



**Regular Meeting of the
Board of Trustees**

NOTICE: This Board meeting will be held via teleconference utilizing the number listed below. All provisions for conducting this meeting remotely will be followed in compliance with the Open Meetings Act.

Individuals who wish to address the Board of Trustees during the Citizen Participation portion of the meeting should send an email to susanpage@triton.edu including your name, phone number, town/affiliation, and the item you wish to address, no later than Tuesday, December 15, 2020 at 6 p.m.

Agenda

Tuesday, December 15, 2020

- I. CALL TO ORDER** December 15, 2020 at 6:30 p.m.
Teleconference Number: 312-626-6799
Meeting ID: 516 421 4791
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF BOARD MINUTES – VOLUME LVII**
[Minutes of the Board Audit Committee Meeting of November 17, 2020, No. 7](#)
[Minutes of the Regular Board Meeting of November 17, 2020, No. 8](#)
- V. COMMENTS ON THIS AGENDA**
- VI. CITIZEN PARTICIPATION**
- VII. REPORTS/ANNOUNCEMENTS – Employee Groups**
- VIII. STUDENT SENATE REPORT**
- IX. BOARD COMMITTEE REPORTS**
 - A. Academic Affairs/Student Affairs
 - B. Finance/Maintenance & Operations
- X. ADMINISTRATIVE REPORT**
- XI. PRESIDENT’S REPORT**
- XII. CHAIRMAN’S REPORT**

XIII. NEW BUSINESS

A. Action Exhibits

16529 Budget Transfers

16530 2020 Tax Levy

16531 Certification of Compliance with Truth in Taxation Act

16532 Resolution Abating Taxes Levied for Debt Service on Series 2014, Series 2020A, and Series 2020B Bonds

16533 Agreement with National Opinion Research Center

16534 Agreement with Northwestern Memorial Healthcare

16535 Titles for Library Removal/Weeding

16536 Curriculum Recommendations, November 2020

16537 Purchase of HP Z-Book Mobile Workstations – Confirmation of Board Poll

B. Purchasing Schedules

C. Bills and Invoices

D. Closed Session – To discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation

E. Human Resources Report

*Administrative Extension of Temporary Position

Lee Jackson, Executive Director for Workforce Equity Initiative

XIV. COMMUNICATIONS – INFORMATION

A. Human Resources Information Materials

B. Informational Material

XV. ADJOURNMENT

*Contracts are posted on the Triton College Board of Trustees Website under Meeting Schedule (<https://www.triton.edu/about/administration/board-of-trustees/>).

CALL TO ORDER/ROLL CALL

Chairman Mark Stephens called the Audit Committee, a Committee of the Whole of the Board of Trustees, held via public teleconference, to order at 6:42 p.m. All provisions for conducting this meeting remotely were followed in compliance with the Open Meetings Act, with President Mary-Rita Moore and others present in the Triton College Boardroom. Following the Pledge of Allegiance, roll call was taken.

Present: Mrs. Lisa Bickel, Mr. Luke Casson, Mr. Glover Johnson, Mr. Steven Page,
Mrs. Elizabeth Potter, Mr. Rich Regan, Mr. Mark Stephens, Ms. Diane Viverito.

CITIZEN PARTICIPATION

None.

AUDIT COMMITTEE

Christine Torres from the auditing firm of Crowe LLP reported that the College's financial statements have been finalized and submitted to the Illinois Community College Board, congratulating the college on this accomplishment during the pandemic. She noted that one piece outstanding is the Federal Single Audit on Grant Funds, for which we are still awaiting guidance from the Federal Government. As of now, there are no findings or deficiencies, with the college in compliance with all federal regulations and goals. The Board will be briefed when this report is final. The Business Office and Financial Aid staff were thanked for their efforts.

ADJOURNMENT

Motion was made by Mr. Johnson to adjourn the meeting, seconded by Mrs. Potter.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan,
Mr. Stephens, Ms. Viverito.

Motion carried 7-0 with the Student Trustee voting yes. Chairman Stephens adjourned the meeting at 6:47 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Elizabeth Potter
Board Secretary

Susan Page
Susan Page, Recording Secretary

CALL TO ORDER/ROLL CALL

Chairman Mark Stephens called the regular meeting of the Board of Trustees, held via public teleconference, to order at 6:47 p.m. All provisions for conducting this meeting remotely were followed in compliance with the Open Meetings Act, with President Mary-Rita Moore and others present in the Triton College Boardroom. The following roll call was taken.

Present: Mrs. Lisa Bickel, Mr. Luke Casson, Mr. Glover Johnson, Mr. Steven Page,
Mrs. Elizabeth Potter, Mr. Rich Regan, Mr. Mark Stephens, Ms. Diane Viverito.

APPROVAL OF BOARD MINUTES

Ms. Viverito made a motion, seconded by Mr. Casson, to approve the minutes of the Regular Board Meeting of October 20, 2020.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan,
Mr. Stephens, Ms. Viverito.

Motion carried 7-0 with the Student Trustee voting yes.

COMMENTS ON THIS AGENDA

None.

CITIZEN PARTICIPATION

None.

REPORTS/ANNOUNCEMENTS – Employee Groups

Faculty Association President Leslie Wester reported that faculty continue to be flexible to our fluid environment and are working to finish the semester. She wished everyone a happy Thanksgiving.

Mid-Management Association Vice President Dorota Krzykowski reported on the work of managers in the Transfer Center, Testing Center, and Student Support Services, noting that the Testing Center has been re-certified for five years by the National College Testing Association.

Classified Association President Katrina Mooney reported that positive feedback has been received about institutional communications about Covid cases and resources available.

Adjunct Faculty Association President Bill Justiz reported that adjuncts are encouraging students to register for spring and wished everyone a happy Thanksgiving.

STUDENT SENATE REPORT

TCSA President Megan Sroka reported on recent student activities and announced that PTK will hold an induction ceremony this Friday evening via Zoom.

BOARD COMMITTEE REPORTS

Academic Affairs/Student Affairs

Ms. Viverito reported that the committee met earlier this month, reviewed, and is in support of all of the items pertaining to academic and student affairs.

Finance/Maintenance & Operations

Mrs. Potter reported that the committee met on November 4, reviewed 14 new business items and 2 purchasing schedules, and forwarded all items to the Board with a recommendation for approval.

ADMINISTRATIVE REPORT

Workforce Equity Initiative Grant: Vice President of Academic Affairs Susan Campos reported that Triton has been awarded a second cycle of grant funding for the ICCB Workforce Equity Initiative Grant. The grant of \$1.046 million will serve high-need students in accelerating them to a good job, and covers their tuition, books, transportation, and other support. Dr. Campos noted that our first year in the grant was highly successful, offering 9 programs, serving 162 students, and meeting all goals of participation.

PRESIDENT'S REPORT

President Mary-Rita Moore discussed the shared value of Excellence – committing to doing outstanding and exceptional work – and the many ways she sees it reflected at Triton College. She acknowledged student accomplishments in the SURGE program, the Testing Center for its re-certification, faculty Antigone Sharris with the college's receipt of the Future of Industry Award for manufacturing camps, Director of Health Services Laura Hill for her tireless work during the pandemic, and the Administration of the College for their leadership and contributions during this time. President Moore wished everyone a happy Thanksgiving.

CHAIRMAN'S REPORT

Chairman Mark Stephens discussed development of a Covid vaccine and the hope of a return to some normalcy in the coming months. He expressed his pride in serving on the Board at this time as the college does phenomenal work in serving our students and community with a feeling of teamwork and camaraderie.

Mr. Stephens discussed the state budget situation with the failure of the constitutional amendment and news of possible 10-15 percent budget cuts. He charged administration to plan for possible cuts without affecting employees and was happy to report that administration has contingency plans in place. Mr. Stephens thanked employees for stepping up when necessary. He wished everyone a wonderful Thanksgiving.

NEW BUSINESS

BOARD POLICY – Second Reading

Academic Affairs

6175 Harassment, Discrimination, and Misconduct

Mr. Johnson made a motion to enact the revised Policy, seconded by Ms. Viverito.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan,
Mr. Stephens, Ms. Viverito.

Motion carried 7-0 with the Student Trustee voting yes.

ACTION EXHIBITS

With leave of the Board, Mr. Stephens asked for the Action Exhibits to be taken as a group, including:

- 16515 Budget Transfers**
- 16516 Infinity Transportation Management Agreement**
- 16517 2021 Blue Cross Blue Shield PPO Premium Rates**
- 16518 2021 Blue Cross Blue Shield HMO Premium Rates**
- 16519 2021 Pay Flex FSA Administrative Services Fees**
- 16520 2021 Delta Dental PPO Premium Rates**
- 16521 2021 Voluntary Delta Dental Premium Rates**
- 16522 2021 Employee Health Insurance Co-Premiums**
- 16523 Agreement with Proctorio Inc.**
- 16524 American Digital – Purchase of HP Network Hardware**
- 16525 American Digital – Purchase of HP Server Hardware**
- 16526 Disposal of Obsolete Computer Equipment**
- 16527 Release of Property – Five Fume Extractors**
- 16528 Curriculum Recommendations – October 2020**

Mrs. Potter made a motion to approve the Action Exhibits, seconded by Ms. Viverito.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan,
Mr. Stephens, Ms. Viverito.

Motion carried 7-0 with the Student Trustee voting yes.

PURCHASING SCHEDULES

B43.06 Continuing Ed Guide – Spring 2021

B43.07 Snow Removal Service – FY 21

Mr. Casson made a motion to approve the Purchasing Schedules, seconded by Ms. Viverito.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan,
Mr. Stephens, Ms. Viverito.

Motion carried 7-0 with the Student Trustee voting yes.

BILLS AND INVOICES

Mrs. Potter made a motion, seconded by Mr. Regan, to pay the Bills and Invoices in the amount of \$3,168,755.82.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan,
Mr. Stephens, Ms. Viverito.

Motion carried 7-0 with the Student Trustee voting yes.

CLOSED SESSION

Mr. Casson made a motion to go into Closed Session to discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation, seconded by Mrs. Potter.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan,
Mr. Stephens, Ms. Viverito.

Motion carried 7-0 with the Student Trustee voting yes. The Board went into Closed Session at 7:13 p.m.

RETURN TO OPEN SESSION

Mrs. Potter made a motion to return to Open Session, seconded by Mr. Regan.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan,
Mr. Stephens, Ms. Viverito.

Motion carried 7-0 with the Student Trustee voting yes. The Board returned to Open Session at 7:28 p.m.

HUMAN RESOURCES REPORT

1.0 Faculty

No action on page 1 of the Human Resources Report.

2.0 Adjunct Faculty

Mrs. Potter made a motion, seconded by Mr. Regan, to approve pages 2 and 3 of the Human Resources Report, items 2.1.01 through 2.8.01.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Mr. Stephens, Ms. Viverito.

Motion carried 7-0 with the Student Trustee voting yes.

3.0 Administration

No action on page 4 of the Human Resources Report.

4.0 Classified, Police & Engineers

Mrs. Potter made a motion, seconded by Mr. Johnson, to approve page 5 of the Human Resources Report, items 4.1.01 through 4.4.01.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Mr. Stephens, Ms. Viverito.

Motion carried 7-0 with the Student Trustee voting yes.

5.0 Mid-Management

Mr. Casson made a motion, seconded by Mr. Regan, to approve page 6 of the Human Resources Report, items 5.1.01 through 5.4.01

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Mr. Stephens, Ms. Viverito.

Motion carried 7-0 with the Student Trustee voting yes.

6.0 Hourly Employees

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve pages 7 and 8 of the Human Resources Report, items 6.1.01 through 6.3.01

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Mr. Stephens, Ms. Viverito.

Motion carried 7-0 with the Student Trustee voting yes.

7.0 Other

Ms. Viverito made a motion, seconded by Mr. Regan, to approve page 9 of the Human Resources Report, items 7.1.01 through 7.3.01.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Mr. Stephens, Ms. Viverito.

Motion carried 7-0 with the Student Trustee voting yes.

ADJOURNMENT

Chairman Stephens wished everyone a happy Thanksgiving.

There being no further business before the Board, the Chairman asked for a motion to adjourn. Motion was made by Mrs. Potter to adjourn the meeting, seconded by Mr. Casson.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Mr. Stephens, Ms. Viverito.

Motion carried 7-0 with the Student Trustee voting yes. Chairman Stephens adjourned the meeting at 7:34 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Elizabeth Potter
Board Secretary

Susan Page
Susan Page, Recording Secretary

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 15, 2020

ACTION EXHIBIT NO. 16529

SUBJECT: BUDGET TRANSFERS

RECOMMENDATION: That the Board of Trustees approve the attached proposed budget transfers to reallocate funds to object codes as required.

RATIONALE: Transfers are recommended to accommodate institutional priorities.
See description on attached forms.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

**PROPOSED BUDGET TRANSFERS - FY 2021
FOR THE PERIOD 11/1/20 to 11/30/20**

FROM			TO		
ID#	AREA	ACCT #	AREA	ACCT #	AMOUNT
EDUCATION FUND					
1	Associate Degree Nursing	01-10400510-550200010	Associate Degree Nursing	01-10400510-540600010	\$ 1,000.00
2	Dual Credit	01-30200541-550200005	Dual Credit	01-30200541-540600005	75.00
3	Dean Of Student Services	01-30800510-540100110	Shipping & Receiving	01-80400530-540100110	144.00
TOTAL EDUCATION FUND					\$ 1,219.00
TOTAL PROPOSED BUDGET TRANSFERS					\$ 1,219.00

Budget Transfer Form

Dollar Amount \$1000.

From what Budget Account	01	10400510	550200010	Object Code Description Prof.Dev.Travel In-state
To what Budget Account	01	10400510	540600010	Prof.Dev. Publications and Dues

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
Due to COVID-19 restrictions, there are few in-state conferences scheduled for FY21, releasing funds budgeted for travel to attend them.

Explain specifically why additional funds are needed in the receiving account:
Conferences are being held virtually and the funds budgeted for Prof. Dev-In-state travel are now needed to pay for registration fees/ Prof. Dev-Publications and Dues. Per the faculty negotiated agreement to covering Professional Development.

Required Signatures

Requestor	DocuSigned by: <u>Sanda Martinez</u>	10/23/2020
Cost Center Manager	DocuSigned by: <u>Gini Brewer</u>	10/23/2020
Associate Dean (If Applicable)	DocuSigned by: <u>Pamela Harmon</u>	10/23/2020
Dean (If Applicable)	DocuSigned by: <u>Paul Jensen</u>	10/23/2020
Associate Vice President	DocuSigned by: <u>Susan Campos</u>	10/23/2020
Area Vice President		

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____ *MP*

Exec. Dir. of Bus. Operations: _____ *CR*

VP of Business Services: _____ *11/16/20*

Entered by: B5382DS 11/16/20

Budget Transfer Form

Dollar Amount: \$75

From what Budget Account: 01 30200541 550200005
 Object Code Description: Travel In-State
 Dual Credit : ~~XXXXXXXXXXXX~~

To what Budget Account: 01 30200541 540600005
 Object Code Description: Publications & Dues
 Dual Credit : ~~XXXXXXXXXXXX~~

Is this a Grant? Yes () No (X) *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes () No (X)

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Due to the Covid-19 Pandemic, the majority of events and meetings have transitioned to online platforms. As a result in-state travel funds are less likely to be fully expended.
 State activities canceled or gone virtual so in-state travel budget expenses are reduced.

Explain specifically why additional funds are needed in the receiving account:
 Funds from the Publication and Dues budget line were encumbered which has left department just short of the needed funds to renew our NACEP (\$560) and ILACEP (\$60) memberships. The professional development and networking opportunities offered through these memberships help the department stay current with dual credit trends and maintain alignment with the College's mission and vision.
 College-wide encumbrance of funds left less than was needed for planned purchase necessitating this transfer.

