



**Board Audit Committee
Committee of the Whole**

NOTICE: This Board meeting will be held via teleconference utilizing the number listed below. All provisions for conducting this meeting remotely will be followed in compliance with Public Act 101-640 of the Open Meetings Act.

Individuals who wish to address the Board of Trustees during the Citizen Participation portion of the meeting should send an email to susanpage@triton.edu including your name, phone number, town/affiliation, and the item you wish to address, no later than Tuesday, November 17, 2020 at 6 p.m.

Agenda

Tuesday, November 17, 2020

- I. CALL TO ORDER**

November 17, 2020 at 6:30 p.m.
Teleconference Number: 312-626-6799
Meeting ID: 516 421 4791
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. CITIZEN PARTICIPATION**
- V. AUDIT COMMITTEE**
- VI. ADJOURNMENT**



**Regular Meeting of the
Board of Trustees**

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Agenda

Tuesday, November 17, 2020

- I. **CALL TO ORDER**

November 17, 2020 at 6:35 p.m.
or immediately following the Board Audit Committee
Teleconference Number: 312-626-6799
Meeting ID: 516 421 4791
- II. **ROLL CALL**
- III. **APPROVAL OF BOARD MINUTES – VOLUME LVII**
[Minutes of the Regular Board Meeting of October 20, 2020, No. 6](#)
- IV. **COMMENTS ON THIS AGENDA**
- V. **CITIZEN PARTICIPATION**
- VI. **REPORTS/ANNOUNCEMENTS – Employee Groups**
- VII. **STUDENT SENATE REPORT**
- VIII. **BOARD COMMITTEE REPORTS**
 - A. Academic Affairs/Student Affairs
 - B. Finance/Maintenance & Operations
- IX. **ADMINISTRATIVE REPORT**
- X. **PRESIDENT’S REPORT**
- XI. **CHAIRMAN’S REPORT**

XII. NEW BUSINESS

A. Board Policy – Second Reading

Academic Affairs

6175 Harassment, Discrimination, and Misconduct

B. Action Exhibits

16515 Budget Transfers

16516 Infinity Transportation Management Agreement

16517 2021 Blue Cross Blue Shield PPO Premium Rates

16518 2021 Blue Cross Blue Shield HMO Premium Rates

16519 2021 PayFlex FSA Administrative Services Fees

16520 2021 Delta Dental PPO Premium Rates

16521 2021 Voluntary Delta Dental Premium Rates

16522 2021 Employee Health Insurance Co-Premiums

16523 Agreement with Proctorio Inc.

16524 American Digital – Purchase of HP Network Hardware

16525 American Digital – Purchase of HP Server Hardware

16526 Disposal of Obsolete Computer Equipment

16527 Release of Property – Five Fume Extractors

16528 Curriculum Recommendations – October 2020

C. Purchasing Schedules

D. Bills and Invoices

E. Closed Session – To discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation

F. Human Resources Report

XIII. COMMUNICATIONS – INFORMATION

A. Human Resources Information Materials

B. Informational Material

XIV. ADJOURNMENT

CALL TO ORDER/ROLL CALL

Chairman Mark Stephens called the regular meeting of the Board of Trustees, held via public teleconference, to order at 6:37 p.m. All provisions for conducting this meeting remotely were followed in compliance with the Open Meetings Act, with President Mary-Rita Moore and others present in the Triton College Boardroom. Following the Pledge of Allegiance, roll call was taken.

Present: Mrs. Lisa Bickel, Mr. Luke Casson, Mr. Glover Johnson, Mr. Steven Page, Mrs. Elizabeth Potter, Mr. Rich Regan, Mr. Mark Stephens, Ms. Diane Viverito.

APPROVAL OF BOARD MINUTES

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve the minutes of the Special Board Meeting of September 17, 2020 and the Regular Board Meeting of September 22, 2020.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Mr. Stephens, Ms. Viverito.

Motion carried 7-0 with the Student Trustee voting yes.

COMMENTS ON THIS AGENDA

With leave of the Board, Chairman Stephens commented that the Vice Chair position is vacant and made a motion to elect Diane Viverito to that position. The motion was seconded by Mr. Johnson.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes.

Ms. Viverito made a motion to elect Elizabeth Potter to the position of Secretary, seconded by Mr. Johnson.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes.

Mr. Stephens appointed Mrs. Potter as Chair of the Finance/Maintenance & Operations Committee, and Mrs. Bickel as member.

CITIZEN PARTICIPATION

Cassandra Hutchinson from Oak Park asked to address the Board regarding Diversity, Equity & Inclusion. Ms. Hutchinson commented that she looks forward to seeing the Kaleidoscope Report and discussed an issue with an employee where she feels disrespected. Mr. Stephens thanked Ms. Hutchinson for her feedback and noted that the Board cannot be involved in day-to-day issues at the college and he expects that administration will handle this issue.

REPORTS/ANNOUNCEMENTS – Employee Groups

Faculty Association President Leslie Wester reported that Faculty continue to work with students at half-way through the semester and are now gearing up for Spring.

Mid-Management Association President Patricia Brantley shared that Advisors are preparing for Spring registration and are reaching out to students, and Enrollment Management & Student Affairs are processing initiatives to better serve students.

Adjunct Faculty Association President Bill Justiz congratulated the new Board officers and mentioned the Alumni Cooking Event in November. He wished everyone a happy, safe Halloween.

STUDENT SENATE REPORT

TCSA President Megan Sroka reported that TCSA is trying to fill all positions for clubs and are busy planning meetings, and that a drive-in movie event is being held this Friday, featuring Beetlejuice.

BOARD COMMITTEE REPORTS

Academic Affairs/Student Affairs

Ms. Viverito reported that the committee met earlier this month, reviewed, and are in support of all of the items pertaining to academic and student affairs.

Finance/Maintenance & Operations

Mrs. Potter reported that the committee met on October 7, reviewed four new business items and no purchasing schedules, and forwarded all items to the Board with a recommendation for approval.

ADMINISTRATIVE REPORT

None.

PRESIDENT'S REPORT

President Mary-Rita Moore reported on the following items. The Nursing Department received accreditation through 2028, and Department Chair Geri Brewer and Dean Pamela Harmon were congratulated. Triton is the recipient of an Oak Park River Forest Community Foundation Grant in the amount of \$20,000 for students in need. The Alumni Association is hosting a fund-raising Virtual Cooking Class on November 13, featuring Triton Alumni Chef Carolina Diaz. Spring registration begins on Monday, October 26.

President Moore acknowledged the service of nine employees who are retiring at the end of this month or the end of the semester.

CHAIRMAN'S REPORT

Chairman Mark Stephens commented that he hopes the Board can meet in person soon. He discussed enrollment, noting that Triton is third or fourth highest in headcount in the State of Illinois. Mr. Stephens thanked college employees for their response in boosting enrollment.

NEW BUSINESS

BOARD POLICY – First Reading

Student Affairs

6175 Harassment, Discrimination, and Misconduct

Trustees were asked to review the proposed policy changes; this item will be on the November Board meeting agenda for approval.

ACTION EXHIBITS

With leave of the Board, Mr. Stephens asked for the Action Exhibits to be taken as a group, including:

16509 Budget Transfers

16510 Trinity High School Athletic Partnership Extension

16511 General Obligation Bond Resolution

16512 2020 Taxable Bond Offering Preliminary Official Statement

16513 Heartland Business Systems – GEER Grant Notebook Purchase

16514 Curriculum Recommendations, September 2020

Mrs. Potter made a motion to approve the Action Exhibits, seconded by Mr. Johnson. Chairman Stephens and Vice President of Business Services Sean Sullivan discussed Action Exhibits 16511 and 16512 which will retire the bonds issued to rehab the campus by paying them off and reissuing them in order to save money.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes.

BILLS AND INVOICES

Ms. Viverito made a motion, seconded by Mr. Regan, to pay the Bills and Invoices in the amount of \$1,401,562.35.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes.

CLOSED SESSION

Ms. Viverito made a motion to go into Closed Session to discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation, seconded by Mrs. Potter.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes. The Board went into Closed Session at 7:13 p.m.

RETURN TO OPEN SESSION

Mrs. Potter made a motion to return to Open Session, seconded by Mr. Johnson.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes. The Board returned to Open Session at 7:26 p.m.

HUMAN RESOURCES REPORT

1.0 Faculty

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve page 1 of the Human Resources Report, item 1.1.01.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes.

2.0 Adjunct Faculty

Mr. Regan made a motion, seconded by Ms. Viverito, to approve page 2 of the Human Resources Report, items 2.1.01 through 2.4.02 (there is no action on Page 3).

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes.

3.0 Administration

Mr. Casson made a motion, seconded by Ms. Viverito, to approve page 4 of the Human Resources Report, item 3.1.01.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes.

4.0 Classified, Police & Engineers

Mrs. Potter made a motion, seconded by Mr. Casson, to approve pages 5 and 6 of the Human Resources Report, items 4.1.01 through 4.3.03.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes.

5.0 Mid-Management

Ms. Viverito made a motion, seconded by Mr. Regan, to approve pages 7 and 8 of the Human Resources Report, items 5.1.01 through 5.5.02.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes.

6.0 Hourly Employees

Mr. Johnson made a motion, seconded by Ms. Viverito, to approve pages 9 through 11 of the Human Resources Report, items 6.1.01 through 6.5.01.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes.

7.0 Other

Mrs. Potter made a motion, seconded by Mr. Casson, to approve pages 12 and 13 of the Human Resources Report, items 7.1.01 through 7.5.03.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan,
Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes.

ADJOURNMENT

There being no further business before the Board, the Chairman asked for a motion to adjourn. Motion was made by Ms. Viverito to adjourn the meeting, seconded by Mrs. Potter.

Roll Call Vote:

Affirmative: Mrs. Bickel, Mr. Casson, Mr. Johnson, Mr. Page, Mrs. Potter, Mr. Regan,
Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes. Chairman Stephens adjourned the meeting at 7:32 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Diane Viverito
Board Secretary

Susan Page

Susan Page, Recording Secretary

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 17, 2020

POLICY SECTION Academic Affairs

POLICY NO. 6175

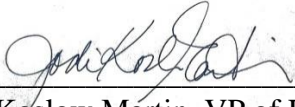
First Reading

Second Reading

TITLE: HARASSMENT, DISCRIMINATION AND MISCONDUCT

PURPOSE: Revisions to Policy 6175 are necessary as a result of Department of Education (DOE) changes to Title IX. Key aspects of the revisions relate to the institution's expanded ability to offer supportive measures prior to the submission of a formal complaint. Changes also highlight how enforcement of Title IX now requires assigned investigators.

Submitted to Board by:



Dr. Jodi Koslow Martin, VP of Enrollment Mgt & Student Affairs

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

ACADEMIC AFFAIRS

**HARASSMENT, DISCRIMINATION
AND MISCONDUCT**

Page 1 of 6

POLICY 6175
ADOPTED: 03/16/93
AMENDED: 06/20/00
AMENDED: 12/20/16
AMENDED: 02/18/20
AMENDED:

I. Introduction

Triton College is committed to sustaining a learning environment that is free from sexual harassment, sexual misconduct, harassment, threats, intimidation, or bullying on the basis of sex, dating violence, domestic violence, retaliation, and stalking. Conduct of this type by students, employees, and other individuals and entities who interact with our students and employees is prohibited. This prohibition applies in any context which has a reasonable relationship to Triton’s educational programs and activities, regardless of whether the conduct takes place on or off campus. A reasonable relationship includes enrolled students or active employees of Triton College. Thereafter, the policy defines prohibited conduct and explains the process for making, investigating, and resolving complaints of prohibited conduct, including outcomes, rights, responsibilities, and resources.

Triton College requires its employees who observe or become aware of prohibited conduct to report such conduct in support of efforts to maintain a safe and productive environment for all members of the College community. We strongly encourage students and other individuals who experience or observe prohibited conduct to do the same. Triton College has Confidential Advisors on campus with whom college students can discuss incidents of sexual harassment without automatically triggering a report to the Title IX office.

This policy is intended to be consistent with federal law, including Title IX of the Education Amendments of 1972 (“Title IX”) and the Violence Against Women Act (VAWA), as well as the Illinois Preventing Sexual Violence in Higher Education Act and the Illinois Human Rights Act (IHRA).

II. Title IX

Title IX is one law that prohibits discrimination based on sex in education programs and activities. Title IX applies to federally-funded schools at all levels. Title IX protects students, employees, applicants for admission and employment, and other persons from sex discrimination, including discrimination based on gender identity and failure to conform to stereotypical notions of masculinity or femininity. All students, as well as other persons at Triton College, are protected

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

ACADEMIC AFFAIRS

**HARASSMENT, DISCRIMINATION
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Page 2 of 6

POLICY 6175
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by Title IX regardless of their sex, sexual orientation, gender identity, part- or full-time status, disability, race, or national origin in all aspects of a recipient’s educational programs and activities. The essence of Title IX is that an institution may not exclude, separate, deny benefits to, or otherwise treat differently any person on the basis of sex unless authorized to do so under Title IX or the Department’s implementing regulations.

Schools must respond promptly to sexual harassment prohibited by Title IX in a manner that is not deliberately indifferent, which means a response that is not clearly unreasonable in light of the known circumstances. Notice to a Title IX Coordinator or Official with Authority of sexual harassment prohibited by Title IX charges a school with actual knowledge and triggers the school’s response obligations. Schools must respond when sexual harassment prohibited by Title IX occurs in the school’s educational program or activity against a person in the United States. Education program or activity includes locations, events, or circumstances over which the school exercises substantial control over both the respondent and the context in which the sexual harassment occurred and also includes any building owned or controlled by a student organization that is officially recognized by a postsecondary institution. Title IX applies to all of a school’s education programs or activities, whether such programs or activities occur on-campus or off-campus. Title IX affirms that a complainant’s wishes with respect to whether the school investigates should be respected unless the Title IX Coordinator determines that signing a formal complaint to initiate an investigation over the wishes of the complainant is not clearly unreasonable in light of the known circumstances. Triton’s Harassment, Discrimination, and Sexual Misconduct Guidelines define sexual harassment prohibited by Title IX and explain the process for making, investigating, and resolving complaints of prohibited conduct, including outcomes, rights, responsibilities, and resources. This policy includes a broader definition of prohibited conduct than that found in Title IX, because Triton is responsible for complying with other Illinois and Federal laws that include a broader definition of prohibited conduct than Title IX.

III. Prohibited Conduct

Examples of behaviors that would constitute prohibited conduct include dating violence, domestic violence, sexual assault, sexual misconduct, sexual harassment,

BOARD OF TRUSTEES, DISTRICT 504

ACADEMIC AFFAIRS

**HARASSMENT, DISCRIMINATION
AND MISCONDUCT**

Page 3 of 6

POLICY 6175
ADOPTED: 03/16/93
AMENDED: 06/20/00
AMENDED: 12/20/16
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AMENDED:

harassment, threats, bullying, stalking, and retaliation.

- i. Dating Violence is violence and abuse committed by a person to exert power and control over another person with whom they have been in a social relationship of a romantic or intimate nature. Dating violence often involves a pattern of escalating violence and abuse over a period of time. Dating violence covers a variety of actions and can include physical abuse, psychological and emotional abuse, and sexual abuse. It can also include “digital abuse”, the use of technology, such as smartphones, the internet, or social media to intimidate, harass, threaten, or isolate a person.
- ii. Domestic Violence is a pattern of abusive behavior in a relationship that is used by a family or household member to maintain power and control over another family or household member. Domestic violence can be physical, sexual, emotional, economic, or psychological actions or threats of actions that influence another person. This includes any behavior that intimidates, manipulates, humiliates, isolates, frightens, terrorizes, coerces, threatens, hurts, injures, or wounds someone.
- iii. Sexual Assault is any type of sexual contact or behavior that occurs without the consent of the recipient. Falling under the definition of sexual assault is sexual activity such as forced sexual intercourse, molestation, incest, fondling, rape, and attempted rape. It includes sexual acts against people who are unable to consent due to age or lack of capacity.
- iv. Sexual Misconduct is engaging in non-consensual contact of a sexual nature. Sexual misconduct may vary in its severity and consists of a range of behaviors or attempted behaviors.
- v. Sexual Harassment is a form of prohibited sex discrimination. Unwelcome sexual advances, requests for sexual favors, or other verbal, nonverbal, or physical conduct of a sexual nature by a College employee, by another student, or by a third party constitutes sexual harassment if such conduct is sufficiently severe, persistent, or pervasive to limit the student’s ability to participate in or benefit from an education program or activity or create a hostile or abusive educational environment.
- vi. Harassment, Threats, and Bullying on the basis of sex involves engaging in subjectively and objectively offensive verbal abuse, threats, intimidation, harassment, coercion, bullying, or other conduct that threatens or endangers, the mental or physical health/safety of any person or causes reasonable apprehension of such harm that is persistent, severe, or pervasive and

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

ACADEMIC AFFAIRS

**HARASSMENT, DISCRIMINATION
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Page 4 of 6

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objectively offensive.

- vii. Stalking is a pattern of repeated and unwanted attention, harassment, contact, or any other course of conduct directed at a specific person that would cause a reasonable person to feel fear for their own safety or the safety of others.
- viii. Retaliation is any form of intimidation, reprisal, or harassment against an individual because they made a report of discrimination or harassment or because that individual has participated in an investigation of discrimination or harassment by or of a Triton College community member.

IV. Reporting a Complaint

To file a complaint alleging a violation of this policy, including Title IX, contact the Title IX Coordinator at:

Associate Vice President of Human Resources/Title IX Coordinator
Triton College
2000 Fifth Ave.
River Grove, IL 60171
Room P-105
(708) 456-0300

Students have the option to file a complaint online at:
www.triton.edu/titleixreportstudent

Staff and faculty have the option to file a complaint online at:
www.triton.edu/titleixreportemployee.

V. Processing Complaints

For all reports or complaints alleging “Title IX Sexual Harassment” as defined in the Title IX Sexual Harassment Grievance Procedures located in the Harassment, Discrimination, and Sexual Misconduct Guidelines, the Title IX Sexual Harassment Grievance Procedures will be used to process the report or complaint. Processing a report or complaint under the Title IX Sexual Harassment Grievance Procedures does not preclude processing some or all allegations of a report or complaint under other policies and procedures, to the extent allowed by Title IX and other laws.

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

ACADEMIC AFFAIRS

**HARASSMENT, DISCRIMINATION
AND MISCONDUCT**

Page 5 of 6

POLICY 6175
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AMENDED:

For all reports or complaints of discrimination or harassment on the basis of sex other than Title IX Sexual Harassment, the General Grievance Procedures in the Harassment, Discrimination, and Sexual Misconduct Guidelines will be used to process the report or complaint.

VI. Interim Measures, Supportive Measures and Accommodations

Triton College may take steps to provide interim measures and accommodations to limit the effects of the alleged harassment. Specifics of which measures may be used and in what circumstances will be dictated by the procedures outlined in the Harassment, Discrimination, and Sexual Misconduct Guidelines. Examples include:

- Class reassignment
- Academic accommodations
- Interim leave from the college
- Limitation of college sponsored activities, both on and off campus
- No Contact Directive
- Safety escorts
- Parking restrictions
- Employment reassignment
- Administrative leave with or without pay
- Other appropriate actions as necessary to stop the prohibited conduct, prevent its recurrence, and remedy its effect.

VII. Remedies

Violations of this policy may be addressed by one or more of the following outcomes:

- Written warning
- Disciplinary Action
- Conduct probation
- Restitution
- Discretionary outcomes
- Class removal
- Demotion
- Job reassignment

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

ACADEMIC AFFAIRS

**HARASSMENT, DISCRIMINATION
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Page 6 of 6

POLICY 6175
ADOPTED: 03/16/93
AMENDED: 06/20/00
AMENDED: 12/20/16
AMENDED: 02/18/20
AMENDED:

- No Contact Directive
- No trespass warning
- Restriction
- Revocation of admission and/or degree
- Suspension
- Expulsion
- Termination

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 17, 2020

ACTION EXHIBIT NO. 16515

SUBJECT: BUDGET TRANSFERS

RECOMMENDATION: That the Board of Trustees approve the attached proposed budget transfers to reallocate funds to object codes as required.

