



**Regular Meeting of the
Board of Trustees**

Agenda

Tuesday, September 28, 2021

- I. CALL TO ORDER** September 28, 2021 at 6:30 p.m.
Boardroom (A-300)
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF BOARD MINUTES – VOLUME LVIII**
[Minutes of the Regular Board Meeting of August 24, 2021, No. 3](#)
- V. COMMENTS ON THIS AGENDA**
- VI. CITIZEN PARTICIPATION**
- VII. REPORTS/ANNOUNCEMENTS – Employee Groups**
- VIII. STUDENT SENATE REPORT**
- IX. BOARD COMMITTEE REPORTS**
 - A. Academic Affairs/Student Affairs
 - B. Finance/Maintenance & Operations
- X. ADMINISTRATIVE REPORT**
- XI. PRESIDENT’S REPORT**
- XII. CHAIRMAN’S REPORT**
- XIII. NEW BUSINESS**
 - A. [Board Policy](#)
[Governance 1122 – Taping of Meetings – Confirmation of Board Poll](#)
 - B. [Action Exhibits](#)
 - [16649 Taping of Board Meetings – Confirmation of Board Poll](#)
 - [16650 Approval of FY 2021 Audit](#)
 - [16651 FY 2022 Student Activities Budget and Expenditure](#)
 - [16652 Approval of FY 2022 Budget](#)
 - [16653 Facility Fee Waiver: Italian American Human Relations Foundation of Chicago](#)

- [16654 Certificate of Final Completion and Authorization of Final Payment for the E Building 3rd Floor Renovation Project](#)
- [16655 Certificate of Final Completion and Authorization of Final Payment for the E Building Asbestos Abatement Project](#)
- [16656 Diskovery – Purchase of Computer Software](#)
- [16657 Agreement with Cleared4 Inc.](#)
- [16658 Agreement Renewal with Watermark Insights, LLC](#)
- [16659 Change of Course Fees for Inclusive Access Courses Effective Spring 2022](#)

C. [Purchasing Schedules](#)

D. [Bills and Invoices](#)

E. [Closed Session](#) – To discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation

F. [Human Resources Report](#)

XIV. COMMUNICATIONS – INFORMATION

A. Human Resources Information Materials

B. Informational Material

XV. ADJOURNMENT

CALL TO ORDER/ROLL CALL

Chairman Mark Stephens called the regular meeting of the Board of Trustees to order in the Triton College Boardroom at 7:04 p.m. The following roll call was taken.

Present: Ms. Norma Hernandez, Mr. Tracy Jennings, Mr. Glover Johnson,
Mrs. Elizabeth Potter, Mr. Rich Regan, Mr. Mark Stephens, Ms. Diane Viverito.
Absent: Ms. Bertha Sanchez.

APPROVAL OF BOARD MINUTES

Mr. Johnson made a motion, seconded by Mr. Regan, to approve the minutes of the Board Budget Hearing of July 20, 2021 and the Regular Board Meeting of July 20, 2021. Motion carried unanimously by voice vote.

COMMENTS ON THIS AGENDA

To accommodate an out-of-town visitor, a presentation was moved to this point on the agenda.

ADMINISTRATIVE REPORT - RECOGNITION OF TRUSTEE

Mr. Jim Reed, Executive Director of the Illinois Community College Trustees Association, from Springfield, Illinois, was introduced. Mr. Reed announced that he is present to honor Mark Stephens for his thirty years of service to Triton College and dedicating over half his life to serving the educational needs of the community. After serving on the Rosemont School District Board, Mr. Stephens was elected to the Triton Board in 1991 and elected Vice Chair. He was elected to the position of Chairman in 1992, a post he has held to this day. Through his leadership, Mr. Stephens has changed the culture at the College to one of fiscal responsibility, eliminating fiscal inefficiency and refurbishing the College with over \$100 million in campus-wide improvements over the years, while keeping tuition and property taxes low. Mr. Reed presented the ICCTA Service Award to Chairman Stephens, stating that Mr. Stephens is a shining example of the impact a Trustee can have by putting the needs of the district and its citizens first.

CITIZEN PARTICIPATION

Leslie Wester, faculty member, addressed the Board about concerns from last month's Diversity, Equity & Inclusion presentation. She feels that comments made by the Board minimizes the DEI work being done and could be perceived as a threat. Ms. Wester also expressed concern about the recent resignation of at least five administrators and mid-managers. Chairman Stephens responded that if Ms. Wester misunderstood what he said, he is sorry and will make it more clear next time. Mr. Stephens directed that Board meetings be recorded in the future.

Geri Brewer, faculty member, addressed the Board with updates on the nursing program. She discussed the program being awarded 8 years of accreditation and the struggles of the pandemic that brought about the use of a virtual clinical experience. NCLEX scores for the students are lower, but faculty are working hard to revamp and provide extra labs to increase student success. Mr. Stephens acknowledged their work and commented that this program allows our residents to get educated and get a good job.

Cassandra Hutchinson, mid-manager, addressed the Board regarding new Trustees and Diversity, Equity & Inclusion. She welcomed Trustees Hernandez and Jennings. Ms. Hutchinson expressed concern about leadership for DEI efforts at the college, with much that needs to be accomplished, as she wished AVP Derrell Carter well on his departure. She reported that the DEI report and addendums are available to the college community on the employee portal.

Chairman Stephens wished the best for Mr. Carter and thanked him for his efforts at the College.

Chairman Stephens also announced that this is Dean Kevin Li's last day, and wished him well.

REPORTS/ANNOUNCEMENTS – Employee Groups

Faculty Association Vice President Daniele Manni read a statement that faculty voted No Confidence in Vice President of Academic Affairs Susan Campos on August 20, 2021 and will submit to the Board detailed reason for their vote. Mr. Manni stated that he hopes faculty concerns are heard and that everyone can work together to build a stronger and more united Triton College.

Mid-Management Association President Dorota Krzykowska thanked all the mid-managers who worked with students in enrollment. She expressed concern about the resignation of several administrators, including AVP Carter who was leading DEI efforts, and looks to the Board to continue in this important work.

Classified Association President Katrina Mooney reported that several meetings are being planned with Classified membership following few chances to meet during the pandemic.

STUDENT SENATE REPORT

TCSA President Jasmin Garcia reported that students are happy to be back on campus for in-person classes and are wearing masks and certifying through the Campus Clear app. She noted that Club Days are being held today and tomorrow to introduce students to various clubs and activities available.

BOARD COMMITTEE REPORTS

Finance/Maintenance & Operations

Mrs. Potter reported that the committee met on August 11, reviewed four new business items and three purchasing schedules, and forwarded all to the Board with a recommendation for approval.

PRESIDENT'S REPORT

President Mary-Rita Moore reported that the fall semester started yesterday and it's wonderful to have more students back on campus. She acknowledged the vice presidents for their efforts and openness to listen and learn, and applauded the preparation efforts of many

to get ready for this year. She thanked employees and students for adhering to safety guidelines.

President Moore stated that she heard what employees said this evening and that she and Dr. Campos will be open to conversation.

CHAIRMAN'S REPORT

Chairman Mark Stephens reported that enrollment numbers are promising so far, commenting that the key to the College moving forward is in our ability to serve more of our community. Mr. Stephens discussed a increasing segment of our population not ready for us to serve them, with a growing number of high school dropouts and under-prepared students who test into Developmental Education. He stated that the college needs to focus on going out into the community and finding out what these individuals need and to shift focus to serve those people who have no place to go.

Mr. Stephens noted that the Foundation Golf Outing is tomorrow and encouraged everyone to support the Foundation and our students.

