- President's Day*
- Spring Holiday
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day*
- Veteran's Day*
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Eve Day
- Christmas Day

When a regular holiday falls on a Saturday, the preceding day shall be observed. Should it fall on a Sunday, the following work day will be celebrated. Religious holidays not listed above may be taken as personal use leave with prior approval of

the supervisor. A holiday falling within a vacation period shall not constitute a vacation day. A holiday occurring while an employee is on leave of absence for sickness or injury shall not be counted against his/her sick leave.

*If an academic calendar is approved which includes one (1) or more of the above listed days as teaching days, an equivalent number of floating holidays will be granted. The procedure for taking a floating holiday will be the same as requesting a vacation day and must be taken in the fiscal year in which it was earned.

Employees on workers comp do not earn floating holidays, employees must be at work to earn the day.

The Board reserves the right to remove holidays from the holiday calendar. In this event, one additional floating holiday shall be added for each day removed.

B. Christmas Holiday

Mid-managers shall be granted paid "time off" from Christmas Eve Day through New Year's Day. Mid-managers shall be assured three (3) days of "time-off" during this period, in addition to the dates of the holidays.

C. **Additional Holidays**

Mid-managers shall be granted paid "time off " from work for state or federal holidays imposed by operation of law for "Juneteenth" and "Election Day" specifically as applicable to Illinois Community Colleges. These days shall be singular and concurrent in nature if approved by multiple legislative bodies.

ARTICLE XIII - MID-MANAGEMENT PERSONNEL COMPENSATION

13.1 Salary

~~This is a three (3) year contract; effective upon implementation.~~

~~Each mid-manager will receive a salary increase of 4.00% for the fiscal year 2020 effective September 30, 2019.~~

~~Each mid-manager will receive a salary increase of 4.00% for the fiscal year 2021 effective July 1, 2020.~~

~~Each mid-manager will receive a salary increase of 4.00% for the fiscal year 2022 effective July 1, 2021.~~

This is a four (4) year contract; effective July 1, 2022.

Each mid-manager will receive a salary increase of 4.3% for the fiscal year 2023 effective July 1, 2022.

Each mid-manager will receive a salary increase of 4.3% for the fiscal year 2024 effective July 1, 2023.

Each mid-manager will receive a salary increase of 4.3% for the fiscal year 2025 effective July 1, 2024.

Each mid-manager will receive a salary increase of 4.3% for the fiscal year 2026 effective July 1, 2025.

Mid-managers employed after January 1 are not eligible until the following January 1 for a salary increase.

All compensation received under this agreement is limited to an annual maximum of 5.99% in consideration of the provisions of Illinois Senate Bill 27 (SB 27) and any and all legislative enactments that may follow related thereto.

If subsequent legislative enactments permit compensation in excess of 5.99% without penalty to, or liability for the college, then such compensation shall be paid under the provisions of this agreement.

13.2 Initial Salary Placement

Initial salary placement will be at an amount within the assigned salary grade for the position. Generally, placement will be at or near the minimum starting salary of the salary grade except where job-related conditions or the specific needs of the College district warrant higher placement.

When a candidate has demonstrated excellence in a similar position and has a salary history that may indicate a higher placement, the immediate supervisor may recommend placement above the minimum starting salary but not to exceed the maximum starting salary to the appropriate Vice President, then to the College President, and then to the Board of Trustees for its approval or rejection. In such a case, the association will be notified of the recommendation.

- A. **There shall be a FIVE (5.0%) PERCENT adjustment to the starting salary grid in each year of this four-year agreement, due to the lack of a negotiated increase over the past 10 years. In the event that an existing employee (hired within the past 10 years, on or after July 1, 2012) of the exact same grade (Mid-manager grading classifications G through N) is bypassed in salary by a newly hired employee, of the same Grade, the existing employee's base salary shall be increased to the base amount of the starting salary grid. This, base salary increase language, ONLY applies to employees of the same Grade hired after July 1, 2012 and before July 1, 2022. This language of 13.2A shall only be applied after the application of the annual negotiated increase, if it then remains applicable. This language in 13.2A shall automatically and completely expire upon June 30, 2026 unless it is specifically renegotiated.**

13.3 Promotions

- A) Employees who are approved by the Board of Trustees for promotion from one (1) mid-management position to another of a higher grade, or from a classified position to a mid-management position at a higher salary level will receive a salary increase of ten percent (10%) or the minimum of the new grade, whichever is greater.