RATIONALE: Transfers are recommended to accommodate institutional priorities. See description on attached forms.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

**PROPOSED BUDGET TRANSFERS - FY 2021
FOR THE PERIOD 10/1/20 to 10/31/20**

FROM			TO		
ID#	AREA	ACCT #	AREA	ACCT #	AMOUNT
EDUCATION FUND					
1	Dean, Health Occupations	01-20801040-550200010	Dean, Health Occupations	01-20801040-540600010	\$ 1,000.00
2	Instructional Planning Office	01-20800520-510600005	General Institutional	01-80600525-510900010	2,132.00
3	Dean, of Business & Tech	01-20801020-510100005	General Institutional	01-80600525-510900010	24,227.00
4	Dean, Health Occupations	01-20801040-510400005	General Institutional	01-80600525-510900010	15,204.00
5	Assessment Services	01-30200505-510600005	General Institutional	01-80600525-510900010	6,528.00
6	Dean of Retention	01-30200520-510200005	General Institutional	01-80600525-510900010	13,734.00
7	Center Of Business & PD	01-40200510-510400005	General Institutional	01-80600525-510900010	13,734.00
			TOTAL EDUCATION FUND		\$ 76,559.00
BUILDING FUND					
8	Ground Maintenance	02-70300510-550100005	Electric Vehicle Infrastructure	02-70900505-570300000	\$ 480.00
			TOTAL BUILDING FUND		\$ 480.00
RESTRICTED FUND					
9	NSF STEM	06-20905050-550200005	NSF STEM	06-20905050-530900010	\$ 2,100.00
			TOTAL RESTRICTED FUND		\$ 2,100.00
			TOTAL PROPOSED BUDGET TRANSFERS		\$ 79,139.00

Budget Transfer Form

Dollar Amount \$1000.

From what Budget Account 01 20801040 550200010 Object Code Description Prof.Dev-Travel-in State

To what Budget Account 01 20801040 540600010 Object Code Description Prof.Dev. Publication and Dues

Is this a Grant? Yes () No (X) *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes () No (X)

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

All faculty professional development money was originally placed into In-State Travel, but now, due to the lack of travel and conferences being held virtually, money is needed in Prof. Dev. Publication and Dues. Please create a new budget line.

Explain specifically why additional funds are needed in the receiving account:

In-person travel is limited due to COVID-19 restrictions.

Transfer is need for WIAST Fall 2020 workshop dues.

Required Signatures

Requestor DocuSigned by: Pamela Harmon 10/6/2020

Cost Center Manager DocuSigned by: Pamela Harmon 10/6/2020

Associate Dean (if Applicable) _____

Dean (if Applicable) DocuSigned by: Pamela Harmon 10/6/2020

Associate Vice President DocuSigned by: Paul Jensen 10/6/2020

Area Vice President DocuSigned by: Susan Campos 10/6/2020

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: PH

Exec. Dir. of Bus. Operations: CR

VP of Business Services: Shum 10/14/20

Entered by: B5353 DS 10/14/20

Budget Transfer Form

Dollar Amount

\$2,132

From what Budget Account

01 20800520 510600005

Object Code Description

Salary

To what Budget Account

01 80600525 510900010

Salary Lapse

Is this a Grant?
Yes No

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
Unused salary funds for the position of Scheduling coordinator from July 1-September 30, 2020.

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor

DocuSigned by:
Adrienne Thomas 10/21/2020

Cost Center Manager

DocuSigned by:
Joe Klingor 10/21/2020

Associate Dean (if Applicable)

Dean (if Applicable)

Associate Vice President

DocuSigned by:
Colleen Rockafellow 10/22/2020

Area Vice President

DocuSigned by:
Sean Sullivan 10/22/2020

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: _____

M
CS
10/26/20

Entered by: B5364 DS 10/27/20

Budget Transfer Form

Dollar Amount \$24,227

From what Budget Account 01 20801020 510100005 Object Code Description Salary

To what Budget Account 01 80600525 510900010 Salary Lapse

Is this a Grant? Yes No ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Yes No Include Attachments: Yes No

Rationale:
 Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary funds for the position of Associate Dean Business & Technology, from July 1-September 30, 2020.

Explain specifically why additional funds are needed in the receiving account:
 Salary Lapse

Required Signatures

Requestor Adrienne Thomas 10/23/2020
DocuSigned by: 5751AC93A27A5D

Cost Center Manager Joe Klingner 10/23/2020
DocuSigned by: 0723C940D82E1B0

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Colleen Rockafellow 10/23/2020
DocuSigned by: 857C334AF3251F5

Area Vice President Sean Sullinan 10/23/2020
DocuSigned by: 012220551EC74A1

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature] 10/26/20

Entered by: B5366DS 10/27/20

Budget Transfer Form

Dollar Amount \$15,204

From what Budget Account	01	20801040	510400005	Object Code Description Salary
To what Budget Account	01	80600525	510900010	Salary Lapse

Is this a Grant? *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 Yes () No (X) "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes () No (X)

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary funds for the position of Health Learning Resource Coordinator, from July 1-September30, 2020.

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor Adrienne Thomas 10/21/2020
37519E8BA27AA5B

Cost Center Manager Joe Klingner 10/21/2020
D12300A7D82E492...

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Colleen Rockafellow 10/22/2020
857C58AA7343E1...

Area Vice President Sean Sullivan 10/22/2020
642220251E074A1...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____ *AK*

Exec. Dir. of Bus. Operations: _____ *AK*

VP of Business Services _____ 10/26/20

Entered by: B5370 DS 10/27/20

Budget Transfer Form

Dollar Amount \$6,528

From what Budget Account 01 30200505 510600005 **Object Code Description**
Salary

To what Budget Account 01 80600525 510900010
Salary Lapse

Is this a Grant? Yes No ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Yes No **Include Attachments: Yes () No (X)**

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
Unused salary funds for the position of Testing Center Coordinator, from July 1-September 30, 2020

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor DocuSigned by: Adrienne Thomas 10/23/2020
37519E88A97A45B

Cost Center Manager DocuSigned by: Joe Klinger 10/23/2020
D173D0A7052E490

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President DocuSigned by: Colleen Rockafellow 10/23/2020
857C58A1F315E1E

Area Vice President DocuSigned by: Sean Sullivan 10/23/2020
642220251EC74A1

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: CR

VP of Business Services: [Signature] 10/26/20

Entered by: B5369125 10/27/20

Budget Transfer Form

Dollar Amount

\$13,734

From what Budget Account

01 30200520 510200005

Object Code Description

Salary

To what Budget Account

01 80600525 510900010

Salary Lapse

Is this a Grant?
Yes [] No [X]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Unused salary funds for the position of Director of Academic Advising & New Student Orientation, from July 1-September 30, 2020.

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor

DocuSigned by: Adrienne Thomas 10/21/2020

Cost Center Manager

DocuSigned by: Joe Klinger 10/21/2020

Associate Dean (If Applicable)

Dean (If Applicable)

Associate Vice President

DocuSigned by: Colleen Rockafellow 10/21/2020

Area Vice President

DocuSigned by: Sean Sullivan 10/21/2020

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: Jan 10/21/20

Entered by: B5373 DS 10/27/20

Budget Transfer Form

Dollar Amount \$13,734

From what Budget Account 01 40200510 510400005 Object Code Description Salary

To what Budget Account 01 80600525 510900010 Salary Lapse

Is this a Grant? Yes () No (X) *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes () No (X)

Rationale:
 Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary funds for the position of Business Development Specialist, from July 1-September 30,2020

Explain specifically why additional funds are needed in the receiving account:
 Salary Lapse

Required Signatures

Requestor Adrienne Thomas 10/21/2020
DocuSigned by: 97615E6BA27A468

Cost Center Manager Joe Klingler 10/21/2020
DocuSigned by: D123C0A7D82E490

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Colleen Rockafellow 10/21/2020
DocuSigned by: B57C53AA111C1E1

Area Vice President Sean Sullivan 10/21/2020
DocuSigned by: 842220251EC7AA1

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: ML

Exec. Dir. of Bus. Operations: CR

VP of Business Services: 10/26/20

Entered by: B5367 DS 10/27/20

Budget Transfer Form

Dollar Amount \$480.00

From what Budget Account 02 70300510 550100005 Object Code Description Ground Maintenance - Meeting Expenses

To what Budget Account 02 70900505 570300000 Electric Vehicle Infrastructure-Electricity

Is this a Grant? Yes () No (X) *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes () No (X)

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 We will have an excess of funds in the Ground Maintenance-Meeting Expense account due to less meeting expenses for FY21.

Explain specifically why additional funds are needed in the receiving account:

Charges were increase on the ChargePoint electric charging stations annual fee for FY21 which we did not anticipate. Electric Vehicle Infrastructure-Electricity

Required Signatures

Requestor DocuSigned by: Rebecca Chavez 10/13/2020
CE0290076DA488

Cost Center Manager DocuSigned by: John Lambert 10/13/2020
D191430930CAE1

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President DocuSigned by: Mike Garity 10/15/2020
74780CCEB5C4FA

Area Vice President DocuSigned by: Sean Sullivan 10/15/2020
842220251EC74A1

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: [Signature]

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature] 10/26/20

Entered by: B5357 DS 10/28/20

Budget Transfer Form

Dollar Amount \$2,100.00

From what Budget Account	06 - 20905050 - 550200005	Object Code Description	NSF STEM : Travel - In State
To what Budget Account	06 - 20905050 - 530900010		NSF STEM : Other Contractual Services

Is this a Grant? ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 Yes () No () **"This is an allowable transfer under the (name of grant) guidelines"**

Grant Accountant? Elizabeth Zytron

Include Attachments: Yes () No ()



Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Due to the pandemic, we are not traveling for the grant this year and instead focusing on virtual means of recruitment and dissemination.

Explain specifically why additional funds are needed in the receiving account:

We are partnering with Futurum to create and disseminate an article and brochure centered around the GENIUS program.

"This is an allowable transfer under the NSF STEM Grant guidelines."

Required Signatures

Requestor	Decubigned by: Sheldon Turner	10/5/2020
Cost Center Manager	DocuSigned by: Sheldon Turner	10/5/2020
Associate Dean (if Applicable)	_____	
Dean (if Applicable)	_____	
Associate Vice President	Decubigned by: Demell Carter	10/13/2020
Area Vice President	DocuSigned by: Susan Campos	10/13/2020

BUSINESS OFFICE APPROVALS

Grant Accountant:	<u>Elizabeth Zytron</u>	10/15/20
Asst. Director of Finance	<u>[Signature]</u>	
Exec. Director of Finance:	<u>[Signature]</u>	
Exec. Dir. of Bus. Operations:	<u>[Signature]</u>	
VP of Business Services:	<u>[Signature]</u>	
	Entered by:	<u>BSS56 DS 10/16/20</u>

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 17, 2020

ACTION EXHIBIT NO. 16516

SUBJECT: INFINITY TRANSPORTATION MANAGEMENT AGREEMENT

RECOMMENDATION: That the Board of Trustees approve an Agreement for charter transportation services with Infinity Transportation Management for a 3-year period with an option to renew for up to two additional 1-year periods, with an annual not-to-exceed amount of \$50,000.

RATIONALE: The charter transportation services will be used for campus related trips, including intra-state transportation of athletic teams, classes and special activities, some with extended stays or layovers. A notice requesting Proposals was published on March 5, 2020 in the Chicago Tribune. The Request for Proposal was additionally posted on the Triton College Purchasing website. Nineteen (19) vendors were directly solicited. A public opening was held on March 27, 2020 at 2:00 p.m. in the Triton College Board Room (A300). Five (5) proposals were received. An evaluation committee consisting of three (3) employees evaluated all submitted proposals. The proposals were evaluated by each member based upon the following criteria: Cost; Qualifications; Experience; Age of Equipment; Dependability; Reliability; Safety Record; and References. It was determined by the committee that Infinity Transportation Management was the best qualified.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

RFP Evaluation Matrix

Charter Transportation Services	Evaluation Criteria Categories												Evaluation Results		
	Cost		Qualifications		Experience		Age of Equipment		Dependability Reliability Safety Record		References				
	20% weight	20% weight	10% weight	10% weight	20% weight	20% weight	Total is 100% weight								
Firm Name	Score 1 - 10	Weighted Score	Score 1 - 10	Weighted Score	Score 1 - 10	Weighted Score	Score 1 - 10	Weighted Score	Score 1 - 10	Weighted Score	Score 1 - 10	Weighted Score	Total Score 1 - 60	Total Weighted Score	Rank
ABC Transportation	4.67	0.93	6.67	1.33	8.33	0.83	7	0.70	6.83	1.37	7	1.40	40.50	6.57	5
Bestway Charter	8	1.60	6.67	1.33	8.67	0.87	8	0.80	8.67	1.73	8.67	1.73	48.68	8.07	2
Infinity Transportation	7.33	1.47	9	1.80	7.17	0.72	9	0.90	8.67	1.73	8.67	1.73	49.84	8.35	1
M&M Limo	7	1.40	6.67	1.33	7.17	0.72	7	0.70	6.83	1.37	8	1.60	42.67	7.12	4
Signature Transportation	3.67	0.73	9.33	1.87	7.67	0.77	7.67	0.77	8.67	1.73	8.67	1.73	45.68	7.60	3
Respondent 6		0.00		0.00		0.00		0.00		0.00		0.00	0.00	0.00	6
Respondent 7		0.00		0.00		0.00		0.00		0.00		0.00	0.00	0.00	6
Respondent 8		0.00		0.00		0.00		0.00		0.00		0.00	0.00	0.00	6
Respondent 9		0.00		0.00		0.00		0.00		0.00		0.00	0.00	0.00	6
Respondent 10		0.00		0.00		0.00		0.00		0.00		0.00	0.00	0.00	6

Winner selected on highest WEIGHTED score

Scoring Instructions

Score between 1 and 10 (highest) each Firm for each criteria category. Firms with the highest total weighted scores May be scheduled for interviews, if desired.

Evaluation Committee:
 Harry McGinnis
 John McGarry
 Harry Torgerson

Copy of RENTAL AGREEMENT – this is a general rental agreement. There are terms and conditions that do not apply to Triton College. We do not require Triton College to pay via credit card and provide a deposit before service and the below cancellation policy does not apply.



CONTRACT - Quote # [Quote Number]

Thank you for considering Infinity Transportation Management LLC. for your transportation needs. We will be happy to provide you with private, safe and reliable transportation. Below please find your price quote. Should you have any questions, please contact us at 847-297-1110.

Quote Details			
Create Date:	Mar 23, 2020	Prepared By:	[Sales Representative]
Expire Date:	[Document.ExpirationDate]	Phone:	847-297-1110
Account Information			
Company:	[Signer.Company]		
Contact Name	[Signer.FirstName] [Signer.LastName]	Phone:	[Signer.Phone]
Email:	[Signer.Email]		
Alt Contact :		Alt Phone:	
Trip Details and Routing			

[Trip Details]

Price based on itinerary provided at the time of obtaining quote with basic information from the consumer and may be subject to change upon receipt of full itinerary and route information. Please note all time are based on CST time zone. Please inform our office immediately of any time zone change that may effect your transportation. Please be sure to book sufficient time for your event as for overtime hours are not guaranteed and may not be available to accommodate on the date of service. There is an additional fee of \$54 for each O'Hare and Midway Airport pick ups. Customer will be responsible for any fees at all other airports.

Rate Description	Price	QTY	Subtotal
Flat Rate [Vehicle.Type]	\$0.00	1	\$0.00
Fuel Charge	\$0.00	1	\$0.00
STC	\$9.00	1	\$9.00
			Subtotal \$9.00

Copy of RENTAL AGREEMENT – this is a general rental agreement. There are terms and conditions that do not apply to Triton College. We do not require Triton College to pay via credit card and provide a deposit before service and the below cancellation policy does not apply.

Total \$9.00

Cancellation Policy

Vehicle	Airport Service	Charter/Pick & Drop
Sedan/SUV	2 Hours	2 Hours
22/26 Passenger Mini	2 Hours	2 Hours
35/44 Passenger Midsize Coach	2 Hours	2 Hours
57 Passenger Coach Bus	2 Hours	2 Hours
56 Passenger Coach Bus with Restroom	2 Hours	2 Hours

Proper cancellation must be made via email or fax 2 HOURS prior to reservation date to avoid full charge of remaining balance. Please note all deposits are non-refundable and is forfeited if cancelled less than 2 hours prior to scheduled pickup.

Deposits and Payment Terms

Deposit - \$200 or 30% (whichever is greater) will be charged if a planned trip is cancelled less than 2 hours before the scheduled pickup.

There is no deposit required for a reservation.

Balance - Balance will be processed within 7 days of vehicle use.

Checks- Payment by check or credit card is accepted.

CUSTOMER	
Credit Card Holder Name :	Phone:
Card Type : <input type="checkbox"/> Master Card <input type="checkbox"/> Visa <input type="checkbox"/> Amex <input type="checkbox"/> Discover	CVV:
Credit Card Number :	Exp Date:
Billing Address :	
City :	State: Zip:
Card Holder Signature	Date

Copy of RENTAL AGREEMENT – this is a general rental agreement. There are terms and conditions that do not apply to Triton College. We do not require Triton College to pay via credit card and provide a deposit before service and the below cancellation policy does not apply.

By signing this form you agree that you are the credit card holder and you are requesting the services listed at the attached file and you are authorizing Infinity Transportation Management, LLC. to charge the credit card listed above for the services.

*Please note that this reservation CANNOT be considered FINAL or CONFIRMED until the deposit is charged and email confirmation is sent to the email address you provided

Terms and Conditions

I acknowledge that I have read and agree to the Terms and Conditions.

Agreed upon Fees for all Infinity Charter Bus Services

INFINITY CHARTER BUS RATES

For Buses up to 29 passengers			
	Year 1	Year 2	Year 3
Daly rate for bus	\$ 795	\$ 795	\$ 795
Number of hours included in daily rate	Hours: 12	Hours: 12	Hours: 12
Four (4) hour use rate	\$275	\$275	\$275
Hourly rate beyond daily or four (4) hour use rate	\$75 /Hour	\$75 /Hour	\$75 /Hour
Amount of local mileage allowed per day once bus reached destination	50 miles	50 miles	50 miles
Cost per mile over and above allowance	\$2.85 /Mile	\$2.85 /Mile	\$2.85 /Mile
Cost per 24-hour period for extended trip (i.e., weekend trip)	\$ 795 /day	\$ 795 /day	\$ 795 /day
Fuel Surcharge (if any)	\$ 0.50 /Mile	\$ 0.50 /Mile	\$ 0.50 /Mile
Charge per relay driver (if any)	\$ 250	\$ 250	\$ 250
For Buses up to 44 passengers			
	Year 1	Year 2	Year 3
Daly rate for bus	\$ 850	\$ 850	\$ 850
Number of hours included in daily rate	Hours: 12	Hours: 12	Hours: 12
Four (4) hour use rate	\$330	\$330	\$330
Hourly rate beyond daily or four (4) hour use rate	\$80 /Hour	\$80 /Hour	\$80 /Hour
Amount of local mileage allowed per day once bus reached destination	50 miles	50 miles	50 miles
Cost per mile over and above allowance	\$3.25 /Mile	\$3.25 /Mile	\$3.25 /Mile
Cost per 24-hour period for extended trip (i.e., weekend trip)	\$ 850 /day	\$ 850 /day	\$ 850 /day
Fuel Surcharge (if any)	\$ 0.50 /Mile	\$ 0.50 /Mile	\$ 0.50 /Mile
Charge per relay driver (if any)	\$ 250	\$ 250	\$ 250
For Buses up to 56 passengers			

Copy of RENTAL AGREEMENT – this is a general rental agreement. There are terms and conditions that do not apply to Triton College. We do not require Triton College to pay via credit card and provide a deposit before service and the below cancellation policy does not apply.