Required Signatures

Requestor DocuSigned by: Tim Nyström 11/13/2020
8F1462006489347F

Cost Center Manager DocuSigned by: Tim Nyström 11/13/2020
JF1462006489347F

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President DocuSigned by: Paul Jensen 11/14/2020
8F15C008BB10740E

Area Vice President DocuSigned by: Susan Campos 11/16/2020
FC3A451F8841895

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: ML

Exec. Dir. of Bus. Operations: LR

VP of Business Services: Jan 11/16/20

Entered by: B5383 DS 11/16/20

Budget Transfer Form

Dollar Amount \$144.00

From what Budget Account 01 - 30800510 - 540100110 Object Code Description Office Supplies

To what Budget Account 01 - 80400530 - 540100110 Object Code Description Office Supplies

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 This is not a transfer due to lack of funds. This is a transfer for a ULINE order for a job in Student Services. Mailroom ordered the supplies and we are asking Dean of Students, Andrea Bangura, to reimburse the account for the cost of envelopes.

Explain specifically why additional funds are needed in the receiving account:
 This is a reimbursement to cover the costs of envelopes used for a student services mailer.

Required Signatures

Requestor Lori Ann Silvestri 11/19/2020

Cost Center Manager Andrea Bangura 11/19/2020

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Colleen Rockafellow 11/19/2020

Area Vice President Sean P. Sullivan 11/19/2020

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: [Signature]

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature] 11/20/20

Entered by: BS390 DS 11/23/20

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 15, 2020

ACTION EXHIBIT NO. 16530

SUBJECT: 2020 TAX LEVY

RECOMMENDATION: That the Board of Trustees approve the 2020 tax levy as presented.

It has been determined that the amount of money necessary to be raised by taxation for the 2020 tax year, upon the taxable property of Community College District 504, is \$30,147,028. In order to more fully capture tax revenue from a maturing TIF District and new construction, this proposed aggregate levy of \$30,147,028 is \$958,961 more than the 2019 final aggregate levy of \$29,188,067.

RATIONALE: This tax levy will be used as a basis in the formation of the FY 2022 Budget and will provide the College with a portion of the financial resources necessary to support the educational plan for the current fiscal year. The \$958,961 increase in tax revenue is designed to more fully capture new construction and new tax revenue created by the maturity of Rosemont TIF #3. The Property Tax Extension Limiting Law (PTELL) shall limit presently taxed properties to the Consumer Price Index (CPI) “cost of living” inflation percentage, which is 2.3% for the 2020 levy year.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

Certificate of Tax Levy

Community College District No. 504 County of Cook

Community College District Name: Triton College and State of Illinois

We hereby certify that we require:

the sum of \$20,318,746 to be levied as a tax for educational purposes, and

the sum of \$5,885,654 to be levied as a tax for operations and maintenance purposes, and

the sum of \$2,764,505 to be levied as a special tax for purposes of the Local Government and Governmental Employees Tort Immunity Act, and

the sum of \$283,722 to be levied as a special tax for Workers' Compensation and Occupational diseases insurance purposes, and

the sum of \$393,551 to be levied as a special tax for Medicare insurance purposes, and

the sum of \$64,066 to be levied as a special tax for Unemployment insurance purposes, and

the sum of \$137,284 to be levied as a special tax for financial audit purposes, and

the sum of \$300,000 to be levied as a special tax for Life Safety Projects

on the taxable property of our community college district for the year 2020; and that these amounts be levied on the equalized assessed value of the taxable property of Community College District 504, County of Cook and State of Illinois, for the year 2020 to be collected in the year 2021; and that the levy for the year 2020 be allocated 50% for Fiscal Year 2020 and 50% for Fiscal Year 2022.

Signed this 15th day of December, 2020.

Mark R. Stephens
Board Chairman of Said Community College District

Elizabeth Potter
Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk of each county in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution.

Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 0.

This certificate of tax levy shall be filed with the county clerk of each county which any part of the community college district is located on or before the last Tuesday in December.

DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT

This is to certify that the Certificate of Tax Levy for Community College District No. 504 County of Cook and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2020 was filed in the Office of the County Clerk of this county on _____, 2020.

In addition to an extension of taxes authorized by levies made by the board of said community college district, an additional extension (s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, approved in the original resolutions(s), for said purpose for year 2020 is \$-0-.

County Clerk

County

Date

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of [Click here to enter a date.](#)

ACTION EXHIBIT NO. 16531

SUBJECT: CERTIFICATION OF COMPLIANCE WITH TRUTH IN TAXATION ACT

RECOMMENDATION: That the Board of Trustees approve the attached Certification of Compliance with the Truth in Taxation Act.

RATIONALE: The 2020 Tax Levy has been adopted in full compliance with the provisions of Division 2.1, Sections 18-101.1 through 18-101.45 of the Truth in Taxation Law, 35 ILCS 200/18-60 through 18-85.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

TRUTH IN TAXATION

CERTIFICATE OF COMPLIANCE

I, Mark R. Stephens, hereby certify that I am the Chairman and the presiding officer of the Board of Trustees of Community College District No. 504, County of Cook and State of Illinois, and as such presiding officer, I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code – Truth in Taxation Law, 35 ILCS 200/18-60 through 18-85.

This Certificate applies to the 2020 Levy.

Dated this 15th day of December, 2020

Mark R. Stephens, Chairman
Board of Trustees
Community College District No. 504
County of Cook and State of Illinois

TRITON COLLEGE, District 504
Board of Trustees

Meeting of December 15, 2020

ACTION EXHIBIT NO. 16532

SUBJECT: RESOLUTION ABATING TAXES LEVIED FOR DEBT SERVICE ON SERIES 2014, SERIES 2020A, AND SERIES 2020B BONDS

RECOMMENDATION: That the Board of Trustees approve the Resolution abating all taxes heretofore levied for the year 2020 to pay debt service on the District's outstanding General Obligation Bonds (Alternate Revenue Source), Series 2014, Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020A and General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020B for the total abatement of \$3,753,894.27.

RATIONALE: This proposed abatement follows the Board's commitment to finance the campus redevelopment bonds with existing revenue streams, and not to levy additional taxes. When issuing the Bonds, the law requires taxes to be levied. This abatement removes the taxes on the Series 2014 Bonds in the amount of \$3,294,725, on the Series 2020A Bonds in the amount of \$20,492.19, and on the Series 2020B Bonds in the amount of \$438,677.08.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 504, County of Cook and State of Illinois, held at 2000 Fifth Avenue, River Grove, Illinois, in said District at 6:30 o'clock P.M., on the 15th day of December, 2020.

* * *

The Chairman called the meeting to order and directed the Secretary to call the roll.

Upon roll call, Mark R. Stephens, the Chairman, and the following Trustees were physically present at said location: _____

The following Trustees were allowed by a majority of the Trustees of the Board of Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: _____

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The Chairman announced that the next item of business before the Board of Trustees was the consideration of a Resolution abating all of the taxes heretofore levied for the year 2020 to pay debt service on the District's outstanding General Obligation Bonds (Alternate Revenue Source), Series 2014, Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020A and General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020B.

Thereupon, Trustee _____ presented, and there was made available to the Trustees and interested members of the public the following Resolution:

A RESOLUTION abating all of the taxes heretofore levied for the year 2020 to pay debt service on the General Obligation Bonds (Alternate Revenue Source), Series 2014, Taxable General Obligation

Refunding Bonds (Alternate Revenue Source), Series 2020A and
General Obligation Refunding Bonds (Alternate Revenue Source),
Series 2020B of Community College District No. 504, County of
Cook and State of Illinois.

Trustee _____ moved and Trustee _____ seconded the
motion that said resolution as presented be adopted.

After a full and complete discussion thereof, the Chairman directed that the roll be called
for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees:

_____ voted AYE,

and the following Trustees:

_____ voted NAY.

Whereupon the Chairman declared the motion carried and said resolution adopted, and
approved and signed the same in open meeting and directed the Secretary to record the same in
full in the records of the Board of Trustees of Community College District No. 504, County of
Cook and State of Illinois, which was done.

Other business not pertinent to the adoption of said Resolution was duly transacted at said
meeting.

Upon motion duly made and seconded, the meeting was adjourned.

Secretary, Board of Trustees

A RESOLUTION abating all of the taxes heretofore levied for the year 2020 to pay debt service on the General Obligation Bonds (Alternate Revenue Source), Series 2014, Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020A and General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020B of Community College District No. 504, County of Cook and State of Illinois.

* * *

WHEREAS, the Board of Trustees (the “*Board*”) of Community College District No. 504, County of Cook and State of Illinois (the “*District*”), by a resolution dated September 23, 2014, as supplemented by a Bond Order dated September 25, 2014 (together, the “*2014 Bond Resolution*”), has heretofore issued and has outstanding its General Obligation Bonds (Alternate Revenue Source), Series 2014 (the “*Series 2014 Bonds*”), and provided for the levy of a direct annual tax sufficient to pay the principal of and interest on the Series 2014 Bonds; and

WHEREAS, the Board, by a resolution dated October 20, 2020, as supplemented by a Bond Order dated October 27, 2020 (together, the “*2020 Bond Resolution*”), has heretofore issued and has outstanding its Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020A (the “*Series 2020A Bonds*”), and provided for the levy of a direct annual tax sufficient to pay the principal of and interest on the Series 2020A Bonds; and

WHEREAS, the Board, by the 2020 Bond Resolution, has also heretofore issued and has outstanding its General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020B (the “*Series 2020B Bonds*”), and provided for the levy of a direct annual tax sufficient to pay the principal of and interest on the Series 2020B Bonds; and

WHEREAS, duly certified copies of the 2014 Bond Resolution and the 2020 Bond Resolution were filed in the office of the County Clerk of Cook County, Illinois (the “*County Clerk*”); and

WHEREAS, the Board has determined and does hereby determine that the Pledged Revenues (as defined in the 2014 Bond Resolution and the 2020 Bond Resolution) are or will be available to pay the principal of and interest on the Series 2014 Bonds, the Series 2020A Bonds and the Series 2020B Bonds when due on June 1, 2021 and December 1, 2021, so as to enable the abatement of the Pledged Taxes (as defined in the 2014 Bond Resolution and the 2020 Bond Resolution) levied for the same; and

WHEREAS, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2020 pursuant to the 2014 Bond Resolution and the 2020 Bond Resolution for the purpose of paying principal of and interest on the Series 2014 Bonds, the Series 2020A Bonds and the Series 2020B Bonds be abated:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 504, COUNTY OF COOK AND STATE OF ILLINOIS, AS FOLLOWS:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and do incorporate them into this Resolution by this reference thereto.

Section 2. Abatement of Tax – Series 2014 Bonds. The tax heretofore levied for the year 2020 in the 2014 Bond Resolution shall be abated as follows:

YEAR OF LEVY	TAX LEVIED IN THE 2014 BOND RESOLUTION	TAX TO BE ABATED	TAX TO BE EXTENDED SUFFICIENT TO PRODUCE
2020	\$3,294,725.00	\$3,294,725.00	\$0.00

Section 3. Abatement of Tax – Series 2020A Bonds. The tax heretofore levied for the year 2020 in the 2020 Bond Resolution with respect to the Series 2020A Bonds shall be abated as follows:

YEAR OF LEVY	TAX LEVIED IN THE 2020 BOND RESOLUTION	TAX TO BE ABATED	TAX TO BE EXTENDED SUFFICIENT TO PRODUCE
2020	\$20,492.19	\$20,492.19	\$0.00

Section 4. Abatement of Tax – Series 2020B Bonds. The tax heretofore levied for the year 2020 in the 2020 Bond Resolution with respect to the Series 2020B Bonds shall be abated as follows:

YEAR OF LEVY	TAX LEVIED IN THE 2020 BOND RESOLUTION	TAX TO BE ABATED	TAX TO BE EXTENDED SUFFICIENT TO PRODUCE
2020	\$438,677.08	\$438,677.08	\$0.00

Section 5. Filing of Resolution. Forthwith upon the adoption of this Resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerk, and it shall be the duty of the County Clerk to abate all said taxes for the year 2020 in accordance with the provisions of this Resolution.

Section 6. Repealer. All other resolutions or orders, or parts thereof, in conflict with the provisions of this Resolution are to the extent of such conflict hereby repealed, and this Resolution shall be in full force and effect forthwith and immediately upon its adoption.

Passed by the Board on December 15, 2020 by a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

**COMMUNITY COLLEGE
DISTRICT NO. 504, COUNTY OF
COOK AND STATE OF ILLINOIS**

By: _____
Chairman

APPROVED this 15th day of December, 2020.

Attest:

Secretary

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Clerk of Community College District No. 504, County of Cook and State of Illinois (the “*District*”), and as such officer I am the keeper of the books, records, files, and journal of proceedings of the District and of the Board of Trustees thereof (the “*Board*”).

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 15th day of December, 2020, insofar as same relates to the adoption of a resolution entitled:

A RESOLUTION abating all of the taxes heretofore levied for the year 2020 to pay debt service on the General Obligation Bonds (Alternate Revenue Source), Series 2014, Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020A and General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020B of Community College District No. 504, County of Cook and State of Illinois,

a true, correct and complete copy of which said Resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 96 hours in advance of the holding of said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the Public Community College Act of the State of Illinois, as amended, and the Local Government Debt Reform Act of the State of Illinois, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the District, this 15th day of December, 2020.

Secretary, Board of Trustees

STATE OF ILLINOIS)
)
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of Cook County, Illinois, and as such official I do further certify that on the ____ day of December, 2020, there was filed in my office a duly certified copy of a resolution entitled:

A RESOLUTION abating all of the taxes heretofore levied for the year 2020 to pay debt service on the General Obligation Bonds (Alternate Revenue Source), Series 2014, Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020A and General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020B of Community College District No. 504, County of Cook and State of Illinois,

duly passed and approved by the Board of Trustees of Community College District No. 504, County of Cook and State of Illinois, on the 15th day of December, 2020, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2020 for the payment of the District’s outstanding General Obligation Bonds (Alternate Revenue Source), Series 2014, Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020A and General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020B as described in the Bond Resolution, will be abated in their entirety as provided in the Resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of December, 2020.

County Clerk of Cook County, Illinois

(SEAL)

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 15, 2020

ACTION EXHIBIT NO. 16533

SUBJECT: **AGREEMENT WITH NATIONAL OPINION RESEARCH CENTER**

RECOMMENDATION: That the Board of Trustees approve an Agreement with National Opinion Research Center (NORC) for the period of December 16, 2020 through June 30, 2022. Participating in this study will incur no monetary cost to Triton College.

RATIONALE: A study by The University of Chicago Consortium on School Research and NORC seeks to understand the college-to-career transition of students in the seven-county Chicagoland region, particularly for those from low-income backgrounds. Specifically, the study looks at graduates from Chicago-area colleges, with a focus upon who is, and who is not making the transition to employment. This includes a review of what the college-to-career transition looks like for graduates of two-year and four-year institutions in the Chicago area. The results from this study will help Triton College to understand what the college-to-career transition looks like specifically for Triton College graduates.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

Data Use Agreement Between NORC And Triton College

This Data Use Agreement (“Agreement”) is made and entered into as of 12/16/2020 (the “Effective Date”) by and between **Triton College** (“Data Provider”), and National Opinion Research Center (dba **NORC**) (“DATA RECIPIENT”) for purposes of protecting information containing student records as required by the Family Educational Rights and Privacy Act (“FERPA”), as it may be amended from time to time. This Agreement establishes a formal data access and data use relationship between Data Provider and DATA RECIPIENT, to enable DATA RECIPIENT to fulfill its responsibility as Evaluator for the project entitled; Understanding the College to Career Transition in Chicago.

WITNESSETH:

WHEREAS, Data Provider may disclose or make available to DATA RECIPIENT, and DATA RECIPIENT may use, disclose, receive, transmit, maintain or create from, certain information in conjunction with the work performed under Understanding the College to Career Transition in Chicago; and

WHEREAS, Data Provider and DATA RECIPIENT are committed to compliance with FERPA and regulations promulgated thereunder; and

WHEREAS, the information that will be disclosed by Data Provider to DATA RECIPIENT for the purpose of this Agreement and for the performance of its obligations under a separate service agreement between the parties contains student information specified in the Attachment A (“Education Records”) held, controlled, or maintained by Data Provider.