NEW BUSINESS

ACTION EXHIBITS

With leave of the Board, Mr. Stephens asked for the Action Exhibits to be taken as a group, including:

- 16641 August 2021 Agreement with Chicago White Sox – Confirmation of Board Poll**
- 16642 Office Depot Air Purifier Purchase – Confirmation of Board Poll**
- 16643 G&M Electrical Contractors Air Purifier Installation**
- 16644 EEO and Affirmative Action Program FY 21 Summary**
- 16645 Microsoft Consolidated Campus Agreement with CDW-G**
- 16646 Barracuda Total Email Protection from CDW-G**
- 16647 Approval and Release of Closed Session Minutes of the Board of Trustees**
- 16648 Destruction of Closed Session Verbatim Recordings**

Ms. Viverito made a motion to approve the Action Exhibits, seconded by Mrs. Potter. The motion carried unanimously by voice vote.

PURCHASING SCHEDULES

- B44.01 Bi-Polar Ionizers – Pre-Purchase
- B44.02 Bi-Polar Ionizers – Installation
- B44.03 Card Access – Buildings A, I, O, & P

Mrs. Potter made a motion to approve the Purchasing Schedules, seconded by Mr. Regan. The motion carried unanimously by voice vote.

BILLS AND INVOICES

Ms. Viverito made a motion, seconded by Mrs. Potter to pay the Bills and Invoices in the amount of \$1,758,375.51.

Roll Call Vote:

Affirmative: Ms. Hernandez, Mr. Jennings, Mr. Johnson, Mrs. Potter, Mr. Regan,
Ms. Viverito, Mr. Stephens.
Absent: Ms. Sanchez.

Motion carried 7-0.

CLOSED SESSION

Mr. Johnson made a motion to go into Closed Session to discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation, seconded by Ms. Viverito.

Roll Call Vote:

Affirmative: Ms. Hernandez, Mr. Jennings, Mr. Johnson, Mrs. Potter, Mr. Regan,
Ms. Viverito, Mr. Stephens.
Absent: Ms. Sanchez.

Motion carried 7-0. The Board went into Closed Session at 7:50 p.m.

RETURN TO OPEN SESSION

Mr. Regan made a motion to return to Open Session, seconded by Mrs. Potter.

Roll Call Vote:

Affirmative: Ms. Hernandez, Mr. Jennings, Mr. Johnson, Mrs. Potter, Mr. Regan,
Mr. Stephens.
Absent: Ms. Sanchez, Ms. Viverito.

Motion carried 6-0. The Board returned to Open Session at 8:32 p.m.

HUMAN RESOURCES REPORT

1.0 Faculty

Mr. Regan made a motion, seconded by Mr. Johnson, to approve page 1 of the Human Resources Report, items 1.1.01 through 1.2.01. Voice vote carried the motion unanimously.

2.0 Adjunct Faculty

Mrs. Potter made a motion, seconded by Mr. Regan, to approve pages 2 through 6 of the Human Resources Report, items 2.1.01 through 2.7.05. Voice vote carried the motion unanimously.

3.0 Administration

Mr. Jennings made a motion, seconded by Mr. Johnson, to approve pages 7 through 9 of the Human Resource Report, items 3.1.01 through 3.7.01. Voice vote carried the motion unanimously.

4.0 Classified, Police & Engineers

Mrs. Potter made a motion, seconded by Mr. Jennings, to approve pages 10 through 12 of the Human Resources Report, items 4.1.01 through 4.6.01. Voice vote carried the motion unanimously.

5.0 Mid-Management

Mrs. Potter made a motion, seconded by Mr. Johnson, to approve pages 13 through 15 of the Human Resources Report, items 5.1.01 through 5.8.01. Voice vote carried the motion unanimously.

6.0 Hourly Employees

Mr. Jennings made a motion, seconded by Mr. Regan, to approve pages 16 through 19 of the Human Resources Report, items 6.1.01 through 6.5.01. Voice vote carried the motion unanimously.

7.0 Other

Mrs. Potter made a motion, seconded by Mr. Regan, to approved pages 20 through 21 of the Human Resources Report, items 7.1.01 through 7.6.01. Voice vote carried the motion unanimously.

ADJOURNMENT

There being no further business before the Board, the Chairman asked for a motion to adjourn. Motion was made by Mr. Jennings to adjourn the meeting, seconded by Mr. Johnson. Voice vote carried the motion unanimously. Chairman Stephens adjourned the meeting at 8:35 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Elizabeth Potter
Board Secretary

Susan Page
Susan Page, Recording Secretary

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of September 28, 2021

POLICY SECTION Governance

POLICY NO. 1122

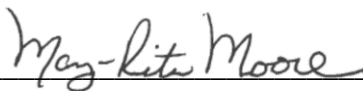
First Reading Waive First Reading

Second Reading

TITLE: TAPING OF MEETINGS – CONFIRMATION OF BOARD POLL

PURPOSE: Change is requested to allow the Board to vote on the taping of meetings at any Regular Board Meeting. Board Poll was conducted August 31 – September 2 with a vote of 7-0 with the Student Trustee also voting yes.

Submitted to Board by:


Mary-Rita Moore, President

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

GOVERNANCE

TAPING OF MEETINGS

POLICY 1122
ADOPTED: 11/20/90
AMENDED: 07/17/07
AMENDED: 12/20/16
AMENDED:

A tape recording of each meeting of the Board may be made only by majority vote taken ~~on an annual basis at the a~~ regular meeting of the Board ~~following the annual Organizational meeting~~. Such recording will be done under the direction of the Recording Secretary, and will be used as an aid in the preparation of the minutes. The official minutes as approved, and not the tape recording, shall constitute the official record of proceedings of the Board. Such tapes shall be filed under the custody of the Recording Secretary and preserved as required by law.

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of September 28, 2021

ACTION EXHIBIT NO. 16649

SUBJECT: TAPING OF BOARD MEETINGS – CONFIRMATION OF BOARD POLL

RECOMMENDATION: It is recommended that the Board of Trustees approve the tape recording of each meeting of the Board.

RATIONALE: This request is made in compliance with Board Policy #1122. Board Poll was conducted August 31 – September 2 with a vote of 7-0 with the Student Trustee also voting yes.

Submitted to Board by: Mary-Rita Moore
Mary-Rita Moore, President

Board Officers' Signatures Required:

Mark R. Stephens Chairman	Elizabeth Potter Secretary	Date
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Related forms requiring Board signature: Yes No

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of September 28, 2021

ACTION EXHIBIT NO. 16650

SUBJECT: APPROVAL OF FY 2021 AUDIT

RECOMMENDATION: That the Board of Trustees accept the FY 2021 audit as submitted by the accounting firm of Crowe LLP.

RATIONALE: The auditors have completed their review of the financial statements for the year ending June 30, 2021, and have expressed their opinion on the statements.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of September 28, 2021

ACTION EXHIBIT NO. 16651

SUBJECT: FY 2022 STUDENT ACTIVITIES BUDGET AND EXPENDITURES

RECOMMENDATION: That the Board of Trustees approve the FY 2022 Budget of proposed expenditures of the Fund 10, Student Activities account. The FY 2022 Student Activities accounts have a projected revenue of \$1,353,419 and projected expenditures of \$1,353,419 resulting in no change in reserves of \$135,129. The fund balance as of June 2022 is projected to be \$135,129.

RATIONALE: The Trust and Agency Fund (Fund 10) for Student Activities covers expenses related to student activities. The proposed expenditures include FY 2022 transfers of \$900,000 to the Auxiliary Fund to provide financial support for athletics and student activities.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

Triton College Trust and Agency Fund Fiscal Year 2022

Revenues:

Student activity fees	1,353,419
Total revenues	1,353,419

Expenditures:

Salaries	138,246
Contractual services	1,500
General materials and supplies	64,292
Conference and meeting expense	47,479
Fixed	4,000
Capital outlay	-
Other	197,902
Transfer to auxiliary and education funds.	900,000
Total expenditures	1,353,419

Increase (decrease) in net assets	-
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Trust and agency fund liability account 10_00000000_230901540

Balance 6/30/21 (see note 1 below)	135,129
Projected balance 6/30/22 (see note 2 below)	135,129

Note 1: The Trust and Agency fund liability account represents the excess of revenues over expenses.