	Year 1	Year 2	Year 3
Daly rate for bus	\$ 950	\$ 950	\$ 950
Number of hours included in daily rate	Hours: 12	Hours: 12	Hours: 12
Four (4) hour use rate	\$500	\$500	\$500
Hourly rate beyond daily or four (4) hour use rate	\$95 /Hour	\$95 /Hour	\$95 /Hour
Amount of local mileage allowed per day once bus reached destination	50 miles	50 miles	50 miles
Cost per mile over and above allowance	\$3.50 /Mile	\$3.50 /Mile	\$3.50 /Mile
Cost per 24-hour period for extended trip (i.e., weekend trip)	\$ 950 /day	\$ 950 /day	\$ 950 /day
Fuel Surcharge (if any)	\$ 0.50 /Mile	\$ 0.50 /Mile	\$ 0.50 /Mile
Charge per relay driver (if any)	\$ 250	\$ 250	\$ 250
Pick-up fee Midway and O’Hare Airports			\$54/each

Infinity Transportation Management, LLC is not liable in the event of mechanical breakdown while providing the services and will only be responsible for making up lost time at a mutually agreed date.

- Infinity Transportation Management, LLC reserves the right to cancel reservations without notice.
- Prices shall remain as set forth in the response to the RFP submitted to Triton College and subsequent price clarifications in writing, each of which are incorporated by reference herein. Said pricing shall remain as set forth in the response to the RFP for each year of this Agreement.
- The client assumes full financial liability, including consequential damages, for any damage to the vehicle caused during the duration of the rental by them or any member of their party.
- For all bus and charter services we require a coordinator (as well as coordinator’s mobile phone number where we can be in touch during the shuttle service) to be provided by the customer in the contract. The coordinator or the customer will be the sole party responsible for coordinating with the drivers during the duration of the service and directing passengers to the vehicle. Not having a coordinator may cause passengers to not properly locate the vehicle and confusion between drivers and passengers. As such, neither Infinity Transportation Management, LLC nor its agents are responsible for failure of passengers to locate the shuttle service. If the contact person cannot be reached at the time of service Infinity Transportation Service, LLC will not be responsible for any damages. Scheduled stops, drop offs and/or turnaround times may be longer than anticipated based on traffic/road conditions and such Infinity Transportation Management, LLC shall not be liable for any delays.
- **For any event where the majority of the passengers are 18 years or younger, a chaperone 21 years or older must be present on the bus at all times. The name and number of the chaperone must be provided prior to the date of the trip. We will not load your passengers if an adult chaperone is not provided on day of service.**
- Smoking is not allowed in any of our vehicles. Smoking on the vehicle will result in termination of services and no refund will be made.

Copy of RENTAL AGREEMENT – this is a general rental agreement. There are terms and conditions that do not apply to Triton College. We do not require Triton College to pay via credit card and provide a deposit before service and the below cancellation policy does not apply.

- Sanitation/Clean up fee for vomiting or if vehicle is left dirty, other than reasonable wear and tear, by any member of the party in the vehicle. Fee will be assessed depending on severity. Glass bottles, glass cups or Styrofoam coolers are not allowed on our vehicles. Beverages (Soft Drinks, alcohol...etc), and/or food is highly discouraged and may be subject to additional fees if brought aboard. Consumption of alcoholic beverages by passengers under 21 years of age is prohibited.
- As of May 1, 2017, a City of Chicago ordinance was implemented that prohibits alcohol consumption on all buses that seat 15 passengers or more operating in the City of Chicago. If customer wants to bring on alcohol on day of service and then refuses service, it will be considered breach of contract and no refund will be given.
- Infinity Transportation Management, LLC will not be responsible for delays or termination caused by act of God, public enemies, authority of law, quarantine, perils of navigation, riots, strikes, the hazards or danger incident to state of war, accidents, breakdowns, bad road conditions, snow storms and other conditions beyond its control and does not guarantee to arrive at or depart from any point at a specific time. Infinity Transportation Management, LLC will endeavor to maintain the schedule submitted to its agent or employee, but same is not guaranteed. If any of the above conditions, or any other condition beyond its control, make it, in the opinion of Infinity Transportation Management, LLC, inadvisable to operate vehicles, either from the place of origin, or to any point in route, Infinity Transportation Management, LLC shall not be liable therefore or be caused to be held for damages for any reason whatsoever. The Customer will be held responsible for any and all damage incurred to the vehicle by the passengers for duration of the event.
- Itineraries must be in writing, furnished by a Triton College authorized agent, to our office at the time of booking. Infinity Transportation Management, LLC's driver will be furnished with a copy of the entire agreed upon itinerary, and driver will be specifically instructed to strictly follow it. If you make any changes in the agreed upon itinerary at the time of service, Infinity Transportation Management, LLC will not be responsible of the damages or the delays occurred due to the change of itinerary and may be subject to additional fees at the discretion of Infinity Transportation Management, LLC.
- Extra charges will apply for any extra stops for point to point and airport drop offs and pick-ups. Charges may vary from \$5-\$150 for each stop. Additional charges may apply depending on distance, wait time or other circumstances. To avoid any discrepancies in fees please contact our office with any additional stops.
- Additional fee will apply to reservations between 11:00 PM-4:00 AM.
- Malfunctioning or unavailable amenities will not warrant a discount. (TV/DVD, radio, PA system, WIFI, USB chargers, outlets)
- Customer is responsible for securing parking and all fees for the duration of the trip. If parking is not provided Infinity Transportation Management LLC will not be held responsible for any delays in pickups.
- Restroom is only offered in the 56 passenger bus and is subject to usage limitations. An additional \$300 fee applies when restrooms are needed on the 56-passenger bus for same day trips.
- For overnight or out of state trips customer is responsible for drivers accommodations. Customer is responsible to secure parking facility to accommodate size of vehicle and all parking and/or accrued expenses due to parking.
- Drivers follow all Federal DOT Regulations Hours of Service. Drivers are allowed a 15 hour On Duty schedule with 10 hours maximum drive and must be followed by a 10 hour Off Duty break. Itinerary must coincide with drivers hours of service allowed by DOT

Copy of RENTAL AGREEMENT – this is a general rental agreement. There are terms and conditions that do not apply to Triton College. We do not require Triton College to pay via credit card and provide a deposit before service and the below cancellation policy does not apply.

Reservations will be subject to refusal by Infinity Transportation Management LLC. To avoid any issues please submit your itinerary in full at least 7 days prior. Please note that rate may be subject to change upon review of itinerary.

- Infinity Transportation Management, LLC reserves the right to substitute one vehicle or more vehicles for a booked vehicle providing the Customer the same or greater seating space in total.
- Any downsizing less than 2 hours before pick up of previously reserved duration of service or vehicle size will not relieve Customer from the responsibility of paying the full amount of the originally scheduled charter.
- The Customer and all passengers in Customer's party are expected to conduct themselves in a manner not injurious to themselves, to third parties, or to the hired vehicle. Customer agrees to indemnify Infinity Transportation Management, LLC for any damages and attorney fees resulting from any third-party claims as a result of the acts or omissions of Customer or the Customer's party.
- Infinity Transportation Management, LLC is not liable for the loss or damage of any items of personal property. Emerging from the roof hatch while the vehicle is in operation is prohibited. If passengers are minors, the sunroof will remain locked and closed, the dividers will remain locked and open, and a phone number of a parent of one of the passengers must be given to the driver prior to the ride.
- If at any time the service is terminated due to unruly conduct, damages to the vehicle, or abuse of any kind that Infinity Transportation Management, LLC deems valid, no refund of money will be made. Infinity Transportation Management, LLC reserves the right to refuse service, as it deems reasonably appropriate.
- Drivers follow all Federal DOT Regulations Hours of Service. Drivers are allowed a 15 hour On Duty schedule with 10 hours maximum drive and must be followed by a 10 hour Off Duty break. Itinerary must coincide with drivers hours of service allowed by DOT Regulations or will be subject to refusal by Infinity Transportation Management LLC. To avoid any issues please submit your itinerary as soon as possible. Please note that rate may be subject to change upon review of itinerary.
- Reservation date(s) may not be rescheduled, effective dates shall be the dates on the contract unless written consent has been given by Upper Management of Infinity Transportation Management, LLC.
- All unpaid deposits and balances for services rendered, but not fees related to additional costs or charges, are authorized by Customer, with signed acceptance of services.

If enforcement of this agreement is referred to an attorney and/or collection agency, Customer agrees to pay all attorney and/or collection fees if a finding is entered in favor of Infinity Transportation Management, LLC.

- Infinity Transportation Management, LLC is not responsible for: Loss or damage to luggage including contents, Carry-on items that may be damaged in transit, Cash, jewelry and computers, Items left in vehicles. In no event shall Infinity Transportation Management, LLC or any of its affiliates, or any of their officers, directors, employees, agents, representatives, information providers or licensors be liable for any direct, indirect, incidental, special, consequential, punitive or other damages (regardless of the form of action) arising out of (i) use of the service by any person, including but not limited to any damage caused by any reliance on, or any delays, inaccuracies, errors or omissions in, any information and content accessed over the service, (ii) any use or inability to use the service for whatever reason, including but not limited to communications failure or any other failure with transmission or delivery of any information accessed through the service, or

Copy of RENTAL AGREEMENT – this is a general rental agreement. There are terms and conditions that do not apply to Triton College. We do not require Triton College to pay via credit card and provide a deposit before service and the below cancellation policy does not apply.

(iii) any goods or services discussed, purchased or obtained, directly or indirectly, through the service, in each case even if advised of the possibility of such damages.

- Customer and Infinity agree that any and all disputes and claims brought by either party in relation in any way to this Agreement (including the arbitration of any claim or dispute and the enforce ability of this paragraph), shall be submitted to and resolved in the Circuit Court of Cook County, State of Illinois. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, without giving effect to any principles of conflicts of laws, and you hereby consent to the exclusive jurisdiction of the state and federal courts sitting in Cook County, Illinois.
- The non-prevailing party in any dispute, whether in arbitration or court, including obtaining a dismissal in court, Customer agrees to pay all of Infinity Transportation Management, LLC's costs and fees. "Costs and fees" mean all reasonable pre-awarded expenses of the arbitration or litigation, including the arbitrators' fees, administrative fees, travel expenses, out-of-pocket expenses such as copying and telephone, court costs, witness fees, and attorneys' fees.
- Infinity Transportation agrees to hold harmless and indemnify Triton College, its officers, agents, trustees and employees against any losses, damages, judgments, claims, expenses, costs and liabilities imposed upon or incurred by or asserted against Triton College, its officers, agents, trustees or employees, including reasonable attorneys' fees and expenses, arising out of the acts or omissions of Infinity Transportation, its officers, agents or employees, under this Agreement.
- Triton College, as an entity and on behalf of its employees, agents, and students, claims any and all governmental immunity as may be established by or set forth under Federal or Illinois law, rule or regulation.
- Each party assumes full responsibility for the payment of all federal, state and local taxes incurred by # as a result of this Agreement.
- This Agreement is executed by an authorized representative of each party in the representative's official capacity only and the representative shall have no personal liability under this Agreement.

Infinity Transportation represents that it possesses all professional or business licenses required by law, if any, and all qualifications necessary to fully perform its obligations.

Neither party shall discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap, an unfavorable discharge from military service, or any other factor as prohibited by law. Each party certifies that it is an equal opportunity employer. Each party certifies that it maintains a written sexual harassment policy and Drug Free Workplace in conformance applicable law, rule or regulation.

Customers with Disabilities

Should you require a coach with a lift, please call at least 48 hours prior to departure. Please be prepared to give us your contact information, if you wish, so that we may confirm your request. If you are unable to provide 48-hour advance notice, Infinity Transportation will make every reasonable effort to accommodate you, including alternative boarding assistance.

- Lift-equipped buses have two securement areas for wheelchairs. Once these areas are full, additional riders using scooters or wheelchairs can be accommodated only if they can transfer to a seat. Infinity

Copy of RENTAL AGREEMENT – this is a general rental agreement. There are terms and conditions that do not apply to Triton College. We do not require Triton College to pay via credit card and provide a deposit before service and the below cancellation policy does not apply.

Transportation assigns wheelchair seating on a first come, first serve basis at reservation. Even if you have called 48 hours in advance, we encourage you to arrive at least 30 minutes before departure time so that we can pre-board you should you wish.

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 17, 2020

ACTION EXHIBIT NO. 16517

SUBJECT: 2021 BLUE CROSS BLUE SHIELD PPO PREMIUM RATES

RECOMMENDATION: That the Board of Trustees approve the monthly premium rates for the Blue Cross Blue Shield PPO Health Plan effective January 1, 2021. The monthly premium rate calculation is based upon a combination of claim history, stop-loss insurance rates, trend factor, and administration fees. Current monthly premium rates are: Employee, \$1,100.27; Employee + 1 Dependent, \$2,235.07; Family, \$2,987.19. Calendar year 2021 rates represent a 2.7% increase and will be: Employee, \$1,129.64; Employee + 1 Dependent, \$2,294.74; Family, \$3,066.94.

RATIONALE: The premium rates are the cost for each tier of the health plan and what is charged as COBRA to separated or terminated employees and dependents that were enrolled in the PPO health insurance plan.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

**Mark R. Stephens
Chairman**

**Elizabeth Potter
Secretary**

Date

Related forms requiring Board signature: Yes No

PPO Premium Equivalent Rates

	<u>2020</u>	<u>2021</u>
Employee	\$1,100.27	\$1,129.64
Employee + 1	\$2,235.07	\$2,294.74
Family	\$2,987.19	\$3,066.94

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 17, 2020

ACTION EXHIBIT NO. 16518

SUBJECT: 2021 BLUE CROSS BLUE SHIELD HMO PREMIUM RATES

RECOMMENDATION: That the Board of Trustees approve the monthly premium rates for the Blue Cross Blue Shield HMO Illinois Health Plan effective January 1, 2021. The monthly premium rate calculation is based upon a combination of claim history, stop-loss insurance rates, trend factor, and administration fees. Current monthly premium rates are: Employee, \$830.99; Employee + 1 Dependent, \$1,601.94; Family, \$2,440.67. Calendar year 2021 monthly premiums represent a 2.7% increase and will be: Employee, \$853.17; Employee + 1 Dependent, \$1,644.71; Family, \$2,505.83.

RATIONALE: The premium rates are the cost for each tier of the health plan and what is charged as COBRA to separated or terminated employees and dependents that were enrolled in the HMO health insurance plan. The HMO is a more affordable option, as the employee co-premium rates for the HMO are 50% that of the PPO for same tiers of coverage.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

_____	_____	_____
Mark R. Stephens	Elizabeth Potter	Date
Chairman	Secretary	

Related forms requiring Board signature: Yes No

HMO Premium Equivalent Rates

	<u>2020</u>	<u>2021</u>
Employee	\$830.99	\$853.17
Employee + 1	\$1,601.94	\$1,644.71
Family	\$2,440.67	\$2,505.83

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 17, 2020

ACTION EXHIBIT NO. 16519

SUBJECT: 2021 PAYFLEX FSA ADMINISTRATIVE SERVICES FEES

RECOMMENDATION: That the Board of Trustees approve PayFlex as the Third Party Administrator for the Triton College Flexible Spending Account Plan for the 2021 calendar year. The annual agreement fee is \$750 with a per member monthly claims administration fee of \$4.63. This represents a 0% increase from calendar year 2020.

RATIONALE: PayFlex is a highly regarded claims administrator that accurately follows IRS expense reimbursement guidelines and is known for consistently providing excellent customer service and processing claims for reimbursement to employees in a timely manner.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

**Mark R. Stephens
Chairman**

**Elizabeth Potter
Secretary**

Date

Related forms requiring Board signature: Yes No

PAYFLEX[®]

FEE AND EXPENSE EXHIBIT

FLEXIBLE SPENDING ACCOUNT

Flexible Spending Account – FSA (Health or Dependent Care Spending) Administration Services Pricing	
Implementation and Annual Fees	
Implementation Fee	\$N/A
*Annual Fee	\$750.00
**Monthly Administration Fees Per Member	\$4.63
Minimum Monthly Billing – Per Employer	\$150.00 per month
Additional Services – New Plan Sponsor	
Dependent Care Pamphlet	First 10,000 free, then \$0.50 each
Health Care Pamphlet	First 10,000 free, then \$0.50 each
Collating	Priced out per job.
Optional Service Fees - NOTE: Optional Service Fees only apply if the service is requested by the plan sponsor and performed by PayFlex. Optional Service Fee pricing is fixed during the Initial Term of the Agreement and are listed below for transparency.	
Types of Communication Assistance	
Onsite Enrollment Meeting Support (Less than 500 eligible or more than one meeting for groups with 500 plus eligibles)	\$500.00 per day
Customized website (With or without Single Sign On from another site) Lead-time: 90 days Cut-off for 1/1 business is 9/15	\$150.00 per hour Statement of work required.
Single Sign On (SSO) to generic PayFlex member website (Assumes PayFlex standard for web service call) Lead-time: 60 days	No charge
Customized Member Flyers (Revisions to generic member flyers) Lead-time: 5 weeks	\$1,000.00 per flyer (Including 2 rounds of edits.)
Customized Member Letters Lead-time: 5 weeks *System-generated • Welcome Letter	\$1,500.00 per letter plus mailing costs (Including 2 rounds of edits.)
Co-branded debit card Lead-time: 5 weeks Cut-off for 1/1 business is 10/15	\$750.00 flat fee Rush request and /or requests after 10/15 for 1/1 fulfillment is an additional \$150.00 per hour. Minimum of 3 hours charged. \$10.00 per card for plan sponsor requested re-issues due to plan changes.
Customized welcome flyers to accompany PayFlex Card® Lead-time: 5 weeks Cut-off for 1/1 business is 10/15 *Quantity determined based on number of	\$3,000 flat fee (Including 2 rounds of edits.) Plus recurring printed / fulfillment fees. (Minimum order is 10k.) Quantity* Price per Thousand

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 17, 2020

ACTION EXHIBIT NO. 16520

SUBJECT: 2021 DELTA DENTAL PPO PREMIUM RATES

RECOMMENDATION: That the Board of Trustees approve the Delta Dental PPO monthly premium rates effective January 1, 2021. The premium rate calculation is based upon a combination of lives, claim history, and trend factor. Calendar year 2021 monthly rates represent a 0% increase and will be: Employee, \$31.40; Employee + 1 Dependent, \$62.80; Family, \$106.58

RATIONALE: Delta Dental has a strong reputation of providing excellent customer service and processes claims in a timely manner for those employees enrolled in the PPO. Delta also provides wider network discounts than other insurers which save money both for the college and the members.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

**Mark R. Stephens
Chairman**

**Elizabeth Potter
Secretary**

Date

Related forms requiring Board signature: Yes No

Dental PPO Premium Equivalent Rates

	<u>2020</u>	<u>2021</u>
Employee	\$31.40	\$31.40
Employee + 1	\$62.80	\$62.80
Family	\$106.58	\$106.58

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 17, 2020

ACTION EXHIBIT NO. 16521

SUBJECT: 2021 VOLUNTARY DELTA DENTAL PREMIUM RATES

RECOMMENDATION: That the Board of Trustees approve the Voluntary Delta Dental monthly premium rates for the HMO participants effective January 1, 2021. The premium rate calculation is based upon a combination of lives, claim history, and trend factor. Calendar year 2021 monthly rates represent a 0% increase and will be: Employee, \$48.05; Employee + Spouse, \$95.85; Employee + Child(ren), \$95.14; Family, \$162.35

RATIONALE: Delta Dental has a strong reputation of providing excellent customer service and processes claims in a timely manner for those employees enrolled in the PPO. Delta also provides wider network discounts than other insurers which save money both for the college and the members. The voluntary dental plan is fully funded by the members and provides those employees enrolled in the HMO medical plan with an option for dental benefits.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

**Mark R. Stephens
Chairman**

**Elizabeth Potter
Secretary**

Date

Related forms requiring Board signature: Yes No

Voluntary Dental Premium Equivalent Rates

	<u>2020</u>	<u>2021</u>
Employee	\$48.05	\$48.05
Employee + Spouse	\$95.85	\$95.85
Employee + Children	\$95.14	\$95.14
Family	\$162.35	\$162.35

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 17, 2020

ACTION EXHIBIT NO. 16522

SUBJECT: EMPLOYEE HEALTH INSURANCE CO-PREMIUMS

RECOMMENDATION: That the Board of Trustees approve the 2021 PPO Employee Co-Premium Rates as proposed by the College's Employee Health Insurance Committee. The 2021 rates will represent an increase of 2.7% over the 2020 rates, which is equal to the increased cost of the insurance premiums paid by the College. The current rates per pay period are: Employee Only, \$157.35; Employee + 1 Dependent, \$188.82; Family \$209.80. The rates per payroll for calendar year 2021 will be as follows: Employee Only, \$161.60; Employee + 1 Dependent, \$193.92, Family \$215.46.