WHEREAS, Data Provider can lawfully release the Education Records and hereby authorizes DATA RECIPIENT to receive, use, store, and disclose the Education Records as specified in this Agreement for the purposes of improvement of instruction and programming related to the College to Career Transition program.

WHEREAS, the purpose(s) of the disclosure of the Educational Records by Data Provider is further described in Attachment A.

NOW, THEREFORE, in consideration of the foregoing recitals and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. SCOPE AND PURPOSE

- A. This Agreement sets forth the terms and conditions pursuant to which Data Provider will disclose the Education Records to DATA RECIPIENT.

- B. DATA RECIPIENT will only use the Education Records for the limited purpose(s) necessary to conduct the activities described in Attachment A.

2. OBLIGATIONS AND ACTIVITIES OF DATA RECIPIENT

- A. DATA RECIPIENT agrees to protect the Education Records to prevent use or disclosure of the Education Records other than as provided for by this Agreement. The Education Records shall be stored in an area that is physically safe from access from unauthorized persons at all times. The Education Records shall be protected electronically to prevent unauthorized access by computer, remote access, or any other means. DATA RECIPIENT expressly agrees that the Education Records will not be accessed, tested, maintained, backed up or stored outside of the United States.
- B. DATA RECIPIENT agrees to not use or disclose the Education Records for any purpose other than as described in this Agreement in a manner consistent with FERPA or as required by law. DATA RECIPIENT shall not disclose the Education Records to any third party without specific written authorization from DATA PROVIDER.
- C. DATA RECIPIENT shall assure that all persons who have access to the Education Records shall be fully apprised as to the confidential nature of the Education Records, the safeguards required to protect the information, and the applicable civil and criminal sanctions and penalties associated with any intentional or non-intentional disclosure. No subcontractor to DATA RECIPIENT shall receive any information without a written agreement with DATA RECIPIENT incorporating these assurances.
- D. DATA RECIPIENT agrees to use appropriate safeguards to prevent use or disclosure of the Education Records other than as provided for by this Agreement. DATA RECIPIENT specifically agrees to comply with confidentiality and use requirements established by FERPA.
- E. DATA RECIPIENT agrees to report in writing to Data Provider any use or disclosure of any portion of the Education Records not provided for by this Agreement of which it becomes aware, including without limitation, any disclosure to an unauthorized subcontractor or any other individual or entity not approved to receive the Education Records, within five (5) days of its discovery.
- F. DATA RECIPIENT agrees that it shall obtain and maintain, for the term of this Agreement, a written agreement with each contractor or with any agent, including a subcontractor, to whom it provides any portion of information containing the Education Records holding them to the same restrictions and conditions that apply through this Agreement to DATA RECIPIENT with respect to such information. Further, upon request, DATA RECIPIENT will provide copies of such agreements to Data Provider immediately upon execution of such agreement.
- G. DATA RECIPIENT agrees to notify Data Provider in writing within five (5) business days of DATA RECIPIENT's receipt of any request or subpoena for any portion of the information containing the Education Records or any information related to this Agreement. To the extent that Data Provider decides to assume responsibility for challenging the validity of such request, DATA RECIPIENT will cooperate fully with Data Provider in any such challenge.

- H. DATA RECIPIENT shall permit onsite inspection by Data Provider and by agencies of the United States government to ensure compliance with this Agreement.
- I. DATA RECIPIENT shall maintain encryption standards found in NIST Special Publication 800-53 while the data is in a portable format (e.g. tape, laptop, flash/USB drive).
- J. The express terms and conditions of this Article shall be included in all subcontracts executed by DATA RECIPIENT for any and all work under this Agreement.

3. TERM AND TERMINATION

- A. The provisions of this Agreement shall be effective as of the Effective Date and shall terminate when all of the Education Records provided by Data Provider to DATA RECIPIENT are destroyed or returned to Data Provider, or, if it is infeasible to return or destroy the Education Records, protections are extended to such information, in accordance with the termination provisions in this Section.
- B. The confidentiality provisions of this Agreement shall survive the termination of this Agreement.
- C. Upon Data Provider's knowledge of a breach by DATA RECIPIENT, Data Provider shall:
 - i. Provide DATA RECIPIENT with written notice of the breach and an opportunity to cure the breach within ten (10) days of receipt of such notice. If DATA RECIPIENT fails to cure the breach within the notice period, Data Provider may immediately terminate this Agreement; or
 - ii. Immediately terminate this Agreement (without opportunity to cure) if Data Provider determines, in its sole discretion, that DATA RECIPIENT has breached a material term of this Agreement.

4. MISCELLANEOUS

- A. The respective rights and obligations of DATA RECIPIENT under Article 2 of this Agreement shall survive termination of this Agreement.
- B. There are no intended third party beneficiaries to this Agreement unless otherwise agreed between the parties in writing and release of the Education Records to a third party is authorized by Data Provider. Without in any way limiting the foregoing, it is the parties' specific intent that nothing contained in this Agreement gives rise to any right or cause of action, contractual or otherwise, in or on behalf of the individuals whose information is used or disclosed pursuant to this Agreement.
- C. No provision of this Agreement may be waived or modified except by an agreement in writing signed by the authorized agent of the waiving party. A waiver of any term or provision shall not be construed as a waiver of any other term or provision.
- D. The persons signing below have the right and authority to execute this Agreement, in their official capacities only, and no further approvals are necessary to create a binding agreement.
- E. In the event of any conflict between the terms and conditions stated in this Agreement and those contained within any other agreement or understanding between the parties, written, oral or implied, the terms of this Agreement shall govern. Without limiting the foregoing, no provision of any other agreement or

understanding between the parties limiting the liability of DATA RECIPIENT to Data Provider shall apply to the breach of any covenant in this Agreement by DATA RECIPIENT.

- F. Each party agrees to hold harmless and indemnify the other, its officers, agents, trustees and employees against any losses, damages, judgments, claims, expenses, costs and liabilities imposed upon or incurred by or asserted against the party, its officers, agents, trustees or employees, including reasonable attorneys' fees and expenses, arising out of the willful misconduct or gross negligence of the other party, its officers, agents or employees, under this Agreement.

Data Provider, as an entity and on behalf of its employees, agents, and students, claims any and all governmental immunity as may be established by or set forth under Federal or Illinois law, rule or regulation.

- G. This Agreement is executed by an authorized representative of each party in the representative's official capacity only and the representative shall have no personal liability under this Agreement.

- H. Neither party shall discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap, an unfavorable discharge from military service, or any other factor as prohibited by law, rule or regulation. Each party certifies that it is an equal opportunity employer.

Each party shall maintain a written sexual harassment policy and a Drug Free Workplace as required by applicable law.

- I. This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois.

IN WITNESS WHEREOF, the parties have executed this Agreement effective upon the Effective Date set forth above.

APPROVED BY:

NORC (DATA RECIPIENT)

Triton College (Data Provider)

Signature: <i>Shazia Miller</i>	Signature:
Print Name: Shazia Miller	Print Name: Mark R. Stephens
Title: Senior Vice President	Title: Board Chairman
Date: 11/17/2020	Date:

ATTACHMENT A

Scope:

The project will collect data via a web-based survey from recent graduates on their degree attainment, employment, and job-seeking experiences. We will also use administrative data from participating institutions and state agencies for an analysis to further understand student pathways.

Purpose:

The University of Chicago Consortium on School Research and NORC seek to provide needed evidence on the college to career transition for students in the seven-county Chicagoland region, particularly for those from low-income backgrounds.

Funders: The project is funded by the following foundations – CME Group, Arie and Ida Crown, Steans Family, Chicago Community Trust, Circle of Service, Gorter, Kaplan, Pritzker Traubert, and Brinson.

Duration of processing:

___12/16/2020___ – 6/30/2022

Data elements:

A roster of all associated graduates and certificate earners for the 2018-19 academic year. The roster will contain all available contacting information, including:

- Student Full Name (first & last)
- Student Triton College email address
- Student Personal Email address
- Address
- Telephone number(s)
- City
- State
- Zip Code
- Award College

The project will also acquire institutional student administrative data:

- Student Full Name (first & last)
- Ethnicity
- Gender
- Graduation Cumulative GPA
- Pell Recipient
- Credits Earned Graduation Cumulative
- Starting Cohort Term (can back out date of first enrollment from this field)
- Conferral Date

- Degree earned
- Transfer status – did students transfer into Triton College and did they transfer to a four-year (or two-year), institution following graduation?
- 1st Generation Status
- Self-reported high school

NORC will set up a Secure File Transfer Protocol (SFTP) site for a safe and protected data exchange.

The survey and administrative data will be stored on secure servers at NORC for three years following data collection. After this time, project folders and files will be destroyed in accordance with the NORC Data Governance Board's Closeout and Data Destruction Policy.

Project staff who will have data access:

Jenny Nagaoka/UChicago Consortium – principal investigator
Shazia Miller/NORC– principal investigator
Lauren Seward/NORC– research director

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 15, 2020

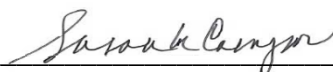
ACTION EXHIBIT NO. 16534

SUBJECT: AGREEMENT WITH NORTHWESTERN MEMORIAL HEALTHCARE

RECOMMENDATION: That the Board of Trustees approve the Educational Affiliation Agreement with Northwestern Memorial Healthcare. This Agreement shall commence upon execution by both parties on June 1, 2020, and shall remain effective for a term of three (3) years, expiring on June 1, 2023. Before that time, either party may terminate this contract upon thirty (30) days written notice to the other party, at any time and for any reason. In the event of termination of the Agreement, students then actively enrolled will be permitted to complete the current clinical rotation under the terms and conditions stated herein. There is no cost to the college for this Agreement.

RATIONALE: This new contract Agreement between Northwestern Memorial Healthcare and Triton College will provide clinical experiences to students enrolled in Triton's Surgical Technology and Sterile Processing Technician programs. This is a Northwestern Memorial Healthcare Agreement that we have been negotiating over the past eight-months and they will not agree to a revision of the original effective date. As this is a new Agreement, no student have been in attendance. This is a Northwestern Memorial Healthcare Agreement and no changes will be accepted.

Submitted to Board by:



Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes

No

EDUCATIONAL AFFILIATION AGREEMENT

THIS EDUCATIONAL AFFILIATION AGREEMENT (this “**Agreement**”), dated June 1, 2020, (the “**Effective Date**”) is entered into by and between the undersigned affiliated clinical entities (collectively, “**NM FACILITIES**”) of **NORTHWESTERN MEMORIAL HEALTHCARE**, an Illinois not for profit corporation (“**NMHC**”), and **COMMUNITY COLLEGE DISTRICT 504**, commonly known as **TRITON COLLEGE** (“**SCHOOL**”), an Illinois community college.

WHEREAS, the NM Facilities may include NMHC’s current and future affiliates and subsidiaries, including, but not limited to, Northwestern Memorial Hospital (“**NMH**”), Northwestern Medicine® Central DuPage Hospital (“**CDH**”), Northwestern Medicine® Delnor Hospital (“**Delnor**”), Northwestern Medicine® Lake Forest Hospital (“**NLFH**”), Northwestern Medicine® Kishwaukee Hospital (“**NMKH**”), Northwestern Medicine® Valley West Hospital (“**NMVWH**”), Northwestern Medicine® Huntley, McHenry and Woodstock Hospitals (“**NMHHM**”), Northwestern Medicine® Marianjoy Rehabilitation Hospital (“**Marianjoy**”), Northwestern Medical Group (“**NMG**”), Northwestern Medicine® Regional Medical Group (“**RMG**”), Marianjoy Medical Group (“**MMG**”), and their affiliates and subsidiaries existing now or created or acquired in the future; and

WHEREAS, SCHOOL desires to utilize NM FACILITIES for the purpose of providing practical learning and clinical experiences for Surgical Technology and Sterile Processing Technician, and other allied health professional education as agreed to by the Parties (the “**Program**”) in connection with degree-seeking students of SCHOOL and to establish and operate the Program at NM FACILITIES; and

WHEREAS, it is to the mutual benefit of both SCHOOL and NM FACILITIES that students have opportunities for clinical education and, whenever feasible, joint research activities pursuant to the Program.

WHEREAS, this Agreement, including the Recitals incorporated herein by reference and the Exhibits hereto, constitutes the entire agreement between SCHOOL and undersigned NM FACILITIES and supersedes any and all prior agreements between SCHOOL and undersigned NM FACILITIES with respect to the Program.

NOW, THEREFORE, it is understood and agreed to by the parties hereto as follows:

1. SCHOOL’S RESPONSIBILITIES

- 1.1. SCHOOL shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to NM FACILITIES only those students who have satisfactorily completed the prerequisite didactic portion of SCHOOL's curriculum. SCHOOL will provide NM FACILITIES a statement of the philosophy and objectives of the Program and a current course description(s) as set forth in SCHOOL’s academic catalog.

- 1.2. SCHOOL shall require each of its students who will participate in the Program at NM FACILITIES to provide NM FACILITIES with proof of full health insurance coverage prior to commencement of their assignment.
- 1.3. SCHOOL shall procure and maintain at its own expense at all times during the term of the Agreement, and on an occurrence basis if possible, Professional Liability and Commercial General Liability insurance to cover SCHOOL, its officers, agents, faculty, employees and students in the minimum amount of Two Million Dollars (\$2,000,000) per occurrence and Five Million Dollars (\$5,000,000) in annual aggregate. SCHOOL shall provide evidence of such coverage to NM FACILITIES upon execution of this Agreement and prior to the expiration and renewal of the evidenced coverage, but not less than annually after execution of this Agreement. Each policy of insurance described above shall require thirty (30) day advance notice to NM FACILITIES prior to any material change in or termination of such coverage, and shall be issued by one or more insurance companies rated "A" or better and with financial size of "IX" or larger, both as measured by A.M Best. Should any of the above insurance requirements be met through the provision of coverage on a "claims-made" basis, SCHOOL shall maintain such coverage for a period of five (5) years after the termination date of this Agreement, and extending retrospectively to the contract term. NM FACILITIES and its affiliates, subsidiaries and each of their respective officers, directors, contractors, agents and employees shall be included as Additional Insureds under each of the policies described above and any renewals thereof for the duration of this Agreement and any extended claims-made required under this Agreement.
- 1.4. SCHOOL shall designate one of its faculty to coordinate the Program on behalf of SCHOOL and act as the liaison to NM FACILITIES. The assignment to be undertaken by the students participating in the Program will be mutually arranged by the parties and a continuous exchange of information will be maintained by on-site visits when practical and by letter, e-mail or telephone otherwise. SCHOOL shall maintain sole discretion in the assignment of all grades and academic credit.
- 1.5. SCHOOL shall inform each student of his or her responsibilities under this Agreement and that he or she will be required to sign a statement during orientation at NM FACILITIES agreeing to certain specific terms of the Agreement. A sample of the current student statement is subject to change and is attached hereto as Exhibit A and made a part hereof. A signed copy of each student's statement, including evidence of full insurance coverage, and confirmation that the required criminal background check and ten (10) panel drug test have been conducted, as more fully described in paragraph 1.7 below, shall be provided by the student to NM FACILITIES prior to student's assignment. In addition, SCHOOL shall ensure that each student signs the confidentiality agreement provided by NM FACILITIES prior to commencing his/her participation in the Program and adheres to all relevant policies and procedures set forth by NM FACILITIES.
- 1.6. SCHOOL, its faculty providing services hereunder, and its students participating in the Program shall, to the extent relevant, comply with The Joint Commission or

other accrediting entity standards and, upon request of NM FACILITIES, shall cooperate in any survey conducted by The Joint Commission or a similar accrediting body at NM FACILITIES.