Note 2: Projected balance excludes Trust and Club account balances of \$321,369

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of September 28, 2021

ACTION EXHIBIT NO. 16652

SUBJECT: APPROVAL OF FY 2022 ANNUAL BUDGET

RECOMMENDATION: That the Board of Trustees adopt the proposed Budget for FY 2022, beginning July 1, 2021 and ending June 30, 2022. The Operating Budget totals \$68,640,434 and the Non-Operating Budget totals \$71,597,093. The total Budget for FY 2022 is \$140,237,527.

RATIONALE: The Tentative Budget has been available for public inspection and submitted for public hearing as required by law. All legal requirements have been met. Note: Per ICCB guidelines, Fund 10 (Trust & Agency) is not included in the Non-Operating Budget total above.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of September 28, 2021

ACTION EXHIBIT NO. 16653

**SUBJECT: FACILITY FEE WAIVER: ITALIAN AMERICAN HUMAN RELATIONS
FOUNDATION OF CHICAGO (IAHRF)**

RECOMMENDATION: That the Board of Trustees approve a fee waiver request from the Italian American Human Relations Foundation of Chicago (IAHRF) for the use of Triton College Auditorium on Saturday, November 6, 2021, from 3:00 p.m. to 10:00 p.m., for an interracial musical event. The IAHRF will be responsible for the cost of Triton personnel (custodial, audio visual, and police) and equipment expenses for the event (estimated at \$1,659). The value of the facility fee waiver is \$2,550.

RATIONALE: The purpose of the IAHRF is based on the philosophy that community will be elevated through better understanding and mutual respect when all citizens obtain a higher understanding and appreciation of the ethnic diversity, distinctive to our country. This action exhibit supports Triton's partnership with in-district organizations and local communities, and promotes support to the College's mission of Diversity, Equity, and Inclusion.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of September 28, 2021

ACTION EXHIBIT NO. 16654

SUBJECT: CERTIFICATE OF FINAL COMPLETION AND AUTHORIZATION OF FINAL PAYMENT FOR THE E BUILDING 3RD FLOOR RENOVATION PROJECT

RECOMMENDATION: That the Board of Trustees approve the Certificate of Final Completion and Final Payment Application of \$41,850.00 for the E Building 3rd Floor Renovation project. The total project cost was \$268,200.00.

RATIONALE: Operations and Maintenance has reviewed and recommends approval of the Certificate of Final Completion, Final Waiver of Lien, and Final Payment Application. The original contract amount was \$268,200.00; total project cost was \$268,200.00. The project came in on budget.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

TO OWNER: Triton College
2000 N. Fifth Avenue

River Grove, IL 60171

PROJECT: Triton College 3rd Flr Renov Bldg E

APPLICATION NO: 00002

Distribution to:

PERIOD TO: 12/31/20
CONTRACT NO: 1587-234
PROJECT NO: 20100

OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR: F.H. Paschen, SN Nielsen & Assoc LLC
5515 N. East River Rd.
Chicago, IL 60656

VIA ARCHITECT: ARCON Associates, Inc.
2050 s. finley road
Lombard, IL 60148

CONTRACT DATE: 9/1/20

CONTRACT FOR: Triton College 3rd Floor Renovation Work at Building E- Contr #20100

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract. Continuation Sheet, AIA Document G702, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and believe the Work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	<u>\$268,200.00</u>
2. Net change by Change Orders	<u>\$0.00</u>
3. CONTRACT SUM TO DATE (Line 1 + 2)	<u>\$268,200.00</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	<u>\$268,200.00</u>
5. RETAINAGE:	
a. 0.00% of Completed Work (Columns D + E on G703)	<u>\$0.00</u>
b. 0.00% of Stored Material (Column F on G703)	<u>\$0.00</u>
Total Retainage (Line 5a + 5b or Total in Columns I on G703)	<u>\$0.00</u>
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	<u>\$268,200.00</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	<u>\$226,350.00</u>
8. CURRENT PAYMENT DUE	<u>\$41,850.00</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	<u>\$0.00</u>

CONTRACTOR: F.H. Paschen, SN Nielsen & Assoc LLC

By: _____ T.A. Bloom #1587-234-2

Date: 12/31/20

State of: IL
County of: Cook
Subscribed and sworn to before
me this 31st day of DEC '2020



Notary Public: *Adriana Meza*
My Commission expires: 12-10-22

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$41,850.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: ARCON Associates, Inc.

By: *[Signature]* Date: 04.26.21

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

[Signature] 9/07/2021

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00



CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G703, APPLICATION AND CERTIFICATE FOR PAYMENT, Containing Contractor's signed Certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 00002
 PERIOD TO: 12/31/20
 ARCHITECT'S PROJECT NO.: 20100
 CONTRACT NUMBER 1587-234

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G/C)	I BALANCE TO FINIISH (C - G)	J RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD					
000010	Triton College 3rd Floor Renovation Work at Building E								
000020	Contr #20100								
000030	FHP #1587-234								
000040									
02000	Carpet Removal	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.00	\$0.00	\$0.00
02010	Waste out after mechanical/electrical contractors	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100.00	\$0.00	\$0.00
02015	Additional work	\$7,419.00	\$0.00	\$7,419.00	\$0.00	\$7,419.00	100.00	\$0.00	\$0.00
02050	Subtotal - Husar Abatement, LTD.	\$33,419.00	\$26,000.00	\$7,419.00	\$0.00	\$33,419.00	100.00	\$0.00	\$0.00
02060									
09500	Acoustical Ceiling	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100.00	\$0.00	\$0.00
09510	Ceiling Grid Material	\$12,900.00	\$12,900.00	\$0.00	\$0.00	\$12,900.00	100.00	\$0.00	\$0.00
09520	Ceiling Tile Material	\$7,300.00	\$7,300.00	\$0.00	\$0.00	\$7,300.00	100.00	\$0.00	\$0.00
09530	Ceiling Grid Labor	\$14,500.00	\$14,500.00	\$0.00	\$0.00	\$14,500.00	100.00	\$0.00	\$0.00
09540	Ceiling Tile Labor	\$4,800.00	\$4,800.00	\$0.00	\$0.00	\$4,800.00	100.00	\$0.00	\$0.00
09545	Additional work	\$2,800.00	\$0.00	\$2,800.00	\$0.00	\$2,800.00	100.00	\$0.00	\$0.00
09560	Subtotal - Integrated Specialty Contractors	\$43,800.00	\$41,000.00	\$2,800.00	\$0.00	\$43,800.00	100.00	\$0.00	\$0.00
09570									
09600	Flooring Material	\$23,416.00	\$23,416.00	\$0.00	\$0.00	\$23,416.00	100.00	\$0.00	\$0.00
09610	Flooring Labor	\$6,584.00	\$6,584.00	\$0.00	\$0.00	\$6,584.00	100.00	\$0.00	\$0.00
09615	Additional work	\$5,620.44	\$0.00	\$5,620.44	\$0.00	\$5,620.44	100.00	\$0.00	\$0.00
09650	Subtotal - Gabe's Installation Service, Inc.	\$35,620.44	\$30,000.00	\$5,620.44	\$0.00	\$35,620.44	100.00	\$0.00	\$0.00
09660									
09900	Painting - Materials	\$1,055.00	\$1,055.00	\$0.00	\$0.00	\$1,055.00	100.00	\$0.00	\$0.00
09910	Labor	\$5,245.00	\$5,245.00	\$0.00	\$0.00	\$5,245.00	100.00	\$0.00	\$0.00
09915	Adtl work	\$1,120.00	\$0.00	\$1,120.00	\$0.00	\$1,120.00	100.00	\$0.00	\$0.00
09950	Subtotal - Celtic Commercial Painting, Inc.	\$7,420.00	\$6,300.00	\$1,120.00	\$0.00	\$7,420.00	100.00	\$0.00	\$0.00
09960									
15500	HVAC - Grilles, Registers & Diffusers	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100.00	\$0.00	\$0.00
15510	HVAC - Grilles, Registers & Diffusers - ALT 1	\$555.00	\$555.00	\$0.00	\$0.00	\$555.00	100.00	\$0.00	\$0.00
15520	Sheetmetal Labor - Repair FD's, Duct Handling, GRD Install	\$3,144.00	\$3,144.00	\$0.00	\$0.00	\$3,144.00	100.00	\$0.00	\$0.00
15530	Duct work	\$816.00	\$816.00	\$0.00	\$0.00	\$816.00	100.00	\$0.00	\$0.00
15540	Test & Balance	\$1,250.00	\$1,250.00	\$0.00	\$0.00	\$1,250.00	100.00	\$0.00	\$0.00
15560	Sheetmetal Labor - GRD - ALT 1	\$393.00	\$393.00	\$0.00	\$0.00	\$393.00	100.00	\$0.00	\$0.00
15570	Low voltage for Fire Dampers	\$997.00	\$997.00	\$0.00	\$0.00	\$997.00	100.00	\$0.00	\$0.00
15575	Additional work	\$2,653.33	\$0.00	\$2,653.33	\$0.00	\$2,653.33	100.00	\$0.00	\$0.00
15590	Subtotal - Atomic Mechanical Services, Inc.	\$11,308.33	\$8,655.00	\$2,653.33	\$0.00	\$11,308.33	100.00	\$0.00	\$0.00
15599									
16000	Electrical - Base Bid Lighting	\$16,150.00	\$16,150.00	\$0.00	\$0.00	\$16,150.00	100.00	\$0.00	\$0.00