If a promotion is given, the new salary will be effective the pay period following formal approval by the Board of Trustees.

13.4 Ten Percent Salary Adjustments For Temporary Assignments

Temporary assignments and salary adjustments must be approved by the Board of Trustees prior to mid-managers accepting additional responsibilities and prior to receiving additional compensation. Temporary salary adjustments shall be made as per the following guidelines.

- A. The mid-manager must perform the job responsibilities of a higher level position which is normally paid at a higher rate than the mid-manager's regular position. The higher level position must be vacant due to termination of employment, an approved medical leave, parental leave, any other unpaid leave, or college reorganization.
- B. Any mid-manager working temporarily in a position with a higher pay range must first have the signed approval of the area Vice President and the Associate Vice President of Human Resources.

- C. Increases will only be approved if the employee performs a preponderance of the duties of the higher classification in addition to performing responsibilities of their current job.
- D. Approval for ten percent (10%) temporary increases for the mid-manager affected must be approved by the Board of Trustees prior to receiving additional compensation.
- E. All temporary increases will be limited to a maximum of one (1) month and will be reviewed by the Board at its monthly meeting. If the Board acts to take away temporary assignment pay from an employee, the Board shall return the employee to his/her original position and job duties.
- F. Any employee who assumes the duties of another position with a totally different job description for which they have no supervisory responsibility, in addition to their current position, for seven consecutive working days or more shall receive 10 percent additional compensation above their current salary if approved by the Board of Trustees. Only one person may receive this additional compensation per vacant position. The Board of Trustees must approve this additional compensation and specify the duration of the additional compensation in this paragraph, which may exceed the one-month limitation set forth in Paragraph E above.

13.5 Master's Degree Adjustment

An employee who obtains or has obtained a Master's Degree or higher shall receive a one-time permanent addition of \$500 to be added to his/her base salary. An employee hired after the signing of the Agreement shall receive the \$500 adjustment at the end of his/her initial probationary period. Official college transcripts must be submitted to the Human Resources Department for inclusion in the employee personnel file.

ARTICLE XIV - MISCELLANEOUS

14.1 Consulting

A mid-management member may be absent a maximum of two (2) days per year for professional consulting assignments. All requests must be approved in writing prior to the consulting. Leaves for consulting must be requested through the appropriate administration and approved by the President.

14.2 Grant Personnel

Because the conditions of granting agencies vary, persons employed under grants will typically be under different conditions than regularly employed personnel.

Every effort will be made to provide benefits comparable to regularly employed personnel. In some cases, salary placement may be higher than would be the case with other new personnel because of the temporary nature of the grant. In no case will benefits extend beyond the grant expiration date.

14.3 Employees under External Sub-Contracts

Because the conditions of sub-contracting to external agencies vary, persons employed under sub-contract through Triton College, (e.g. General Motors) will typically be under different conditions than regularly employed personnel.

Every effort will be made in the contract with the sub-contracting agency, to provide benefits comparable to regularly employed personnel. In some cases, salary placement may be higher or lower than would be the case with other new personnel because of the fluid nature of the sub-contracting agencies. In no case will benefits and employment extend beyond employment by the sub-contracting agency or beyond the sub-contract expiration date.

14.4 Ergonomics

Upon request from employees, the College shall provide ergonomic wrist rests, wristbands, footrests, keyboards and/or chairs.

ARTICLE XV - CONFORMITY TO LAW

If any provision of this Agreement is or shall at any time be contrary to or unauthorized by law, then such provision shall not be applicable or performed or enforced, except to the extent permitted by law.

In the event that any provision of this Agreement is or shall at any time be contrary to law, all other provisions of this Agreement shall continue in effect.

If there is any conflict between the provisions of this Agreement and any affirmative action obligations imposed on the Board by a federal or state statute, the affirmative action obligations of such federal or state statute shall prevail.

ARTICLE XVI - PRECEDENCE OF AGREEMENT

The parties agree that the Agreement shall supersede any provisions of Board Policy or rules or departmental or College work rules that differ with this Agreement.

