

CALL TO ORDER/ROLL CALL

Vice Chairwoman Donna Peluso called the regular meeting of the Board of Trustees to order in the Boardroom at 6:37 p.m. Following the Pledge of Allegiance, roll call was taken.

Present: Mr. Steven Page, Ms. Donna Peluso, Mrs. Elizabeth Potter, Mr. Rich Regan, Ms. Diane Viverito.

Absent: Mr. Luke Casson, Mr. Glover Johnson, Mr. Mark Stephens.

Ms. Peluso commented that Mr. Stephens is ill and asked her to chair the meeting, and Mr. Casson and Mr. Johnson are absent due to work obligations.

APPROVAL OF BOARD MINUTES

Mr. Regan made a motion, seconded by Mrs. Potter, to approve the minutes of the Regular Board Meeting of January 28, 2020. Voice vote carried the motion unanimously.

Mrs. Potter made a motion, seconded by Mr. Regan, to approve the minutes of the Board Retreat of January 28, 2020. Voice vote carried the motion unanimously.

COMMENTS ON THIS AGENDA

None.

CITIZEN PARTICIPATION

None.

REPORTS/ANNOUNCEMENTS – Employee Groups

Faculty Association President Joe Dusek reported that Faculty Association elections will be held soon, with a candidate forum to be held on March 2 at 2 p.m. in the Art Gallery.

Mid-Management Association President Kay Frey reported that Mid-Managers are busy with enrollment activities.

Classified Association President Renee Swanberg congratulated Tom Olson on winning an award from the Grand Corridor Chamber of Commerce and reported that Classified are working on their In-Service to be held March 19.

Adjunct Faculty Association President Bill Justiz reported that the semester is underway and Adjunct Faculty are working to educate our students. He noted that officer elections will be held mid-semester.

STUDENT SENATE REPORT

TCSA Vice President Jaiceley Hernandez reported that TCSA hosted a “Pack the Place” event for men’s and women’s basketball, are holding club information sessions, recruiting new members for TCSA, and will be holding elections for officers this spring.

BOARD COMMITTEE REPORTS

Academic Affairs/Student Affairs

Ms. Viverito reported that the committee met earlier this month, reviewed, and are in support of all of the items pertaining to academic and student affairs.

Finance/Maintenance & Operations

Mrs. Potter reported that the committee met on February 5, reviewed six new business items and two purchasing schedules, and forwarded all items to the Board with a recommendation for approval.

ADMINISTRATIVE REPORT

Faculty Award: President Mary-Rita Moore introduced Tuan Dean, who has been with the college since 2005, becoming a full-time faculty member in 2014. She discussed Mr. Dean's work in the iLaunch Lab using ALEKS software and announced that he has been awarded the 2019 McGraw-Hill ALEKS All-Star Educator Award in Higher Education. On behalf of students, Mr. Page expressed his appreciation for Mr. Dean's work, noting that he personally experienced Mr. Dean's tutelage in the Math Up Program, where he advanced through two dev ed courses in one semester, and into and through Calculus.

Strategic Plan: Executive Director of Strategic Planning & Accreditation Dr. Purva Rushi provided a presentation on the College's Strategic Plan, noting that the current 7-Year Strategic Plan concludes on June 30, 2021. The development of the next plan has begun, with a Strategic Planning Institute taking place this month, followed by a year-long process of engaging employees, students, community members, and trustees for their feedback as goals and shared values are built. The new plan is targeted to be in place July 1, 2021. The Board will receive regular updates as the project proceeds.

PRESIDENT'S REPORT

None.

CHAIRMAN'S REPORT

None.

NEW BUSINESS

BOARD POLICY – First Reading
Business Services

3292 Investment of College Funds

This item will come back to the Board for a second read and approval in March.

BOARD POLICY – Second Reading

Ms. Peluso noted that Student Affairs Policy 5201 Academic Placement was pulled by Administration for further review.

Academic Affairs

6175 Harassment, Discrimination, and Misconduct

Ms. Viverito made a motion to enact the revised Policy, seconded by Mrs. Potter. Voice vote carried the motion unanimously.