AIA DOCUMENT G703 APPLICATION AND CERTIFICATE FOR PAYMENT 1992 EDITION AIA 1992 THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5292 WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution. *This document has been reproduced electronically with the permission of The American Institute of Architects under License 97003 to Primavera Systems, Inc. Reproduction of this document without project-specific information is not permitted. Contact The American Institute of Architects to verify the current version of this document and license status.*

G703-1992

Page 2 of 3

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G703, APPLICATION AND CERTIFICATE FOR PAYMENT,
 Containing Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 00002
 PERIOD TO: 12/31/20
 ARCHITECT'S PROJECT NO.: 20100
 CONTRACT NUMBER 1587-234

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G/C)	I BALANCE TO FINIISH (C - G)	J RETAINAGE (IF VARIABLE RATE)
			D FROM PREVIOUS APPLICATION (D+E)	E THIS PERIOD					
16010	Base Bid Fire Alarm	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100.00	\$0.00	\$0.00
16020	Alternate #1 Lighting	\$3,605.00	\$3,605.00	\$0.00	\$0.00	\$3,605.00	100.00	\$0.00	\$0.00
16030	Alternate #1 Fire Alarm	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00	\$0.00	\$0.00
16040	Alternate #2 Lighting	\$55,850.00	\$55,850.00	\$0.00	\$0.00	\$55,850.00	100.00	\$0.00	\$0.00
16050	Alternate #2 Fire Alarm	\$11,895.00	\$11,895.00	\$0.00	\$0.00	\$11,895.00	100.00	\$0.00	\$0.00
16060	Subtotal - G&M Electrical Contractors, Co.	\$93,000.00	\$93,000.00	\$0.00	\$0.00	\$93,000.00	100.00	\$0.00	\$0.00
16095									
16900	Owner allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
16910	Owner Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
16915	Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
16916									
17000	General Conditions / Supervision	\$34,866.00	\$34,866.00	\$0.00	\$0.00	\$34,866.00	100.00	\$0.00	\$0.00
17020	Misc labor, Material, Small purchases	\$3,414.23	\$6,327.00	-\$2,912.77	\$0.00	\$3,414.23	100.00	\$0.00	\$0.00
17030	OHP	\$5,352.00	\$5,352.00	\$0.00	\$0.00	\$5,352.00	100.00	\$0.00	\$0.00
17040	Subtotal- FHP	\$43,632.23	\$46,545.00	-\$2,912.77	\$0.00	\$43,632.23	100.00	\$0.00	\$0.00
Totals:		\$268,200.00	\$251,500.00	\$16,700.00	\$0.00	\$268,200.00	100.00%	\$0.00	\$0.00



AIA DOCUMENT G703 APPLICATION AND CERTIFICATE FOR PAYMENT 1992 EDITION AIA 1992 THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5292 **WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution.**

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Certificate of Final Acceptance

Project:
3rd Floor Renovations -
Building E
Triton College
2000 Fifth Ave.
River Grove, IL 60171

Architect: ARCON Associates, Inc

Contractor:
F.H. Paschen, S.N. Nielson & Associates, LLC
5515 North East River Road
Chicago, IL 60656


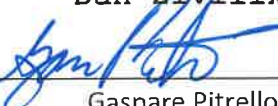

Contract Date: 9/1/2020

Date of Issuance: 11/18/2020

Project or designated portion shall include: Entire Project – no exceptions.

This is to certify that the work contained in the subject contract has been inspected by the parties listed below, that all punch list items have been completed, that the contractor has fulfilled all his contractual obligations, guarantees accepted and is hereby authorized to receive final payment in full, including all retainage.

SIGNATURES

Contractor	F.H. Paschen, S.N. Nielson & Associates, LLC	By  Brandon Jones Dan Zivilik	Date <u>4/23/21</u>
Architect	ARCON Associates, Inc.	By  Gaspare Pitrello	Date <u>05.04.21</u>
Owner	Triton College	By  John Lambrecht	Date <u>9/07/2021</u>
Owner	Triton College	By _____ Mark R. Stephens Board Chairman	Date _____

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of September 28, 2021

ACTION EXHIBIT NO. 16655

SUBJECT: CERTIFICATE OF FINAL COMPLETION AND AUTHORIZATION OF FINAL PAYMENT FOR THE E BUILDING ASBESTOS ABATEMENT PROJECT

RECOMMENDATION: That the Board of Trustees approve the Certificate of Final Completion and Final Payment Application of \$7,109.10 for the E Building Asbestos Abatement project. The total project cost was \$71,091.00.

RATIONALE: Operations and Maintenance has reviewed and recommends approval of the Certificate of Final Completion, Final Waiver of Lien, and Final Payment Application. The original contract amount was \$71,091.00; total project cost was \$71,091.00. The project came in on budget.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 of 2 PAGES

TO OWNER:	Triton College 2000 N. Fifth Ave. River Grove, IL 60171	PROJECT:	Triton College 2000 N. Fifth Ave. River Grove, IL 60171	APPLICATION NO:	2	Distribution to:	<input type="checkbox"/> OWNER
				APPLICATION DATE:	12/31/20		<input type="checkbox"/> ARCHITECT
				PERIOD TO:	12/31/20		<input checked="" type="checkbox"/> CONTRACTOR
FROM CONTRACTOR:	Husar Abatement, LTD 10215 Franklin Ave.	VIA ARCHITECT:	ARCON Associates, Inc. 2050 S. Finley Rd. Suite 40 Lombard, IL 60148	PROJECT NOS.:	20080		<input type="checkbox"/>
CONTRACT FOR:	Franklin Park, IL 60131			CONTRACT DATE:			<input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	71,091.00
2. Net change by Change Orders	\$	- 0.00
3. CONTRACT SUM TO DATE (Line 1 +2)	\$	71,091.00
4. TOTAL COMPLETED & STORED TO DATE	\$	71,091.00
(Column G on G703)		
5. RETAINAGE:		
a. 0% % of Completed Work	\$	0.00
(Columns D + E on G703)		
b. 0 % of Stored Material	\$	
(Columns F on G703)		
Total Retainage (Line 5a + 5b or Total in Column 1 of G703)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE	\$	71,091.00
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	63,981.90
(Line 6 from prior Certificate)		
8. CURRENT PAYMENT DUE	\$	7,109.10
9. BALANCE TO FINISH, INCLUDE RETAINAGE	\$	0.00
(Line 3 less Line 6)		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	11,081	11,081
Total approved this Month	0	0
TOTALS	11,081	11,081
NET CHANGES by Change Order		0