ARTICLE XVII - ENTIRE AGREEMENT

This Agreement constitutes a full and complete settlement of all known outstanding issues between the Board and the Association, and it supersedes and cancels all previous agreements between the Board and the Association.

The Board and the Association mutually agree that this Agreement does not constitute a waiver of rights granted by the Illinois Educational Labor Relations Act with respect to those matters which require collective bargaining and not encompassed in this Agreement, and no action shall be taken with regard thereto by either party without collective bargaining and agreement.

The Board and the Association mutually agree that they shall not make unilateral changes in the Collective Bargaining Agreement.

ARTICLE XVIII - PAST PRACTICE

Except as this Agreement shall herein provide provisions that specifically relate to an alleged past practice, nothing herein shall be interpreted or applied so as to eliminate, reduce, or otherwise detract from any mid-management benefits existing prior to the effective date of this Agreement.

The Association and Board agree that any past practices which may arise under the provisions of and during the term of this Agreement shall conform to the elements enumerated in this section.

The parties agree that the following four (4) requirements must exist for an alleged past practice to qualify as a bonafide, binding practice, whether under the provisions of this Agreement or at any time prior thereto:

1. The asserted past practice must be reasonably consistent;
2. The asserted past practice must be clearly stated in writing, or clearly articulated in an ascertainable manner;
3. The asserted past practice shall have been acted upon;
4. The asserted past practice must be readily ascertainable over a reasonable period of time as a reasonably fixed and established practice accepted by both Parties to this Agreement.

The Board agrees that, upon request of the Association, it will, through its administration, meet and consult with the Association relative to any past practices pertaining to wages, hours, and conditions of employment.

ARTICLE XIX - TERM OF AGREEMENT

This Agreement shall be effective as of **July 1, 2022** ~~upon implementation~~ and shall continue in full force and effect through ~~June 30, 2022~~. **June 30, 2026**. Thereafter, it shall continue in full force and effect unless either party gives the other party at least thirty (30) days written notice.

ARTICLE XX - PRINTING AND DISTRIBUTION OF AGREEMENT

Copies of this signed Agreement shall be printed by the Board in quantities required for members of the Association plus the number required for the college **upon request**.

This Negotiated Agreement between the Parties shall be posted and available on-line for all members to reference.

The Board shall deliver the copies of this Agreement allocated for mid-management to the President of the Mid-Management Association **upon request**.

The Association shall be responsible for distributing the copies of this Agreement as well as any subsequent related documents to its membership.

ARTICLE XXI - WRITTEN NOTICE

Any notice of contractual matters requiring Board action on this Agreement shall be by certified mail, return receipt requested, and shall be completed by and at the time of said mailing. Written notice may also be served by personal delivery of such notice. Proof of such service shall only be by production of a receipted copy of such notice indicating the date of receipt and bearing the signature of a person authorized to so receive such notice.

Notice sent by the Board or the college to the Association shall be addressed as follows:

Triton College Mid-Management Association President
Cook County College Teachers Union
AFT, Local 1600
Triton College
2000 5th Avenue
River Grove, IL 60171

Notices sent by the Association to the Board or the college shall be addressed as follows:

The Board of Trustees
Triton College
2000 5th Avenue
River Grove, IL 60171

or

Office of the President
Triton College
2000 5th Avenue
River Grove, IL 60171

Notice sent by the Board or the college to a mid-manager of the college covered by this agreement shall be addressed to the mid-manager at the address last listed in the records of the Office of Human Resources.

Either party may, by like written notice, change the address to which such notice is to be given.

APPENDIX A

Salary Chart for New Employees FY 2018/FY 2019		
Level	Minimum Starting Salary	Maximum Starting Salary
G	\$ 69,243	\$ 77,424
H	\$ 65,597	\$ 73,348
I	\$ 61,956	\$ 69,611
J	\$ 56,486	\$ 63,467
K	\$ 51,020	\$ 57,325
L	\$ 47,375	\$ 53,488
M	\$ 43,733	\$ 49,377
N	\$ 40,088	\$ 45,264

