

Trustee Diane Viverito called the meeting to order at **6:02 p.m.**
The following roll call was taken:

Members Present: Diane Viverito, Susan Campos, Jodi Koslow Martin, Ric Segovia, Tracy Wright, Steven Page

Members Absent: Tres (Glover) Johnson, Teri Junge, Laura Del Campo

Also Present: Pamela Harmon, Jennifer Davidson, Susan Page, Andrea Bangura, Denise Jones, Hilary Meyer, Belkis Torres-Capeles

APPROVAL OF COMMITTEE MINUTES

Trustee Viverito asked for a motion to approve minutes of the December 4th, 2019 committee meeting. There was a motion to approve the minutes by Steven Page and seconded by Jodi Koslow Martin. Voice vote carried the motion unanimously.

COMMENTS ON THIS AGENDA

Jodi Koslow Martin stated the academic policy for placement is being removed from the 2nd reading as the process is still being discussed.

CITIZEN PARTICIPATION

None.

STUDENT SENATE REPORT

None.

NEW BUSINESS

A. BOARD POLICIES (2nd Reading):

- i. Harassment, Discrimination, and Misconduct- This action exhibit is an update to be in line with all Title IX requirements and all higher education. It will appear on the Board Agenda on the 2nd Reading.
- ii. Academic Placement- This will not be included in this month.

B. ACTION EXHIBITS: The following Action Exhibits will be submitted for approval at the Board of Trustees meeting.

- i. IDT-Paper File Conversion Service- Paper file conversion will digitized registration forms, withdrawal forms, a series of forms that come through the enrollment services areas. The process is more efficient.
- ii. Agreement with Rosemont Theatre – Graduation will be May 16, 2020.

OTHER

None.

ADJOURNMENT

Trustee Viverito asked for a motion to adjourn the meeting. There was a motion to adjourn by Steven Page with a second by Jodi Koslow Martin. Voice vote carried the motion unanimously and the meeting was adjourned at **6:10 pm.**

Respectfully submitted,

Casandra Ramirez

Casandra Ramirez, Recording Secretary

Minutes approved by the Board Academic Affairs Student Affairs Committee: March 4, 2020