RATIONALE: The Insurance Committee is composed of representatives from various full-time employee groups of the College who participated in the College's health plans and has the responsibility of making recommendations to the plans including the change of the annual employee contributions for health insurance benefits. The HMO co-premium rates will remain 50% the cost of the PPO co-premiums in order to provide a more affordable option to employees.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

**Mark R. Stephens
Chairman**

**Elizabeth Potter
Secretary**

Date

Related forms requiring Board signature: Yes No

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 17, 2020

ACTION EXHIBIT NO. 16523

SUBJECT: AGREEMENT WITH PROCTORIO, INC.

RECOMMENDATION: That the Board of Trustees approve an Agreement with Proctorio Inc. for the Enterprise Proctoring License service for Blackboard. Proctorio is a secure remote service that will facilitate online monitoring and verification of remote proctoring for Blackboard courses in order to maintain online test integrity. The contract will allow unlimited proctoring from November 18, 2020 through December 31, 2021, and shall not exceed the total cost of \$60,012.

RATIONALE: With the majority of Triton College courses moving to online learning via Blackboard for FY 2021, there is a need for additional online test proctoring services. Currently, the Proctoring service is \$10 per test/quiz per student. This Agreement allows Triton College unlimited services. The service provides the following levels of test security: ID verification, facial comparisons, identification of inappropriate behaviors, biometric verification identity, and recording of proctoring sessions. As part of best practices and strategies for online learning supporting student success, this Agreement will provide the college with the essential tool to maintain online test integrity and rapid results.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

Proctorio Enterprise Order Form



Customer Information

Customer Legal Name Triton College	Contract Number 2459139.33384
Billing Address 2000 Fifth Avenue	
City/State/Zip or Postal Code River Grove, IL 60171	Country United States

Primary Contact Humberto Espino	Email humbertoespino@triton.edu		
Financial Accounts Payable Contact Humberto Espino	Email humbertoespino@triton.edu		
Effective Date 11/18/2020	Service Date 12/31/2021	For Learning Management System (LMS) Blackboard	Additional LMS Instances -

Product Order

Description Automated Remote Proctoring User Licenses: 5,001 Cost per License: \$12 Total: \$60,012	Payment Term NET30	
	Initial Term (months) 12	
	Billing Method Invoice	Payment: ACH/Wire, Check or Credit Card Check
	Switching to enterprise; totaling: \$60,012	

SOFTWARE-AS-A-SERVICE AGREEMENT

Proctor.io Incorporated ("**Company**") and customer ("**Customer**") (each a "**Party**," collectively the "**Parties**"), enter into this Software-As-A-Service Agreement (the "**SaaS Agreement**"), incorporating in whole the Order Form, Terms of Service <https://proctorio.com/terms> (including SaaS Agreement definitions), Privacy Policy, <https://proctorio.com/privacy>, and Service Level Performance Standards, <https://proctorio.com/sla>, (collectively, the "**Agreement**"), effective when both Parties' execute the SaaS Agreement (the "**Effective Date**").

1. ACCESS AND USE.

1.1 Provision of Access. Subject to this Agreement, Company grants to Customer a non-exclusive, non-transferable right to access the features and functions of the Application Service during the Term (as defined below), solely for use by Authorized End Users according to this Agreement's terms and conditions. Customer may use the Application Service for proctoring purposes only, and solely for the number of Authorized End Users permitted in the Order Form. For Company to configure the Application Service, Customer agrees to provide Company all logins to its platform ("**Platform**"). Customer must provide Platform log-in information to configure the Application Service and associated services. After configuring the Application Service, Company will provide Customer passwords and network links or connections allowing Customer to access the Application Service (the "**Access Protocols**"), and the applicable Application Documentation. Customer is responsible for all Authorized End Users' acts and omissions and will inform them of this Agreement's applicable provisions and require them to comply.

1.2 Application Documentation License. Subject to this Agreement's terms, Company grants Customer a non-exclusive, non-transferable right and license to use the Application Documentation during the Term related to Customer's use of the Application Service. As between the Parties, Company agrees that Customer retains all right, title, and interest in and to Customer Content, granting Company a non-exclusive, worldwide right and license to use, copy, manipulate and render Customer Content through the Application Service.

1.3 Suspension. Company may temporarily suspend Customer's and any Authorized End User's access to any portion of, or all of the Application Service according to Company's obligations and responsibilities in the Service Level Performance Standards.

2. FEES

2.1 Fees. Customer shall pay to Company, without offset or deduction, the fees stated in the Order Form (the "**Fees**"). Unless otherwise stated, Customer shall pay all Fees within thirty (30) calendar days after the Company issues an invoice. Company may adjust the Fees after the initial term of this Agreement, and each year following, by providing at least one hundred and twenty (120) days written notice, electronically or otherwise.

2.2 Customer Operating Expenses. Customer must pay to implement this Agreement, including Application Service or Authorized End User costs.

2.3 Taxes. As allowable by law, Customer must pay all applicable taxes, export and import fees, customs, duties, and similar charges (other than Company income tax), and related penalties and interest for the grant of license rights, or delivery of services. Customer's payments to Company are free and clear of any withholding taxes. Customer is solely responsible for any taxes, and will provide Company with evidence of payment.

2.4 Late Payments; Interest. Any unpaid amount will accrue interest at the lesser of 1.5% per month or the legal maximum rate, until paid.

3. TREATMENT OF CONFIDENTIAL INFORMATION AND DATA.

3.1 Ownership of Confidential Information. Each Party has access to the other Party's Confidential Information or third-party Confidential Information. The disclosing Party/applicable third party owns, and considers proprietary, all Confidential Information.

3.2 Confidentiality Obligations. Each Party agrees: (i) to use Confidential Information disclosed by the other Party only for the stated purposes; (ii) not to reproduce Confidential Information the other Party discloses, and to hold in confidence and protect such Confidential Information from dissemination to, and use by, any third party; (iii) neither Party will create any derivative work from the other party's Confidential Information; (iv) to restrict access to the other Party's Confidential Information to its personnel, agents, and/or consultants, if any, who have a need to have access and who have been advised of and have agreed in writing to treat such information according to this Agreement's terms; (v) to assist Company with objecting to a Public Records Law request, and (v) to return or destroy, pursuant to Section 5.4, all Confidential Information in its possession when this Agreement terminates or expires. Notwithstanding the foregoing, Customer agrees that Company may collect and provide non-specific, aggregated, statistical data regarding Customer's use of the Application Service to third parties. Customer further agrees that Company's Confidential Information is not: (i) disclosable under any state data practices act, public record act, freedom of information act, or similar laws ("**Public Records Law**") regarding disclosing documents and information supplied to a state's Attorney General or member of the public; or (ii) is exempt from disclosure under any Public Records Law.

3.3 Confidentiality Exceptions. Notwithstanding the foregoing, Confidential Information does not include information that (i) is publicly available or in the public domain when disclosed; (ii) is publicly available without recipient fault; (iii) is rightfully given to the recipient by persons without confidentiality obligations; (iv) the recipient already possesses free of any confidentiality obligations when disclosed; (v) the recipient independently develops; or (vi) the disclosing Party approved for unrestricted release. Parties may disclose Confidential Information (i) to comply with court, governmental order, or law, if disclosing Party notifies the other Party and attempts obtaining a protective order.

3.4 Customer Data Uses. If Customer and any Authorized End User, through the Application Service, collect, use, store and disclose data from any other party, including, but not limited to Student Users, Customer shall accurately and

adequately disclose, either through a privacy policy or otherwise, how Customer collects, uses, stores and discloses data, including, where applicable, that third parties may serve content and/or advertisements and collect information directly from visitors and may place or recognize cookies on visitors' browsers. Customer shall follow all federal and state regulations, including, but not limited to, the Family Educational Rights and Privacy Act, when managing all Student User information.

3.5. Data Transfer or Destruction. When Company no longer needs Customer Content and, upon Customer request, Company will destroy or transfer all Customer Content in its possession. Company only retains Customer De-Identified Data. "De-Identified Data" only includes non-personal, aggregate historical application data using indirect identifiers that are made pseudonymous using one-way hashing, which also prevents re-identification.

4. REPRESENTATIONS AND WARRANTIES.

4.1 Mutual Representations. Each Party represents and warrants (i) that it is duly organized, validly existing, and in good standing under the laws of its jurisdiction of incorporation or organization; (ii) that the execution and performance of this Agreement will not conflict with or violate any provision of any law having applicability to such Party; and (iii) that this Agreement, when executed and delivered, constitutes a valid and binding obligation, and will be enforceable against such Party in accordance with its terms.

4.2 Service Levels. Company warrants the Application Service will materially conform to the Service Level Performance Standards when accessed and used according to the Application Documentation and the Access Protocols. Notwithstanding any other provision of this Agreement, Customer agrees that its sole and exclusive remedy, and Company's sole and exclusive obligation, for this warranty breach is in the Service Level Performance Standards which states all representations for Application Service uptime/availability.

4.3 Customer Representations. Customer represents and warrants that Customer has received consent from each Authorized End User, or in the case of a minor Student User, from the parent or legal guardian of such minor Student User, for the collection and use of Personally Identifiable Information as set forth in the Privacy Policy and Terms of Service.

4.4 Security Controls. Company will store and process Customer Content according to industry best practices, including administrative, physical, and technical safeguards to secure Customer Content from unauthorized access, disclosure, and use. Company will conduct periodic risk assessments and remediate any identified security vulnerabilities in a timely manner. Company has an incident response plan and will notify Customer if a security or privacy incident occurs, as well as best practices for responding to a breach.

5. TERM AND TERMINATION.

5.1 Term. This Agreement begins on the Effective Date and, unless terminated according to its terms, continues for the Initial Term (stated on the Order Form), and automatically renews for successive 1-year terms, unless a Party provides 60 days' written notice of nonrenewal before then-current term ends (initial term, and renewal terms, the "**Term**").

5.2 Termination for Breach. Either Party may terminate this Agreement if the other Party materially breaches. The terminating Party must notify the breaching Party, identifying the breach(es) necessitating termination, and the breaching Party, must cure the breach(es) within thirty (30) days of receiving the written notice, otherwise this Agreement terminates.

5.3 Termination Upon Bankruptcy or Insolvency. Either Party may terminate this Agreement immediately upon written notice to the other Party, if (i) the other Party is insolvent or unable to pay its debts when due; (ii) the other Party files a bankruptcy or similar petition, or, if filed against, the petition is not removed within ninety (90) days; or (iii) the other Party's business discontinues; a receiver is appointed, or an assignment made.

5.4 Effect of Termination. Upon termination, Customer will immediately discontinue using the Application Service, the Application Documentation, and Company Confidential Information, and both Parties will delete the other's Confidential Information from computer storage or other media; return, or, at the other Party's option, destroy, all copies of the Application Documentation and any Confidential Information; and Customer will promptly pay Company all amounts due. Customer may access and retain Customer data, and has sixty (60) days from the Agreement's end to request Company-stored Customer Content.

5.5 Survival. Sections 1, 3, 4, 5, 6 survive the Agreement's termination.

6. MISCELLANEOUS. This Agreement sets forth the entire agreement and understanding between the Parties and supersedes and merges all prior oral and written agreements, with respect to this subject matter. THIS AGREEMENT WILL EXCLUSIVELY BE GOVERNED BY AND INTERPRETED IN ACCORDANCE WITH THE LAWS OF THE STATE OF DELAWARE, WITHOUT REGARD TO CONFLICTS OF LAW PRINCIPLES THEREOF OR TO THE UNITED NATIONS CONVENTION ON THE INTERNATIONAL SALE OF GOODS. ALL CLAIMS BROUGHT UNDER THIS AGREEMENT HEREBY IRREVOCABLY SUBMIT TO THE EXCLUSIVE JURISDICTION OF THE STATE AND FEDERAL COURTS LOCATED IN ARIZONA. The Parties may execute this Agreement in counterpart, each counterpart an original, and all one Agreement.

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 17, 2020

ACTION EXHIBIT NO. 16524

SUBJECT: AMERICAN DIGITAL - PURCHASE OF HP NETWORK HARDWARE

RECOMMENDATION: That the Board of Trustees approve the purchase of Hewlett Packard network hardware, needed for two Title V Computer Lab builds in E building from American Digital. The cost of the hardware is \$24,765.57.

RATIONALE: This network hardware is required for the new smart classroom technology, and will allow the addition of computer lab computers, smartboards, access points and any additional IP devices that are acquired to furnish these two new labs. This equipment will be paid for through Title V funds.

Sean Sullivan

Submitted to Board by: _____

Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No



Prepared By:
 Randy Chiostri
 Solution Sales Specialist
 American Digital Corporation
 PHONE: 847-637-4307
 FAX: 847-919-8468
randvc@americandigital.com

Quotation #: QUO-3334637-W8K6M3
 Quote Date: 10/23/2020
 Prepared for: Mike Garrity
 Company: Triton College

Title:			Triton Aruba 5406 2020 v1		
Line No.	Qty	Part Number	Description	Unit List	Ext List
1	1	JL003A	5406R 44GT POE+ / 4SFP+ V3 ZL2 PERP SWITCH	\$ 9,555.00	\$ 9,555.00
2	1	J9827A	5400R ZL2 MANAGEMENT MODULE CPNT	\$ 2,625.00	\$ 2,625.00
3	2	J9829A#ABA	5400R 1100W POE+ ZL2 POWER PWR SUPPLY	\$ 1,290.00	\$ 2,580.00
4	4	J9986A	24P 10/100/1000BT POE+ V3 ZL2 CPNT MOD	\$ 3,780.00	\$ 15,120.00
5	2	J9151E	ARUBA 10G SFP+ LC LR 10KM SMF	\$ 2,930.00	\$ 5,860.00
6	1	H1M53E	3YR FC NBD ARUBA 5406R ZL2	\$ 2,381.00	\$ 2,381.00
7	1	HH8Z6E	3YR FOUNDATION CARE NBD EXCH	\$ 1,690.00	\$ 1,690.00
				Extended List Price	\$ 39,811.00
				Customer Price	\$ 24,765.57
				Estimated Shipping	
				Grand Total:	\$ 24,765.57

American Digital Proposal Terms and Conditions

Payment Terms: Payment is due 30 days from the date of the invoice for all hardware, software and services listed on this proposal. This payment can be made by check or ACH credit.

Taxes and Shipping: All applicable state and local taxes and shipping charges are the responsibility of the purchases unless specified otherwise. Tax-exempt entities must submit appropriate forms to American Digital Corporation prior to delivery and invoice showing their exempt status. This information can be sent to: finance@americandigital.com.

Pricing: All prices stated on the attached proposal represent the current prices. All proposals and pricing are valid for 30 days from the date of this proposal. Changes to this proposal may result in additional charges based on configuration requirements.

Travel: Unless otherwise specified, travel and out of town living expenses related to technical services will be billed at actual rates.

Warranty: All warranties are per the manufacturer as applicable, unless noted otherwise as part of the attached proposal. The manufacturer or their designated subcontractor will provide all warranty maintenance of equipment in this proposal. The manufacturer is solely responsible for the performance and maintenance of their equipment within normal working conditions.

Professional Services: All American Digital Professional Services pricing is estimated unless the final quote is accompanied by an American Digital Statement of Work (SOW).

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 17, 2020

ACTION EXHIBIT NO. 16525

SUBJECT: AMERICAN DIGITAL - PURCHASE OF HP SERVER HARDWARE

RECOMMENDATION: That the Board of Trustees approve the purchase of three (3) Hewlett Packard DL360 hardware servers and related components from American Digital. The total cost of the hardware is \$43,619.40.

RATIONALE: These new servers will host the virtual server environment from the on campus network room. There are currently thirty-seven virtual servers that are used for file storage, SQL databases, Photo ID, print servers and more stored on these physical servers. The physical servers that are being replaced are all more than ten years old and are no longer supported by Hewlett Packard. Installation of new servers will allow us to have them on maintenance support and updated to the latest software version.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No



Prepared By:
 Randy Chiostri
 Solution Sales Specialist
 American Digital Corporation
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Quotation #: IN2-59193-01 - HPE-00059127
 Quote Date: 8/19/2020
 Prepared for: Michael Garrity
 Company: Triton College

Title: Triton DL360					
Line No.	Qty	Part Number	Description	Unit List	Ext List
1	3	P19766-B21	HPE DL360 Gen10 8SFF NC CTO Svr	\$ 1,299.00	\$ 3,897.00
2	3	P19766-B21 ABA	U.S. - English localization	\$ -	\$ -
3	3	P02628-L21	Intel Xeon-G 6242 FIO Kit for DL360 G10	\$ 4,419.00	\$ 13,257.00
4	12	P00930-B21	HPE 64GB 2Rx4 PC4-2933Y-R Smart Kit	\$ 2,125.00	\$ 25,500.00
5	12	P00930-B21 OD1	Factory integrated	\$ -	\$ -
6	6	872475-B21	HPE 300GB SAS 10K SFF SC DS HDD	\$ 299.00	\$ 1,794.00
7	6	872475-B21 OD1	Factory integrated	\$ -	\$ -
8	3	P9D94A	HPE SN1100Q 16Gb 2p FC HBA	\$ 2,429.00	\$ 7,287.00
9	3	P9D94A OD1	Factory integrated	\$ -	\$ -
10	3	647594-B21	HPE 1GbE 4p BASE-T BCM5719 Adptr	\$ 359.00	\$ 1,077.00
11	3	647594-B21 OD1	Factory integrated	\$ -	\$ -
12	3	P01366-B21	HPE 96W Smart Storage Battery 145mm Cbl	\$ 140.00	\$ 420.00
13	3	P01366-B21 OD1	Factory integrated	\$ -	\$ -
14	3	804331-B21	HPE Smart Array P408i-a SR Gen10 Ctrlr	\$ 649.00	\$ 1,947.00
15	3	804331-B21 OD1	Factory integrated	\$ -	\$ -
16	3	665240-B21	HPE 1GbE 4p FLR-T I350 Adptr	\$ 315.00	\$ 945.00
17	3	665240-B21 OD1	Factory integrated	\$ -	\$ -
18	6	865408-B21	HPE 500W FS Plat Ht Plg LH Pwr Sply Kit	\$ 295.00	\$ 1,770.00
19	6	865408-B21 OD1	Factory integrated	\$ -	\$ -
20	3	874543-B21	HPE 1U Gen10 SFF Easy Install Rail Kit	\$ 100.00	\$ 300.00
21	3	874543-B21 OD1	Factory integrated	\$ -	\$ -
22	1	H1K92A3	HPE 3Y Proactive Care 24x7 Service	\$ -	\$ -
23	3	H1K92A3 WAG	HPE DL360 Gen10 Support	\$ 2,894.00	\$ 8,682.00
				Extended List Price	\$ 66,876.00
				Customer Price	\$ 43,469.40
				Estimated Shipping	\$ 150.00
				Grand Total:	\$ 43,619.40

American Digital Proposal Terms and Conditions

Payment Terms: Payment is due 30 days from the date of the invoice for all hardware, software and services listed on this proposal. This payment can be made by check or ACH credit.