- 1.7. SCHOOL agrees and student acknowledges and consents that a criminal background check in compliance with the Illinois Healthcare Workers Background Check Act (225 ILCS 46/1) will be conducted by SCHOOL. A ten (10) panel drug screen as required by and acceptable to NM FACILITIES (to include screening for marijuana, amphetamines, narcotics [morphine/codeine/heroin], PCP, and cocaine) is required of each placed student prior to his/her participation in the Program. It is SCHOOL'S responsibility to ensure that the ten (10) panel drug screen and criminal background check are completed and that any student with unacceptable results will not be permitted to participate. Prior to student's arrival at NM FACILITIES, SCHOOL will provide NM FACILITIES with documentation that the drug screening and criminal background check have been conducted.
- 1.8. SCHOOL shall inform students of the requirement to obtain a physical examination prior to his/her participation in the Program, which physical examination shall be conducted in accordance with the policies of NM FACILITIES and shall include a TB test (and a chest x-ray if the TB test is positive), mumps, rubella, rubeola, varicella and Hepatitis-B immunity, and any other screening tests required by NM FACILITIES. Prior to the placement of any student, SCHOOL shall provide NM FACILITIES with written proof that the student is free of communicable disease and has received the Influenza Vaccine.
- 1.9. SCHOOL shall screen all students and faculty against the Office of Inspector General List of Excluded Individuals/Entities prior to a student's assignment or faculty's participation and shall immediately notify NM FACILITIES if any of its participating faculty or students are excluded from, threatened with exclusion from, or otherwise sanctioned by, any federal or state healthcare plan or program.
- 1.10. SCHOOL shall notify each student prior to his/her arrival that he/she is responsible for:
 - 1.10.1. Following all administrative and clinical policies, standards, and practices of NM FACILITIES.
 - 1.10.2. Obtaining medical care at his/her own expense for any injuries sustained as a direct or indirect result of their affiliation with NM FACILITIES.
 - 1.10.3. His/her own transportation and living arrangements.
 - 1.10.4. Reporting to NM FACILITIES on time and following all established policies and procedures during the regularly scheduled operating hours of NM FACILITIES.
 - 1.10.5. Conforming to the standards and practices established by SCHOOL while functioning at NM FACILITIES.

1.10.6. Obtaining prior written approval of NM FACILITIES and SCHOOL before publishing any material relating to the clinical learning experience.

1.10.7. Meeting the personal, ethical and professional standards required of employees of NM FACILITIES and consistent with the applicable professional Code of Ethics and the applicable standards of The Joint Commission.

2. **NM FACILITIES' RESPONSIBILITIES/RIGHTS**

2.1. NM FACILITIES shall make the appropriate location available to SCHOOL and its students in order to provide a supervised educational experience to students in the Program. Such location shall include an environment conducive to learning as intended by the terms of this Agreement and conforming to customary NM FACILITIES' procedures. Entry into this Agreement with SCHOOL does not guarantee placement of a particular student within NM FACILITIES. NM FACILITIES have the right to decline an individual placement if unable to accommodate for the appropriate location or supervised educational experience at that time.

2.2. NM FACILITIES may, upon consultation with SCHOOL, cancel the placement of any student whose performance is unsatisfactory, who is excluded from, or otherwise sanctioned by, any federal or state healthcare plan or program, whose personal conduct prevents desirable relationships within NM FACILITIES, or whose health status is a detriment to the student's successful completion of the educational experience. NM FACILITIES shall provide a written record of the cancellation to SCHOOL following the consultation.

2.3. NM FACILITIES may immediately remove any student or member of SCHOOL's faculty or staff from its premises, if, in NM FACILITIES' sole judgment and discretion, such student, faculty or staff is or becomes detrimental to or is deemed to be an immediate threat to the health, safety or welfare of NM FACILITIES or its patients, employees, staff or visitors or hospital operations, or to the confidentiality of any information related to such persons or operations. In such event, NM FACILITIES shall notify SCHOOL of its actions as soon as practicable thereafter. NM FACILITIES shall have no obligation to SCHOOL or any student or faculty member summarily removed pursuant to this section.

2.4. In the event any student or SCHOOL faculty becomes ill, injured or is improperly exposed to hazard/hazardous materials while on NM FACILITIES' premises, NM FACILITIES shall, upon the request of such student or faculty and consistent with the NM FACILITIES' capabilities and policies, or as is appropriate in an emergency, provide or arrange for the provision of necessary immediate or emergent care. However, all students or faculty who receive medical care on NM FACILITIES' premises shall be responsible for the full cost of such care unless the law or NM FACILITIES' policies provide otherwise.

- 2.5. NM FACILITIES shall designate and submit in writing to SCHOOL, the name and professional and academic credentials of a person to be responsible for oversight of the student educational experiences at NM FACILITIES. That person shall be called Program Coordinator, and shall maintain contact with SCHOOL's designated liaison to assure mutual participation in and oversight of the Program.
- 2.6. NM FACILITIES shall notify SCHOOL in writing of any change of the Program Coordinator.
- 2.7. NM FACILITIES shall provide a planned, supervised program of educational experiences as specified in the most recent outline of the Program as agreed to by the parties.
- 2.8. NM FACILITIES shall, on reasonable advance request, permit SCHOOL or any agencies responsible for approving SCHOOL or accrediting its curriculum to inspect NM FACILITIES' clinical locations, services available for clinical experiences, students' records, and such other items reasonably pertaining to the Program. In NM FACILITIES' sole discretion, NM FACILITIES may: (a) restrict such inspection to the extent reasonably necessary to protect private or confidential patient or NM FACILITIES information, (b) restrict such inspection to the extent necessary to comply with the law; and/or (c) require SCHOOL or accrediting agency to execute an appropriate confidentiality and non-disclosure agreement provided by NM FACILITIES.
- 2.9. NM FACILITIES shall, at the commencement of a student's placement, provide the student with an orientation of NM FACILITIES and its administrative policies, rules, regulations, standards and practices relevant to the Program.
- 2.10. NM FACILITIES shall provide each student with a name tag identifying him or her as a student, which name tag shall be worn at all times when Student is participating in the Program at NM FACILITIES' premises.
- 2.11. NM FACILITIES shall administer education records of students in accordance with the Family Educational Rights and Privacy Act of 1974, as amended, and all other applicable provisions of federal or state law.
- 2.12. SCHOOL acknowledges the NM FACILITIES' commitment to comply with its corporate compliance program and code of conduct, and all applicable laws and regulations. SCHOOL agrees to comply, and to inform cause its faculty and students of the requirement to comply, with the NM FACILITIES' Code of Conduct and all applicable laws and regulations during the term of this Agreement.
- 2.13. SCHOOL, its faculty providing services hereunder, and its students participating in the Program shall, to the extent relevant, comply with The Joint Commission or other accrediting entity standards and, upon request of NM FACILITIES, shall cooperate in any survey conducted by The Joint Commission or a similar accrediting body at NM FACILITIES.

- 2.14. NM FACILITIES shall procure and maintain at its own expense at all times during the term of the Agreement, and on an occurrence basis if possible, Professional Liability and Commercial General Liability insurance to cover its officers, agents, faculty, and employees in the minimum amount of Two Million Dollars (\$2,000,000) per occurrence and Five Million Dollars (\$5,000,000) in annual aggregate. Each policy of insurance described above shall be issued by one or more insurance companies rated “A” or better and with financial size of “IX” or larger, both as measured by A.M Best. Should any of the above insurance requirements be met through the provision of coverage on a “claims-made” basis, NM FACILITIES shall maintain such coverage for a period of five (5) years after the termination date of this Agreement.

3. **JOINT RESPONSIBILITIES**

- 3.1. The beginning dates and length of the Program shall be agreed upon by the parties.
- 3.2. The period of time for each student's clinical education shall be agreed upon at least one month before the beginning of the Program.
- 3.3. The number of students eligible to participate in the Program shall be agreed to by the parties and may be altered by agreement. NM FACILITIES reserves the right in its sole discretion to limit the number of students participating in the Program at any one time.
- 3.4. Neither party shall discriminate against a qualified student or participating SCHOOL faculty considered for or enrolled in the Program on the basis of race, color, religion, sex, sexual orientation, national origin, ancestry, age, marital status, order of protection status, physical or mental disability unrelated to the ability to participate in the Program, military status, or unfavorable discharge from the military service, citizenship status, or any other status protected by law. In addition, each party agrees that it will comply with, and cause its officers, directors, employees, agents and representatives to comply with, all applicable laws, statutes and ordinances and all amendments thereto relating to the performance of services hereunder. These include: all applicable federal, state, municipal or local statutes, laws, ordinances or regulations, including without limitation, where applicable, those (i) relating to conditions of employment, including without limitation, Title VII and Title IX of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act, as amended, the Employee Retirement Income Security Act, as amended, the Rehabilitation Act of 1973, as amended, the Family Medical and Leave Act, as amended, the Fair Labor Standards Act, as amended, the Equal Pay Act, as amended, Section 1981 of U.S.C. Title 42, as amended, the Worker Adjustment and Retraining Notification Act, as amended, the Uniformed Services Employment and Reemployment Rights Act, as amended, the Genetic Information Nondiscrimination Act, as amended, the Immigration and Reform Control Act of 1986, as amended, the National Labor Relations Act, as amended, the American with Disabilities Act, as amended, Executive Order 11246, the Vietnam Era Veterans' Readjustment Assistance Act of 1974, 38 USC §4212, and

all applicable requirements of 41 CFR, §§ 60-1.4(a), 60-250.5(a) and 60-741.5(a), and the Illinois Human Rights Act, as amended; as well as (ii) all laws relating to safety and health in the workplace, including without limitation, the Occupational Safety and Health Act of 1970, as amended; (iii) all laws relating to the payment of employee and employer taxes for and on behalf of employees, including without limitation, Internal Revenue Code, Illinois Unemployment Insurance Act, Illinois Workers Compensation and Occupational Disease Acts, and all applicable home rule taxes; and (iv) all laws relating to the delivery of health care, including without limitation, Medicare and Medicaid, the False Claims Act, Fraud and Abuse amendments, the Health Insurance Portability and Accountability Act of 1996, and the Patient Protection and Affordable Care Act.

- 3.5. Methods for evaluating the educational experiences of the students will be agreed to by the parties. Regular communication will be maintained by appropriate SCHOOL and NM FACILITIES' staff for the purpose of reviewing and evaluating current educational experiences being offered to students.
- 3.6. The parties shall assist one another in maintaining the standards necessary for SCHOOL or its Program to be and remain eligible for accreditation by the appropriate agency or body.
- 3.7. Each of the parties to this Agreement shall be responsible for the acts and omissions of its respective employees, faculty members, students, officers, directors and agents relative to this Agreement.
- 3.8. SCHOOL will provide to NM FACILITIES, upon request, evidence of such participating student's compliance with all training, education, orientation, and screening required by this Agreement.

4. **TERM AND TERMINATION**

The term of this Agreement shall be for three (3) years, commencing on **June 1, 2020** and terminating on **June 1, 2023**. Either party to this Agreement may terminate the Agreement earlier without cause upon thirty (30) days prior written notice to the other party, provided, however, that in the event that this Agreement is terminated or expires during a period in which students are participating in educational experiences, the NM FACILITIES shall use best efforts to ensure that each of the students participating in such experience at the time of termination shall be permitted to continue, subject to all other terms of this Agreement, until the educational experiences are completed.

5. **NOTICES**

All notices required under this Agreement must be sent by registered or certified mail properly addressed, postage pre-paid, return receipt requested or by expedited or personal delivery to the addresses provided by the parties from time to time. For notices sent to NM FACILITIES, copies must also be sent to Office of General Counsel, 211 E. Ontario Street, Suite 1800, Chicago, IL 60611.

6. **CONFIDENTIALITY/HIPAA**

6.1. In the course of providing services hereunder, the parties may gain access to certain information that is either confidential or proprietary in nature, unauthorized disclosure of which could cause irreparable damage to either party. The parties therefore agree that all confidential or proprietary information, including any patient or student information, is “Confidential” and shall remain so during the term of this Agreement and thereafter. Each party agrees that they will hold in strict confidence and will cause their respective employees, staff, faculty and students not to use or disclose to any other person, firm, corporation or other entity, any Confidential information about one another and their respective employees, agents, patients or students except with the prior written authorization of the affected party, patient or patient’s representative or student. Each party further agrees not to use the other party’s Confidential Information except in the course of performing herein and will not use such Confidential Information for its own benefit or for the benefit of any third party except as provided in this section. The mingling of the disclosing party’s Confidential Information shall not affect the confidential nature or ownership of same as stated herein. All of the disclosing party’s Confidential Information is and shall remain the property of the disclosing party. Upon the disclosing party’s request or the termination of this Agreement, the receiving party shall return, transfer, destroy or assign to the disclosing party all of the disclosing party’s Confidential Information and all copies thereof.

6.2. Each party agrees to comply with all relevant rules and regulations of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and to cause their respective officers, directors, employees, agents and students to comply with such rules and regulations. SCHOOL agrees to train its students on, and the students shall be required to comply with, the NM FACILITIES’ policies and procedures related to the confidentiality of patient information and the use of same. This Agreement shall be automatically amended to the extent necessary to fully comply with any and all amendments to HIPAA’s rules and regulations and if the parties cannot agree on such amendments that, in NM FACILITIES’ reasonable opinion, would bring this Agreement into full HIPAA compliance or if any party determines that compliance would be too costly, then this Agreement may be terminated by that party.

6.3. This Section 6 shall survive termination of this Agreement.

7. **INDEPENDENT CONTRACTORS**

Neither SCHOOL nor any of its students (including any student assigned to the Program), employees, faculty or staff shall be or claim to be, by way of participation in this Agreement, the employee, agent, servant or joint employee of NM FACILITIES or any of its related or affiliated entities, for any purpose whatsoever. In particular, NM FACILITIES shall not owe or be required to pay to or on behalf of any SCHOOL staff or student any compensation in the nature of salary, vacation, disability or other benefits and insurance, including, without limitation, the payment or withholding of federal or state employment

taxes, and/or workers' compensation, and/or unemployment taxes, insurance and/or benefits.

8. Intentionally omitted.

9. **ADDITIONAL TERMS**

9.1. Use of Marks. Neither party will not use the other party's service marks, trademarks, or trade or corporate names without prior written consent of the other party , including, without limitation, use within any advertising, marketing materials, or publicity releases.

9.2. Non-Exclusivity. The parties agree that this Agreement is non-exclusive and that either party is free to enter into similar agreements with other parties.

9.3. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement. For purposes of this Agreement, a document (or signature page thereto) signed and transmitted by facsimile machine or other electronic means, including PDF, is to be treated as an original document. The signature of any party on any such document, for purposes hereof, is to be considered an original signature, and the document transmitted is to be considered to have the same binding effect as an original signature on an original document.

9.4. Entire Agreement/Modifications. This document shall be the entire understanding agreement between the parties with respect to the subject matter set forth herein, and all prior agreements, understandings, covenants, promises, warranties, and representations, oral or written, not incorporated herein are superseded hereby. The introductory recitals are true and correct and are incorporated herein as if fully set forth herein.

9.5. Amendments and Waivers. Except as otherwise set forth herein, this Agreement may not be amended, modified, altered, supplemented or changed in any way and no provision may be waived except in writing, signed by the authorized agents of the parties and attached hereto as an amendment.

9.6. Assignment. Neither SCHOOL nor NM FACILITIES may assign this Agreement, in whole or in part, without the prior written consent of the other party, except that NM FACILITIES may assign this agreement to any of its corporate affiliates now existing or organized or existing in the future.

9.7. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without regard to its conflict of laws provisions. All disputes shall be resolved in Cook County.

9.8. Dispute Resolution. In the event of any dispute resolution, each party shall bear its own expenses, costs, and attorney fees incurred in any such action.

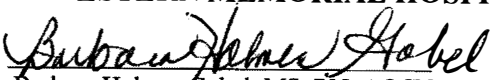
IN WITNESS WHEREOF, the parties have caused this Educational Affiliation Agreement to be executed by their duly authorized representatives, all on the day and year first set forth above.

