



Operational Assembly Report June 2020

Meeting Notes

Attendees - via Microsoft Teams

Michael Garrity, Joe Klinger, Kurian Tharakunnel, Paul Jensen, Denise A Jones

Committee Updates

Academic Affairs Rep (P. Jensen): Triton just launched a new Contact Tracing course in Continuing Education. We have two sections that we're offering. Both sections are completely full, each section at 50. Perkins application for 300k more than last year was submitted June first.

Student Affairs Rep (Denise A. Jones): Summer registration is underway all of the support services are remaining remote during the month of June and July. Effective June 1st we will have coverage at our welcome desk from 8:00 AM to 7:00 PM. We also have now created a registration@triton.edu email specifically to support students who are having concerns with registration or need to register. Student Affairs has 4 brand new Academic Advisors who have been training they are set to go live next week. Also we will be opening next week virtual drop in hours twice a day for Monday through Thursday so that students can jump in and asks any real time questions or get you know quick feedback since we are staying remote, another way we can engage with our students during this time.

Business and Facilities Committee (G. Abezetian): No Report

Human Resources Committee (J. Klinger): Recommendation to have the employees do the safe colleges training before they come back to work. We've had about 500 employees that have completed both of the courses. It's a pretty good sign that people are interested in coming back.

Technology Rep (M. Jason): We've been working on the Care checks getting those printed and mailed out. Desktop support, the help desk, and network services are back to campus at this time. We do have rotational staff to help answering phones taking in helpdesk. Desktop support is here to be able to assist people on campus.

Diversity Committee (G. Krahenbuhl / J. Koslow Martin): No Report

Research/ Ex-Officio Member (K. Tharakunnel): New assessment platform for

replacement of TK20. We have completed our vendor presentations and we are almost finalized the vendor selection. There will be some additional reporting that needs to be done for this year basically about our course sections. How they were handled or how they were affected by COVID-19.

Old Business

- Guided pathways waiting on next steps.

New Business

- Return to work:
 - Employees must do Safe Colleges training before returning to work.
 - Employees must self-certify.
 - Employees have been issued two masks each and must have a mask on while on campus.

Announcements

Adjourn: Meeting adjourned at 2:38.