Taxes and Shipping: All applicable state and local taxes and shipping charges are the responsibility of the purchases unless specified otherwise. Tax-exempt entities must submit appropriate forms to American Digital Corporation prior to delivery and invoice showing their exempt status. This information can be sent to: finance@americandigital.com.

Pricing: All prices stated on the attached proposal represent the current prices. All proposals and pricing are valid for 30 days from the date of this proposal. Changes to this proposal may result in additional charges based on configuration requirements.

Travel: Unless otherwise specified, travel and out of town living expenses related to technical services will be billed at actual rates.

Warranty: All warranties are per the manufacturer as applicable, unless noted otherwise as part of the attached proposal. The manufacturer or their designated subcontractor will provide all warranty maintenance of equipment in this proposal. The manufacturer is solely responsible for the performance and maintenance of their equipment within normal working conditions.

Professional Services: All American Digital Professional Services pricing is estimated unless the final quote is accompanied by an American Digital Statement of Work (SOW).

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 17, 2020

ACTION EXHIBIT NO. 16526

SUBJECT: DISPOSAL OF OBSOLETE COMPUTER EQUIPMENT

RECOMMENDATION: That the Board of Trustees approve the release and disposal of 326 items of obsolete computer related equipment, including computers, monitors, printers, and computer peripherals, detailed in the attached list. Triton has a disposal company that we have worked with for several years that removes and disposes of this equipment at no charge to the college.

RATIONALE: The equipment was purchased with grant and operating funds and is non-operational, unrepairable, obsolete and out of service and well beyond its useful life. The average age of this equipment is approximately 6-7 years old. Some of the equipment is as old as 24 years. The best option for the college is to properly dispose of the equipment. Illiana Computer Recycling Inc. will provide a certificate of proper disposal and ensure that all hard drives are scrubbed clean of data prior to disposal.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

**Mark R. Stephens
Chairman**

**Elizabeth Potter
Secretary**

Date

Related forms requiring Board signature: Yes No

Asset	Description	Account	Cost	Purchase Date	Install Date	PONumber	Manufacturer	Model Number	Serial Number
TCC00351	CAMERA, EPSON DC-10S DOCUMENT CAMERA	181665	\$397.00	1/25/2010	2/23/2010	209621	EPSON	ELPDC10S	ELPD020588D
TCC00472	PRINTER, PRINTEK FORMS 4500SE ETHERNET	182565	\$2,170.00	12/8/2010		213128	PRINTEK	FORMD PRO 4500SE	92362
TCC00645	AV, TOA A-906 AMPLIFIER	111143	\$365.00	9/26/2007	11/30/2007	198452	TOA	A-906	07F8765154
TCC00675	TOA AMPLIFIER	124231	\$510.00	1/7/2009	1/7/2009	204390		A906MK2	08K8716967
TCC00710	AV, DVD/VCR COMBO UNIT	184580	\$94.69	11/4/2011	11/15/2011	217256	TOSHIBA	SDV296	B37H4177
TCC01651	CPU, HP COMPAQ ELITE 8300 CMT		\$650.00	4/9/2013		2603	HP	8300	2UA3161H79
TCC01660	CPU, HP COMPAQ ELITE 8300 CMT		\$650.00	4/9/2013		2603	HP	8300	2UA3161HFX
TCC01681	NB, HP PROBOOK 4540S		\$649.00	6/18/2013		3461	HP	4540S	2CE31808MS
TCC01696	CPU, HP COMPAQ ELITE 8300 CMT		\$691.00	9/16/2013		4135	HP	8300	MXL3391DMZ
TCC01709	CPU, HP COMPAQ ELITE 8300 CMT		\$691.00	9/16/2013		4135	HP	8300	MXL3391DN6
TCC01962	NB, HP ZBOOK 14		\$2,188.00	3/6/2015	3/13/2015	8936	HP	ZBOOK 14	5CG5033FVQ
TCC01969	NB, HP PROBOOK 450 G2	GRANT	\$669.00	3/16/2015	3/20/2015	9036	HP	450 G2	CND4424XB5
TCC04851	PALM PILOT/V/2MB/US/UK	181567	\$312.00	3/17/2000		159340	3 COM	PALM V	10FF11E062Y9
TCC05865	MONITOR 15"	138461	\$167.00	1/24/2001		164591	ADI	MICROSCAN E44	025050L11100693
TCC05930	PRINTER - HP DJ 970Cxi	184597	\$359.00	3/29/2001		165665	HP	HP DJ 970Cxi	MX11H1D092
TCC11924	NETWORK SWITCH		\$3,000.00	1/1/1996			COMPAQ	8 PORT	EC0214534
TCC11927	BATTERY BACKUP UPS		\$850.00	1/1/1996			COMPAQ	BATTERY BACKUP UPS	A00308339
TCC11929	BATTERY BACKUP UPS		\$850.00	1/1/1996			COMPAQ	BATTERY BACKUP UPS	A00308221
TCC11930	CD-ROM SERVER		\$5,400.00	1/1/1997			PROCOM TECH	CD FORCE	5312010104
TCC11931	CD-ROM SERVER		\$5,400.00	1/1/1997			PROCOM TECH	7 CD-ROM	5011010098
TCC11932	CD-ROM SERVER		\$5,400.00	1/1/1997			PROCOM TECH	7 CD-ROM	5011010101
TCC11933	CD-ROM SERVER		\$5,400.00	1/1/1997			PROCOM TECH	7 CD-ROM	5011010100
TCC11937	RACK COMPUTER NETWORK		\$1,400.00	1/1/1996				RACK COMPUTER NETWORK	
TCC11938	RACK COMPUTER NETWORK		\$1,400.00	1/1/1996				RACK COMPUTER NETWORK	
TCC11941	RACK COMPUTER NETWORK		\$1,400.00	1/1/1996				RACK COMPUTER NETWORK	
TCC11942	RACK COMPUTER NETWORK		\$1,400.00	1/1/1996				RACK COMPUTER NETWORK	
TCC11943	RACK COMPUTER NETWORK		\$1,400.00	1/1/1996				RACK COMPUTER NETWORK	
TCC11981	NETWORK SWITCH		\$2,700.00	1/1/1998			CISCO	2916	90F2339980
TCC12038	COMP NET CABINET		\$1,500.00	1/1/1998					
TCC12045	CABINET MODEM DOV		\$49,000.00	1/1/1977			AT&T	CABINET MODEM DOV	
TCC15446	Transmission System Security Cam		\$534.52	5/14/2018	5/21/2018	17945	NITEK	ET1500U	1808815
TCC15451	Transmission System Security Cam RECEIVER		\$534.52	5/14/2018	5/21/2018	17945	NITEK	ET1500U	1808808
TCC19125	SERVER,COMPAQ,PROLIANT ML570	188500	\$10,240.18	5/18/2005	7/5/2005	186923/186924	COMPAQ	PROLIANT ML570	USE52588XS
TCC19435	CISCO AIR -AP1232AG DUAL RADIO IOS	188500	\$574.43	1/24/2006		190190		AIR-AP1232AG-A-K9	SFTX0948E0AD
TCC19436	CISCO AIR -AP1232AG DUAL RADIO IOS	188500	\$574.43	1/24/2006		190190		AIR-AP1232AG-A-K9	SFTX0948E0B5
TCC19437	CISCO AIR -AP1232AG DUAL RADIO IOS	188500	\$574.43	1/24/2006		190190		AIR-AP1232AG-A-K9	SFTX0947E3X4
TCC19438	HITACHI 17" V700	619989	\$169.00	8/8/2003		174790	HITACHI	V798	H2F021328
TCC19439	NB, HP NX6110, 1.73Ghz, 15"XGA,40GB,512MB	188500	\$1,091.00	1/24/2006	2/8/2006	190187	HEWLETT PACKARD	NX6110 P740 EN #PZ065UA	CNU5502FR5
TCC19662	AMPLIFIER	188500	\$356.00	4/19/2006	4/19/2006	191309	ELECTRO	A-906MK2	06B8757567
TCC19673	AMPLIFIER	188500	\$356.00	4/19/2006	4/19/2006	191309		A-906MK2	06B8757531

TCC19674	AMPLIFIER	188500	\$356.00	4/19/2006	4/19/2006	191309	ELECTRO	A-906MK2	06B8757565	
TCC19675	AMPLIFIER	188500	\$356.00	4/19/2006	4/19/2006	191309	ELECTRO	A-906MK2	06B8757570	
TCC19678	AMPLIFIER	188500	\$356.00	4/19/2006	4/19/2006	191309	ELECTRO	A-906MK2	06B8757566	
TCC19806	CATALYST 3560 48 10/100/1000 + SFP PORT	619989	\$4,549.05	5/5/2006		191619	CISCO	WS-C3560G-48TS	F0C1017Z0E5	
TCC19807	CATALYST 3560 48 10/100/1000 + SFP PORTS	619989	\$4,549.05	5/5/2006		191619	CISCO	WS-C3560G-48TS	F0C1004Z6DB	
TCC19808	CATALYST 3560 24 10/100/1000 PORTS WITH POE AND SFP PORTS	619989	\$3,168.00	5/5/2006		191619	CISCO	WS-C3560G-24PS	F0C1016Y1K6	
TCC19809	CATALYST 3560 48 10/100/1000 + SFP PORTS	619989	\$4,549.05	5/5/2006		191619	CISCO	WS-3560G-48TS	F0C1011Y2TM	
TCC19810	CATALYST 3560 48 10/100/1000 + SFP PORTS	619989	\$4,549.05	5/5/2006		191619	CISCO	WS-C3560G-48TS	F0C1011Y2S9	
TCC19811	CATALYST 3560 48 10/100/1000 + SFP PORTS	619989	\$4,549.05	5/5/2006		191619	CISCO	WS-C3560G-48TS	F0C1010Y3YH	
TCC19812	CATALYST 3560 24 10/100/1000 + SFP PORTS	619989	\$2,722.50	5/5/2006		191619	CISCO	WS-C3560G-24TS	F0C1012Y0LE	
TCC19814	CATALYST 3560 48 10/100/1000 + SFP PORTS	619989	\$4,549.05	5/5/2006		191619	CISCO	WS-C3560G-48TS	F0C1013Y2GR	
TCC19815	CATALYST 3560 48 10/100/1000 + SFP PORTS	619989	\$4,549.05	5/5/2006		191619	CISCO	WS-C3560G-48TS	F0C1011Y2RW	
TCC19816	CATALYST 3560 24 10-100-1000 PORTS WITH POE AND SFP PORTS	619989	\$3,168.00	5/5/2006		191619	CISCO	WS-C3560G-24PS	F0C106Y1WM	
TCC19819	CATALYST 3560 48 10/100/1000 + SFP PORTS	619989	\$4,549.05	5/5/2006		191619	CISCO	WS-C3560G-48TS	F0C1011Y2Z2	
TCC19820	CATALYST 3560 48 10/100/1000 + SFP PORTS	619989	\$4,549.05	5/5/2006		191619	CISCO	WS-C3560G-48TS	F0C1011Y2ST	
TCC19821	CATALYST 3560 48 10/100/1000 + SFP PORTS	619989	\$4,549.05	5/5/2006		191619	CISCO	WS-C3560G-48TS	F0C1010Y3YG	
TCC19822	CATALYST 3560 48 10/100/1000 + SFP PORTS	619989	\$4,549.05	5/5/2006		191619	CISCO	WS-C3560G-48TS	F0C1012Y0T2	
TCC19823	CATALYST 3560 48 10/100/1000 + SFP PORTS	619989	\$4,549.05	5/5/2006		191619	CISCO	WS-C3560G-48TS	F0C1009Y2U4	
TCC19825	CATALYST 3560 48 10/100/1000 + SFP PORTS	619989	\$4,549.05	5/5/2006		191619	CISCO	WS-C3560G-48TS	F0C1013Y2JF	
TCC19826	CATALYST 3560 24 10/100/1000 + SFP PORTS	619989	\$2,722.50	5/5/2006		191619	CISCO	WS-C3560G-24TS	F0C1008Y03Q	
TCC19830	AIRONET 1200 SERIES ACCESS POINT	619989	\$564.30	5/5/2006		191619	CISCO	AIR-AP1231AG-A	FTX1013ROCF	
TCC19831	AIRONET 1200 SERIES ACCESS POINT	619989	\$564.30	5/5/2006		191619	CISCO	AIR-AP1232AG-A	FTX1016R0CC	
TCC19832	AIRONET 1200 SERIES ACCESS POINT	619989	\$564.30	5/5/2006		191619	CISCO	AIR-AP1232AG-A	FTX1016E0V4	
TCC19833	AIRONET 1200 SERIES ACCESS POINT	619989	\$564.30	5/5/2006		191619	CISCO	AIR-AP1232AG-A	FTX1016E0V8	
TCC20888	NETWORK, HP R3000 XR LOW VOLTAGE UPS	188500	\$1,297.00	9/28/2006	10/18/2006	193613	HP	AF422A	MX16400048	
TCC21162	TOA AMPLIFIER	279587	\$848.78	2/8/2007	2/13/2007	195158		906-MK2	06L87-83190	
TCC21270	NB,HP,COMPAQ,NX7400	1036701	\$1,042.00	5/11/2007	5/18/2007	196534	HP	NX7400 RB530UT#A BA	CNU7151L9J	
TCC21272	NB,HP,COMPAQ,NX7400	1036701	\$1,042.00	5/11/2007	5/18/2007	196534	HP	NX7400 RB530UT#A BA	CNU7151LD2	
TCC21734	NB,HP,COMPAQ,6710B,DT7100	1036701	\$1,049.00	12/10/2007	1/2/2008	199389	HP	RM275UT	CNU74909V4	
TCC21793	CATALYST 3560 48 PORT	619989	\$5,981.79	3/7/2008	3/17/2008	200403		F34079	F0C1207Z6VH	
TCC21895	NB, HP 2710P TABLET PC	132467	\$1,549.00	4/15/2008		200978	HP	2710P	2EC81727GY	
TCC21905	NETWORK, SERVER HP PROLIANT DL 580		\$0.00	4/14/2008			LEASE	HP	DL 580	USE816N7VN
TCC21960	AV, CASSETTE RECORDER	128450	\$75.30	4/3/2008	6/23/2008	200815	CALIGOR	3132AV	40409	
TCC22615	MONITOR, VIEWSONIC 19"	274545	\$166.00	12/2/2008	12/10/2008	204154	VIEWSONIC	VA1926W	QRS084264244	
TCC22820	SERVER ACD DL320		\$0.00					DL320	USE803N9C4	

TCC22875	POWERED ETERNET 48 = 10/100/1000 PORTS, 4 SFP BASED GB ETHERNET PORTS IEEE 802.3af AND CISCO PRESTANDARD SWITCH STANDARD IMAGE	188500	\$5,261.00	1/30/2009	2/9/2009	204763	CISCO	WS-C3560G- 48PS-S	FOC1244W4SX
TCC22876	POWERED ETERNET 48 = 10/100/1000 PORTS, 4 SFP BASED GB ETHERNET PORTS IEEE 802.3af AND CISCO PRESTANDARD SWITCH STANDARD IMAGE	188500	\$5,261.00	1/30/2009	2/9/2009	204763	CISCO	WS-C3560G- 48PS-S	FOC1244W4T0
TCC22877	POWERED ETERNET 48 = 10/100/1000 PORTS, 4 SFP BASED GB ETHERNET PORTS IEEE 802.3af AND CISCO PRESTANDARD SWITCH STANDARD IMAGE	188500	\$5,261.00	1/30/2009	2/9/2009	204763	CISCO	WS-C3560G- 48PS-S	FOC1244W4P9
TCC22879	POWERED ETERNET 48 = 10/100/1000 PORTS, 4 SFP BASED GB ETHERNET PORTS IEEE 802.3af AND CISCO PRESTANDARD SWITCH STANDARD IMAGE	188500	\$5,261.00	1/30/2009	2/9/2009	204763	CISCO	WS-C3560G- 48PS-S	FOC1244V2UX
TCC22880	POWERED ETERNET 24 = 10/100/1000 PORTS, 4 SFP BASED GB ETHERNET PORTS IEEE 802.3af AND CISCO PRESTANDARD SWITCH STANDARD IMAGE	188500	\$3,107.00	1/30/2009	2/9/2009	204763	CISCO	WS-C3560G- 24PS-S	FOC1303W2GR
TCC22881	POWERED ETERNET 48 = 10/100/1000 PORTS, 4 SFP BASED GB ETHERNET PORTS IEEE 802.3af AND CISCO PRESTANDARD SWITCH STANDARD IMAGE	188500	\$5,261.00	1/30/2009	2/9/2009	204763	CISCO	WS-C3560G- 48PS-S	FOC1244V2V6
TCC22882	POWERED ETERNET 48 = 10/100/1000 PORTS, 4 SFP BASED GB ETHERNET PORTS IEEE 802.3af AND CISCO PRESTANDARD SWITCH STANDARD IMAGE	188500	\$5,261.00	1/30/2009	2/9/2009	204763	CISCO	WS-C3560G- 48PS-S	FOC1243W4TF
TCC22883	POWERED ETERNET 24 = 10/100/1000 PORTS, 4 SFP BASED GB ETHERNET PORTS IEEE 802.3af AND CISCO PRESTANDARD SWITCH STANDARD IMAGE	188500	\$3,107.00	1/30/2009	2/9/2009	204763	CISCO	WS-C3560G- 24PS-S	FOC1303W2GU
TCC22884	POWERED ETERNET 48 = 10/100/1000 PORTS, 4 SFP BASED GB ETHERNET PORTS IEEE 802.3af AND CISCO PRESTANDARD SWITCH STANDARD IMAGE	188500	\$5,261.00	1/30/2009	2/9/2009	204763	CISCO	WS-C3560G- 48PS-S	FOC1243Z57C
TCC22886	POWERED ETERNET 48 = 10/100/1000 PORTS, 4 SFP BASED GB ETHERNET PORTS IEEE 802.3af AND CISCO PRESTANDARD SWITCH STANDARD IMAGE	188500	\$5,261.00	1/30/2009	2/9/2009	204763	CISCO	WS-C3560G- 48PS-S	FOC1244V2UV
TCC22887	POWERED ETERNET 48 = 10/100/1000 PORTS, 4 SFP BASED GB ETHERNET PORTS IEEE 802.3af AND CISCO PRESTANDARD SWITCH STANDARD IMAGE	188500	\$5,261.00	1/30/2009	2/9/2009	204763	CISCO	WS-C3560G- 48PS-S	FOC1243Z57B
TCC22889	POWERED ETERNET 48 = 10/100/1000 PORTS, 4 SFP BASED GB ETHERNET PORTS IEEE 802.3af AND CISCO PRESTANDARD SWITCH STANDARD IMAGE	188500	\$5,261.00	1/30/2009	2/9/2009	204763	CISCO	WS-C3560G- 48PS-S	FOC1244W4P7
TCC22892	POWERED ETERNET 48 = 10/100/1000 PORTS, 4 SFP BASED GB ETHERNET PORTS IEEE 802.3af AND CISCO PRESTANDARD SWITCH STANDARD IMAGE	188500	\$5,261.00	1/30/2009	2/9/2009	204763	CISCO	WS-C3560G- 48PS-S	FOC1243Z57P
TCC22893	POWERED ETERNET 48 = 10/100/1000 PORTS, 4 SFP BASED GB ETHERNET PORTS IEEE 802.3af AND CISCO PRESTANDARD SWITCH STANDARD IMAGE	188500	\$5,261.00	1/30/2009	2/9/2009	204763	CISCO	WS-C3560G- 48PS-S	FOC1243Z58F
TCC22894	POWERED ETERNET 48 = 10/100/1000 PORTS, 4 SFP BASED GB ETHERNET PORTS IEEE 802.3af AND CISCO PRESTANDARD SWITCH STANDARD IMAGE	188500	\$5,261.00	1/30/2009	2/9/2009	204763	CISCO	WS-C3560G- 48PS-S	FOC1244W4PE