NM FACILITIES:

NORTHWESTERN MEDICAL GROUP

By: _____
Name: Lisa M. Williams, MS, APN-CNS, AARC�N
Its: NMG, Director of Professional Practice and Development for APPs

NORTHWESTERN MEMORIAL HOSPITAL

By: 
Name: Barbara Holmes Gobel, MS, RN, AOCN, FAAN
Its: NMH, Associate CNE, Director Professional Practice and Development

**NORTHWESTERN MEDICINE®
CENTRAL DUPAGE HOSPITAL**

By: _____
Name: Suzanne McCoy, RN, DNP, NNP-BC, NEA-BC
Its: Senior Vice President, CNE

**NORTHWESTERN MEDICINE®DELNOR
HOSPITAL**

By: _____
Name: Gina Reid-Tinio, PhD, MS, MPH, RN-BC
Its: Vice President, CNE

**NORTHWESTERN LAKE FOREST
HOSPITAL**

By: _____
Name: Karen Mahnke, MSN, APN, CNS-BC, NEA-BC
Its: Director, Operations and Associate CNE

**NORTHWESTERN MEDICINE® REGIONAL
MEDICAL GROUP**

By: _____
Name: Nancy Alcorn-Kell
Its: Vice President, Operations

**MARIANJOY REHABILITATION
HOSPITAL & CLINICS, INC.**

By: _____
Name: Anne K. Hubling, DNP, MHSA, RN,
CPHQ, NEA-BC
Its: Vice President, CNE

**NORTHWESTERN MEDICINE® KISHWAUKEE
HOSPITAL**

By: _____
Name: Corinne Haviley, PhD, MS, RN
Its: Vice President, CNE

**NORTHWESTERN MEDICINE® VALLEY
WEST HOSPITAL**

By: _____
Name: Corinne Haviley, PhD, MS, RN
Its: Vice President, CNE

**NORTHWESTERN MEDICINE® HUNTLEY,
MCHENRY AND WOODSTOCK HOSPITALS**

By: _____
Name: Catie L. Schmit MSN, RN, CEN, NE-BC
Its: Vice President, CNE

SCHOOL:

TRITON COLLEGE

By: _____
Name: Mark R. Stephens
Its: Board Chairman

By: _____
Name: Elizabeth Potter
Its: Board Secretary

EXHIBIT A

A copy of each Student's signed Exhibit A shall be maintained by the NM FACILITIES hosting the Program ("NM FACILITIES") throughout the term of this Educational Affiliation Agreement and for a period no less than seven (7) years thereafter.

I, the undersigned student at **TRITON COLLEGE (SCHOOL)** hereby agree to the following as conditions to my placement in the Program at NMHC:

1. I understand that I am not acting as an employee, agent or servant of NMHC for any purposes whatsoever when engaged in educational activities for which I will receive credit from SCHOOL.
2. I have passed a physical examination and criminal background check in accordance with the policies of NMHC, which examination shall include a TB test (and a chest x-ray if the TB test is positive), mumps, rubella, rubeola, varicella and Hepatitis-B immunity, and satisfactory result on any other screening tests required by NMHC. I agree that I will update such tests/immunizations as required by NMHC during the duration of the Program. Additionally, I understand that SCHOOL will provide to NMHC the results of a ten (10) panel drug screening and background check upon request.
3. I have been or will agree to be trained in infection control and occupational exposure risk and reduction in compliance with OSHA's blood borne pathogen and tuberculosis regulations and guidelines;
4. I have procured full health insurance coverage. Such coverage, for both basic health services as well as emergency care, must be maintained for the duration of my participation in the placement and a copy of the proof of insurance has been or will be provided to NMHC upon request. I understand that I am responsible for the full cost of my own medical care, transportation and/or living arrangements;
5. I have been informed by SCHOOL of my responsibilities under the Educational Affiliation Agreement between SCHOOL and NMHC.
6. I understand that all identifiable patient information, including without limitation the name of a patient and the fact that he or she is being treated by NMHC, is confidential and may not be disclosed by me except where it is necessary to the treatment of a patient and then only to a member of the treatment team. I may not access, copy or maintain any such confidential patient information, in either hard copy or electronic form, except for the purposes of the Program, and if I improperly or inadvertently violate this obligation, I shall immediately report the violation to my supervisor at NMHC and either tender the copies to that person or destroy them. I also understand that any failure to comply with these confidentiality provisions may result in my immediate termination from the Program. These obligations shall survive termination of this Agreement;
7. I shall report to NM FACILITIES on time on the days scheduled and shall comply with all relevant NMHC policies, procedures, rules and regulations, including without limitation, NMHC'S drug-free and smoke-free workplace policies, infection control practices and fire

and safety regulations, and I agree to participate, if requested, in relevant NMHC'S sponsored programs relating to patient care issues, quality control and utilization reviews;

8. I shall obtain prior written approval of NMHC and SCHOOL before publishing any material relating to the educational experience;
9. I shall conform to the relevant standards and practices of SCHOOL while training in NM FACILITIES so long as those standards and practices do not contradict those of NMHC.
10. I shall provide, at my cost, the necessary and appropriate uniforms if required by NMHC, as well as all transportation and/or living arrangements;
11. I will be responsible for the full cost of any medical care that I may receive at NM FACILITIES unless the law or NMHC'S policies provide otherwise; and
12. I will submit to a criminal background check and government health program exclusions check. I understand that NMHC may cancel my placement if it determines that I have been convicted of a felony or criminal misdemeanor that could reasonably be expected to impact the health, safety or welfare of NM FACILITIES or its patients, employees, staff, visitors or assets, I am excluded from participation in any federal or state healthcare program, or I am known to be a drug trafficker or terrorist. All background checks shall be conducted in strict compliance with NMHC'S relevant policies and Illinois and federal law. By my signature below, I acknowledge that I have not been convicted of any misdemeanor or felony that could impact the health, safety or welfare of the patients, employees or visitors of the Hospital, or the safety and security of its property and assets.
13. I will have the status of "Student" while at NM FACILITIES and I may not replace NM FACILITIES staff, or render patient care or service except as identified for educational value and delineated in the Program as agreed to by SCHOOL and NMHC. Any direct contact between me and a patient shall be under the proximate supervision of a member of the NM FACILITIES' staff.
14. I will wear the name tag provided by NMHC, identifying me as a student, at all times while on NM FACILITIES' premises.

Signature: _____

Date: _____

Printed Name: _____

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 15, 2020

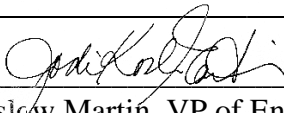
ACTION EXHIBIT NO. 16535

SUBJECT: TITLES FOR LIBRARY REMOVAL/WEEDING

RECOMMENDATION: That the Board of Trustees approve the removal/weeding of the following 1,852 Library titles with an estimated value of \$1,852.

RATIONALE: The following titles are outdated and information is readily available in other or newer print materials or already subscribed to databases. Any recent circulation of the materials is low. Efforts will be made to contact local libraries for material donations.

Submitted to Board by: _____



Dr. Jodi Koslow Martin, VP of Enrollment Mgt & Student Affairs

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

TITLE_BRIEF	DISPLAY_CALL_NO	Withdrawn	Duplicate	Damaged	Dated	Low Circs	Superseded	Initials
Talking philosophy : a workbook	B49 .S63 1990	x		x				
Philosophy & this actual world: an introduction to practical philosophical inquiry	B72 .B45 2003	x				x		
Yoga: the spirit and practice of moving into stillness	B132 .Y6 S398 1996	x			x			
John Stuart Mill	B1607 .E55	x				x		
Religion within the limits of reason alone	B2791.E5 G71960	x		x				
Exploring philosophy : the philosophical quest	BD21 .A381995	x				x		
Psychological sciences: a review of modern psychology	BF38.5 .B441973	x			x			
Introduction to the study of human behavior	BF38.5 .K33	x			x			
Great jobs for psychology majors	BF76 .D44 2001	x			x			
The psychology major : career options and strategies for success	BF76 .L36 2003	x			x			
Your undergraduate psychology project: a BPS guide	BF76.5 .F68 2004	x			x			
Doing psychology research	BF76.5 .H67 1998	x			x			
How to write psychology papers	BF76.5 .P27 1999	x			x			
Pocket guide to APA style : 2009 update	BF76.7 .P47 2010 c.2	x	x				x	
Publication manual of the American Psychological Association	BF76.7 .P83 2010b c.2	x	x				x	
Writing papers in psychology	BF76.7 .R67 2001	x			x			
Writing papers in psychology	BF76.7 .R67 2003	x			x			
How to find out in psychology : a guide to the literature and methods of research	BF76.8 .B67 1984	x			x			
Mastering APA style : instructor's resource guide	BF76.8 .G45 2010	x					x	

Mastering APA style : student's workbook and training guide	BF76.8 .G452 2010	x			x
The psychology major's handbook	BF77 .P76 2003	x		x	
With service in mind : concepts and models for service-learning in psychology	BF77 .W58 1998	x		x	
Pioneers of psychology	BF95 .F31979	x			x
American psychology in historical perspective : addresses of the presidents of the American Psychological Association	BF108.U5 A43		x	x	
Psychology : a very short introduction	BF121 .B849 1998	x		x	
What is psychology?	BF121 .C595 1999	x		x	
Essentials of psychology : exploration and application	BF121 .C624 2000	x		x	
Introduction to psychology : gateways to mind and behavior	BF121 .C625 2000	x		x	
Psychology	BF121 .D35 2000	x		x	
Psychology	BF121 .K34 2001	x		x	
Psychology	BF121 .S265 2003	x		x	
Psychology	BF121 .U33 1999	x		x	
Handbook of multicultural assessment : clinical, psychological, and educational applications	BF176 .H36 2001	x		x	x
Experimental methodology	BF181 .C481997	x		x	
Doing psychology experiments	BF181 .M315 2000	x		x	
Behavior analysis : foundations and applications to psychology	BF199 .L47 1999	x		x	
Human learning	BF318 .O76 1999	x		x	
Handbook for clinical memory assessment of older adults	BF378.A33 H361986	x	x	x	

Assessment of children	BF432.C48 S281992	X			X
The nature of grief : the evolution and psychology of reactions to loss	BF575.G7 A73 1999	X			X
Men don't cry-- women do : transcending gender stereotypes of grief	BF575.G7 M38 2000	X	X		
Change or die : the three keys to change at work and in life	BF637.C4 D48 2008	X		X	
Who moved my cheese? : an amazing way to deal with change in your work and in your life	BF637.C4 J64 2000	X		X	
Handbook of counselling	BF637.C6 H3121997	X			X
Handbook of counseling psychology	BF637.C6 H315 2000	X			X
Counseling the culturally different : theory and practice	BF637.C6 S85 1999	X			X
Outliers : the story of success	BF637.S8 G533 2008 c.2	X		X	
The verbally abusive relationship : how to recognize it and how to respond	BF637.V47 E93 1996	X			X
The psychology of self-esteem : a revolutionary approach to self-understanding that launched a new era in modern psychology	BF697 .B7 2001	X			X
Personality theories : development, growth, and diversity	BF698 .A36141997	X			X
Perspectives on personality	BF698 .C22 1996	X			X X
A sympathetic understanding of the child: birth to sixteen	BF721 .E3661993	X			X
Black sun signs : an African American guide to the zodiac	BF1714.A37 B27 1996	X		X	X
Black sun signs : an African American guide to the zodiac	BF1714.A37 B27 1996	X			X
Social, political, and legal philosophy	BJ21 .S63 2001	X			X
Interpreting the sacred : ways of viewing religion	BL48 .P215 1992	X			X

The ghost in the universe: God in light of modern science	BL240.3 .E35 2002	x				x
The God delusion	BL2775.3 .D39 2006	x		x		
Judaism and modern man; an interpretation of Jewish religion	BM561 .H44 1970	x				x
The art of happiness : a handbook for living	BQ7935.B774 A78 2009	x		x		
A religious history of the American people	BR515 .A4 1972 BS491.2 .B7 1968	x				x
The Jerome Biblical commentary	1968	x				x
Talking philosophy : a workbook	B49 .S63 1990	x			x	
Philosophy & this actual world: an introduction to practical philosophical inquiry	B72 .B45 2003	x				x
Yoga: the spirit and practice of moving into stillness	B132 .Y6 S398 1996	x			x	
John Stuart Mill	B1607 .E55	x				x
Religion within the limits of reason alone	B2791.E5 G71960	x			x	
Exploring philosophy : the philosophical quest	BD21 .A381995	x				x
Psychological sciences: a review of modern psychology	BF38.5 .B441973	x				x
Introduction to the study of human behavior	BF38.5 .K33	x				x
Great jobs for psychology majors	BF76 .D44 2001	x				x
The psychology major : career options and strategies for success	BF76 .L36 2003	x				x
Your undergraduate psychology project: a BPS guide	BF76.5 .F68 2004	x				x
Doing psychology research	BF76.5 .H67 1998	x				x
How to write psychology papers	BF76.5 .P27 1999	x				x
Pocket guide to APA style : 2009 update	BF76.7 .P47 2010 c.2	x			x	x
Publication manual of the American Psychological Association	BF76.7 .P83 2010b c.2	x			x	x

Writing papers in psychology	BF76.7 .R67 2001	x		x
Writing papers in psychology	BF76.7 .R67 2003	x		x
How to find out in psychology : a guide to the literature and methods of research	BF76.8 .B67 1984	x		x
Mastering APA style : instructor's resource guide	BF76.8 .G45 2010	x		x
Mastering APA style : student's workbook and training guide	BF76.8 .G452 2010	x		x
The psychology major's handbook	BF77 .P76 2003	x		x
With service in mind : concepts and models for service-learning in psychology	BF77 .W58 1998	x		x
Pioneers of psychology	BF95 .F31979	x		x
American psychology in historical perspective : addresses of the presidents of the American Psychological Association	BF108.U5 A43	x		x
Psychology : a very short introduction	BF121 .B849 1998	x		x
What is psychology?	BF121 .C595 1999	x		x
Essentials of psychology : exploration and application	BF121 .C624 2000	x		x
Introduction to psychology : gateways to mind and behavior	BF121 .C625 2000	x		x
Psychology	BF121 .D35 2000	x		x
Psychology	BF121 .K34 2001	x		x
Psychology	BF121 .S265 2003	x		x
Psychology	BF121 .U33 1999	x		x
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The Oxford history of the American people.	REF E178 .M855	x	x
American first ladies : their lives and their legacy /	REF E176.2 .A44 1996	x	x
Facts about the presidents : a compilation of biographical and historical information /	REF E176.1 .K3 1993	x	x
Dictionary of American biography : [Published under the auspices of the American Council of Learned Societies].	REF E176 .D563 Suppl.	x	x
Dictionary of American biography : [Published under the auspices of the American Council of Learned Societies].	REF E176 .D563 Index	x	x
Dictionary of American biography : [Published under the auspices of the American Council of Learned Societies].	REF E176 .D563 1958	x	x

American heritage 40-year cumulative index : vol. 6, no. 1 - vol. 45, no. 8, December 1954 - December 1994.	REF E171.A43 Suppl.	x	x
The Cambridge encyclopedia of Australia /	REF DU90 .C364 1994	x	x
Chronicle of the pharaohs : the reign-by-reign record of the rulers and dynasties of ancient Egypt /	REF DT83 .C53 1994	x	x
Historical dictionary of Egypt /	REF DT75 .G65 2013	x	x
Historical dictionary of Niger /	REF DT547.5 .D4 2012	x	x
Historical dictionary of Ethiopia /	REF DT381 .S55 2013	x	x
Encyclopedia of twentieth-century African history /	REF DT29 .E53 2003	x	x
Historical dictionary of Lesotho /	REF DT2554 .R67 2013	x	x
100 great Africans /	REF DT18 .R34 1994	x	x
Historical dictionary of the Sudan /	REF DT155.3 .V64 2013	x	x
Historical dictionary of Namibia /	REF DT1514 .G76 2012	x	x
Africana : the encyclopedia of the African and African American experience /	REF DT14 .A37435 2005	x	x
The Korean War : an encyclopedia /	REF DS918 .K5645 1995	x	x
Modern Japan : an encyclopedia of history, culture, and nationalism /	REF DS805 .M63 1998	x	x