	Minimum Starting Salary	Maximum Starting Salary
	Effective July 1st, 2022	
Level	2022-2023	
G	\$72,705.15	\$81,295.20
H	\$68,876.85	\$77,015.40
I	\$65,053.80	\$73,091.55
J	\$59,310.30	\$66,640.35
K	\$53,571.00	\$60,191.25
L	\$49,743.75	\$56,162.40
M	\$45,919.65	\$51,845.85
N	\$42,092.40	\$47,527.20
	Minimum Starting Salary	Maximum Starting Salary
	Effective July 1st 2023	
Level	2023-2024	
G	\$76,340.41	\$85,359.96
H	\$72,320.69	\$80,866.17
I	\$68,306.49	\$76,746.13
J	\$62,275.82	\$69,972.37
K	\$56,249.55	\$63,200.81
L	\$52,230.94	\$58,970.52
M	\$48,215.63	\$54,438.14
N	\$44,197.02	\$49,903.56

	Minimum Starting Salary	Maximum Starting Salary
	Effective July 1st 2024	
Level	2024-2025	
G	\$80,157.43	\$89,627.96
H	\$75,936.73	\$84,909.48
I	\$71,721.81	\$80,583.43
J	\$65,389.61	\$73,470.99
K	\$59,062.03	\$66,360.85
L	\$54,842.48	\$61,919.05
M	\$50,626.41	\$57,160.05
N	\$46,406.87	\$52,398.74
	Minimum Starting Salary	Maximum Starting Salary
	Effective July 1st 2025	
Level	2025-2026	
G	\$84,165.30	\$94,109.36
H	\$79,733.56	\$89,154.95
I	\$75,307.91	\$84,612.61
J	\$68,659.09	\$77,144.54
K	\$62,015.13	\$69,678.90
L	\$57,584.61	\$65,015.00
M	\$53,157.73	\$60,018.05
N	\$48,727.21	\$55,018.67

APPENDIX B
MID-MANAGEMENT POSITIONS BY LEVEL

LEVEL G

Senior Network Analyst

LEVEL H

Assistant Director, Finance
Contract and Physical Property Manager
Director, Career Services

LEVEL I

Director, Child Development Center
Director, Health Services
Director, Library System and Technical Services
Director, Purchasing and Voice Communications
Director, Television and Radio Production and Broadcasting

LEVEL J

Assistant Director, Financial Aid
Coordinator, Health Learning Resource Center
Director, Adult Education Curriculum and Programming
Director, Adult Education Faculty and Instruction
Director, Athletics
Manager, Continuing Education for Health Care Professionals
Network Analyst
Senior Accountant

LEVEL K

Assistant Director, Admissions Services
Assistant Director, Career Services
Associate Director, Systems Operations
Coordinator, Admissions and Records
Coordinator, Call Center
Coordinator, Welcome Center
Director, Academic Success Center
Director, Center for Students with Disabilities
Director, Dual Credit/Dual Enrollment
Director, Information Technology Services
Director, Student Services
Director, Student Support Services
Director, Testing Center
Manager, Construction

Sales Consultant-Business and Economic Development
Senior Training and Assessment Specialist
Web Systems Analyst

LEVEL L

College Relations Associate
Coordinator, Athletic Academics
Coordinator, Athletic Facilities
Coordinator, Center for Access & Accommodative Services
Decision Support Specialist
Director, Westlake Foundation
Manager, Bursar's Office
Student Success Strategist

LEVEL M

Completion and Transitions Specialist
Coordinator, Continuing Education
Coordinator, Cooperative Education
Director, Retired Senior Volunteer Program
Instructional Designer
Manager, Adult Education Testing
Manager, Data and Information
Manager, Educational Technology Resource Center
Network/Project Analyst
Planetarium Educator
Training and Assessment Specialist

LEVEL N

Student Success Advisor

NOT BARGAINED FOR POSITIONS (Exempts)
(Not governed by the terms and conditions of this negotiated agreement.)

Associate Director, Facilities
Coordinator, Public Relations
Coordinator, Recruitment & Training
Director, Cernan Space Center
Executive Assistant to the President
Human Resources Generalist
Human Resources Specialist
Manager, Human Resources
Manager, Payroll
Police Chief
Secretary to the Board of Trustees
Security Analyst
Senior Data Analytics Specialist
Senior Research Associate

Senior Systems Analyst
Senior Systems Analyst/Object Oriented Programmer

Districtwide Schedule of Credit Classes Summer 2022

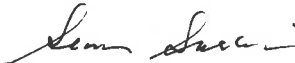
The following firms have been invited to submit bids for printing of the Districtwide Schedule of Credit Classes Summer 2022. On November 5, 2021 an advertisement for bid was placed in the Chicago Tribune - West Cook County Zone. Twenty-eight (28) companies were directly solicited. Immediately after the closing hour for receiving bids, which was at 1:30 p.m. local time, Monday, November 29, 2021, the bids were publicly opened and read aloud in room A-300 by John McGarry, Purchasing Manager and witnessed by Nancy Schafer, Purchasing Assistant.