TCC22895	POWERED ETERNET 48 = 10/100/1000 PORTS, 4 SFP BASED GB ETHERNET PORTS IEEE 802.3af AND CISCO PRESTANDARD SWITCH STANDARD IMAGE	188500	\$5,261.00	1/30/2009	2/9/2009	204763	CISCO	WS-C3560G-48PS-S	FOC1243Z583
TCC22896	POWERED ETERNET 48 = 10/100/1000 PORTS, 4 SFP BASED GB ETHERNET PORTS IEEE 802.3af AND CISCO PRESTANDARD SWITCH STANDARD IMAGE	188500	\$5,261.00	1/30/2009	2/9/2009	204763	CISCO	WS-C3560G-48PS-S	FOC1242Z6U3
TCC22925	POWERED ETERNET 48 = 10/100/1000 PORTS, 4 SFP BASED GB ETHERNET PORTS IEEE 802.3af AND CISCO PRESTANDARD SWITCH STANDARD IMAGE	188500	\$5,261.00	1/30/2009	2/9/2009	204763	CISCO	WS-C3560G-48PS-S	FOC1237W66D
TCC23382	TRAXSYS ROLLER II JOYSTICK MOUSE		\$0.00						233382
TCC23391	NETWORK, SERVER HP PROLIANT DL 580		\$0.00	7/10/2009		LEASED	HP	DL 580	USE928N6F9
TCC23696	MONITOR,HP FLAT PANEL,17"	124678	\$115.00	7/31/2009	8/6/2009	207322	HP	GS917AB - L1710	3CQ92017GY
TCC24198	CAMERA, EPSON DC-10S DOCUMENT CAMERA	188679	\$397.00	10/14/2009	11/3/2009	208416	EPSON	ELPDC10S	ELPD9100125D
TCC24483	NETWORK, CISCO 3560G 24-PORT POE SWITCHES	188677	\$3,062.70	2/17/2010	3/19/2010	209977	CISCO	3560G-24	F0C1351Y1WZ
TCC24485	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1409Y3AM
TCC24486	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1408Z603
TCC24487	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1409Y3DL
TCC24488	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1409Y39M
TCC24490	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1409Y3E9
TCC24491	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1409Y387
TCC24492	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1409Y3AE
TCC24493	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1409Y3AB
TCC24494	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1409Y3AC
TCC24495	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1409Y3DS
TCC24496	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1409Y3DG
TCC24497	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1409Y37W
TCC24498	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1409Y380
TCC24499	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1409Y370
TCC24500	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1409Y383
TCC24502	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1409Y39L
TCC24503	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1409Y3EN
TCC24504	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1409Y37K
TCC24505	NETWORK, CISCO 3560G 48-PORT POE SWITCHES	188677	\$5,127.30	2/17/2010	3/19/2010	209977	CISCO	3560G-48	F0C1408W11U
TCC24615	SMART TECHNOLOGY WXGA PROJECTOR UX60-ORACLE#1006952 W/87" DIAGNOL SMARTBOARD	188679	\$1,834.53	12/16/2009	4/28/2010	209224	SMART TECHNOLOGIES INC.	UX60/1006952	B012CC26D0200
TCC24617	SMART TECHNOLOGY WXGA PROJECTOR UX60-ORACLE#1006952 W/87" DIAGNOL SMARTBOARD	188679	\$1,834.53	12/16/2009	4/28/2010	209224	SMART TECHNOLOGIES INC.	UX60/1006952	B012CC26D0185
TCC24619	SMART TECHNOLOGY WXGA PROJECTOR UX60-ORACLE#1006952 W/87" DIAGNOL SMARTBOARD	188679	\$1,834.53	12/16/2009	4/28/2010	209224	SMART TECHNOLOGIES INC.	UX60/1006952	B012CC26D0181
TCC25832	NETWORK TESTER, FLUKE DTX-1800 CABLE TESTER SMART REMOTE	184597	\$9,865.23	4/25/2011		214633	FLUKE	DTX-1800	1655579
TCC25833	NETWORK TESTER, FLUKE DTX-1800 CABLE ANALYZER	184597	\$0.00	4/25/2011		214633	FLUKE	DTX-1800R	1655580
TCC25889	MONITOR, HP LA2405WB 24" WIDESCREEN LCD #NL773AA#ABA	184597	\$230.00	6/1/2011	6/9/2011	215207	HP	LA2405WB	CN4119127W
TCC26080	CPU, HP COMPAQ 8200, 250GB,4GB	124231	\$675.00	8/25/2011		216375	HP	8200	2UA13509M6
TCC26311	I-PAD W/WI-FI 32GB	648930	\$599.00	5/18/2012		219841	APPLE	MC706LL/A	DMPHRJE1DJ8R
TCC26312	IPAD WI-FI 16GB BLACK	633765	\$399.00	5/30/2012		219939	APPLE	MC769LL/A	DVPHLJV0DFHW

TCC26313	IPAD WI-FI 16GB BLACK	633765	\$399.00	5/30/2012			219939	APPLE	MC769LL/A	DVQHMWD7DFHW
TCC26314	IPAD WI-FI 16GB BLACK	633765	\$399.00	5/30/2012			219939	APPLE	MC769LL/A	DVQHM1GWDFHW
TCC26315	IPAD WI-FI 16GB BLACK	633765	\$399.00	5/30/2012			219939	APPLE	MC769LL/A	DR5HPH60DFHW
TCC26316	IPAD WI-FI 16GB BLACK	633765	\$399.00	5/30/2012			219939	APPLE	MC769LL/A	DR5HPH5DFHW
TCC26317	IPAD WI-FI 16GB BLACK	633765	\$399.00	5/30/2012			219939	APPLE	MC769LL/A	DR5HP622DFHW
TCC26318	IPAD WI-FI 16GB BLACK	633765	\$399.00	5/30/2012			219939	APPLE	MC769LL/A	DR5HPBXADFW
TCC26319	IPAD WI-FI 16GB BLACK	633765	\$399.00	5/30/2012			219939	APPLE	MC769LL/A	DR5HPHATDFHW
TCC26320	IPAD WI-FI 16GB BLACK	633765	\$399.00	5/30/2012			219939	APPLE	MC769LL/A	DR5HP9ANDFW
TCC26321	IPAD WI-FI 16GB BLACK	633765	\$399.00	5/30/2012			219939	APPLE	MC769LL/A	DR5HPH5TDFHW
TCC26322	IPAD WI-FI 16GB BLACK	633765	\$399.00	5/30/2012			219939	APPLE	MC769LL/A	DR6HNFWUDFW
TCC26323	IPAD WI-FI 16GB BLACK	633765	\$399.00	5/30/2012			219939	APPLE	MC769LL/A	DR5HPFP6DFHW
TCC26324	IPAD WI-FI 16GB BLACK	633765	\$399.00	5/30/2012			219939	APPLE	MC769LL/A	DR5HPH6RDFHW
TCC26372	NB, HP PROBOOK 4430S #XU013UT#ABA	124231	\$775.00	11/23/2011	12/3/2011		217486	HP	4430S / XU013UT	CNU1420P0T
TCC26520	AV, EP DC-11 DOCUMENT CAMERA	184580	\$395.00	1/24/2012			218068	EPSON	POWER LITE 93	NCYF1Z03250
TCC26521	AV, EP DC-11 DOCUMENT CAMERA	184580	\$395.00	1/24/2012				EPSON	POWER LITE 93	
TCC26536	NB, HP PROBOOK 4430S #XU013UT#ABA	184580	\$775.00	1/30/2012	2/7/2012		218145	HP	4430S / XU014UT	CNU1420P5G
TCC26539	NB, HP PROBOOK 4430S #XU013UT#ABA	184580	\$775.00	1/30/2012	2/7/2012		218145	HP	4430S / XU014UT	CNU1420NNP
TCC26547	NB, HP PROBOOK 4430S #XU013UT#ABA	184580	\$775.00	1/30/2012	2/7/2012		218145	HP	4430S / XU014UT	CNU1420NFH
TCC26558	NB, HP PROBOOK 4430S #XU013UT#ABA	184580	\$775.00	1/30/2012	2/7/2012		218145	HP	4430S / XU014UT	CNU1420MY0
TCC26681	CPU, HP COMPAQ 8200, 250GB,4GB	124231	\$668.00	1/30/2012			218147	HP	8200	2UA2060JRP
TCC26956	SMART BOARD PROJECTOR	124231	\$0.00	5/23/2012			219877	SMART		B012EE04D0123
TCC26957	SMART BOARD PROJECTOR	124231	\$0.00	5/23/2012			219877	SMART		B012EE04D0124
TCC27148	CPU, HP 8300 ELITE		\$650.00	1/3/2013			1615	HP	8300	2UA2490VHM
TCC27170	NB, HP PROBOOK 4540S		\$647.00	12/12/2012			1500	HP	4540S	2CE24909C0
TCC27176	APPLE, IPAD 2 W/WIFI 16GB		\$399.00	12/14/2012			1534	APPLE	MC954LL/A	DMQJVBFADFW
TCC27186	AV, SMARTBOARD PROJECTOR		\$0.00	7/31/2012			217	SMART		B012DL19D0285
TCC27193	AV, USB SIDE SPEAKERS FOR SMARTBOARD		\$235.20	7/31/2012			217	SMART	SBA	A022EW4301156
TCC27260	AV, USB SIDE SPEAKERS FOR SMARTBOARD		\$235.20	7/31/2012			217	SMART	SBA	A022EW4301197
TCC27273	AV, SMARTBOARD PROJECTOR		\$0.00	7/31/2012			217	SMART		B012EB07D0206
TCC27320	AV, SMART BOARD 87" UNIFIED SOLUTION		\$3,610.95	7/31/2012			217	SMART	SBX885IX	SBX885-M2-A027275
TCC27605	APPLE, IPAD W/RETINA DISPLAY, 64GB W/WIFI, BLACK, 4TH GEN		\$699.00	1/28/2013			1841	APPLE	MD512LL/A	DMPJT0QWF184
TCC27632	NB, HP PROBOOK 4540S		\$658.00	3/13/2013			2297	HP	4540S	2CE3051D7Y
TCC27664	PROJECTOR, EPSON POWERLITE 1880 LCD		\$940.00	3/27/2013			2450	EPSON	H451A	PZNF280079L
TCC27685	APPLE, IPAD W/RETINA DISPLAY, 32GB, BLACK		\$599.00	4/10/2013			2625	APPLE	MD511LL/A	DMQKL6DZF183
TCC27703	APPLE, IPAD WITH RETINA DISPLAY, 4TH GEN		\$558.00	5/3/2013			2983	APPLE	MD892LL/A	DMPKNG6AF182
TCC27704	APPLE, IPAD WITH RETINA DISPLAY, 4TH GEN		\$558.00	5/3/2013			2983	APPLE	MD892LL/A	SDMPKNQ15F182
TCC27705	APPLE, IPAD WITH RETINA DISPLAY (4TH GEN)		\$558.00	5/3/2013			2983	APPLE	MD892LL/A	SDMPKNQCKF182
TCC27706	APPLE, IPAD WITH RETINA DISPLAY 16GB, 4TH GEN		\$558.00	5/3/2013			2983	APPLE	MD892LL/A	SDMPKN4J8F182
TCC27707	APPLE, IPAD WITH RETINA DISPLAY, 4TH GEN		\$558.00	5/3/2013			2983	APPLE	MD892LL/A	SDMPKNQDEF182
TCC27716	NB, HP PROBOOK 4540S		\$649.00	5/21/2013			3246	HP	4540S	2CE3110JLL
TCC27728	NB, HP PROBOOK 4540S		\$649.00	5/21/2013			3246	HP	4540S	2CE3110K1Q
TCC27731	NB, HP PROBOOK 4540S		\$649.00	5/21/2013			3246	HP	4540S	2CE3110K6T
TCC27735	APPLE, IPAD WITH RETINA DISPLAY, 4TH GEN		\$599.00	5/16/2013			3230	APPLE	MD511LL/A	DMQKPD6YF183
TCC27807	TABLET, MICROSOFT SURFACE, 32GB, BLACK		\$289.00	8/30/2013			4037	MICROSOFT	1516	1.52056E+11
TCC27840	NW, HP M6412-A FIBRE CHANNEL		\$2,334.00	10/21/2013			4448	HP	M6412-A	SGA331002L
TCC27925	APPLE, IPAD 3 W/RETINA DISPLAY, BLACK,		\$558.00	10/21/2013	11/20/2013		4441	APPLE	ME894LL/A	DMLPL2H9FK10
TCC27959	CPU, HP COMPAQ ELITE 8300 CMT		\$691.00	11/19/2013			4685	HP	8300	MXL3481S15
TCC27973	CPU, HP COMPAQ ELITE 8300 CMT		\$691.00	11/19/2013			4685	HP	8300	MXL3481S0K

TCC28002	CPU, HP COMPAQ ELITE 8300 CMT		\$691.00	11/19/2013		4685	HP	8300	MXL3481S36
TCC28285	NB, HP PROBOOK 450 G1		\$681.00	3/10/2014	3/26/2014	5565	HP	450 G1	2CE34627X5
TCC28296	NB, HP PROBOOK 450 G1		\$681.00	3/10/2014	3/26/2014	5565	HP	450 G1	2CE34627LG
TCC28303	NB, HP PROBOOK 450 G1		\$681.00	3/10/2014	3/26/2014	5565	HP	450 G1	2CE34627H5
TCC28305	NB, HP PROBOOK 450 G1		\$681.00	3/10/2014	3/26/2014	5565	HP	450 G1	2CE34627YQ
TCC28476	APPLE, IPAD 2 WWIFI, 16GB		\$399.00	4/16/2014	4/28/2014	5991	APPLE	A1458	DMQMJDJ3F182
TCC28819	APPLE, IPAD AIR, WI-FI, 16GB		\$379.00	11/17/2014	12/9/2014	7955	APPLE	A1474	SDMQN7Z2UJK10
TCC28904	CPU, HP ELITE DESK 800 G1 TWR		\$699.00	11/18/2014	12/15/2014	7981	HP	800 G1 TWR	MXL44927M5
TCC28977	CPU, HP ELITE DESK 800 G1 TWR		\$699.00	11/18/2014	12/15/2014	7981	HP	800 G1 TWR	MXL44927L8
TCC29118	AV, EPSON POWERLITE LCD PROJECTOR		\$1,369.00	12/10/2014	12/18/2014	8131	EPSON	H490A	RLFF490074L
TCC29179	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZW4
TCC29180	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZH5
TCC29181	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4502013
TCC29183	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZKZ
TCC29185	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZLH
TCC29188	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZZ2
TCC29192	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZY3
TCC29193	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG45023DR
TCC29199	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZWC
TCC29200	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZWY
TCC29201	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG450201R
TCC29202	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4502033
TCC29204	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG450201F
TCC29213	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZLX
TCC29215	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZVM
TCC29218	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZJD
TCC29219	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZL5
TCC29221	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZLB
TCC29223	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZJL
TCC29224	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZHW
TCC29225	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZWG
TCC29226	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZX1
TCC29228	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG450202Y
TCC29234	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZW0
TCC29235	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZXW
TCC29239	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4502002
TCC29240	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZWN
TCC29243	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZHN
TCC29244	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG450203B
TCC29245	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZVQ
TCC29248	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZKM
TCC29249	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZWK
TCC29250	NB, HP 340 G1 NOTEBOOK PC		\$555.00	11/18/2014	1/5/2015	7982	HP	340 G1	5CG4501ZTY
TCC29382	NB, HP 210 G1 NOTEBOOK, 11" MONITOR		\$575.00	2/3/2015	2/20/2015	8491	HP	210 G1	CND5072P5B
TCC29398	CPU, HP ELITEDESK 800 G1 TWR		\$699.00	2/4/2015	2/25/2015	8518	HP	800 G1 TWR	MXL50818L7
TCC30091	NB, HP 340 G2 NOTEBOOK		\$625.00	4/7/2015	4/29/2015	9236	HP	340 G2	5CG5161S6L
TCC30315	AV12176DN-NL CAMERA		\$1,283.00	5/29/2015	6/23/2015	9893		AV12176DN-NL	00-1A-07-0E-7B-8B
TCC30327	AV12176DN-NL CAMERA		\$1,283.00	5/29/2015	6/23/2015	9893		AV12176DN-NL	00-1A-07-0E-7B-6F
TCC30342	AV20175DN-NL CAMERA		\$1,185.00	5/29/2015	6/23/2015	9893		AV20175DN-NL	00-1A-07-0E-99-F2
TCC30673	APPLE, IPAD AIR, 16GB, WIFI		\$473.00	9/30/2015	10/5/2015	10865	APPLE	A1474	DMPQ5Q3MFK10
TCC30685	HP MSL2024 0-DRIVE TAPE LIBRARY W/HP MSL LTO-5 ULTRIUM 3000 FC DRIVE KIT, HP LTO-6 ULTRIUM 6.25TB MP RW DATA TAPE		\$164,606.30	11/26/2014	12/4/2014	8038	HP	MSL2024	MXA443Z0DB
TCC30942	CPU, HP ELITEDESK 800 G1 TWR		\$699.00	10/23/2015	11/9/2015	11056	HP	800 G1 TWR	MXL5450MK9
TCC31118	CAMERA, SURROUND VIDEO OMNI-DIRECTIONAL INDOOR/OUTDOOR DOME IP CAMERA		\$1,219.00	12/9/2015	12/17/2015	11422	ARECONT VISION	AV-12176DN-NL	00-1A-07-12-4D-2D
TCC31121	CAMERA, SURROUND VIDEO OMNI-DIRECTIONAL INDOOR/OUTDOOR DOME IP CAMERA		\$1,219.00	12/9/2015	12/17/2015	11422	ARECONT VISION	AV-12176DN-NL	00-1A-07-12-4D-10