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Husar Abatement, LTD

By: [Signature] Date: 12/31/20

State of: IL

County of: Cook

Subscribed and sworn to before

me this 31st day of December, 2020

Notary public : [Signature]
My commission expires: 7/19/2021

ARCHITECT & CONSTRUCTION MANAGER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 7,109.10

(Attach explanation if the amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

BY: [Signature] BY:

DATE: 06.10.21 DATE:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

[Signature] 9/7/2021

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702. APPLICATION AND CERTIFICATE FOR PAYMENT.

APPLICATION NO.: 2

containing Contractor's signed Certification, is attached.

APPLICATION DATE: 12/31/20

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 12/31/20

Use Column I on Contracts where variable retainage for line items may apply.

PROJECT NO.: 20080

A	B	C	D	E	F	G	H	I	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE) RATE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Original Base Bid	\$71,091.00	\$71,091.00	\$0.00		\$71,091.00	100.00%	\$0.00	\$7,109.10
2	Carpet Demolition & Abatement	\$11,081.00	\$11,081.00	\$0.00		\$11,081.00	100.00%	\$0.00	\$1,108.10
3	Credit for unused Contingency	(\$6,081.00)	(\$6,081.00)	\$0.00		(\$6,081.00)	100.00%	\$0.00	-\$608.10
4	Credit for unused Allowance	(\$5,000.00)	(\$5,000.00)	\$0.00		(\$5,000.00)	100.00%	\$0.00	-\$500.00
5		\$0.00	\$0.00	\$0.00		\$0.00	#DIV/0!	\$0.00	\$0.00
6		\$0.00	\$0.00	\$0.00		\$0.00	#DIV/0!	\$0.00	\$0.00
7		\$0.00	\$0.00	\$0.00		\$0.00	#DIV/0!	\$0.00	\$0.00
8		\$0.00	\$0.00	\$0.00		\$0.00	#DIV/0!	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00		\$0.00	#DIV/0!	\$0.00	\$0.00
SUBTOTAL		\$71,091.00	\$71,091.00	\$0.00	\$0.00	\$71,091.00	100.00%	\$0.00	\$7,109.10

FINAL WAIVER OF LIEN



STATE OF ILLINOIS }
 COUNTY OF COOK } SS

Gty# _____
 Escrow# _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Triton College
 to furnish ASBESTOS ABATEMENT
 for the premises known as Triton College, Building E
 of which Triton College is the owner.

THE undersigned, for and in consideration of Seven Thousand One Hundred Nine and 10/100
\$7,109.10 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es)
 hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens,
 with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery
 furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material,
 fixtures, apparatus or machinery, heretofor furnished, or which may be furnished any time hereafter, by the undersigned for the above-
 described premises, **INCLUDING EXTRAS.***

DATE 12/31/2020 COMPANY NAME HUSAR ABATEMENT, LTD
 ADDRESS 10215 FRANKLIN AVE. FRANKLIN PARK, IL 60131

SIGNATURE AND TITLE _____ -PRESIDENT

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS }
 COUNTY OF _____ } SS

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) JANINA STOGOWSKA BEING DULY SWORN, DEPOSES
 AND SAYS THAT HE OR SHE IS (POSITION) PRESIDENT OF
 (COMPANY NAME) HUSAR ABATEMENT, LTD WHO IS THE
 CONTRACTOR FURNISHING ASBESTOS ABATEMENT WORK ON THE BUILDING
 LOCATED AT Triton College, Building E
 OWNED BY Triton College

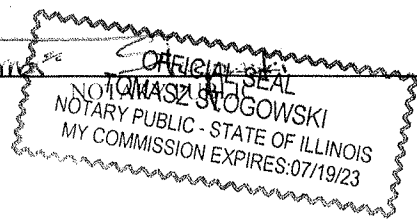
That the total amount of the contract including extras* is \$71,091.00 on which he or she has received payment of
\$63,981.90 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that
 there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties
 who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work
 or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all
 labor and material required to complete said work according to plans and specifications:

NAME AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLUDING EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
HUSAR ABATEMENT, LTD 10215 FRANKLIN AVE. FRANKLIN PARK, IL 60131	ASBESTOS ABATEMENT	\$71,091.00	\$63,981.90	\$7,109.10	\$0.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		\$71,091.00	\$63,981.90	\$7,109.10	\$0.00

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor
 or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 12/31/20 SIGNATURE: _____
 SUBSCRIBED AND SWORN TO BEFORE ME THIS 31st DAY OF December, 2020

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.



Certificate of Final Acceptance

Project:

Asbestos Abatement -
Building E
Triton College
2000 Fifth Ave.
River Grove, IL 60171

Architect: ARCON Associates, Inc

Contractor:

Husar Abatement, LTD
10215 Franklin Avenue
Franklin Park, IL 60131

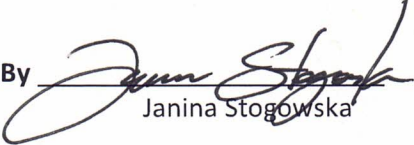
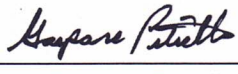
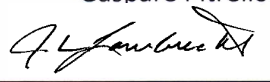
Contract Date: 9/1/2020

Date of Issuance: 9/2/2020

Project or designated portion shall include: Entire Project – no exceptions.

This is to certify that the work contained in the subject contract has been inspected by the parties listed below, that all punch list items have been completed, that the contractor has fulfilled all his contractual obligations, guarantees accepted and is hereby authorized to receive final payment in full, including all retainage.

SIGNATURES

Contractor	Husar Abatement, LTD	By  Janina Stogowska	Date <u>11/9/20</u>
Architect	ARCON Associates, Inc.	By  Gaspare Pitrello	Date <u>11/9/20</u>
Owner	Triton College	By  John Lambrecht	Date <u>9/07/2021</u>
Owner	Triton College	By _____ Mark R. Stephens Board Chairman	Date _____

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of September 28, 2021

ACTION EXHIBIT NO. 16656

SUBJECT: DISCOVERY – PURCHASE OF COMPUTER SOFTWARE

RECOMMENDATION: That the Board of Trustees approve the purchase of computer software from Discovery for the not-to-exceed amount of \$25,000 for Fiscal Year 2022.

RATIONALE: Discovery provides Triton College with the lowest pricing on Adobe software platforms. The Adobe software is used in specialized classrooms and by staff across campus. This approval will allow us to add additional staff or classroom licenses as the need arises for them. Purchases of computer equipment and software are exempt from bidding by state statute.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of September 28, 2021

ACTION EXHIBIT NO. 16657

SUBJECT: AGREEMENT WITH CLEARED4 INC

RECOMMENDATION: That the Board of Trustees approve a twelve (12) month Agreement with Cleared4 Inc. for their Cleared4 Software-as-a-Service product to track vaccination and testing status for Triton College. The Agreement is for 10,000 users at a cost of \$.50 per user per month for a total annual cost of \$60,000, paid from HEERF grant funding for Fiscal Year 2022.