Japan : an illustrated encyclopedia /	REF DS805 .J263 1993	x	x
The Cambridge encyclopedia of Japan /	REF DS805 .C36 1993	x	x
Historical dictionary of Tibet /	REF DS786 .P683 2012	x	x
Modern China : an encyclopedia of history, culture, and nationalism /	REF DS755.2 .M63 1998	x	x
Chronicle of the Chinese emperors : the reign-by-reign record of the rulers of Imperial China /	REF DS734 .P285 1998	x	x
The Cambridge encyclopedia of China /	REF DS705 .C35 1991	x	x
Historical and cultural dictionary of the Philippines,	REF DS654 .M27	x	x
Political leaders of the contemporary Middle East and North Africa : a biographical dictionary /	REF DS61.5 .P65 1990	x	x
Historical dictionary of Thailand /	REF DS571 .S578 2013	x	x
The Vietnam War : an almanac /	REF DS557.7 .V5663 1985	x	x
Encyclopedia of the Vietnam War /	REF DS557.7 .E53 1996	x	x
Historical dictionary of Vietnam /	REF DS556.25 .D85 2006	x	x
Routledge handbook of Southeast Asian history /	REF DS525 .R68 2014	x	x
Encyclopaedia of Indian culture /	REF DS423 .S218 1981	x	x

The Oxford encyclopedia of the Islamic world /	REF DS35.53 .O96 2009	x	x
Historical dictionary of Ukraine /	REF DK508.444 .K64 2013	x	x
Poland, a Lonely Planet travel survival kit /	REF DK4037 .P652 1996	x	x
Poland : an encyclopedic guide /	REF DK4030 .P636 2000	x	x
Chronicle of the Russian tsars : the reign-by-reign record of the rulers of imperial Russia /	REF DK37.6 .W37 1999	x	x
Dictionary of Russian historical terms from the eleventh century to 1917.	REF DK36 .P78 1970	x	x
The newly independent states of Eurasia : handbook of former Soviet republics /	REF DK17 .B34 1993	x	x
The Cambridge encyclopedia of Russia and the former Soviet Union /	REF DK14 .C35 1994	x	x
Dictionary of East European history since 1945 /	REF DJK50 .H43 1994	x	x
The Netherlands, 57 B.C.-1971; a chronology and fact book,	REF DH101 .S5	x	x
The New Century Italian Renaissance encyclopedia /	REF DG537.8.A1 N48	x	x
Everything Irish : the history, literature, art, music, people, and places of Ireland from A-Z /	REF DA906 .E94 2003	x	x
Victorian Britain : an encyclopedia /	REF DA550 .V53 1988	x	x

The encyclopedia of the Victorian world : a reader's companion to the people, places, events, and everyday life of the Victorian era /	REF DA550 .E53 1996	x	x
The Columbia companion to British history /	REF DA34 .H64 1997	x	x
The dictionary of dates.	REF D9 .K4 1971	x	x
Day by day : the nineties /	REF D856 .A93 2004	x	x
Day by day, the eighties /	REF D848 .M45 1995	x	x
Day by day, the fifties /	REF D842.5 .M47 1979	x	x
A dictionary of the Second World War /	REF D740 .W47 1990	x	x
The Oxford companion to World War II /	REF D740 .O94 1995	x	x
The Historical encyclopedia of World War II /	REF D740 .E5213	x	x
People's century, 20th : from the dawn of the century to the eve of the millennium /	REF D422 .H55 1998	x	x
Great events : 1900-2001 /	REF D421 .G627 2002	x	x
Facts on File five-year index.	REF D410 .F3 Index	x	x
The encyclopedia of military history : from 3500 B.C. to the present /	REF D25.A2 D8 1977	x	x
The illustrated history of natural disasters /	REF D24 .K693 2010	x	x

Encyclopedia of world history /	REF D21 .E577 1998	x	x
Larousse encyclopedia of modern history : from 1500 to the present day /	REF D209 .H5153	x	x
Historical dictionary of the crusades /	REF D155 .S53 2013	x	x
Great events from history.	REF D119 .G74 2005	x	x
The Oxford dictionary of the Middle Ages /	REF D114 .O94 2010	x	x
Notable American women : a biographical dictionary completing the twentieth century /	REF CT3260 .N5725 2004	x	x
Thinkers of the twentieth century /	REF CT120 .T45 1987	x	x
The World almanac biographical dictionary /	REF CT103 .W66 1990	x	x
Who was when? : a dictionary of contemporaries /	REF CT103 .D4 1976	x	x
The librarian's genealogy notebook : a guide to resources /	REF CS9 .M66 1998	x	x
In search of your European roots : a complete guide to tracing your ancestors in every country in Europe /	REF CS403 .B39 2001	x	x
The origin and signification of Scottish surnames : with a vocabulary of Christian names /	REF CS2435 .S5 1969	x	x
A dictionary of surnames /	REF CS2385 .H27 1988	x	x

The Penguin classic baby name book : 2,000 names from the world's great literature /	REF CS2377 .H344 2001	x	x
The Oxford dictionary of English Christian names /	REF CS2375.G7 W5 1977	x	x
A dictionary of first names /	REF CS2367 .H32 1990	x	x
The handy book for genealogists.	REF CS16 .E85 1971	x	x
Orders and decorations of all nations: ancient and modern, civil and military.	REF CR4509 .W4 1974	x	x
A Guide book of United States coins.	REF CJ1826 .G785	x	x
The Oxford companion to archaeology /	REF CC70 .O96 1996	x	x
Dictionary of concepts in archaeology /	REF CC70 .M45 1993	x	x
A dictionary of terms and techniques in archaeology /	REF CC70 .C48 1980b	x	x
The dictionary of global culture /	REF CB9 .D53 1997	x	x
The Hutchinson encyclopedia of the Renaissance /	REF CB361 .H88 1999	x	x
Encyclopedia of the Reformed faith /	REF BX9406 .E56 1992	x	x
A Catholic dictionary : containing some account of the doctrine, discipline, rites, ceremonies, councils, and religious orders of the Catholic Church /	REF BX841 .A3 1960	x	x

Concise encyclopedia of Amish, Brethren, Hutterites, and Mennonites /	REF BX4931.3 .C67 2010	x	x
Handbook of Christian feasts and customs : the year of the Lord in liturgy and folklore /	REF BV30 .W4	x	x
Oxford Bible atlas /	REF BS630 .O96 2009	x	x
The Oxford illustrated history of the Bible /	REF BS445 .O94 2001	x	x
The Oxford companion to the Bible /	REF BS440 .M434 1993	x	x
Dictionary of the Bible /	REF BS440 .H5 1963	x	x
The HarperCollins Bible dictionary /	REF BS440 .H235 1996	x	x
Halley's Bible handbook with the New International Version /	REF BS417 .H355 2007	x	x
Encyclopedia of African American religions /	REF BR563.N4 E53 1993	x	x
The Oxford dictionary of saints /	REF BR1710 .F34 2003	x	x
Historical dictionary of Buddhism /	REF BQ130 .P74 1993	x	x
A dictionary of Buddhism /	REF BQ130 .K46 2003	x	x
The Cambridge companion to Muhammad /	REF BP75.3 .C36 2010	x	x
Muslim 100 : the lives, thoughts and achievements of the most influential Muslims in history /	REF BP70 .K4626 2008	x	x

Concise encyclopedia of Islam /	REF BP40 .C66 2001	x	x
The Malcolm X encyclopedia /	REF BP223.Z8 L573 2002	x	x
The Qur'an : an encyclopedia /	REF BP133 .Q87 2006	x	x
The meaning of the glorious Koran /	REF BP109 .P5 1992	x	x
The Jewish religion : a companion /	REF BM50 .J28 1995	x	x
The dictionary of classical mythology /	REF BL715 .G713 1986	x	x
A concise encyclopedia of the philosophy of religion /	REF BL51 .T55 2005	x	x
A dictionary of creation myths /	REF BL325.C7 L44 1995	x	x
World mythology /	REF BL311 .W66 1993	x	x
Encyclopedia of religion /	REF BL31 .E46 2005	x	x
The dictionary of world myth /	REF BL303 .D46 1995	x	x
A dictionary of African mythology : the mythmaker as storyteller /	REF BL2400 .S24 2000	x	x
The encyclopedia of Eastern philosophy and religion : Buddhism, Hinduism, Taoism, Zen /	REF BL1005 .L4813 1994	x	x
A dictionary of Asian mythology /	REF BL1005 .L46 2001	x	x
Publication manual of the American Psychological Association.	REF BF76.7 .P83 2010b	x	x

The Oxford companion to the mind /	REF BF31 .O94 2004	x	x
A dictionary of psychology /	REF BF31 .C65 2009	x	x
APA concise dictionary of psychology /	REF BF31 .A65 2009	x	x
Tests : a comprehensive reference for assessments in psychology, education and business.	REF BF176 .T43 2007	x	x
The Freud encyclopedia : theory, therapy, and culture /	REF BF173 .F6176 2002	x	x
The encyclopedia of ghosts and spirits /	REF BF1461 .G85 2009	x	x
Masterpieces of world philosophy /	REF B75 .M37 1990	x	x
The Oxford companion to philosophy /	REF B51 O94 2005	x	x
The concise encyclopedia of western philosophy and philosophers /	REF B41 .C66 2004	x	x
The Cambridge dictionary of philosophy /	REF B41 .C35 1995	x	x
The Oxford dictionary of philosophy /	REF B41 .B53 2008	x	x
A Dictionary of philosophical quotations /	REF B21 .D54 1992	x	x
Encyclopedia of classical philosophy /	REF B163 .E53 1997	x	x
Encyclopedia of Chinese philosophy /	REF B126 .E496 2003	x	x
Biographical dictionary of twentieth-century philosophers /	REF B104 .B5 1996	x	x

A dictionary of symbols /	REF AZ108 .C57 1971	x	x
The World almanac and book of facts.	REF AY67.N5 W7	x	x
The time almanac.	REF AY64 .I55 2013	x	x
Encyclopedia of associations.	REF AS22 .E5 2013	x	x
The New York Times guide to essential knowledge : a desk reference for the curious mind.	REF AG6 .N495 2007	x	x
The New York Public Library desk reference.	REF AG6 .N49 2002	x	x
Famous first facts : a record of first happenings, discoveries, and inventions in American history /	REF AG5 .K315 1997	x	x
The Dorling Kindersley visual encyclopedia.	REF AG5 .D72 1995	x	x
Compton's by Britannica /	REF AG5 .C73 2007	x	x
The Cambridge encyclopedia /	REF AG5 .C26 1990	x	x
Famous first facts /	REF AG5 .A69 2000	x	x

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 15, 2020

ACTION EXHIBIT NO. 16536

SUBJECT: CURRICULUM RECOMMENDATIONS, November and December 2020

RECOMMENDATION: That the Board of Trustees approve the attached College Curriculum Committee recommendation.

RATIONALE: This recommendation was approved by the College Curriculum Committee on November 5, 2020 and December 3, 2020, and approved by the Academic Senate on November 10, 2020 and December 8, 2020.

Submitted to Board by: _____


Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring signature: Yes _____ No X

College Curriculum Committee Summary (Part I)

for

Academic Senate, November 10, 2020

Board of Trustees, December 15, 2020

PROGRAMS

MAJOR PROGRAM REVISION(s)

- U230A33 Geology AS Degree
 - revised to New Curriculum Mapping format
 - *Effective 8/22/2021*
- U230A36 Health, Sport and Exercise Science (AS Degree)
 - revised to New Curriculum Mapping format
 - *Effective 8/22/2021*

REACTIVATED PROGRAM(s)

- C536B Sports Conditioning Certificate
 - *Effective 8/22/2021*

INACTIVATED PROGRAM(s)

- C226A Environmental Science AAS Degree
 - *Effective 1/18/2021*
- C407K Medical Administrative Assistant Certificate
 - *Effective 1/18/2021*

WITHDRAWN PROGRAM(s)

- C536C Group Fitness Certificate
 - *Effective 8/22/2021*
- C536A Clinical Exercise Certificate
 - *Effective 8/22/2021*
- C407F Office Software Certificate
 - *Effective 1/18/2021*
- C307A Computer Information Systems Certificate
 - *Effective 1/18/2021*

COURSES

MAJOR COURSE CHANGES (course addition/major revision), including a course fee))

- MCM 160 Reporting and Writing Multimedia
 - revised lecture, lab and prerequisite; course fee from \$15 to \$0
 - *Effective 1/18/2021*

MINOR COURSE CHANGE(s)

- Revised Course(s) (no course fee addition/revision/removal)
 - COL 102 Embracing College Experience
 - added Learning Outcome related to EMSI, under the Motivation and Beliefs Unit
 - *Effective 1/18/2021*
 - COT 248 Construction Planning & Scheduling
 - revised Learning Outcomes and description
 - *Effective 1/18/2021*
 - MAT 101 Quantitative Literacy
 - revised prerequisite
 - *Effective 5/31/2021*
 - MAT 102 Liberal Arts Mathematics
 - revised prerequisite
 - *Effective 5/31/2021*
 - MAT 111 Pre-Calculus
 - revised prerequisite
 - *Effective 5/31/2021*
 - MAT 114 Plane Trigonometry
 - revised prerequisite
 - *Effective 5/31/2021*
 - MAT 116 Math for Elementary School Teachers
 - revised prerequisite
 - *Effective 5/31/2021*
 - MAT 131 Calculus and Analytic Geometry I
 - revised prerequisite
 - *Effective 5/31/2021*
 - MAT 134 Introduction to Calculus for Business and Social Science
 - revised prerequisite
 - *Effective 5/31/2021*
 - MAT 170 Elementary Statistics
 - revised prerequisite
 - *Effective 5/31/2021*
 - MCM 125 Broadcasting History
 - revised prerequisite

- *Effective 1/18/2021*

- **Deleted Course(s)**

- BIS 102 Human Heredity and Society
 - *Effective 1/18/2021*
- BIS 114 Microbes and Society
 - *Effective 1/18/2021*
- BIS 234 Human Anatomy and Physiology
 - *Effective 1/18/2021*
- BUS 201 Introduction to Commodity Markets
 - *Effective 1/18/2021*
- PHS 141 Application of Physical Science Concepts
 - *Effective 1/18/2021*
- PHS 142 Science of Light and Music
 - *Effective 1/18/2021*

College Curriculum Committee Summary (Part II)

for

Academic Senate, December 8, 2020

Board of Trustees, December 15, 2020

PROGRAMS

MAJOR PROGRAM REVISION(s)

- C206A Accounting/Finance
 - revised ACC 251 and ACC 252; deleted program electives; total program credits from 61-62 to 60-61
 - *Effective 8/22/2021*
- U224A21 English and Rhetoric (AA Degree)
 - added LIT 103; LIT 101 or LIT 231 option; revised to New Curriculum Mapping format
 - *Effective 8/22/2021*
- U224A43 Criminal Justice Administration (AA Degree)
 - deleted MUS 235; revised to New Curriculum Mapping format
 - *Effective 8/22/2021*
- U224A51 Music (AA Degree)
 - deleted MUS 235; revised to New Curriculum Mapping format
 - *Effective 8/22/2021*
- U30A30 Pre-Professional (Pre-Nutrition) (AS Degree)
 - added prescriptive gen-eds; revised to New Curriculum Mapping format
 - *Effective 8/22/2021*

MINOR PROGRAM REVISION(s)

- C243A Criminal Justice Administration
 - deleted CWE 291
 - *Effective 5/31/2021*
- C501A Certified Public Accountant Pathway Advanced Certificate
 - deleted ACC 271, ACC 275; revised ACC 251, ACC 252
 - *Effective 8/22/2021*
- U230A06 Accounting and Business Administration (AS Degree)
 - revised ACC 251 and ACC 252
 - *Effective 8/22/2021*
- U224A Associate in Arts Degree
 - deleted ITL 104
 - *Effective 1/18/2021*
- U224A16 Modern Languages (AA Degree)

