

Meeting Notes

Attendees - via Microsoft Teams

Andrea Bangura, Derrell Carter, Michael Garrity, Paul Jensen, Colleen Rockafellow, Kurian Tharakunnel, Shelley Tiwari, Susan Rhode (Guest), Marylou Murphy (Guest)

Committee Updates

Academic Affairs Rep (P. Jensen):

The information sessions for the programs under second Workforce Equity Initiative grant will begin in the week of 12/7 and will be conducted via Zoom. Sessions will be at 1pm and 6pm on December 10, 15, 16, 17 and 21. Information can be found on the web at Triton.edu/WEI or by calling ext. 3016. Last year over 700 people applied so we want to share this information broadly.

The ICCB and the IDHS awarded Triton over \$118,844 for equipment and related purchases to assist the transition to remote instructional delivery and increase student access to adequate technology and uninterrupted education. This fund was used for 2 semesters of virtual clinicals for Nursing, 57 enhanced laptops for high end software, 2 Laptop charging carts for the enhanced laptops, and 21 document cameras.

Student Affairs Rep (A. Bangura): The board of trustees has approved the 2nd iteration of the sexual harassment and discrimination policy.

Business and Facilities Committee (C. Rockafellow):

Business Services continues to review the college's finances. We completed the 2nd round of encumbrances to the college budget to be proactive with the colleges spending. We are taking into account enrollment and projected money from the State to help offset our expenses.

FY22 budget planning is well on its way. Cost Center managers and Administrators have been meeting to plan their budgets for FY22 which will start in July of 2021.

FY22 Budget worksheets are due on December 16th and presentations on the budgets will occur the 1st week in January. All are welcome to attend.

Human Resources Committee (Susan Rhode):

The PDC will repeat their successful Holiday Afternoon Tea, but this time is will be virtual. Wednesday, December 16 at 1:30 pm.

The PDC is also offering 4 supervisory courses via BlackBoard. The classes are: Conducting Effective Performance Appraisals; Delegating Effectively; The Transformative Power of Good Coaching and Consider Conflict.

Technology Rep (M. Garrity): The single sign-on feature allowing users to login onto Blackboard using their Triton username and password will be available starting Spring 2021 semester.

Diversity Committee (D. Carter): Meetings are continuing with Kaleidoscope to discuss the development of a strategy and timeline for our DEI work.

Guided Pathways (S. Tiwari):

Pillar 1 (clarifying the path) workgroup is moving ahead with finalizing as many program maps as possible before the winter break. 5 maps went into the Curriculum meeting last week and more maps to come in the Feb CCC meeting. We are in the process of getting a new college catalog (VP Campos is heading the conversations) to help in alignment of the format of the new program maps.

Pillar 2 (get on the path) New Student Orientation has been redesigned and is now available for students to take online. Some updates include new president welcome video, campus information regarding Covid-19 safety measures, and Areas of Study as well as Career Coach Assessment. The student onboarding steps- the business process mapping has been updated to add Career Coach in the beginning stage of enrollment as well as being reinforced with the academic advising.

Old Business

Action related to FY21 Goal 2: It was decided to collect the list of new/modified processes that were put in place because of COVID-19 and found worthwhile to preserve beyond the pandemic. A template for collecting this information will be distributed to the members.

New Business

Student Satisfaction Survey 2020 results: Marylou Murphy and Kurian Tharakunnel presented the results from the survey.

Announcements

None.

Adjourn: Meeting adjourned at 3:40 pm.