RATIONALE: This platform will provide Triton College with an online tool that users can upload proof of vaccination in, monitor weekly testing results and daily health screenings. As required by the State of Illinois executive order, anyone visitors must be vaccinated to come to campus. For those who are not vaccinated, they will be required to engage in weekly COVID-19 testing.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

Cleared4 Inc., a Delaware corporation ("**Cleared4**"), and Customer (as defined below) hereby agree that their contractual relationship relating to Cleared4's Software-as-a-Service and shall be governed by the terms and conditions of (a) this Schedule 1; (b) Cleared4's Service Level Agreement; and (c) the Cloud Services Subscription Agreement, attached. This Schedule 1, the current Service Level Agreement, and the Cloud Services Subscription Agreement are collectively referred to as the "**Agreement.**"

KEY TERMS

A. CUSTOMER DETAILS

Customer ("Customer"):	Triton College	Effective Date of this Agreement:	9/2/2021
Customer Jurisdiction of Formation:		Term (beginning on the Effective Date) (the "Term"):	Interim 2 month agreement, pending and subject to Board approval of an annual agreement to be presented 9/28/2021.
Customer Tax/Business ID No.:		Territory:	
Customer Representative:	Michael Garrity	Cleared4 Representative:	
Customer Address (Notice and Billing):	2000 5 th Avenue River Grove, IL 60171	Cleared4 Address:	17250 Dallas Parkway Dallas, TX 75248 Contact: CLO & CEO Email: legal@cleared4.org

**The Territory excludes the direct or indirect export, transmission, or delivery to any region or country prohibited by applicable law, including the export laws of the European Union and/or the United States of America.*

B. SUBSCRIPTION FEES

Platform Set-Up Fee & Training:		WAIVED \$5,000 for the initial college instance
Additional Instances:		WAIVED \$1,000 per additional organization instance (if needed)
Monthly Platform Fee:		WAIVED \$5,000 (includes initial 1,000 Active Users)
Pre-paid User Fee:		\$0.50 per Active User – pre-paid at start of contract
Optional SMS Messaging Fee:	X	\$0.01 per text (140 characters/text) (if needed)

Support Tier:		Priority Support Access via phone and email, 3 hour turnaround, M-F, 9am to 6pm local time.
Optional Components (not included):		Check-In Integration: \$50 each URL used for check-ins C4 Admin Team Review of Vaccine Cards uploaded – 50c per vaccine card End User Support Calls: \$5 per User support call (End Users not admins)

	<p>Connection to Health Data: \$5,000 set-up fee, plus \$1 per End User per month for daily health sync</p> <p>Customizations & API integrations on request and quoted separately as per SOW and Specification</p>
--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

THE UNDERSIGNED HAVE READ AND AGREED TO THE TERMS OF THIS AGREEMENT AND, AS DULY AUTHORIZED REPRESENTATIVES, EXECUTE THIS BINDING AGREEMENT AS OF THE EFFECTIVE DATE:

CLEARED4 INC.

CUSTOMER:

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: Mark R. Stephens
Title: Board Chairman
Date: _____

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of September 28, 2021

ACTION EXHIBIT NO. 16658

SUBJECT: AGREEMENT WITH WATERMARK INSIGHTS, LLC

RECOMMENDATION: That the Board of Trustees approve a three-year Maintenance Agreement with Watermark Insights, LLC for the site license of their product SmartCatalog Catalog. The current Maintenance Agreement expired July 31, 2021. The cost for FY21 is \$14,028.00. The terms of this Agreement will run from August 1, 2021 through July 31, 2024, for a cost of \$15,430.80 in FY22; \$16,202.34 in FY23; and \$17,012.46 in FY24, for the total cost to the College of \$48,645.60.

RATIONALE: This three-year Agreement will continue to provide Triton with streamlined process for online updating of the Triton College catalog, containing built in approval and tracking mechanisms. SmartCatalog is a provider of a cross-platform publishing software allowing Triton to automate the publication of printed documents as well as catalog websites and curriculum software. This system allows students to find course information more easily while navigating the Triton College catalog online.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

Watermark Order Form

71 West 23rd Street, 15th Floor, New York, NY 10010

Date: 07/15/2021

Offer Valid Through: 08/25/2021

Order Form For: Triton College

Prepared by: Tyler Merwin

Address

Street: 2000 5th Ave
 City: River Grove
 State/Province: Illinois
 Zip/Postal Code: 60171
 Country: United States

Order Information

Billing Frequency:
 Payment Terms: Net 30

Remittance Address

PO Box 844703
 Boston, MA 02284-4703

Billing Contact

Name: Michael Garrity
 Email: michaelgarrity@triton.edu
 Phone: 7084560300

Primary Contact

Name: Michael Garrity
 Email: michaelgarrity@triton.edu
 Phone: (708) 456-0300

Watermark Enterprise Site License - The annual site license includes faculty, staff and administrator access, as well as telephone and email technical support to all users. In addition, there is no charge for technical hardware or service cost for maintenance of equipment.

Subscription Pricing: This pricing is based on a 36 month Subscription Agreement beginning on August 01, 2021.

Year 1

Product/Service	Type	Quantity	Unit of Measure	Amount
SmartCatalog Catalog by Watermark	Annual Subscription	1.00	Student FTE	\$15,430.80

Year 1 Total: \$15430.80

Year 2

Product/Service	Type	Quantity	Unit of Measure	Amount
SmartCatalog Catalog by Watermark	Annual Subscription	1.00	Student FTE	\$16,202.34

Year 2 Total: \$16202.34

Year 3

Product/Service	Type	Quantity	Unit of Measure	Amount
SmartCatalog Catalog by Watermark	Annual Subscription	1.00	Student FTE	\$17,012.46

Year 3 Total: \$17012.46

Master Subscription Agreement. Use of Watermark Software and Services is subject to the terms and conditions of the Master Subscription Agreement, which is hereby incorporated by reference and can be found at <https://www.watermarkinsights.com/msa/>. This Agreement is entered into as of the date on which the Order Form is fully executed by the Parties (the "Effective Date").

Professional Services. Organization’s purchase of Implementation Services shall expire six (6) months from the date of execution of the Order Form. Organization’s purchase of Professional Services, other than Implementation Services, shall expire twelve (12) months from the date of execution of the Order Form.

Payment Terms. Should for any reason Organization fail to pay the Fees due, a service charge of 1.0% per month (12% annually) or such lesser amount allowed by applicable law shall be imposed to the extent allowed by law on the past due amount until paid.

Taxes. Unless otherwise stated, Watermark’s Fees do not include any local, state, federal or foreign taxes, levies or duties of any nature (“Taxes”). The Organization is responsible for paying all Taxes, excluding Taxes based on Watermark’s income. If Watermark has the legal obligation to pay or collect Taxes for which the Organization is responsible, the appropriate amount will be invoiced to and paid by Organization unless Organization provides Watermark with a valid tax exemption certificate or resale certificate authorized by the applicable taxing authority.

PURCHASE ORDER INFORMATION	TAX INFORMATION
<p>Check if a Purchase Order is required for the purchase or payment of the products on this order form.</p> <p>If yes, please enter PO Number:</p>	<p>Check here if your company is tax exempt:</p> <p><i>Please email any/all exemption certifications to ar@watermarkinsights.com.</i></p>

By executing this Order Form, each Party agrees to be legally bound by this Order Form and the applicable terms and conditions.