TCC31128	CAMERA, SURROUND VIDEO OMNI-DIRECTIONAL INDOOR/OUTDOOR DOME IP CAMERA		\$1,219.00	12/9/2015	12/17/2015	11422	ARECONT VISION	AV-12176DN-NL	00-1A-07-12-4C-B9
TCC31140	CAMERA, SURROUND VIDEO OMNI-DIRECTIONAL INDOOR/OUTDOOR DOME IP CAMERA		\$1,219.00	12/9/2015	12/17/2015	11422	ARECONT VISION	AV-12176DN-NL	00-1A-07-12-4C-B8
TCC31151	CAMERA, SURROUND VIDEO OMNI-DIRECTIONAL INDOOR/OUTDOOR DOME IP CAMERA		\$1,219.00	12/9/2015	12/17/2015	11422	ARECONT VISION	AV-12176DN-NL	00-1A-07-12-4D-09
TCC31437	ARUBA AP-335 ACCESS POINT		\$881.40	10/7/2016	10/12/2016	13593	ARUBA NETWORKS	AP-335	CNBTJ0Y0QS
TCC31692	NB, HP 430 G4 LAPTOP		\$521.00	12/6/2016	1/4/2017	14000	HP	430 G4	5CD65030BT
TCC31769	NB, HP 430 G4 LAPTOP		\$521.00	12/6/2016	1/4/2017	14000	HP	430 G4	5CD650309N
TCC31977	CPU, HP ELITEDESK 800 G2 SFF		\$651.00	2/22/2017	3/20/2017	14603	HP	800 G2 SFF	MXL7103WCJ
TCC32113	CPU, HP ELITEDESK 800 G2 TWR		\$660.00	2/22/2017	3/21/2017	14590	HP	800 G2 TWR	MXL7103VBN
TCC32134	CPU, HP ELITEDESK 800 G2 TWR		\$660.00	2/22/2017	3/21/2017	14590	HP	800 G2 TWR	MXL7103V7M
TCC32242	AV12276DN-NL Omni-directional Camera		\$1,500.00	6/6/2017		15231	ARECONT VISION	AV-12276DN-NL	00-1A-07-14-37-34
TCC32249	AV12276DN-NL Omni-directional Camera		\$1,500.00	6/6/2017		15231	ARECONT VISION	AV-12276DN-NL	00-1A-07-14-37-91
TCC32271	AV12276DN-NL Omni-directional Camera		\$1,500.00	6/6/2017		15231	ARECONT VISION	AV-12276DN-NL	00-1A-07-14-37-7E
TCC32274	AV12276DN-NL Omni-directional Camera		\$1,500.00	6/6/2017		15231	ARECONT VISION	AV-12276DN-NL	00-1A-07-14-37-98
TCC32284	AV12276DN-NL Omni-directional Camera		\$1,500.00	6/6/2017		15231	ARECONT VISION	AV-12276DN-NL	00-1A-07-14-37-32
TCC33117	NB, HP CHROMEBOOK 11 G6 EE, 11.6" LCD	GRANT	\$224.00	6/5/2018	6/26/2018	18053	HP	CHROMEBOOK 11 G6 EE	5CD8191GX6
TCC33140	NB, HP CHROMEBOOK 11 G6 EE, 11.6" LCD	GRANT	\$224.00	6/5/2018	6/28/2018	18052	HP	CHROMEBOOK 11 G6 EE	5CD81909BC
TCC33155	NB, HP CHROMEBOOK 11 G6 EE, 11.6" LCD	GRANT	\$224.00	6/5/2018	6/28/2018	18052	HP	CHROMEBOOK 11 G6 EE	5CD8191GXB
TCC34585	CAMERA DIGITAL, SONY MAVICA	189616	\$503.95	3/22/2000		159350	SONY	MVC-FD73	1040462
TCC34772	NB, P3, 64MB, 6.0GB	1036-701	\$2,270.00	8/24/2000		160681	DELL	INSPIRON 5000	152-704-74 93ARU
TCC34784	SERVER	188500	\$5,656.00	8/24/2000		161276	COMPAQ	PROLIANT 3000R	D03IDDM2KO47
TCC47109	PRINTER, PRINTEK PRO 4300	188500	\$1,865.00	10/30/2001		169286	PRINTEK	FORMS PRO 4300	ABL59342
TCC48699	AMPLIFIER, TOA 906MK2	188500	\$356.00	2/21/2006	3/16/2006	190596		A.906MKZ	05D8762606
TCC48965	CASSETTE PLAYER/RECORDER		\$0.00			NA		NA	23955
TCC49234	PRINTER, PRINTEK, FORMS PRO 4500SE	188500	\$2,260.00	9/16/2004	9/24/2004	183775	RCM DATA	PRINTEK FORMS PRO4500SE	BDL71542
TCC49384	CISCO, CATALYST 3500		\$0.00			RMA	CISCO	CATALYST 3500	FAB0602Q09Q
TCC49421	SCANNER, EPSON PERFECTION, 2480	189481549	\$86.84	2/16/2005	2/21/2005	185509	EPSON	PERFECTION N 2480 PHOTO SCANNER	FZ6V059819
TCC49426	SCANNER, EPSON PERFECTION, 2480	189481549	\$86.84	2/16/2005	2/21/2005	185509	EPSON	PERFECTION N 2480 PHOTO SCANNER	FZ6V059784
TCC49429	SCANNER, EPSON PERFECTION, 2480	189481549	\$86.84	2/16/2005	2/21/2005	185509	EPSON	PERFECTION N 2480 PHOTO SCANNER	FZ6V059815
TCC49430	SCANNER, EPSON PERFECTION, 2480	189481549	\$86.84	2/16/2005	2/21/2005	185509	EPSON	PERFECTION N 2480 PHOTO SCANNER	FZ6V059782

Asset	Description	Account	Cost	Purchase Date	Install Date	PONumber	Grant Number	Manufacturer	Model Number	Serial Number
TCC00469	PEBBLE 4.3 PORTABLE VIDEO MAGNIFIER (2-10X MAGNIFICATION)		\$657.00	1/18/2011		213499	629-982		PEBBLE 4.3	J0112035
TCC19123	SERVER,COMPAQ,PROLIANT ML570, LEASED	623052	\$10,240.00	5/24/2005	7/5/2005	187030/187031	623-052	COMPAQ	PROLIANT ML570	USE525A8XW
TCC19124	SERVER,COMPAQ,PROLIANT ML570, LEASED	623052	\$10,240.00	5/24/2005	7/5/2005	187030/187031	623-052	COMPAQ	PROLIANT ML570	USE525A8XX
TCC19137	ROUTER,CISCO AIRONET AP1232, WIRELESS ACCESS POINT	613066	\$574.43	5/18/2005	7/26/2005	186926	613-066	CISCO	WS-C3560-24PS-S	FTX0929R19L
TCC19138	SERVER,CISCO CATALYST,3560-24PS	619989	\$2,182.13	5/18/2005	7/11/2005	186925	619-989	CISCO	WS-C3560-24PS-S	CAT0921X1KN
TCC19139	ROUTER,CISCO AIRONET AP1232, WIRELESS ACCESS POINT	619989	\$574.43	5/18/2005	7/26/2005	186925	619-989	CISCO	WS-C3560-24PS-S	FTX0923E46J
TCC19140	ROUTER,CISCO AIRONET AP1232, WIRELESS ACCESS POINT	619989	\$574.43	5/18/2005	7/26/2005	186925	619-989	CISCO	WS-C3560-24PS-S	FTX0923E46H
TCC19141	ROUTER,CISCO AIRONET AP1232, WIRELESS ACCESS POINT	619989	\$574.43	5/18/2005	7/26/2005	186925	619-989	CISCO	WS-C3560-24PS-S	FTX0923E46K
TCC19142	ROUTER,CISCO AIRONET AP1232, WIRELESS ACCESS POINT	619989	\$574.43	5/18/2005	7/26/2005	186925	619-989	CISCO	WS-C3560-24PS-S	FTX0923E46G
TCC19143	ROUTER,CISCO AIRONET AP1232, WIRELESS ACCESS POINT	619989	\$574.43	5/18/2005	7/26/2005	186925	619-989	CISCO	WS-C3560-24PS-S	FTX0923E46F
TCC19574	PRINTER, PRINTEK FORMS 4500SE	682971	\$1,984.00	3/21/2006	3/28/2006	190943	682-971	PRINTEK	PRINTEK, FORMS PRO 4300	BDL77726
TCC20528	NETWORK,CATALYST 6500 48-PORT	619989	\$4,257.00	5/5/2006	5/22/2006	191619	619-989	CISCO	WS-X6148-GE-TX	SAL1007D7OT
TCC25449	CISCO 3560 48 10/100/1000 + SFP PORT	619989	\$5,127.30	6/17/2010		211129	619-989	CISCO	WS-C3560G-48TS	F0C1423W7EL
TCC25450	NOTEBOOK, HP COMPAQ SB610, T1500 320GB 2GB W7H DVR #1985678		\$490.34	6/23/2010	6/29/2010	211170	649-914	HP	WH247UT	CNU0055JZ0
TCC25545	NOTEBOOK, HP COMPAQ 610, CELERON 1.86GHz, 250GB, 2048MB		\$578.00	5/4/2010	5/20/2010	210786	689-948	HP	WH247UT	CNU02015TK
TCC25829	CALCULATOR, SCI-PLUS 300 SCIENTIFIC TALKING CALCULATOR		\$325.00	3/28/2011		214308	629-982		SCI-PLUS 300	300-12799
TCC25830	CALCULATOR, SCI-PLUS 200 SCIENTIFIC TALKING CALCULATOR		\$249.00	3/28/2011		214308	629-982		SCI-PLUS 200	200-12349
TCC25861	APPLE I-PAD WI-FI 16GB WHITE/USA MC979LL/A	648930	\$676.00	5/3/2011	5/23/2011	214806	648-930	APPLE COMPUTER	MC979LL/A	DLXFFRFNDKPH
TCC26411	APPLE I-PAD2, WI-FI 16GB BLACK BG704LL/A	629982	\$538.00	11/8/2011	12/14/2011	217296	629-982	APPLE COMPUTER	BG704LL/A	DMQGT1ATDFHW
TCC26412	APPLE I-PAD2, WI-FI 16GB BLACK BG704LL/A	629982	\$538.00	11/8/2011	12/14/2011	217296	629-982	APPLE COMPUTER	BG704LL/A	DMVGRV4QDFHW
TCC26413	APPLE I-PAD2, WI-FI 16GB BLACK BG704LL/A	629982	\$538.00	11/8/2011	12/14/2011	217296	629-982	APPLE COMPUTER	BG704LL/A	DMQGTQDSDFHW
TCC26414	APPLE I-PAD2, WI-FI 16GB BLACK BG704LL/A	629982	\$538.00	11/8/2011	12/14/2011	217296	629-982	APPLE COMPUTER	BG704LL/A	DMQGTBAFDFHW
TCC26415	APPLE I-PAD2, WI-FI 16GB BLACK BG704LL/A	629982	\$538.00	11/8/2011	12/14/2011	217296	629-982	APPLE COMPUTER	BG704LL/A	DMQGT4A2DFHW
TCC46612	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428J0V5
TCC46623	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428J0Q0
TCC46625	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428W18Q
TCC46626	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428I11L
TCC46627	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428W195
TCC46629	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428X15F
TCC46630	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428F18A
TCC46631	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428X161
TCC46632	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428X100
TCC46633	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428W18P
TCC46634	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428X15G
TCC46635	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428G1BL
TCC46636	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428C1BS
TCC46638	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428X0ZJ
TCC46639	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428J0PU
TCC46640	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428F1AU
TCC46641	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428X0YT
TCC46642	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428I179
TCC46643	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428J0PV
TCC46644	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428F1B9
TCC46645	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428J0PT
TCC46646	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428J0PZ
TCC46647	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428H14Y
TCC46648	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428W1F9
TCC46650	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428Y188
TCC46651	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0428Y193
TCC46653	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0508GONF
TCC46654	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0508FONH
TCC46656	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0508FOMW
TCC46657	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0508X0N1
TCC46659	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0508HOAT
TCC46660	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0508M169
TCC46661	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0508FOMH
TCC46662	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0508GONE
TCC46663	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0508HOLF
TCC46664	NETWORK HUB	188500	\$3,096.00	6/22/2000		161127	619-989	CISCO	CATALYST, 3500XL, (48)Port	FAA0508FONF
TCC48056	CPU,P4,1.9GHz,256MB,40GB	619989	\$922.00	10/7/2002	1/8/2002	174788	619-989	OMNI TECH	HALYRON ES 2100	1303411
TCC48060	CISCO SWITCH, 3550 24 PORT	619891	\$1,722.00	12/13/2002		175462	619-891	CISCO	3550-24 SWITCH	CHK0645WZ0
TCC48061	CISCO SWITCH, 3550 24 PORT	619891	\$1,722.13	12/13/2002		175462	619-891	CISCO	3550 24 SWITCH	CHK0645W1Y5
TCC48062	CISCO SWITCH, 3550 24 PORT	619891	\$1,722.13	12/13/2002		175462	619-891	CISCO	3550 24 SWITCH	CHK0645W1Y7
TCC48066	CISCO SWITCH, 3550 48 PORT	619891	\$2,872.13	12/13/2002		175462	619-891	CISCO	3550 48 SWITCH	CHK0646W0TK
TCC48256	SERVER, COMPAQ ML570G2	619989	\$9,982.00	5/22/2003		177837	619-989	COMPAQ	ML570GA	D323LK64H003
TCC48825	SWITCH, CATALYST 3550	619989	\$2,875.90	5/27/2004		181870	619-989		CATLYST 3550 SERIES	CAT0817X1D1
TCC49056	3M TRANSPARENCY OVERHEAD	619989	\$169.00	8/23/2006		192953	619-989		1800	80030833

TCC49112	NB, HP NX 9500	687906	\$1,727.00	6/30/2004		182619	687-906	HP	NX 9500	CNF42518MX
TCC49435	CISCO, 1200 SERIES AP 11G W/IOS	612063	\$622.01	2/17/2005	2/24/2005	185532	612-063	CISCO	AIR-AP1231G-A-K9	FTX0905J3DQ

**TRITON COLLEGE, District 504
Board of Trustees**

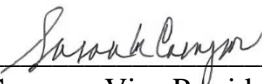
Meeting of November 17, 2020

ACTION EXHIBIT NO. 16527

SUBJECT: RELEASE OF PROPERTY – FIVE FUME EXTRACTORS

RECOMMENDATION: That the Board of Trustees approve the release of property for five Monoxivent Caremaster Fume Extractors and seven tables donated to Triton from College of Lake County in 2017. The value of the donated items from CLC in 2016 was \$7,700.

RATIONALE: These fume extractor units and tables are no longer needed in the Engineering Technology Department at Triton College due to the installation of a whole room filtration system in September 2020. The Engineering Technology Coordinator has arranged to release this property to Morton High School, one of our high school partners, who is in need of such systems to help them with fume extraction used to deliver welding curriculum.

Submitted to Board by: 
Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

Mark R. Stephens Chairman	Elizabeth Potter Secretary	Date
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Related forms requiring Board signature: Yes No



Triton COLLEGE Intent to Donate

Donor: _____

Company name (if applicable): College of Lake County

Address: 19351 W. Washington St.

City, State, ZIP: Grayslake, IL 60030

Phone: (847) 543-2000 Email address: _____

Information about donor (type of organization, relationship to Triton, etc.):
Community College

Name, description and number of items to be donated: 5 - Monoxivent/Caremaster Fume extractors, 1 - Lincoln Electric SP-135 MIG Welder, 1 - Miller/Spectrum 135 plasma cutter, 7 - tables

How will Triton use this donation?: Used to deliver new welding curriculum

Estimated value: \$7,700.00

Name and title of individual who should receive confirmation and letter acknowledging receipt:
College of Lake County

Address (if different from above): _____

Signature of individual submitting this form:  Date: 10/11/2017

THIS FORM SHOULD BE PROCESSED ACCORDING TO THE FOLLOWING ROUTING:

Department chairperson or coordinator (initials required) ...	Approved <u>AS</u>	Date <u>10/11/17</u>
Dean (initials required)	Approved <u>ASB</u>	Date <u>10/11/17</u>
Vice president (initials required)	Approved <u>DB</u>	Date <u>10/16/17</u>
President (initials required)	Approved _____	Date _____
Triton College Foundation president (initials required)	Approved _____	Date _____

Gift acknowledged by:  Date _____
 Administrator

Donation to School/District

Date: 8/25/17

School/District to Receive Donation(s): Triton College


acknowledges and expresses appreciation for the following donation(s) and is a recognized 501

(c) (3) not-for-profit organization:

Description of Donation	Estimated Unit Value	Estimated Total Value
(1) Monoxivent/Caremaster/Fume Extractor-Serial #3948610101001	1200	1200
(1) Monoxivent/Caremaster/Fume Extractor-Serial #3948610101003	1200	1200
(1) Monoxivent/Caremaster/Fume Extractor-Serial #3948610101004	1200	1200
(1) Monoxivent/Caremaster/Fume Extractor-Serial #7748410101003	1200	1200
(1) Monoxivent/Caremaster/Fume Extractor-Serial #7748410101006	1200	1200
(1) Lincoln Electric/SP-135/MIG Welder-Serial #U1040626198	300	300
(1) Miller/Spectrum 135/Plasma Cutter-Serial #MB360001P	700	700
(7) Portable Welding Tables	100	700

Donation(s) Received From:
The College of Lake County
19351 W. Washington Street
Grayslake, IL 60030

Donation(s) Received By:


Authorized Representative _____ Date 8/25/17
Henry C. Bohleke, Dean of Bus. & Tech.

Memo

To: Dr. Henry Bohleke, Dean, Business & Technology
 From: Antigone Sharris, Chair & Faculty, Engineering Technology
 CC: Andrea Blaylock, Faculty, Engineering Technology
 Date: May 23, 2016
 Re: Outfitting the Welding Lab (Room T128)

The equipment and venting solution identified in this memo will allow for instruction to occur for the below welding processes:

Name	Process
TIG (Gas Tungsten Arc Welding, GTAW)	Uses a non-consumable tungsten electrode to produce the weld. The weld area is protected from atmospheric contamination by an inert shielding gas such as argon or helium.
Stick (Shielded Metal Arc Welding, SMAW)	Uses an electrode that has flux around it to protect the weld puddle. The electrode holder holds the electrode as it slowly melts away. Slag protects the weld puddle from atmospheric contamination.
MIG (Gas Metal Arc Welding, GMAW)	Uses a wire feeding gun that feeds wire at an adjustable speed and flows an argon-based shielding gas or a mix of argon and carbon dioxide (CO ₂) over the weld puddle to protect it from atmospheric contamination.
Arc (Flux-Cored Arc Welding, FCAW)	Almost identical to MIG welding except it uses a special tubular wire filled with flux; it can be used with or without shielding gas, depending on the filler.

Welders being reviewed for purchase:

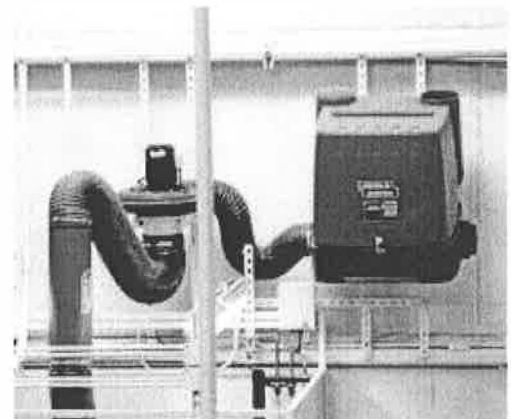
Part Number	Mfg	Description	Welding Processes	Input Power Required
K2535-2	Lincoln Electric	TIG 225 w/ Cart & Ready Pak	Stick, TIG	208/230A, Single Phase, 60Hz
K3068-1	Lincoln Electric	Power MIG 256	MIG and Flux	208/230A, Single Phase, 60Hz

Portable weld fume venting equipment being reviewed for purchase:

Mfg	Description
Lincoln Electric	Complete wall mounted system with arms (no external venting), point-of-use venting system, with booths and curtains

Picture shows how it will look installed (one arm version, for example). Nothing is going outside, no holes in the walls or ceiling. Units are

Cost for (8) booths with above reference venting, booths with weld curtains, and the above reference welders: approx. \$80,000



Why Lincoln Electric vs. Miller or another welding product out there? Robotics.

We already have Fanuc robots.

Lincoln Electric and Fanuc already work together and have integrated technology as it relates to robotic welding. Lincoln offers the most comprehensive training solution as it relates to regular welding and robotic welding. Going with Lincoln ensures a seamless transition to robotic welding, the reason for why we need to have welding in the program to begin with. As with CNC and CAD, where a person not proficient in hand drawing and manual fabrication are ineffective at CNC or CAD, a person cannot move over to programming welding robots who don't understand the basics of welding or fabrication. We cannot move over into robotic welding without having welding in the program.



WELDER TARGET OCCUPATION PROFILE

**Welders, Cutters,
Solderers, Brazers
Welding, etc.
Machine Setters,
Operators, Tenders**

Jobs in 2012	Expected Growth by 2022	Yearly Openings	Entry Level Wage	Mid-Level Wage	Experienced Wage	Average Yearly Salary
3,742	9%	100	\$12	\$17	\$26	\$37,600
752	5%	20	\$10	\$15	\$32	\$37,300

Sources: EMSI 2012, O*NET, Illinois WorkNet, American Community Survey 2009-2011 for Cook Co. Covers SOC codes 51-4121 and 41-4122

JOB DUTIES

Welders/Solderers

- Align and secure parts prior to assembly.
- Select welding torches or soldering irons according to specifications or types of metals.
- Weld or join metal components or to fill holes or seams of fabricated metal products.

