

CALL TO ORDER/ROLL CALL

The open meeting was called to order by Trustee Elizabeth Potter at 4:00 p.m. through a published teleconference line, with audio-recording initiated by Mr. Sullivan at that time.

Present in the Boardroom: Garrick Abezetian, Michael Garrity, Joe Klinger, John Lambrecht, Jim Reynolds, Colleen Rockafellow, Sean Sullivan

Present on phone: Lisa Bickel, Stephen Kubiczky, Elizabeth Potter

Absent: none

Also Present: Pamela Harmon, Thomas Olson, Susan Page, Jessica Rubalcaba

APPROVAL OF MINUTES

Mr. Sullivan made a motion, Mrs. Bickel seconded, to approve the minutes of the January 13, 2021 Finance meeting, as amended. The rollcall was taken and the motion carried unanimously.

CITIZEN PARTICIPATION/PRESENTATION

Human Resources:

Added to payroll: \$218,981

Removed from payroll: \$305,958

NET change: \$87,027

Without objection, Mrs. Potter turned the meeting and new business over to Mr. Sullivan.

NEW BUSINESS

Business Services

1. Budget Transfers

The committee recommended that the Board of Trustees approve the proposed budget transfers to accommodate institutional priorities.

2. Certificate of Final Completion and Final Payment Application for the Welding Lab Fume Extraction – Building T

The committee recommended that the Board of Trustees approve the Certificate of Final Completion and Final Payment Application of \$12,818.50 for the

Welding Lab Fume Extraction – Building T. The total project cost was \$128,185.00.

3. Fee Waiver for the Cook County Clerk’s Office

The committee recommended that the Board of Trustees approve an Agreement with the Cook County Clerk’s Office to utilize Triton College facilities (R221) for the February 23, 2021 and April 6, 2021 elections, between 4:00 a.m. and midnight, as a site for the Regional Distribution Center. The County will pay the College \$400 per date for the use of facilities to cover maintenance, setup and cleanup. The total value of the facility fee waiver is estimated at \$2,500 per date.

4. Five-Year Tuition and Fee Plan

The committee recommended that the Board of Trustees approve the proposed five-year tuition increase, effective Fall 2021 through Fall 2025. The current in-district tuition rate is \$133 per credit hour. Beginning with Fall 2021, the in-district tuition rate will increase by \$5 to \$138 per credit hour with subsequent \$5 increases in Fall 2022 (\$143), Fall 2023 (\$148), Fall 2024 (\$153), and Fall 2025 (\$158). Out-of-district tuition will increase by \$10 each fall and out-of-state tuition - by \$15. Non-contractual Continuing Education “E” courses will follow the credit hourly tuition rate maintaining Board-approved exceptions. See attached schedule for details.

5. Agreement with the Kaleidoscope Group

The committee recommended that the Board of Trustees approve the contract with the Kaleidoscope Group to develop a Diversity, Equity and Inclusion (DEI) strategic plan and the employee educational training series. The Kaleidoscope Group is a provider of DEI planning services. This Agreement is for the period of February 1, 2021 through June 30, 2021. The cost is \$28,160.

Information Systems

6. Heartland Business Systems – Purchase of Computer Hardware

The committee recommended that the Board of Trustees approve the purchase of sixty eight (68) HP computers, sixty eight (68) Laptop computers and ten (10) computer monitors from Heartland Business Systems for the not-to-exceed amount of \$111,175.32.

7. Episerver Development Agreement

This Action Exhibit was pulled from the agenda and is expected to return next month.

8. 247 (Intelliresponse) Agreement Renewal

The committee recommended that the Board of Trustees approve a three year renewal Agreement with 247 (previously Intelliresponse) for their website virtual

agent. This renewal will extend the original three year agreement (AE# 15500 approved February 17, 2015), but will align the renewals with the Fiscal Year. The renewal will run from February 18, 2021 through June 30, 2024. The cost will be \$37,813 for the first sixteen month renewal and \$27,500 in Fiscal Year 2022 and Fiscal Year 2023 for a total cost of \$92,813.

Academic & Student Affairs

9. Renewal of Memorandum of Understanding between Southern Illinois University and Triton College

The committee recommended that the Board of Trustees approve the renewal of the Memorandum of Understanding with Southern Illinois University. This renewal extends the previous agreement approved by the Board on 9/26/2017. Once both parties have fully executed, the MOU is effective for two (2) year term which may thereafter be renewed or extended for subsequent two (2) year terms. Either Party may terminate this MOU with 90 days advance written notice. There is no cost to Triton College. This program offers study in Industrial Management and Applied Engineering through Southern Illinois University course and program offerings, as a partner in Triton's University Center.

10. Program Addendum with Resurrection Medical Center

The committee recommended that the Board of Trustees approve the Program Addendum between Resurrection Medical Center and Triton College. This Addendum to the original Education Affiliation Agreement, (AE#15420 approved August 19, 2014) will become effective once executed by both parties and thereafter automatically renew for one year periods. The Agreement and Addendum may be terminated at any time by either party without cause or penalty by providing written notice of non-renewal or termination to the other party at least three (3) months in advance of the next start of the next educational program. At time of cancellation, if applicable and reasonably feasible, enrolled students will be allowed to complete their educational activities. There is no cost to the college for this Agreement or the Addendum. This Program Addendum will enable students in Triton College's Basic Nurse Assistant and Patient Care Technician programs to participate in educational courses and clinical rotations at Resurrection Medical Center.

APPROVAL OF ACTION EXHIBITS

Mr. Sullivan made a motion, Ms. Rockafellow seconded, to forward Action Exhibits 1 through 10 (without AE# 7) to the Board of Trustees with a recommendation for approval. The rollcall was taken and the motion carried unanimously.

PURCHASING SCHEDULES

No Purchasing Schedules

CLOSED SESSION

The committee determined that there was no reason to move to Closed Session.

INFORMATION ITEMS

- **Monthly Financial Report**
As of 1/31/21, Triton College is 58% (7/12th) through fiscal year 2021. In terms of credit enrollment, we are down 10.7% at this point in time.

- **Approval of Site Use Agreement Cook County Department of Public Health – Confirmation of Board Poll**
A Board Poll was conducted on January 26, 2021 with a unanimous vote of 7-0 (with the Student Trustee voting "yes") to approve a site usage Agreement with the Cook County Department of Public Health (CCDPH) to perform clinical activities (COVID-19 vaccinations) in response to the pandemic. CCDPH will use the site identified as T156 and T160 along with adjacent support rooms, enabling Cook County to administer COVID-19 vaccinations to the public. This Agreement shall be effective upon execution by both parties and shall expire one (1) year from date of execution. The Agreement may renew for one (1) year periods for up to four (4) subsequent one (1) year periods with approval of both parties. Any Party may terminate this Agreement by providing at least thirty (30) days advance written notice to the authorized agent of the other Party. Additionally, CCDPH may terminate this Agreement immediately in the event that (i) National Guard personnel are recalled from the Site or (ii) notice from the State of Illinois that it will cease supplying CCDPH with COVID-19 vaccine.

- **Authorization for Debt Certificate Issuance**
The item is expected to be submitted to the March Board.

ADJOURNMENT

Mr. Sullivan made a motion, Mr. Garrity seconded, to adjourn the meeting at 4:26 p.m., with recordation ceased at that time. The roll call was taken and the motion carried unanimously.

Respectfully submitted,

Margaret Kluza
Margaret Kluza
Recording Secretary

Minutes approved by the Finance/Maintenance & Operations Committee: March 3, 2021