

Trustee Johnson called the meeting to order at **5:02 p.m.**
The following roll call was taken:

Members Present: Glover Johnson, Susan Campos, Jodi Koslow Martin, Ric Segovia, Teri Junge, Tracy Wright, Bertha Sanchez, Jazmin Garcia

Also Present: Paul Jensen, Andrea Bangura, Jacqueline Lynch, Jennifer Davidson, Hilary Meyer, Susan Page

APPROVAL OF COMMITTEE MINUTES

Trustee Johnson asked for a motion to approve the minutes of the April 7, 2021 committee meeting. There was a motion to approve the minutes by Tracy Wright and seconded by VP Koslow Martin. The roll call was taken and motion was carried unanimously.

COMMENTS ON THIS AGENDA

None.

CITIZEN PARTICIPATION

None.

STUDENT SENATE REPORT

Jazmin Garcia reported there was a big turnout of students at the Student Success Fest event held last week. She also included that students are studying for finals. Trustee Johnson commented it is great students are coming back to campus and resuming to normalcy.

NEW BUSINESS

A. ACTION EXHIBITS:

- i. College Curriculum Committee Recommendations
VP Campos reported there is nothing out of the ordinary she needs to discuss. Guided Pathways will be implemented this fall. This exhibit includes the course mappings, which are student friendly versions of showing at how to achieve a specific program. This identifies courses that are offered most often and helpful next steps for students. All these programs have to go through the curriculum process and be reviewed. VP Campos also expressed her gratitude to faculty and the work they do to support curriculum, as this is a faculty driven process.
- ii. Annual Contract Subscription with Persistence Plus
VP Campos reported Persistence Plus is an annual subscription. This tool reaches out to students via text and encourages them with steps and actions to be successful. It identifies student barriers and nudges students in the right direction of where they can seek help. Persistence Plus is an excellent tool for

all students, especially first-generation students. VP Campos mentioned they reach out to 5000 students per year.

- iii. Cooperative Agreement with Norridge Gardens and Triton College
VP Campos reported this is a new Triton College contract with Norridge Gardens. Norridge Gardens is a long-term facility that the College's students from the Nursing Assistant's program will use. It will offer an additional facility for them to participate in clinical educational experiences.
- iv. Intergovernmental Extension Site Agreement with Oak Park River Forest High School
VP Campos reported this is an agreement with OPRF High School that allows the College to offer courses, particularly continuing education courses, at the high school's facility.
- v. First Amendment to the Clinical Agreement with Rush Oak Park Hospital
VP Campos reported this is a renewal contract that enables students in the Diagnostic Medical Sonography program, Emergency Medical Technician, Radiologic Technology, Surgical Technology, and Sterile Processing Technical program to participate in clinical educational experiences at the hospital.
- vi. Cooperative Agreement Between Physician Immediate Care, LLC and Triton College
VP Campos reported this is a new Triton College contract that enables students in the Medical Assistant's program to participate in clinical educational experiences at Physician Immediate Care, LLC facilities. Trustee Johnson asked which facilities in particular and how many students usually enroll in this program. VP Campos responded several facilities participate and somewhere between 25-28 students enroll. She also mentioned students in this program normally only do rotations in a clinical setting during the summer.
- vii. Addendum to Affiliation Agreement with Advocate Illinois Masonic Medical Center
VP Campos reported this is an add-on to the agreement already in place. This contract enables students in the Surgical Technology and Sterile Processing Technician programs to participate in clinical educational experiences at Advocate Illinois Masonic Medical Center.
- viii. 2021 Federal Transit Administration (FTA) Certifications and Assurances
VP Koslow Martin reported this is an annual assurance and that the College has a partnership with PACE Bus. Essentially, this certification ensures that drivers, as well as the vehicles, are in compliance with regulations. Due to COVID, the College had to cut back on bus drivers' hours. However, students who take face-to-face courses and staff rely on the bus system in order to get to and from home.

- ix. National Student Clearinghouse Contract Revisions
VP Koslow Martin reported the National Student Clearinghouse has taken a number of the services provided to the College and put them under a single umbrella instead of having separate contracts. This contract is still no-cost to the College. The National Student Clearinghouse keeps track of where students go to college and where they might transfer to after they leave Triton. It plays a variety of roles, as it is important for financial aid and research purposes. This is a way to protect against fraud because it assists financial aid in establishing verification. It also helps the research office in that it shows trends of where students may go to college.

- x. Library Book Purchases from Amazon.com
VP Koslow Martin reported this contract and the next three action exhibits listed below offer an approval of a maximum amount that can be spent on library resources. They align with the budget in order to make sure resources the library purchase do not exceed a certain amount. This offers flexibility on how the library may spend money on resources each fiscal year. It ensures that the students have the resources they need for their classes.

- xi. Library Membership and Databases Purchases Through NILRC
VP Koslow Martin reported the NILRC negotiates with vendors to provide group pricing on online databases, library materials, and supplies at a much cheaper rate. Dean Hilary Meyer included that the membership itself gives access to a complete menu of resources and options. In order to determine which resources to keep, they use an “use it or lose it” approach. Due to the pandemic, a lot of students have been utilizing the library’s portal.

- xii. Library Subscription and Agreement for Medici.tv.
VP Koslow Martin reported this is a music-based resource recommended by faculty in the music department.

- xiii. Library Membership and Database Purchases Through CARLI
VP Koslow Martin reported CARLI is the statewide organization that represents academic libraries in Illinois. It is a regular resource students will have access to throughout their educational journey. Students are able to access the online library and resources based on the subjects they are studying.

- xiv. Agreement with Chicago Area Interpreter Referral Service (CAIRS)
VP Koslow Martin reported this agreement serves students who have hearing challenges on campus. The Center for Access and Accommodative Services is the office on campus where interpreter services are able to be arranged.

OTHER

Trustee Johnson expressed his appreciation and gratitude to the committee for all their hard work.

VP Campos asked if the June meeting would be virtual or face-to-face. It was decided that a decision will be made before the June meeting.

ADJOURNMENT

Trustee Johnson asked for a motion to adjourn the meeting. There was a motion to adjourn by VP Koslow Martin and seconded by Tracy Wright. The roll call was taken and motion was carried unanimously. The meeting was adjourned at **5:43 pm**.

Respectfully submitted,

Gianna Colella

Gianna Colella, Recording Secretary

Minutes approved by the Board Academic Affairs Student Affairs Committee: 6/2/2021