ACTION EXHIBITS

With leave of the Board, Ms. Peluso asked for the Action Exhibits to be taken as a group, including:

16401 Budget Transfers

16402 Certificate of Final Completion and Authorization of Final Payment for the D Building Science Lab Renovations

16403 Certificate of Final Completion and Authorization of Final Payment for the R Building Gymnasium Floor Refinishing Project

16404 Date Change – Triton Facility Usage by Riveredge Hospital

16405 IDT Paper File Conversion Service Agreement

16406 Agreement with Rosemont Theatre

Vice President of Business Services Sean Sullivan commented that Chairman Stephens' business waives the fee for parking and cleaning of the theatre, as indicated in the letter from Mr. Stephens that is a part of the action exhibit.

16407 Approval and Release of Closed Session Minutes of the Board of Trustees

This is for the meetings of July 16, August 27, September 24, October 15, November 19, and December 17 of 2019.

16408 Destruction of Closed Session Verbatim Recordings

This is for the meetings of February 27, March 27, April 17, April 30, May 15, June 19, and July 17 of 2018.

Ms. Viverito made a motion to approve the Action Exhibits, seconded by Mr. Page. Voice vote carried the motion unanimously.

PURCHASING SCHEDULES

B42.09 Snap-On Tool Set and Roll Cab

B42.10 Exterior Landscape Maintenance – 2020

Mrs. Potter made a motion to approve the Purchasing Schedules, seconded by Mr. Regan. Voice vote carried the motion unanimously.

BILLS AND INVOICES

Mr. Regan made a motion, seconded by Ms. Viverito, to pay the Bills and Invoices in the amount of \$942,670.12.

Roll Call Vote:

Affirmative: Mr. Page, Ms. Peluso, Mrs. Potter, Mr. Regan, Ms. Viverito.

Absent: Mr. Casson, Mr. Johnson, Mr. Stephens.

Motion carried 4-0 with the Student Trustee voting yes.

CLOSED SESSION

Ms. Viverito made a motion to go into Closed Session to discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation, seconded by Mr. Regan.

Roll Call Vote:

Affirmative: Mr. Page, Ms. Peluso, Mrs. Potter, Mr. Regan, Ms. Viverito.

Absent: Mr. Casson, Mr. Johnson, Mr. Stephens.

Motion carried 4-0 with the Student Trustee voting yes. The Board went into Closed Session at 7:00 p.m.

RETURN TO OPEN SESSION

Ms. Viverito made a motion to return to Open Session, seconded by Mr. Regan.

Roll Call Vote:

Affirmative: Mr. Page, Ms. Peluso, Mrs. Potter, Mr. Regan, Ms. Viverito.

Absent: Mr. Casson, Mr. Johnson, Mr. Stephens.

Motion carried 4-0 with the Student Trustee voting yes. The Board returned to Open Session at 7:40 p.m.

HUMAN RESOURCES REPORT

1.0 Faculty

Ms. Viverito made a motion, seconded by Mr. Regan, to approve pages 1 through 4 of the Human Resources Report, items 1.1.01 through 1.4.01. Voice vote carried the motion unanimously.

2.0 Adjunct Faculty

Ms. Viverito made a motion, seconded by Mr. Regan, to approve pages 5 through 7 of the Human Resources Report, items 2.1.01 through 2.8.01. Voice vote carried the motion unanimously.

3.0 Administration

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve page 8 of the Human Resources Report, items 3.1.01 through 3.2.01. Voice vote carried the motion unanimously.

4.0 Classified, Police & Engineers

Ms. Viverito made a motion, seconded by Mr. Regan, to approve pages 9 and 10 of the Human Resources Report, items 4.1.01 through 4.3.01. Voice vote carried the motion unanimously.

5.0 Mid-Management

Mrs. Potter made a motion, seconded by Mr. Page, to approve page 11 of the Human Resources Report, items 5.1.01 through 5.2.01. Voice vote carried the motion unanimously.

6.0 Hourly Employees

Ms. Viverito made a motion, seconded by Mr. Page, to approve pages 12 through 14 of the Human Resources Report, items 6.1.01 through 6.4.01. Voice vote carried the motion unanimously.

7.0 Other

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve page 15 of the Human Resources Report, item 7.1.01. Voice vote carried the motion unanimously.

ADJOURNMENT

There being no further business before the Board, the Chairwoman asked for a motion to adjourn. Motion was made by Mrs. Potter to adjourn the meeting, seconded by Mr. Regan. Voice vote carried the motion unanimously. Vice Chairwoman Peluso adjourned the meeting at 7:43 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Diane Viverito
Board Secretary

Susan Page
Susan Page, Recording Secretary