COMPANY	NET COST
K. K. Stevens Publishing Company 100 North Pearl Street Astoria, IL. 61501	\$39,381.83

It is recommended that the Board of Trustees accept the proposal submitted by K. K. Stevens Publishing Company in accordance with their low specified bid. This item was competitively bid according to state statutes.

Recommendation along with tabulation is attached.

APPROVED:


Sean O'Brien Sullivan
Vice President – Business Services

A/C Number	01-80300520-540200005
A/C Name	Marketing-Printing
Budget	\$ 222,000.00
Prev. Expend	\$ 121,913.87
Schedule	\$ 39,381.83
Balance	\$ 60,704.30

MEMORANDUM

To: Sean Sullivan

From: Sam Tolia

Date: 11/30/21

Re: Bid Results

11/30/21

Three printers submitted a bid for the printing of the Summer 2022 Triton College District wide Combined Schedule. These bids are based on printing 145,000 copies at 68 pages plus cover. The cover prints four-color on 60# Gloss Enamel Text and the body prints one color on 30# Newsprint. Also included in the bid is an electronic proof (PDF), saddle stitching, storage and simplified mailing.

The bid is as follows:

Indiana Printing and Publishing Company	\$42,162
Breese Publishing Company	\$40,340
K.K. Stevens Publishing Company	\$39,381.83

Accepting the bid from K.K. Stevens Publishing Company is recommended.

Districtwide Schedule of Credit Classes Summer 2022	Triton College 11/29/2021 at 1:30 pm		
Bid Tabulation			
Company Name:	K.K. Stevens Publishing Company	Breese Publishing Company	Indiana Printing and Publishing Company
145,000 copies, 68 pages plus cover	\$ 39,381.83	\$ 38,980.00	\$ 42,162.00
Additional signatures + 4	\$ 1,539.82	\$ 41,554.00	\$ 3,700.00
+ 8	\$ 2,943.66	\$ 42,603.00	\$ 7,441.00
+ 16	\$ 5,672.98	\$ 48,347.00	\$ 14,883.00
less signatures - 4	\$ (1,494.63)	\$ 39,350.00	\$ 3,512.00
- 8	\$ (2,352.69)	\$ 38,407.00	\$ 5,815.00
- 16	\$ (5,092.44)	\$ 36,309.00	\$ 10,626.00
Additional M's	\$ 233.81	\$ 191.41	\$ 282.05
Inserts - Per 1,000	\$ 32.00	\$ 15.00	\$ 21.00
Delivery	Included	\$ 995.00	Included
Simplified mailing	Included	\$ 365.00	Included
Storage	Included	Included	Included
Total:	\$ 39,381.83	\$ 40,340.00	\$ 42,162.00

SPECIFICATIONS

Name

Summer 2022 Triton College Districtwide Combined Schedule of Classes

Pages

Please provide quote for 68 pages plus cover;
quote cost of plus or minus four-page signatures.

Quantity

145,000; give price for additional M's.

Size

Tabloid format; 10 1/2" x 12", saddlestitch.

Ink

One color throughout (Black); four-color on front, inside front, back, and inside back cover.

Paper

Cover: 60# gloss enamel text Body: Good quality, 30# newsprint

Note: Clearly indicate whether or not cost of paper is included in base price of bid.

Bleeds

Cover bleeds 4-sides. Body bleeds 4-sides. (Finished trim size is 10 1/2" x 12").

Bindery

Saddlestitch.

Copy

Files provided via e-mail approximately Jan. 31, 2022.

Proofs

A PDF of the complete job is to be submitted to Triton College for approval before printing.

First Delivery

3,000 schedules are to be delivered approximately Feb 7, 2022, in easy-to-handle bundles not to exceed 40 lbs. in weight to: Triton College Warehouse, 2000 Fifth Ave., River Grove, IL 60171

Storage

142,000 schedules need to be stored until March 2, 2022.