- deleted CHN 103, CHN 104; ITL 103, ITL 104
 - *Effective 1/18/2021*
- U224A46 History (AA Degree)
 - deleted HIS 210
 - *Effective 1/18/2021*
- U224G Humanities (AA Degree)
 - deleted ITL 104
 - *Effective 1/18/2021*
- U230A07 International Business (AS Degree)
 - deleted ITL 103, ITL 104
 - *Effective 1/18/2021*

COURSES

- **Major Course Changes (course addition/major revision), including a course fee)**
 - ACC 251 Intermediate Accounting I
 - revised credits and lecture
 - *Effective 8/22/2021*
 - ACC 252 Intermediate Accounting II
 - revised credits and lecture
 - *Effective 8/22/2021*
 - CWE 290 Cooperative Work Experience
 - revised credits, lecture, lab, description, prerequisite; repeatable from 0 to 3 times
 - *Effective 5/31/2021*
 - ENG 299 Scholars Seminar
 - revised course prefix; title; description
 - *Effective 5/31/2021*

MINOR COURSE CHANGE(s)

- **Revised Course(s) (no course fee addition/revision/removal)**
 - BIS 205 Field Ecology
 - revised prerequisite
 - *Effective 1/18/2021*
 - CHM 132 Elementary Organic Chemistry
 - revised prerequisite
 - *Effective 1/18/2021*
 - CHM 140 General Chemistry I
 - revised prerequisite
 - *Effective 1/18/2021*

- CHM 141 General Chemistry II
 - revised prerequisite
 - *Effective 1/18/2021*
- CHM 234 Organic Chemistry I
 - revised prerequisite
 - *Effective 1/18/2021*
- CHM 235 Organic Chemistry II
 - revised prerequisite and description
 - *Effective 1/18/2021*
- CIS 179 Linux System Administration
 - revised general education outcomes, description, textbook, instructional strategies, topics and topical learning outcomes
 - *Effective 1/18/2021*
- CIS 212 Internetworking, Routing and Switching
 - revised general education outcomes, description, textbook and instructional strategies
 - *Effective 1/18/2021*
- CIS 222 Administering Network Infrastructure
 - revised general education outcomes and instructional strategies
 - *Effective 1/18/2021*
- CIS 228 Administering Directory Service
 - revised general education outcomes and instructional strategies
 - *Effective 1/18/2021*
- CIS 240 Advanced Computer Forensics
 - revised general education outcomes, textbook, instructional strategies, topics and topical learning outcomes
 - *Effective 1/18/2021*
- CIS 250 Visual Basic Programming
 - revised general education outcomes
 - *Effective 1/18/2021*
- CIS 263 Introduction to Object-Oriented Programming
 - revised general education outcomes, description, textbook, instructional strategies and topical learning outcomes
 - *Effective 1/18/2021*
- CIS 264 C# Programming
 - revised general education outcomes, description, textbook, instructional strategies, topics and topical learning outcomes
 - *Effective 1/18/2021*
- CIS 275 Project Management for Small Business Systems
 - revised general education outcomes, description, textbook, instructional strategies, topics and topical learning outcomes
 - *Effective 1/18/2021*
- CIS 280 Business Systems Analysis and Design
 - revised general education outcomes, description, textbook, instructional strategies, topics and topical learning outcomes
 - *Effective 1/18/2021*

- ITL 101 Elementary Italian I
 - revised general education outcomes, description, textbook, instructional strategies, topics and topical learning outcomes
 - *Effective 1/18/2021*
- ITL 102 Elementary Italian II
 - revised general education outcomes, textbook, description, instructional strategies, topics and topical learning outcomes
 - *Effective 1/18/2021*
- MAT 111 Pre-Calculus
 - revised prerequisite and description
 - *Effective 1/18/2021*
- MAT 111 Pre-Calculus
 - revised prerequisite and description
 - *Effective 5/31/2021*
- MAT 131 Calculus and Analytic Geometry
 - revised prerequisite
 - *Effective 1/18/2021*
- MAT 131 Calculus and Analytic Geometry
 - revised prerequisite
 - *Effective 5/31/2021*
- MAT 341 Differential Equations
 - revised description
 - *Effective 8/22/2021*
- PHL 104 Social and Political Philosophy
 - revised description
 - *Effective 8/22/2021*
- PHY 101 General Physics (Mechanics, Heat & Sound)
 - revised prerequisite
 - *Effective 1/18/2021*
- PHY 102 General Physics (Electricity, Magnetism, Optics & Modern Physics)
 - revised prerequisite
 - *Effective 1/18/2021*
- PHY 106 General Physics (Mechanics)
 - revised prerequisite
 - *Effective 1/18/2021*
- PHY 251 Engineering Mechanics of Materials
 - revised prerequisite
 - *Effective 1/18/2021*
- **Deleted Course(s)**
 - CHN 103 Intermediate Chinese I
 - *Effective 1/18/2021*
 - CHN 104 Intermediate Chinese II
 - *Effective 1/18/2021*

- CWE 291 Cooperative Work Experience
 - *Effective 5/31/2021*
- HIS 210 U.S. Civil War and Reconstruction
 - *Effective 1/18/2021*
- ITL 103 Intermediate Italian I
 - *Effective 1/18/2021*
- ITL 104 Intermediate Italian II
 - *Effective 1/18/2021*
- MUS 202 Improvisation III
 - *Effective 1/18/2021*
- MUS 212 Commercial Vocal Repertoire I
 - *Effective 1/18/2021*
- MUS 213 Commercial Vocal Repertoire II
 - *Effective 1/18/2021*
- MUS 247 Commercial Keyboard Harmony
 - *Effective 1/18/2021*
- MUS 249 Commercial Keyboard Harmony II
 - *Effective 1/18/2021*
- SPN 113 Spanish Composition and Conversation I
 - *Effective 1/18/2021*
- SPN 114 Spanish Composition and Conversation II
 - *Effective 1/18/2021*

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of December 15, 2020

ACTION EXHIBIT NO. 16537

**SUBJECT: PURCHASE OF HP Z-BOOK MOBILE WORKSTATIONS –
CONFIRMATION OF BOARD POLL**

RECOMMENDATION: That the Board of Trustees approve the purchase of fifty-seven (57) HP Z-book Firefly mobile workstations from Heartland Business Systems to support the Engineering Technology, Construction Technology, and Architecture programs. The unit cost is \$1,527.63 bringing the total to \$87,074.91. The purchase is funded by the Federal CURES Act from an award made to colleges participating in the Workforce Equity Initiative (WEI) grant so there is no cost to the college.

RATIONALE: The Illinois Community College Board and Illinois Department of Human Services partnered to receive federal funding for all WEI colleges to reduce barriers to remote learning for students. Funds could be used for the purchase of equipment to ensure access to technology, and a portion of the College's award was used to purchase laptops that meet the requirements to run the high-end software programs used in Engineering Technology, Construction Technology, and Architecture. These laptops will be loaned out to WEI students enrolled in the programs to ensure continuity of teaching and learning. The Board Poll was conducted on December 1, 2020. The vote was unanimous, 7-0 with the Student Trustee also voting yes.

Submitted to Board by: _____


Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

**Mark R. Stephens
Chairman**

**Elizabeth Potter
Secretary**

Date

Related forms requiring Board signature: Yes No

HP zBOOK FIREFLY 15G7 x 57

Quote #236859 v1


Prepared For:
Triton Community College District 504

 Christopher Hordorwich
 2000 Fifth Avenue
 River Grove, IL 60171

P: (708) 779-4601

E: chrishordorwich@triton.edu

Prepared By:
Chicago Illinois Office

 Mauri Spampinato
 5400 Patton Drive Suite 4B
 Lisle, IL 60532

P: (630) 452-7382

E: mspampinato@hbs.net

Date Issued:
11.30.2020
Expires:
12.22.2020

Hardware/Software	Price	Qty	Ext. Price
HP zBOOK FIREFLY 15G7 HISDSCI7-10510U15G BASE NB PC 16GB (1X16GB) DDR4 2666 512GB	\$1,527.63	57	\$87,074.91
Subtotal			\$87,074.91

Quote Summary	Amount
Hardware/Software	\$87,074.91
Total:	\$87,074.91

This quote may not include applicable sales tax, shipping, handling and/or delivery charges. Final applicable sales tax, shipping, handling and/or delivery charges are calculated and applied at invoice. The above prices are for hardware/software only, and do not include delivery, setup or installation by Heartland ("HBS") unless otherwise noted. Installation by HBS is available at our regular hourly rates, or pursuant to a prepaid HBSFlex Agreement. This configuration is presented for convenience only. HBS is not responsible for typographical or other errors/omissions regarding prices or other information. Prices and configurations are subject to change without notice. HBS may modify or cancel this quote if the pricing is impacted by a tariff. A 15% restocking fee will be charged on any returned part. Customer is responsible for all costs associated with return of product and a \$25.00 processing fee. No returns are accepted by HBS without prior written approval. This quote expressly limits acceptance to the terms of this quote, and HBS disclaims any additional terms. By providing your "E-Signature," you acknowledge that your electronic signature is the legal equivalent of your manual signature, and you warrant that you have express authority to execute this agreement and legally bind your organization to this proposal and all attached documents. Any purchase that the customer makes from HBS is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at <http://www.hbs.net/standard-terms-and-conditions>, which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2018.v2.0 or later, or the parties have executed a current master services agreement, the signed agreement shall supersede the version on the website. QT.2020.v1.0

Acceptance
Chicago Illinois Office
Triton Community College District 504

Mauri Spampinato

 Signature / Name

11/30/2020

 Date

 Signature / Name

 Initials

 Date

HTG Standard Terms & Conditions

STANDARD TERMS AND CONDITIONS

The parties to this agreement are Heartland Business Systems, LLC., ("Heartland" or "Seller"), with corporate headquarters located at 1700 Stephen Street, Little Chute WI 54140, and customer ("Buyer") who purchases products and/or services from Heartland.

1. **ACCEPTANCE.** Buyer accepts these Standard Terms and Conditions as a condition of Buyer's purchase of services and/or products from Heartland.
2. **PAYMENT AND TERMS.** All invoices provided by Seller to Buyer shall be paid within 30 days of the invoice date with the exception of HBSFLEX Agreement invoices. HBSFLEX Agreement invoices shall be paid upon receipt of the invoice. A service charge of \$35.00 will be assessed for each check that is returned for insufficient funds.
3. **FORCE MAJEURE.** Heartland's performance hereunder shall be excused if such nonperformance or delay of performance is due to causes beyond the reasonable control of Heartland and is the direct or indirect result of, but not limited to, acts of God, acts of the public enemy, acts of the United States of America, or any state, territory or political subdivision thereof or of the State of Wisconsin, fires, war, riots, terrorism, floods, epidemics, quarantine restrictions, insurrection, strikes, labor shortage, materials shortage or freight embargoes. Any delay in performance due to the force majeure occurrence shall extend the period for performance for the duration of the delay.
4. **SHIPPING.** With respect to any products that are to be shipped, shipment shall be FOB Seller's place of business, by common or contract carrier, or, in the case of drop shipment, FOB a manufacturer's or distributor's place of business, by common or contract carrier. Freight charges shall be Buyer's responsibility. "Delivery," as that term is used in this proposal and any resulting contract, shall be deemed completed when the goods have been placed into the hands of the common or contract carrier.
5. **WARRANTY.** Any hardware, software, or parts sold to Buyer may be subject to a warranty made by the manufacturer or other third party to Buyer and, if so, the terms and conditions of such warranty are embodied in other documents. Buyer acknowledges that Seller is not a party to any such warranty, and that any rights or remedies that Buyer may have pursuant to said warranty are against the manufacturer or other third party directly, and is not assertable against the Seller. SELLER MAKES NO WARRANTY WITH RESPECT TO THE PRODUCTS OR SERVICES SOLD HEREUNDER. BUYER ACKNOWLEDGES THAT IT HAS NOT RELIED ON ANY WARRANTY OR REPRESENTATION BY THE SELLER WITH RESPECT TO THE PRODUCTS OR SERVICES SOLD HEREUNDER, EXCEPT AS ARE EXPRESSLY CONTAINED HEREIN. ANY IMPLIED WARRANTY OF MERCHANTABILITY, AND ANY IMPLIED WARRANTY THAT THE PRODUCTS OR SERVICES SOLD HEREUNDER ARE FIT FOR A PARTICULAR PURPOSE, ARE HEREBY DISCLAIMED.
6. **PROFESSIONAL SERVICES.** Heartland may provide professional services as requested by the Buyer. All services provided by Heartland, which include labor and travel charges, are subject to the terms and conditions as set forth in this Agreement. Services provided by Seller to Buyer may be covered under a manufacturer or other third party warranty, may be applied to a pre-paid HBSFLEX Agreement purchased by the Buyer, at the rates set forth in the most current version of the HBSFLEX Volume Service Schedule, as updated from time to time, or may be billed out to the Buyer at the then-prevailing hourly rate. Regardless whether the services are covered under warranty, applied to a HBSFLEX Agreement or billed out at an hourly rate, all terms of this Agreement apply. Heartland's records shall be the sole measurement of professional services and/or time expended by Heartland. HBSFLEX Agreements may not be used to purchase products, and each HBSFLEX Agreement shall automatically expire eighteen months after the date of invoice for that HBSFLEX Agreement.
 1. **Warranty.** If services provided are in connection with a problem that is covered by a manufacturer or other third party warranty, then such services shall not be counted against a HBSFLEX Agreement or billed out at the then-prevailing hourly rate, to the extent of the warranty coverage. Please refer to your manufacturer or third party provided documentation which will define what is covered under warranty. Any labor or travel provided that is not covered under the manufacturer or third party warranty will be applied to a HBSFLEX Agreement or billed out at the then-prevailing hourly rate, whichever applies.
 2. **HBSFLEX Agreements.** Buyer may choose to purchase a pre-paid HBSFLEX Agreement from Seller. When a HBSFLEX Agreement is purchased, labor and travel charges incurred will be applied against the HBSFLEX Agreement. Buyer will receive informational invoices detailing the services as they are provided.
 1. When a pre-paid HBSFLEX Agreement is exhausted an additional HBSFLEX Agreement may be purchased. If an additional HBSFLEX Agreement is not purchased, then services will be billed out at the then-prevailing hourly rate.
 2. Either party may terminate a pre-paid HBSFLEX Agreement by giving notice to the other, in writing by mail to the party's last known address, of such intent. If this Agreement is terminated before the HBSFLEX Agreement is expended, then Heartland shall refund 75% of the unused portion of the fee and may retain the balance.
 3. **Hourly Rate.** Should services provided not be covered under a manufacturer or third party warranty or should the Buyer not have purchased or not have time available on a HBSFLEX Agreement then all labor and travel will be billed out at Heartland's then-prevailing hourly rate.
7. **PROFESSIONAL SERVICE ESTIMATES.** At times, Buyer may request time estimates for service situations. Heartland will provide a best estimate based upon the information that is known at the time of the request. This is to be considered an estimate for service only and not a guarantee. Actual service hours may be less or may be more than the estimate provided.
8. **FOUR-HOUR RESPONSE.** For calls received on normal business days, excluding holidays, Heartland will use its best effort to respond to the Buyer's request for service within four business hours (the hours between 8:00 a.m. and 5:00 p.m. CT) of the Buyer's request.
9. **ASSIGNABILITY.** Heartland may delegate all, or any part of, its duties hereunder to a subcontractor.
10. **EXCLUDED EQUIPMENT.** Heartland may discontinue providing services with respect to any hardware for which it can no longer readily obtain repair parts or technical assistance.
11. **BUYER'S RESPONSIBILITY.** Buyer shall use its best efforts to cooperate with Heartland in connection with Seller's carrying out its duties hereunder, and Buyer shall refrain from any act or omission that could frustrate Heartland's performance. In that regard, but not by way of limitation, Buyer shall designate one employee for each location at which services are expected to be rendered under this Agreement, with full authority to act for Buyer in the event that Buyer's input is required in order to affect any aspect of the services provided hereunder.
12. **BUYER'S WARRANTY AS TO PROPER LICENSING.** Buyer warrants and represents to Seller that it possesses a proper license for all software being used by Buyer's organization and shall hold Heartland harmless from any claims or suits premised upon breach of any third party's proprietary rights with respect to such software.
13. **BUYER'S WARRANTY AS TO PROPER BACKUP.** Buyer warrants and represents to Seller that Buyer's data and system has been properly backed up prior to the commencement of any services provided by Heartland and understands that the Seller shall have no liability whatsoever, under any circumstances, for any damages suffered by Buyer as a result of improper backup situations or data which has not been backed up and that is lost, for any reason, in connection with the services or use of the products sold hereunder.
14. **NON-SOLICITATION OF HEARTLAND PERSONNEL.** During the term of this Agreement, and for a period of one (1) year after the termination of this Agreement by either party for whatever reason, Buyer shall not, directly or indirectly, encourage any employee of Heartland, who became known to Buyer by virtue of such employee's providing services under this Agreement, to terminate his or her employment with Heartland. In addition, during the term of

this Agreement, and for a period of one (1) year after the termination of this Agreement by either party for whatever reason, Buyer shall not, directly or indirectly, solicit any employee of Heartland, who became known to Buyer by virtue of such employee's providing services under this Agreement, for employment which would end or diminish that employee's service with Heartland. Buyer acknowledges that Heartland will suffer irreparable harm as a result of Buyer's violation of this paragraph and that Heartland may bring an action for injunctive relief and/or actual damages to enforce this provision.