Watermark Insights, LLC

Triton College

By:

By:

Name:
Title:
Date:

Name: Mark R. Stephens
Title: Board Chairman
Date:

Legal Approved:

**TRITON COLLEGE, District 504
Board of Trustees**

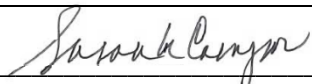
Meeting of September 28, 2021

ACTION EXHIBIT NO. 16659

SUBJECT: CHANGE OF COURSE FEES FOR INCLUSIVE ACCESS COURSES

RECOMMENDATION: That the Board of Trustees approve the increase in course fees for courses included (See Attached List) in the McGraw Hill and Pearson Education “Inclusive Access” program. Students pay the appropriate fees to Triton College when they pay their tuition. The full fee for these select courses is remitted by Triton College to Follett. Students are not charged for course materials if they drop the class during the “full refund” period. The cost to Triton College includes any expense of collecting the fee, including but not limited to losses realized from students who do not pay the College their tuition and fees.

RATIONALE: New and revised course fees for select courses are shown on the attached list and will be effective beginning spring 2022 through fall 2022. Follett has agreed to absorb any loss in income from insufficient fees charged prior to that date.

Submitted to Board by: 
Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

Mark R. Stephens Chairman	Elizabeth Potter Secretary	Date
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Related forms requiring Board signature: Yes No

Course	Current Course Fees	2022 Amended Course Fees	Difference	Student Cost without Inclusive Access	Savings	Pricing Effective
BIS 100	\$65.28	\$72.00	\$6.72	\$120.00	\$48.00	Spring 2022
BIS 101	\$65.28	\$68.00	\$2.72	\$120.00	\$52.00	Spring 2022
BIS 113	\$65.28	\$72.00	\$6.72	\$120.00	\$48.00	Spring 2022
BIS 136	\$69.12	\$76.00	\$6.88	\$132.00	\$56.00	Spring 2022
BIS 150	\$96.00	\$100.00	\$4.00	\$180.00	\$80.00	Spring 2022
BIS 222	\$67.20	\$76.00	\$8.80	\$159.00	\$83.00	Spring 2022
HTH 120	\$67.49	\$84.37	\$16.88	\$106.75	\$22.38	Spring 2022
MAT 101	\$52.49	\$65.61	\$13.12	\$86.75	\$21.14	Spring 2022
MAT 102	\$52.49	\$65.61	\$13.12	\$86.75	\$21.14	Spring 2022
MAT 110	\$52.49	\$65.61	\$13.12	\$86.75	\$21.14	Spring 2022
MAT 111	\$52.49	\$65.61	\$13.12	\$86.75	\$21.14	Spring 2022
MAT 114	\$52.49	\$65.61	\$13.12	\$86.75	\$21.14	Spring 2022
MAT 116	\$52.49	\$65.61	\$13.12	\$86.75	\$21.14	Spring 2022
MAT 117	\$52.49	\$65.61	\$13.12	\$86.75	\$21.14	Spring 2022
MAT 122	\$52.49	\$65.61	\$13.12	\$86.75	\$21.14	Spring 2022
MAT 124	\$52.49	\$65.61	\$13.12	\$86.75	\$21.14	Spring 2022
MAT 131	\$39.37	\$47.17	\$7.80	\$86.75	\$39.58	Spring 2022
MAT 133	\$19.69	\$23.63	\$3.94	\$86.75	\$63.12	Spring 2022
MAT 134	\$52.49	\$65.61	\$13.12	\$86.75	\$21.14	Spring 2022
MAT 170	\$59.99	\$74.99	\$15.00	\$93.50	\$18.51	Spring 2022
MAT 235	\$19.69	\$23.63	\$3.94	\$86.75	\$63.12	Spring 2022
PSY 100	\$68.64	\$71.50	\$2.86	\$104.75	\$33.25	Spring 2022
SOC 100	\$61.00	\$64.00	\$3.00	\$100.00	\$36.00	Spring 2022
ACC 100						
ACC 100	\$100.99	\$105.00	\$4.01	\$175.50	\$70.50	Fall 2022
ACC 101	\$100.99	\$105.00	\$4.01	\$245.25	\$140.25	Fall 2022
ACC 105	\$100.99	\$105.00	\$4.01	\$175.50	\$70.50	Fall 2022
ACC 256	\$99.84	\$110.00	\$10.16	\$183.50	\$73.50	Fall 2022
BUS 102	\$96.00	\$100.00	\$4.00	\$208.50	\$108.50	Fall 2022
BUS 127	\$96.00	\$100.00	\$4.00	\$166.75	\$66.75	Fall 2022
BUS 129	\$99.84	\$104.00	\$4.16	\$173.50	\$69.50	Fall 2022
BUS 141	\$96.00	\$100.00	\$4.00	\$166.75	\$66.75	Fall 2022
BUS 146	\$69.12	\$72.00	\$2.88	\$120.00	\$48.00	Fall 2026
BUS 149	\$99.84	\$104.00	\$4.16	\$158.00	\$54.00	Fall 2022
BUS 150	\$96.00	\$100.00	\$4.00	\$166.75	\$66.75	Fall 2022
BUS 154	\$96.00	\$100.00	\$4.00	\$166.75	\$66.75	Fall 2022
BUS 161	\$99.84	\$104.00	\$4.16	\$173.50	\$69.50	Fall 2022
BUS 171	\$96.00	\$100.00	\$4.00	\$166.75	\$66.75	Fall 2022
BUS 188	\$69.12	\$73.00	\$3.88	\$122.00	\$49.00	Fall 2022
BUS 200	\$96.00	\$100.00	\$4.00	\$166.75	\$66.75	Fall 2022
BUS 220	\$96.00	\$100.00	\$4.00	\$166.75	\$66.75	Fall 2022
BUS 250	\$96.00	\$100.00	\$4.00	\$166.75	\$66.75	Fall 2022
BUS 260	\$93.70	\$98.00	\$4.30	\$162.75	\$64.75	Fall 2022
BUS 262	\$99.84	\$104.00	\$4.16	\$173.50	\$69.50	Fall 2022
BUS 285	\$99.84	\$104.00	\$4.16	\$173.50	\$69.50	Fall 2022

Districtwide Schedule of Credit Classes Spring 2022

The following firms have been invited to submit bids for printing of the Districtwide Schedule of Credit Classes Spring 2022. On August 10, 2021 an advertisement for bid was placed in the Chicago Tribune - West Cook County Zone. Twenty-nine (29) companies were directly solicited. Immediately after the closing hour for receiving bids, which was at 1:30 p.m. local time, Tuesday, August 31, 2021, the bids were publicly opened and read aloud in room A-300 by John McGarry, Purchasing Manager and witnessed by Danielle Stephens, Business Specialist.

COMPANY	NET COST
Breeze Publishing Company 8060 Old US Highway 50 Breese, IL. 62230	\$25,383.00

It is recommended that the Board of Trustees accept the proposal submitted by Breeze Publishing Company in accordance with their low specified bid. This item was competitively bid according to state statutes.

Recommendation along with tabulation is attached.

APPROVED:



Sean O'Brien Sullivan
Vice President – Business Services

A/C Number	01-80300520-540200005
A/C Name	Marketing-Printing
Budget	\$ 222,000.00
Prev. Expend	\$ 43,505.67
Schedule	\$ 25,383.00
Balance	\$ 153,111.33

MEMORANDUM

To: Sean Sullivan

From: Sam Tolia

Date: 9/1/21

Re: *Bid Results*



Four printers submitted a bid for the printing of the Triton Spring 2022 Credit Schedule. These bids are based on printing 146,000 copies at 40 pages plus cover. The cover prints four-color on 60# Gloss Enamel Text and the body prints two-color on 30# Newsprint.

Also included in the bid is an electronic proof (PDF), saddlestitching, storage and simplified mailing.

The bid is as follows:

Woodward Printing	\$34,842
Indiana Printing & Publishing	\$32,712
KK Stevens Publishing	\$29,510.16
Breese Publishing	\$25,383

Accepting the bid from Breese Publishing is recommended.