Mailing/2nd Delivery

142,000 copies to be prepared for simplified mailing and delivered approximately March 2, 2022, to the Palatine Post Office Facility, 1300 E. Northwest Highway, Palatine 60095-9997.

SCHEDULES PREPARED FOR MAILING SHOULD WEIGH NO MORE THAN 1,500 POUNDS PER PALLET. THE POST OFFICE WILL NOT ACCEPT ANY SKIDS WEIGHING MORE THAN THIS. IF THE POST OFFICE REJECTS SKIDS DUE TO OVERLOADING, IT IS THE PRINTER'S RESPONSIBILITY TO CORRECT THE SITUATION.

IT IS ALSO EXTREMELY IMPORTANT THAT THE WEIGHT OF THE EMPTY PALLET BE WRITTEN ON THE SIDE OF THE PALLET AS WELL AS ON THE PS FORM 3602.

Quote cost per thousand for simplified mailing.

Printer MUST provide Triton College with a CASS-certified Mailing List or subscription that is valid within 90 days before the mailing date. (Please submit with your final bid.)

The mailing is prepared by the printer in accordance with the Domestic Mail Manual Eligibility Standards (343.6.0)

Printer should also reference DMM (345.6.0 up to and including 345.6.10.6) to be assured all Postal Regulations are met. (Triton College CANNOT make any exceptions to these requirements.)

Printer should furnish to Lori Silvestri at Triton College, Room N-100, a completed, signed receipt of all SCHEDULES DELIVERED, INCLUDING THOSE SENT TO THE POST OFFICE.

In the event that you have any questions regarding the mail preparation, you can contact Lori Ann Silvestri at lorisilvestri@triton.edu or (708) 456-0300, Ext. 3812.

It will be assumed by Triton College that all bids meet the above specifications unless otherwise specifically stated in proposal.

If additional information or clarification is needed, please phone Sam Tolia at (708) 456-0300, Ext. 3172.

Castle Printech
121 Industrial Drive
DeKalb, IL 60115

Reindl Printing, Inc.
1251 Yosemite Rd
Oconomowoc, WI 53066

Master Graphics, LLC
1100 S Main Street
Rochelle, IL 61068

ColorArt
101 Workman Court
Eureka, MO 63025

Creasey Printing Services
1905 Morning Sun Ln
Springfield, IL 62711

Signature Offset
13801 E 33rd Pl, Unit F
Aurora, CO 80011

United Graphics LLC
898 Cambridge Dr
Elk Grove Village, IL 60007

Midstates Inc
4820 Capital Ave NE
Aberdeen, SD 57401

Journal Topics/Wessell Web
622 Graceland Ave
Des Plaines, IL 60016

Blue Island Newspaper Printing, Inc,
262 W 147th St
Harvey, IL 60426

Precise Printing Network
2190 Gladstone Ct Ste A
Glendale Heights, IL 60139

Creekside Printing
1175 Davis Road
Elgin, IL 60123

Breese Publishing
P.O. Box 405
Breese, IL 62230

Regional Publishing Corp
12243 S Harlem
Palos Heights, IL 60463

John S Swift
999 Commerce Ct
Buffalo Grove, IL 60089

Woodward Printing Services
11 Means Drive
Platteville, WI 53818

Mignone Communication, Inc.
169 S Jefferson St
Berne, IN 46711

The Viking Printing Group
497 Widgeon Ln
Bloomington, IL 60108

Custom Services
120 W Laura Drive
Addison, IL 60101

Vouge Printers
820 S Northpoint Blvd
Waukegan, IL 60085

FLC Graphics Inc.
4600 N Olcott Ave
Harwood Heights, IL 60706

PA Hutchison Company
400 Pen Ave
Mayfield, PA 18433

Indiana Printing
775 Indian Springs Rd
Indiana, PA 15701

K.K Stevens Publishing Co.
100 N Pearl St
Astoria, IL 61501

Data Reproduction Corporation
4545 Glenmeade Lane
Auburn Hills, MI 48326

Topweb
5450 N Northwest Highway
Chicago, IL 60630

EP Graphics
169 Jefferson St
Berne, IN 46711

Envision3
225 Madsen Dr
Bloomington, IL 60108