

CALL TO ORDER/ROLL CALL

The open meeting was called to order by Trustee Elizabeth Potter at 4:03 p.m. through a published teleconference line, with audio-recording initiated by Mr. Sean Sullivan at that time.

Present: Garrick Abezetian, Michael Garrity, Joe Klinger, Stephen Kubiczky, John Lambrecht, John McGarry, Elizabeth Potter, Jim Reynolds, Colleen Rockafellow, Sean Sullivan

Absent: Donna Peluso

Also Present: Humberto Espino, Hilary Meyer, Susan Page

APPROVAL OF MINUTES

Mr. Sullivan moved, Mr. Abezetian seconded to approve the minutes of the June 3, 2020 Finance meeting. The rollcall was taken and the motion carried unanimously.

CITIZEN PARTICIPATION/PRESENTATION

Grant Report:

FY20 QUARTER IV – Awards: \$4,619,976

FY20 QUARTER IV - Funding Requests Submitted: \$7,124,377

FY20 QUARTER IV - Funding Requests Not Funded: \$82,000

Human Resources:

Mr. Klinger reported that current hiring activities are limited due to the COVID-19 pandemic.

New payroll: \$47,375

Off payroll: \$288,667

Without objection, Mrs. Potter turned the meeting new business over to Mr. Sullivan.

NEW BUSINESS

Business Services

1. Budget Transfers

The committee recommended that the Board of Trustees approve the proposed budget transfers to accommodate institutional priorities.

- 2. Agreement with Yami Vending for Vending Management and Operation**
The committee recommended that the Board of Trustees approve an Agreement with Yami Vending for the Management and Operation of Vending Program at Triton College, from August 16, 2020 through June 30, 2025. The contract will provide 32% commission on all beverage and snack sales. Additionally, the College will receive a \$5,000 yearly signing bonus and a \$2,000 yearly student scholarship.
- 3. BG Restaurant Group Agreement for Food Service and Catering**
The committee recommended that the Board of Trustees approve a five (5) year contract with BG Restaurant Group. The contract term is July 1, 2020 through June 30, 2025 and is subject to a 90 day pre-termination notice by either party. BG Restaurant Group will provide food service, including the main cafeteria, H Building coffee shop, concessions stands at athletic events, and on-campus event catering as directed by the administration. The minimum value of the Agreement is \$82,415 over 60 months.
- 4. Canon Solutions America, Inc. (CSA) Copier Maintenance Agreement**
This action exhibit was withdrawn before being advanced to the July Board (the contract still under legal review).

Academic & Student Affairs

- 5. Agreement with NDS US Inc.**
The committee recommended that the Board of Trustees approve a revised Agreement with NDS US Inc., previously named Naxos Online Libraries LLC, for the library's annual subscription to Naxos Music Library Unlimited Users, beginning July 1, 2020 through June 30, 2021. The total cost of this Agreement will not exceed \$5,100.00. The only changes in the revised Agreement reflect a change in address and the name of the corporation.
- 6. ILLINET / OCLC Services Program Member Agreement with the Secretary of State / State Librarian of the State of Illinois**
The committee recommended that the Board of Trustees approve an Agreement for ILLINET/OCLC Services for FY21, beginning July 1, 2020 through June 30, 2021 at the cost of \$3,975.46. Triton College Library uses the ILLINET/OCLC Services program for online cataloging, electronic record transfer, and creation of Triton College Library's database within the statewide ILLINET Online System.

Information Systems

7. **Speedlink - Palo Alto Firewall Maintenance Renewal**

The committee recommended that the Board of Trustees approve the renewal of annual support threat prevention subscription, URL filtering and WildFire subscription for two Palo Alto PA 3050HA firewalls. The support will cover the period from July 1, 2020 through June 30, 2021, for a total cost of \$27,610.

APPROVAL OF ACTION EXHIBITS

Mr. Sullivan made a motion, Mr. Abezetian seconded to forward Action Exhibits 1 through 7 (except for #4) to the Board of Trustees with a recommendation for approval. The rollcall was taken and the motion carried unanimously.

PURCHASING SCHEDULES

B42.18 Fall 2020 Continuing Ed Guide Re-bid: Mr. McGarry recommended that the Board of Trustees accept a proposal for printing the Fall 2020 Continuing Ed Guide submitted by KK Stevens Publishing Co. in accordance with their low specified bid of \$20,831.65.

APPROVAL OF PURCHASING SCHEDULES

Mr. Sullivan made a motion, Mr. Reynolds seconded to forward Purchasing Schedule B42.18 to the Board of Trustees with a recommendation for approval. The rollcall was taken and the motion carried unanimously.

CLOSED SESSION

The committee determined that there was no reason to move to Closed Session.

INFORMATION ITEMS

- **Monthly Financial Report**
As of 6/30/20, Triton College is 100% through fiscal year 2020.
- **Cancellation of Purchasing Schedule B42.17 Fall 2020 Continuing Ed Guide**
The Purchasing Schedule B42.18 was rescinded and cancelled since it was discovered that additional bids for this project may have been in the college's possession and it cannot be irrefutably determined whether such proposals were in the college's possession or control prior to the date and time of the official bid opening on May 14, 2020. Therefore, the College CFO/Treasurer declared the May 14 bid spoiled and initiated a new bidding process for the same scope of work.
(unanimous confirmation by Board Poll)

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- **Schedule B42.19 Welding Lab Epoxy Floor Building T**

It was recommended that the Board of Trustees accept a proposal for Welding Lab Epoxy Floor – Building T submitted by Western Specialty Contractors, Inc, in accordance with their low specified bid of \$54,780.

(unanimous confirmation by Board Poll)

*The committee agreed to correct the Purchasing Schedule Volume from XLIII to XLII.

- **Schedule B42.20 Welding Fume Extraction Building T**

It was recommended that the Board of Trustees accept a proposal for Welding Lab Fume Extraction – Building T submitted by MG Mechanical Contracting, Inc, in accordance with their low specified bid of \$150,260.

(unanimous confirmation by Board Poll)

*The committee agreed to correct the Purchasing Schedule Volume from XLIII to XLII.

ADJOURNMENT

Mr. Sullivan made a motion, Ms. Rockafellow seconded to adjourn the meeting at 4:29 p.m., with recordation ceased at 4:30 p.m. The roll call was taken and the motion carried unanimously.

Respectfully submitted,

Margaret Kluza

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Recording Secretary

Minutes approved by the Finance/Maintenance & Operations Committee: August 12, 2020