Welding machine operators

- Read work orders to determine job specifications.
- Enter operating instructions into computers to adjust and start welding machines.
- Feed pieces into welding machines to join or bond components and inspect completed items.

Visit www.onetonline.org for more information about this occupation.

IS THIS JOB A GOOD FIT FOR ME?

Education	New entrants into the field will generally require a high school diploma or GED, and welders may require a postsecondary degree or certificate.
Skills/Aptitude	Good candidates will have mechanical aptitude, critical thinking skills, and computer knowledge. An 8 th grade reading level (or 80% TABE score) is often required.
Other Requirements	Workers may need to undergo criminal background checks and drug testing. Those with a record of violent crime or theft may not be eligible. Jobs may involve mandatory overtime and shift work.

ARE THERE OPPORTUNITIES FOR ADVANCEMENT?

Welders who gain additional training and experience can advance to more skilled jobs, including supervisors, inspectors, or instructors.

WHERE CAN I GO TO GET TRAINING?

Visit www.chicagolandwiatraining.com to search for WIA-certified training providers in Cook County, based on occupation, program cost, location, completion rate, employment, and wages.

WHO ARE THE LARGEST EMPLOYERS IN THE INDUSTRY?

Machine shops (Continental Field), rail transportation (Union Tank Car Dist Sales), temporary help services

WHAT OTHER JOB TITLES SHOULD I LOOK FOR IN HELP WANTED ADS?

Welder-fitter, fabricator, maintenance welder, finishing technician

Chicago Cook Workforce Partnership
69 W. Washington, Suite 2860, Chicago, IL 60602
(312) 603-0200/TOP.cfworkforceboard.org
www.workforceboard.org



CHICAGO COOK WORKFORCE PARTNERSHIP
Revised June 2013

**TRITON COLLEGE, District 504
Board of Trustees**

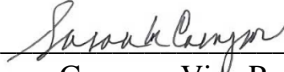
Meeting of November 17, 2020

ACTION EXHIBIT NO. 16528

SUBJECT: CURRICULUM RECOMMENDATIONS – OCTOBER 2020

RECOMMENDATION: That the Board of Trustees approve the attached College Curriculum recommendation.

RATIONALE: This recommendation was approved by the College Curriculum Committee on October 1, 2020, and approved by the Academic Senate on October 20, 2020.

Submitted to Board by: 
Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

Mark R. Stephens Chairman	Elizabeth Potter Secretary	Date
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Related forms requiring Board signature: Yes No

MEMO

TO: Dr. Susan Campos
FROM: Dr. Julianne Murphy
DATE: Monday, October 12, 2020
RE: College Curriculum Committee Item(s) from October 1, 2020
for Academic Senate on October 20, 2020

CCC Number Item/Description and Summary

HUM 170 Introduction to Women's and Gender Studies Effective Date: 1/18/2021

Proposal Type: Revised Course
Summary: updated the general education outcomes, textbook, instructional strategies, topics and topical learning outcomes

Rationale: The general education outcomes have been updated to align with our institutional general education outcome revision, along with textbook, instructional strategies, topics and topical learning outcomes, to bring in line with the current course offering.

LIT 102 Literature and Gender: Drama Effective Date: 1/18/2021

Proposal Type: Delete Course
Summary: course deleted

Rationale: LIT 102 is being deleted due to low enrollment, therefore it is being deleted from the effected programs.

LIT 113 Classic American Authors Pre-Civil War Effective Date: 1/18/2021

Proposal Type: Delete Course
Summary: course deleted

Rationale: LIT 113 is being deleted due to low enrollment, therefore, it is being removed from the effected programs.

LIT 114 American Authors Civil War to Present Effective Date: 1/18/2021

Proposal Type: Delete Course
Summary: course deleted

Rationale: LIT 114 is being deleted due to low enrollment, therefore, it is being removed from the effected programs.

CCC Number Item/Description and Summary

Associate in Applied Science Degree Requirements Effective Date: 1/18/2021

Proposal Type: Revised Curriculum
Summary: deleted: LIT 102, LIT 113 and LIT 114

Rationale: The Associate in Applied Science Degree Requirements were revised due to the deletion of LIT 102, LIT 113 and LIT 114 for low enrollment.

C243B Fire Science Degree Effective Date: 8/18/2021

Proposal Type: Revised Curriculum
Summary: deleted LIT 102

Rationale: The English department is deleting LIT102, therefore, the Fire Science program has been revised.

U224A Associate in Arts Degree Requirements Effective Date: 1/18/2021

Proposal Type: Revised Curriculum
Summary: delete: LIT 102, LIT 113 and LIT 114

Rationale: The Associate in Arts Degree Requirements have been revised due to the deletion of LIT 102, LIT 113 and LIT 114 for low enrollment.

U224A15 Women's and Gender Studies Effective Date: 1/18/2021

Proposal Type: Revised Curriculum
Summary: delete LIT 102

Rationale: LIT 102 is being deleted due to low enrollment, therefore, the program has been revised to reflect this deletion.

CCC Number Item/Description and Summary

U224A21 English and Rhetoric Effective Date: 1/18/2021

Proposal Type: Revised Curriculum
Summary: deleted: LIT 102, LIT 113 and LIT 114

Rationale: LIT 102, LIT 113 and LIT 114 are being deleted due to low enrollment, therefore, the programs have been revised to reflect these deletions.

U224A22 Speech/Theatre Effective Date: 1/18/2021

Proposal Type: Revised Curriculum
Summary: delete LIT 102

Rationale: LIT 102 is being deleted due to low enrollment, therefore, the program has been revised to reflect this deletion.

U224G General Education Core Curriculum (GECC) Effective Date: 1/18/2021

Proposal Type: Revised Curriculum
Summary: delete: LIT 102, LIT 113 and LIT 114

Rationale: LIT 102, LIT 113 and LIT 114 are being deleted due to low enrollment, therefore, the programs have been revised to reflect these deletions.

U230A Associate in Science Degree Requirements Effective Date: 1/18/2021

Proposal Type: Revised Curriculum
Summary: delete: LIT 102, LIT 113 and LIT 114

Rationale: LIT 102, LIT 113 and LIT 114 are being deleted due to low enrollment, therefore, the programs have been revised to reflect these deletions.

RHT 097 Companion to English Rhetoric and Composition I Effective Date: 1/18/2021

Proposal Type: Revised Course
Summary: prerequisite to 'must meet all current college reading and writing requirements for placement (see college placement policy)'

Rationale: RHT 097 was revised to adapt to the new generic prerequisite verbiage for placement.

Printed: 10/12/2020

Continuing Ed Guide - Spring 2021

The following firms have been invited to submit bids for printing the Spring 2021 Continuing Ed Guide. An advertisement for bid was placed in the Chicago Tribune-west cook county zone. Immediately after the closing hour for receiving bids which was 1:00 p.m., local time, Tuesday, October 20, 2020, they were publicly opened and read aloud in room A 300. Bids were opened by John McGarry, Purchasing Manager, and witnessed by Danielle Stephens, Business Specialist.

COMPANY	NET COST
Woodward Printing 11 Means Dr. Plattville, WI 53818	\$18,996.00

It is recommended that the Board of Trustees accept the proposal submitted by Woodward Printing in accordance with their low specified bid. These items were competitively bid according to state statutes.

Recommendation along with tabulation is attached.

APPROVED:



Sean O'Brien Sullivan
Vice President - Business Services

A/C Number	01-80300520-540200005
A/C Name	Marketing -Printing
Budget (tentative)	\$212,000.00
Prev. Expend.	148,000.00
Schedule	18,996.00
Balance	\$45,004.00

DISTRIBUTION:

B.

MEMORANDUM

To: Sean Sullivan
From: Sam Tolia
Date: 10/20/20
Re: Bid Results



Four printers submitted a bid for the printing of the Triton College 2021 Spring CE guide. These bids are based on printing 141,000 copies at 60 pages plus cover. The cover prints four-color on 80# gloss enamel and the body prints one-color on 30# newsprint. Also included in the bid is an electronic proof (PDF), saddlestitching, storage and simplified mailing.

The bid is as follows:

Castle Printech	\$28,740
Indiana Printing	\$23,134
KK Stevens Publishing	\$22,032.01
Woodward Printing	\$18,996

Accepting the bid from Woodward Printing is recommended.

Continuing Ed Guide - Spring 2021

Company Name:	Woodward Printing	KK Stevens Publishing	Indiana Printing & Publishing	Castle Printech
141,500 copies, 60 pages plus cover	\$18,996.00	\$22,032.01	\$ 20,506.00	\$28,740.00
Additional signatures + 4	\$ 502.00	\$ 1,358.49	\$ 631.00	\$ 600.00
+ 8	\$ 1,418.00	\$ 3,692.11	\$ 3,572.00	\$ 1,800.00
+ 16	\$ 2,705.00	\$ 4,374.73	\$ 4,698.00	\$ 3,200.00
less signatures - 4	\$ (630.00)	\$ (195.05)	\$ (637.00)	\$ (400.00)
- 8	\$ (1,138.00)	\$ (811.52)	\$ (1,268.00)	\$ (800.00)
- 16	\$ (2,400.00)	\$ (3,211.22)	\$ (2,627.00)	\$ (2,000.00)
additional M's		\$ 138.27	\$ 137.00	\$ 175.00
Ink: Cover: 4 color (process)	Included	Included	Included	Included
Body: 2 color (black and PMS)	Included	Included	Included	Included
Paper: Cover: 80# Gloss enamel	Included	Included	Included	Included
Body: 30# newsprint	Included	Included	Included	Included
Bindery	Included	Included	Included	Included
Copy	Included	Included	Included	Included
Proofs	Included	Included	Included	Included
Inserts - Per 1,000	\$ 20.00	\$ 30.00	\$ 18.00	\$ 20.00
Delivery	Included	Included	\$ 1,500.00	Included
Simplified mailing	Included	Included	\$ 1,128.00	Included
Total	\$18,996.00	\$22,032.01	\$ 23,134.00	\$28,740.00

SPECIFICATIONS

NAME

Spring 2021 Triton College Continuing Ed Guide

PAGES

60 page plus cover; quote cost of plus or minus four-page signatures.

QUANTITY

141,500; give price for additional M's.

SIZE

Tabloid format; 8 1/4" x 10 3/4", saddlestitch.

INK

Cover: 4C process (includes BC, IFC, IBC). Body: Two color (Black and PMS)

PAPER

Cover: 80# gloss enamel **Body:** Good quality, 30# newsprint

Note: Clearly indicate whether or not cost of paper is included in base price of bid.

BLEEDS

Cover: Four sides. Body: None.

BINDERY

Saddlestitch.

COPY

All files will be provided electronically (PDFs) approximately Dec. 7, 2020.

PROOFS

At least one complete electronic proof (PDF) of the complete job is to be submitted to Triton College for approval before printing.

MAILING/DELIVERY

141,000 copies to be prepared for simplified mailing and delivered approximately Dec. 23, 2020, to the Palatine Post Office Facility, 1300 E. Northwest Highway, Palatine 60095-9997.

SCHEDULES PREPARED FOR MAILING SHOULD WEIGH NO MORE THAN 1,500 POUNDS PER PALLET. THE POST OFFICE WILL NOT ACCEPT ANY SKIDS WEIGHING MORE THAN THIS. IF THE POST OFFICE REJECTS SKIDS DUE TO OVERLOADING, IT IS THE PRINTER'S RESPONSIBILITY TO CORRECT THE SITUATION.

IT IS ALSO EXTREMELY IMPORTANT THAT THE WEIGHT OF THE EMPTY PALLET BE WRITTEN ON THE SIDE OF THE PALLET AS WELL AS ON THE PS FORM 3602.

Quote cost per thousand for simplified mailing.

PRINTER MUST PROVIDE TRITON COLLEGE WITH A CURRENT SUBSCRIPTION OF USPS CERTIFIED DELIVERY STATISTICS OR COMPARABLE ZIP CODE/CARRIER ROUTE INFORMATION. THAT IS VALID WITHIN 90 DAYS BEFORE THE MAILING DATE. (PLEASE SUBMIT WITH YOUR FINAL BID) THE MAILING IS PREPARED BY THE PRINTER IN ACCORDANCE WITH THE DOMESTIC MAIL MANUAL ELIGIBILITY STANDARDS (343.6.0)

PRINTER SHOULD ALSO REFERENCE DMM (345.6.0 UP TO AND INCLUDING 345.6.10.6) TO BE ASSURED ALL POSTAL REGULATIONS ARE MET. (TRITON COLLEGE CAN NOT MAKE ANY EXCEPTIONS TO THESE REQUIREMENTS.)

PRINTER SHOULD FURNISH TO LORI SILVESTRI AT TRITON COLLEGE, N-100, A COMPLETED, SIGNED RECEIPT OF ALL SCHEDULES DELIVERED, INCLUDING THOSE SENT TO THE POST OFFICE.

IN THE EVENT THAT YOU HAVE ANY QUESTIONS REGARDING THE MAIL PREPARATION, YOU CAN CONTACT LORI ANN SILVESTRI AT LSILVEST@TRITON.EDU OR (708)456-0300 EXT 3812.

STORAGE

500 schedules need to be stored until Jan. 4, 2021.

2ND DELIVERY

500 schedules are to be delivered approximately Jan. 4, 2021, in easy-to-handle bundles not to exceed 40 lbs. in weight to: Triton College Warehouse, 2000 Fifth Ave., River Grove, IL 60171

It will be assumed by Triton College that all bids meet the above specifications unless otherwise specifically stated in proposal.

If additional information or clarification is needed, please phone Sam Tolia at (708) 456-0300, Ext. 3172.

Mailing List

Castle Printech
121 Industrial Drive
DeKalb, IL 60115

Reindl Printing, Inc.
1251 Yosemite Rd
Oconomowoc, WI 53066

Master Graphics, LLC
1100 S Main Street
Rochelle, IL 61068

Northern Printing Network
2801 Lakeside Dr Ste 110
Bannockburn, IL 60015

Creasey Printing Services
1905 Morning Sun Ln
Springfield, IL 62711

Signature Offset
13801 E 33rd Pl, Unit F
Aurora, CO 80011

United Graphics LLC
898 Cambridge Dr
Elk Grove Village, IL 60007

Midstates Inc
4820 Capital Ave NE
Aberdeen, SD 57401

Journal Topics/Wessell Web
622 Graceland Ave
Des Plaines, IL 60016

Blue Island Newspaper Printing, Inc,
262 W 147th St
Harvey, IL 60426

Precise Printing Network
2190 Gladstone Ct Ste A
Glendale Heights, IL 60139

Creekside Printing
1175 Davis Road
Elgin, IL 60123

Breese Publishing
P.O. Box 405
Breese, IL 62230

Regional Publishing Corp
12243 S Harlem
Palos Heights, IL 60463

John S Swift
999 Commerce Ct
Buffalo Grove, IL 60089

Woodward Printing Services
11 Means Drive
Platteville, WI 53818

Mignone Communication, Inc.
169 S Jefferson St
Berne, IN 46711

The Viking Printing Group
497 Widgeon Ln
Bloomington, IL 60108

Custom Services
120 W Laura Drive
Addison, IL 60101

Vouge Printers
820 S Northpoint Blvd
Waukegan, IL 60085

FLC Graphics Inc.
4600 N Olcott Ave
Harwood Heights, IL 60706

PA Hutchison Company
400 Pen Ave
Mayfield, PA 18433

Indiana Printing
899 Water St
Indiana, PA 15701

K.K Stevens Publishing Co.
100 N Pearl St
Astoria, IL 61501

Data Reproduction Corporation
4545 Glenmeade Lane
Auburn Hills, MI 48326

Topweb
5450 N Northwest Highway
Chicago, IL 60630

EP Graphics
169 Jefferson St
Berne, IN 46711

Envision3
225 Madsen Dr
Bloomington, IL 60108

Snow Removal Service – FY21

4 firms submitted bids for the Snow Removal service – FY21. An advertisement for bid was placed in the Chicago Tribune - West Cook County Zone. Immediately after the closing hour for receiving bids, which was at 1:30 p.m. local time, Thursday, October 15, 2020, the bids were publicly opened and read aloud in room A-300 by John McGarry, Purchasing, and John Lambrecht, O & M, and witnessed by representatives from Sebert Landscape.

It is recommended that the Board of Trustees accept the proposal submitted by Snowplus Services, LLC in accordance with their low specified bid. This item was competitively bid according to state statutes.

Recommendation along with tabulation is attached.

COMPANY

NET COST

Snowplus Services, LLC
24W600 St. Charles Rd.
Carol Stream, IL 60188

\$200,000.00

APPROVED:



Sean O'Brien Sullivan
Vice President – Business Services

A/C Number 02-70300510-530400015
A/C Name Ground Maintenance

Budget	\$	675,000.00
Prev. Expend.	\$	124,988.38
Schedule	\$	200,000.00
Balance	\$	350,011.62

Memorandum

October 20, 2020

To: Sean Sullivan
V.P. Business Services

From: John Lambrecht
Associate Vice President, Facilities



RE: Snow Removal Service – FY21



Operations & Maintenance

Triton College received 4 bids from vendors for Snow Removal Service – FY21.

The lowest, qualified bidder was Snowplus Services, LLC, in the Amortized Bid amount of \$96,200.00.

The Amortized Bid Amount is based on Bid Amounts per snow clearing and salting multiplied by FY20 actual occurrences. Additional amount is reflected on Purchasing Schedule to account for additional snow / salt occurrences that may occur in FY21 season.

I have carefully reviewed all bids and recommend that the bid should be awarded to Snowplus Services, LLC in the amount of \$200,000.00.

Thanks, and please feel free to call with any questions,

John

Snow Removal Services - FY21

Bid Tabulation

Roadway and Lot Salt Application
Salt Ratio

Snowplus Services	Tovar	Landscape Concepts	Sebert
\$ 1,145.00	\$ 2,984.00	\$ 4,032.00	\$ 6,300.00
.5 Tons per Acre	300# per Lane Mile	.75 Tons per Acre	28 Tons

Bid Bond / Check	Yes	Yes	Yes	Yes
Addendums Referenced	Yes	Yes	Yes	Yes

Cost per Hour for Equipment with Driver:				
Plow Truck with 8' Blade	\$ 75.00	\$ 115.00	\$ 98.00	\$ 90.00
Plow Truck with 10' Blade	\$ 80.00	\$ 115.00	\$ 118.00	\$ 100.00
Skidster with Plow/Box	\$ 110.00	\$ 180.00	\$ 110.00	\$ 100.00
Compact Loader	\$ 115.00	\$ 180.00	\$ 198.00	\$ 100.00
Loader with 3 yard bucket	\$ 125.00	\$ 245.00	\$ 240.00	\$ 150.00
Loader with Box Blade	\$ 140.00	\$ 280.00	\$ 198.00	\$ 150.00
Dump Truck	\$ 90.00	\$ 115.00	\$ 180.00	\$ 175.00
Salt Truck - (Owners Salt)	\$ 90.00	\$ 145.00	\$ 118.00	\$ 124.00

Annual 1 Time Equipment Use / Delivery Cost	\$0.00	\$0.00	\$ 6,000.00	\$ 30,000.00
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40 Saltings	\$ 45,800.00	\$ 119,360.00	\$ 161,280.00	\$ 252,000.00
280 Hours of Loader with Box Blade	\$ 50,400.00	\$ 100,800.00	\$ 71,280.00	\$ 54,000.00
Amortized Season Total	\$ 96,200.00	\$ 220,160.00	\$ 238,560.00	\$ 336,000.00