15. **SUSPENSION OF PRODUCTS AND/OR SERVICES.** Heartland may, at its option, suspend providing products and/or services hereunder in the event that the Buyer is delinquent on payment of any outstanding invoices.
16. **EXCLUSIVE REMEDY/LIMITATION OF LIABILITY.** Notwithstanding any other provision herein, Seller's sole and exclusive liability to Buyer for any breach of this Agreement, or breach of any warranty, express or implied, found to have been made in connection with this Agreement, shall be to repair or replace, at its option, any defective hardware, software, or parts sold hereunder; Seller shall have no liability for any other damages, consequential or otherwise. Seller shall have no liability whatsoever to Buyer if computer software or computer hardware sold hereunder is subsequently upgraded, or is otherwise used with software or hardware that was not used with the software and/or hardware sold hereunder at the time of installation, or if any such software or hardware has been serviced by anyone other than Seller. Seller shall have no liability whatsoever, under any circumstances, for any damages suffered by Buyer as a result of data which has not been backed up and that is lost, for any reason, in connection with the services or use of the products sold hereunder.
17. **ACCEPTANCE OF PRODUCTS.** Buyer shall be deemed to have irrevocably accepted the products and services sold hereunder if Buyer has not given to Seller a written notice of rejection, describing the basis for rejection, within 10 business days after delivery. All data and intellectual property provided by Seller in connection with this Agreement shall belong to Seller ("Heartland Materials"). Seller shall retain all rights and interests in and to the Heartland Materials after the completion of this Agreement.
18. **CLOUD SERVICES.** Buyer agrees and acknowledges that in order to provide a high level of service, Seller may store Buyer's information in the public cloud. This information may include but is not limited to drawings, pictures, equipment layouts, passwords, backups, or configuration files. Buyer agrees and acknowledges that the cloud is a separate and independent network, which is not controlled by Seller, and that Seller shall have no liability whatsoever, under any circumstances, for any damages arising out of or relating to the use of the public cloud, including but not limited to the loss of any information.
19. **CHOICE OF LAW.** This Agreement, and any claim arising under it, or related to the transaction evidenced by it, shall be construed and determined under the laws of Wisconsin.
20. **ATTORNEY FEES.** In the event that legal action is taken by either party upon any claim arising from this Agreement or in any way related to the transaction that is evidenced by this Agreement, Seller shall, if it prevails, be entitled to recover from Buyer its actual reasonable attorney fees incurred in connection therewith.
21. **SEVERABILITY.** If any portion of this Agreement is determined by a court or government agency having competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall remain in full force and effect to the extent permitted by law.
22. **BINDING EFFECT.** This Agreement shall bind and inure to the benefit of the parties, and their respective heirs, successors, personal representatives, beneficiaries and assigns.
23. **ADDITIONAL WORK.** In the event that Seller agrees to provide additional products or service not specifically covered by this Agreement, the terms and conditions of this Agreement shall govern, unless otherwise provided in writing.
24. **ENTIRE AGREEMENT.** This is the entire agreement of the parties respecting the sale of the products or services, sold by Seller to Buyer. No modification, addition, or amendment shall be binding unless in writing and signed by both parties.

Buyer accepts these Standard Terms and Conditions as a condition of Buyer's purchase of services and/or products from Heartland.

Districtwide Schedule of Classes-Summer 2021


The following firms have been invited to submit bids for printing of Summer 2021 Districtwide Schedule of Classes. On October 29, 2020 an advertisement for bid was placed in the Chicago Tribune - West Cook County Zone. Twenty-nine (29) companies were directly solicited. Immediately after the closing hour for receiving bids, which was at 1:00 p.m. local time, Thursday, November 19, 2020, the bids were publicly opened and read aloud in room A-300 by John McGarry, Purchasing Manager and witnessed by Danielle Stephens, Business Office.

COMPANY	NET COST
Breese Publishing PO Box 405 Breese, IL 62230	\$34,509.00

It is recommended that the Board of Trustees accept the proposal submitted by Breese Publishing in accordance with their low specified bid. This item was competitively bid according to state statutes.

Recommendation along with tabulation is attached.

APPROVED:


Sean O'Brien Sullivan
Vice President – Business Services

A/C Number	01-80300520-540200005
A/C Name	Marketing - Printing
Budget	\$ 212,000.00
Prev. Expend	\$ 82,908.24
Schedule	\$ 34,509.00
Balance	\$ 94,582.76

MEMORANDUM

To: Sean Sullivan
From: Sam Tolia
Date: 11/20/20
Re: Bid Results

Handwritten signature and date "11/20/20" in black ink.

Five printers submitted a bid for the printing of the Summer 2021 Triton College District wide Combined Schedule. These bids are based on printing 145,000 copies at 80 pages plus cover. The cover prints four-color on 60# Gloss Enamel Text and the body prints two-color on 30# Newsprint. Also included in the bid is an electronic proof (PDF), saddle stitching, storage and simplified mailing.

The bid is as follows:

Woodward Printing	\$39,110
K.K. Stevens	\$38,183.23
Indiana Printing	\$37,611
Midstates Inc.	\$36,999
Breese Publishing Company	\$34,509

Accepting the bid from Breese Publishing Company is recommended.

Summer 2021-Districtwide Schedule of Classes Bid Summary

Vendor Name	Breese Publishing	Midstates Group	Woodward Printing	KK Stevens Publising	Indiana Printing and Publishing
145000	\$ 34,509.00	\$ 36,999.00	\$ 39,110.00	\$ 38,183.23	\$ 37,611.00
Delivery	Included	Included	Included	Included	Included
Simplified Mailing	Included	Included	Included	Included	Included
Storage	Included	Included	Included	Included	Included
Other Charges	Included	\$ 275.00	Included	Included	Included
Total	\$ 34,509.00	\$ 37,274.00	\$ 39,110.00	\$ 38,183.23	\$ 37,611.00

Castle Printech
121 Industrial Drive
DeKalb, IL 60115

Reindl Printing, Inc.
1251 Yosemite Rd
Oconomowoc, WI 53066

Master Graphics, LLC
1100 S Main Street
Rochelle, IL 61068

Northern Printing Network
2801 Lakeside Dr Ste 110
Bannockburn, IL 60015

Creasey Printing Services
1905 Morning Sun Ln
Springfield, IL 62711

Signature Offset
13801 E 33rd Pl, Unit F
Aurora, CO 80011

United Graphics LLC
898 Cambridge Dr
Elk Grove Village, IL 60007

Midstates Inc
4820 Capital Ave NE
Aberdeen, SD 57401

Journal Topics/Wessell Web
622 Graceland Ave
Des Plaines, IL 60016

Blue Island Newspaper Printing, Inc,
262 W 147th St
Harvey, IL 60426

Precise Printing Network
2190 Gladstone Ct Ste A
Glendale Heights, IL 60139

Creekside Printing
1175 Davis Road
Elgin, IL 60123

Breese Publishing
P.O. Box 405
Breese, IL 62230

Regional Publishing Corp
12243 S Harlem
Palos Heights, IL 60463

John S Swift
999 Commerce Ct
Buffalo Grove, IL 60089

Woodward Printing Services
11 Means Drive
Platteville, WI 53818

Mignone Communication, Inc.
169 S Jefferson St
Berne, IN 46711

The Viking Printing Group
497 Widgeon Ln
Bloomington, IL 60108

Custom Services
120 W Laura Drive
Addison, IL 60101

Vouge Printers
820 S Northpoint Blvd
Waukegan, IL 60085

FLC Graphics Inc.
4600 N Olcott Ave
Harwood Heights, IL 60706

PA Hutchison Company
400 Pen Ave
Mayfield, PA 18433

Indiana Printing
899 Water St
Indiana, PA 15701

K.K Stevens Publishing Co.
100 N Pearl St
Astoria, IL 61501

Data Reproduction Corporation
4545 Glenmeade Lane
Auburn Hills, MI 48326

Topweb
5450 N Northwest Highway
Chicago, IL 60630

EP Graphics
169 Jefferson St
Berne, IN 46711

Envision3
225 Madsen Dr
Bloomington, IL 60108

Cenveo
101 Workman Court
Eureka, MO 63025

Automotive Chassis Dynamometer

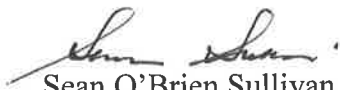
On October 15, 2020 an advertisement for bid was placed in the Chicago Tribune - West Cook County Zone for the purchase of an Automotive Chassis Dynamometer. Nine (9) companies were directly solicited. Immediately after the closing hour for receiving bids, which was at 1:30 p.m. local time, Thursday, November 5, 2020, the bids were publicly opened and read aloud in room A-300 by John McGarry, Purchasing Manager and witnessed by Nancy Schafer, Purchasing Assistant.

COMPANY	NET COST
Ganzcorp Investments, dba Mustang Dynamometer 2300 Pinnacle Parkway Twinsburg, OH. 44087	\$65,000.00

It is recommended that the Board of Trustees accept the proposal submitted by Ganzcorp Investments, dba Mustang Dynamometer in accordance with their low specified bid. This item was competitively bid according to state statutes.

Recommendation along with tabulation is attached.

APPROVED:



Sean O'Brien Sullivan
Vice President – Business Services

A/C Number	06-10205003-580600005
A/C Name	Perkins Grant Account
Budget	\$ 152,450.00
Prev. Expend	\$ 48,461.40
Schedule	\$ 65,000.00
Balance	\$ 38,998.60

Memorandum

November 19, 2020

To: Sean Sullivan, V.P. Business Services

From: Ken Davis, Automotive Technology

RE: Automotive Chassis Dynamometer

Triton College received 1 bid from Ganzcorp Investments dba Mustang Dynamometer for the Automotive Chassis Dynamometer in the Base Bid Amount of \$65,000.

The bid has been reviewed for conformance to the specification requirements. It is recommended that the purchase of the Automotive Chassis Dynamometer be awarded to Ganzcorp Investments dba Mustang Dynamometer in the Base Bid amount of \$65,000.

I support this recommendation and agree that the bid should be awarded to Ganzcorp Investments dba Mustang Dynamometer for the Base Bid amount of \$65,000.

Ken Davis, Automotive Technology



11-19-20

Bid Opening Tabulation	
Due date: November 5, 2020 at 1:30 pm	
Automotive Chassis Dynamometer	
Company Name	Total Base Bid
Ganzcorp Investments dba Mustang Dynamometer	\$ 65,000.00

Sealed Bid: Automotive Chassis Dynamometer

Ad Date: 10/15/20

Due Date: 11/5/20 at 1:30 p.m.

Vendor list

A&D Technology
4622 Runway Blvd.
Ann Arbor, MI. 48108
Attn: Sales

Power Test
N60 W22700 Silver Spring Dr.
Sussex, WI. 53089
Attn: Sales

Mustang Dynamometer
2300 Pinnacle Pkwy.
Twinsburg, OH. 44087
Attn: Sales

Puritan Automation, LLC
28389 Beck Rd.
Wixom, MI. 48393
Attn: Sales

AW Dynamometer, Inc.
1001 W. North St.
Pontiac, IL. 61764
Attn: Sales

Drive Source International
7900 Durand Ave. Bldg. 3
Sturtevant, WI. 53177
Attn: Sales

Force Control Industries, Inc.
3660 Dixie Hwy
Fairfield, OH. 45014
Attn: Sales

Dyne Systems
3602 West Wheelhouse Road
Milwaukee, WI. 53208
Attn: Sales

Phoenix Dynamometer
7900 Durand Avenue
Sturtevant, WI 53177
Attn: Sales

Mobile Column Lifts

An advertisement for bid was placed in the Chicago Tribune - West Cook County Zone on October 8, 2020 for the purchase of Mobile Column Lifts. Seven (7) vendors were directly solicited. Immediately after the closing hour for receiving bids, which was at 1:00 p.m. local time, Thursday, October 29, 2020, the bids were publicly opened and read aloud in room A-300 by John McGarry, Purchasing Manager, and witnessed by Danielle Stephens, Business Services.

COMPANY	NET COST
Liftnow Automotive Equipment PO Box 972 Yorktown Hts. NY 10598	\$29,994.84

It is recommended that the Board of Trustees accept the proposal submitted by Liftnow Automotive Equipment in accordance with their low specified bid. This item was competitively bid according to state statutes.

Recommendation along with tabulation is attached.

APPROVED:



Sean O'Brien Sullivan
Vice President – Business Services

A/C Number	06-10205003-580600005
A/C Name	Perkins Grant Account
Budget	\$ 152,450.00
Prev. Expend	\$ 93,825.40
Schedule	\$ 29,994.84
Balance	\$ 28,629.76

November 20, 2020

To: Sean Sullivan, V.P. Business Services

From: Ken Davis, Automotive Technology

RE: Four (4) Mobile Column Lifts

Triton College received several competitive bids for the Four (4) Mobile Column Lifts. The lowest Bidder was Liftnow Automotive Equipment with a Challenger CLHM-140-4 lift system in the Base Bid amount of \$29,994.84.

The bid has been reviewed for conformance to the specification requirements. Our faculty respectfully recommends the purchase of the Challenger CLHM-140-4 lift system be awarded to Liftnow Automotive Equipment in the Base Bid amount of \$29,994.84

I support this recommendation and agree that the bid should be awarded to Liftnow Automotive Equipment for the Base Bid Amount of \$29,994.84.

Ken Davis, Automotive Technology

Bid Tabulation Mobile Column Lifts	Triton College
October 29, 2020 at 1:00 p.m.	
Company Name	Total Bid Price
Liftnow Automotive Equipment	\$ 29,994.84
Stertl-Koni	\$ 30,398.00
Rack'M Up Equipment Distributors	\$ 30,995.00
RDI Equipment	\$ 31,301.00
Gray Manufacturing Company	\$ 33,771.00
ARI Phoenix, Inc.	\$ 38,274.00

Sealed Bid: Mobile Column Lifts

Ad Date: 10/8/20

Due Date: 10/29/20 at 1:00 p.m.

Vendor list

Steril Koni
7230 Summit Rd.
Darien, IL. 60561
Attn: Jim Sylvester

Vehicle Service Group (VSG)
2700 Lanier Dr.
Madison, IN. 47250
Attn: Jeff Vervoort

Ott Equipment Service
517 Herriman Ct.
Noblesville, IN. 46060
Attn: Dean Hornberger

MAHA
2404 E. Highway 134
Pinckard, AL. 36371
Attn: Kenny Prince

Hunter Engineering Company
11503 Ardsley Circle
Fishers, IN. 46037-3824
Attn: Joe Fuller

Snap-On Industrial
8849 33 Avenue
Kenosha, WI. 53142
Attn: William Buege

Mac Tools
9N915 Apache Run
Elgin, IL. 60124
Attn: Phillip Speciale