Districtwide Schedule of Credit Classes Spring 2022	Triton College 8/31/2021 at 1:30 pm			
Bid Tabulation				
Company Name:	Breeze Publishing	KK Stevens Publishing	Indiana Printing & Publishing	Woodward Printing
146,000 copies, 40 pages plus cover	\$ 24,023.00	\$ 29,510.16	\$ 32,712.00	\$ 34,842.00
Additional signatures + 4	\$ 25,097.00	\$ 2,554.62	\$ 1,352.00	\$ 966.00
+ 8	\$ 27,051.00	\$ 3,354.32	\$ 2,598.00	\$ 1,932.00
+ 16	\$ 29,124.00	\$ 6,532.53	\$ 5,190.00	\$ 3,864.00
less signatures - 4	\$ 22,696.00	\$ (199.66)	\$ 1,245.00	\$ (966.00)
- 8	\$ 20,223.00	\$ (2,952.25)	\$ 5,086.00	\$ (1,932.00)
- 16	\$ 18,200.00	\$ (5,744.08)	\$ 7,678.00	\$ (3,864.00)
Additional M's	\$ 164.54	\$ 173.84	\$ 200.49	\$ 226.00
Inserts - Per 1,000	\$ 15.00	\$ 30.00	\$ 24.60	\$ 25.00
Delivery	\$ 995.00	Included	Included	Included
Simplified mailing	\$ 365.00	Included	Included	Included
Storage	\$ -	Included	Included	Included
Other Charges	\$ -	Included	Included	Included
Total:	\$ 25,383.00	\$ 29,510.16	\$ 32,712.00	\$ 34,842.00

SPECIFICATIONS

NAME

Spring 2022 Triton College Districtwide Schedule of Credit Classes

PAGES

Please provide quote for 40 pages plus cover;
quote cost of plus or minus four-page signatures.

QUANTITY

146,000; give price for additional M's.

SIZE

Tabloid format; 10 1/2" x 12", saddlestitch.

INK

Two color throughout interior (Black and pms 202); four-color on front, inside front, back and inside back cover.

PAPER

Cover: 60# gloss enamel text **Body:** Good quality, 30# newsprint
Note: Clearly indicate whether or not cost of paper is included in base price of bid.

BLEEDS

Cover bleeds 3-sides. Body bleeds 4-sides. (Finished trim size is 10 1/2" x 12").

BINDERY

Saddlestitch.

COPY

All files will be provided electronically (PDFs) approximately Oct. 7th, 2021.

PROOFS

At least one complete electronic proof (PDF) of the complete job is to be submitted to Triton College for approval before printing.

DELIVERY

3,000 schedules are to be delivered approximately Oct. 14, 2021 in easy-to-handle bundles not to exceed 40 lbs. in weight to: Triton College Warehouse, 2000 Fifth Ave., River Grove, IL 60171

STORAGE

143,000 schedules need to be stored until Nov. 29, 2021.

MAILING/2ND DELIVERY

143,000 copies to be prepared for simplified mailing and delivered approximately Nov. 29, 2021 to the Palatine Post Office Facility, 1300 E. Northwest Highway, Palatine 60095-9997.

SCHEDULES PREPARED FOR MAILING SHOULD WEIGH NO MORE THAN 1,500 POUNDS PER PALLET. THE POST OFFICE WILL NOT ACCEPT ANY SKIDS WEIGHING MORE THAN THIS. IF THE POST OFFICE REJECTS SKIDS DUE TO OVERLOADING, IT IS THE PRINTER'S RESPONSIBILITY TO CORRECT THE SITUATION.

IT IS ALSO EXTREMELY IMPORTANT THAT THE WEIGHT OF THE EMPTY PALLET BE WRITTEN ON THE SIDE OF THE PALLET AS WELL AS ON THE PS FORM 3602.

Quote cost per thousand for simplified mailing.

PRINTER MUST PROVIDE TRITON COLLEGE WITH A CURRENT SUBSCRIPTION OF USPS CERTIFIED DELIVERY STATISTICS OR COMPARABLE ZIP CODE/CARRIER ROUTE INFORMATION. THAT IS VALID WITHIN 90 DAYS BEFORE THE MAILING DATE. (PLEASE SUBMIT WITH YOUR FINAL BID) THE MAILING IS PREPARED BY THE PRINTER IN ACCORDANCE WITH THE DOMESTIC MAIL MANUAL ELIGIBILITY STANDARDS (343.6.0)

PRINTER SHOULD ALSO REFERENCE DMM (345.6.0 UP TO AND INCLUDING 345.6.10.6) TO BE ASSURED ALL POSTAL REGULATIONS ARE MET. (TRITON COLLEGE CAN NOT MAKE ANY EXCEPTIONS TO THESE REQUIREMENTS.)

PRINTER SHOULD FURNISH TO LORI SILVESTRI AT TRITON COLLEGE, N-100, A COMPLETED, SIGNED RECEIPT OF ALL SCHEDULES DELIVERED, INCLUDING THOSE SENT TO THE POST OFFICE.

IN THE EVENT THAT YOU HAVE ANY QUESTIONS REGARDING THE MAIL PREPARATION, YOU CAN CONTACT LORI ANN SILVESTRI AT LSILVEST@TRITON.EDU OR (708)456-0300 EXT 3812.

It will be assumed by Triton College that all bids meet the above specifications unless otherwise specifically stated in proposal.

If additional information or clarification is needed, please phone Sam Tolia at (708)456-0300, Ext. 3172.

Castle Printech
121 Industrial Drive
DeKalb, IL 60115

Reindl Printing, Inc.
1251 Yosemite Rd
Oconomowoc, WI 53066

Master Graphics, LLC
1100 S Main Street
Rochelle, IL 61068

Northern Printing Network
2801 Lakeside Dr Ste 110
Bannockburn, IL 60015

Creasey Printing Services
1905 Morning Sun Ln
Springfield, IL 62711

Signature Offset
13801 E 33rd Pl, Unit F
Aurora, CO 80011

United Graphics LLC
898 Cambridge Dr
Elk Grove Village, IL 60007

Midstates Inc
4820 Capital Ave NE
Aberdeen, SD 57401

Journal Topics/Wessell Web
622 Graceland Ave
Des Plaines, IL 60016

Blue Island Newspaper Printing, Inc,
262 W 147th St
Harvey, IL 60426

Precise Printing Network
2190 Gladstone Ct Ste A
Glendale Heights, IL 60139

Creekside Printing
1175 Davis Road
Elgin, IL 60123

Breese Publishing
P.O. Box 405
Breese, IL 62230

Regional Publishing Corp
12243 S Harlem
Palos Heights, IL 60463

John S Swift
999 Commerce Ct
Buffalo Grove, IL 60089

Woodward Printing Services
11 Means Drive
Platteville, WI 53818

Mignone Communication, Inc.
169 S Jefferson St
Berne, IN 46711

The Viking Printing Group
497 Widgeon Ln
Bloomington, IL 60108

Custom Services
120 W Laura Drive
Addison, IL 60101

Vouge Printers
820 S Northpoint Blvd
Waukegan, IL 60085

FLC Graphics Inc.
4600 N Olcott Ave
Harwood Heights, IL 60706

PA Hutchison Company
400 Pen Ave
Mayfield, PA 18433

Indiana Printing
899 Water St
Indiana, PA 15701

K.K Stevens Publishing Co.
100 N Pearl St
Astoria, IL 61501

Data Reproduction Corporation
4545 Glenmeade Lane
Auburn Hills, MI 48326

Topweb
5450 N Northwest Highway
Chicago, IL 60630

EP Graphics
169 Jefferson St
Berne, IN 46711

Envision3
225 Madsen Dr
Bloomington, IL 60108

Cenveo
101 Workman Court
Eureka, MO 63025