

CALL TO ORDER

President Moore called College Council to session at 2:05 p.m. The meeting was held via Blackboard Collaborate and Ms. Moore reviewed logistics such as raising hands and muting microphones.

ANNOUNCEMENT

Ms. Moore shared that Josephine Fazio has resigned and Susan Page is providing clerical support for College Council at this time.

ATTENDEES

Council Members Present: Mary-Rita Moore, Erica Baffa, Andrea Bangura, Christopher Clem, Dayanne Figueroa, Michael Flaherty, Mike Garrity, Audrey Jonas, Kevin Li, Elise Rapala, Susan Rohde, Purva Rushi, Shelley Tiwari.

Council Members Absent: James Malarski, Laura Martin Del Campo, Gerardo Porras.

Others Present: Susan Campos, Humberto Espino, Jodi Koslow Martin, Sean Sullivan, Brenda Jones Watkins.

APPROVAL OF MINUTES

Mr. Clem made a motion to approve the minutes of the February 17, 2020 College Council meeting, seconded by Ms. Baffa. The motion carried unanimously by voice vote.

HOT TOPICS

Mr. Clem commented that he enjoyed meeting in this format and inquired if the college community would be invited to attend future meetings. President Moore responded that tech support is apprising us on all the possibilities for meeting capabilities, and that will be worked out should we continue in this mode.

It was noted that Vice President of Academic Affairs Dr. Susan Campos is present at this meeting to answer any questions that may arise regarding academic issues.

OPERATIONAL ASSEMBLY

Mr. Garrity reported that Operational Assembly met earlier this month and provided the following highlights. Academic Affairs reported that there is a new renewable energy certificate, and the International Brotherhood of Electrical Workers will be providing student scholarships starting in January. Student Affairs reported that summer registration is open and they are working on summer enrollment. Human Resources reported that they are working on a webpage to house employee benefits as well as employee training. Diversity committee reported that open listening sessions and forums have been ongoing. Research reported that they are starting the process of ICCB program review and are finalizing a committee to review platforms that will replace TK20.

Finally, Mr. Garrity reported that student ID cards will now have the student ID number printed on the face of the card. New students will receive these cards, as well as any student

who comes to the Welcome Desk for services. There will be no charge to students for a replacement card that includes the student ID number.

ACADEMIC SENATE

Dr. Flaherty commented that he is happy to be meeting in this format because he starts teaching live through Collaborate in a week, and appreciates the practice.

Dr Flaherty reported that Academic Senate met earlier this month and provided the following updates. The Assessment Committee and Curriculum Committee continue to do excellent work in preparation for the HLC visit. Academic & Scholastic Standards Committee continue their work on changes to the Academic Placement Policy for college readiness English and Math Courses. They plan to take a vote in April on recommended policy changes to then bring forward to the President and Board. Dr. Flaherty has updated the Senate bylaws in preparation for the HLC visit, and will review the sub-committee bylaws with the chairs.

In preparation for the possibility of meeting remotely, Dr. Flaherty has requested a Blackboard shell for Academic Senate.

There was discussion about faculty preparing to complete the semester online and trying to create a classroom experience. It was noted that some students would never purposefully take an online course, and faculty have been urged to make the second half of the semester as much like the first half as possible.

STUDENT SUCCESS

Ms. Tiwari reported, through written report, that the Achieving the Dream coaches concluded their visit focused on Guided Pathways on March 12 and 13. The Guided Pathways Steering Committee will be discussing the feedback received and plan next steps.

OLD BUSINESS

ANNUAL COLLEGE COUNCIL SURVEY

Dr. Rushi reported that the survey was finalized at the last meeting, and she would now like to determine the dates it will be administered. The survey will have an open period of two weeks. Original dates were to be today through April 3, but given the campus closure, she asked if that should change. Council members agreed that with Spring Break ending and the semester re-opening next week, this might not be the best time to expect people to respond to a survey. It was agreed to postpone the survey and synch them with College Council elections, which will be discussed later in this meeting.

STRATEGIC PLAN DEVELOPMENT

Dr. Rushi provided the following informational update. The development of the college's next Strategic Plan kicked off with a two-day training institute on February 27 and 28 with the Planning Team and President's Cabinet members. A section for the development of the next plan has been added to the Strategic Planning page on the employee portal. Dr. Rushi has

developed a timeline for the Planning Team's review, and it will be shared with the campus community soon.

NEW BUSINESS

COVID-19 RESPONSE

President Moore discussed communications going to employees and students as the COVID-19 situation evolves. Campus is currently closed and we are moving to online instruction and online support with employees working remotely. Ms. Moore thanked everyone for their efforts to adjust and make it possible to provide instruction and services to our students. She stated that the semester will be completed online and the college will adhere to any stay at home orders from state government. Exceptions and workarounds are expected and efforts are being made to accommodate as different situations arise. The intention is to complete the semester by May 14 as planned. It is understood that some things like clinicals and proficiency exams may necessitate incompletes. Dr. Campos noted that coursework may need to bleed into final exam week, and President Moore emphasized that creativity is encouraged at this time in order to serve the students and campus community and allow students to complete.

FORMULATION OF COUNCIL ELECTION COMMITTEE FOR MID-MANAGEMENT AND CLASSIFIED

Dr. Rushi noted that council terms end on June 30 and asked for members to volunteer for a subcommittee to handle the elections for Mid-Management and Classified representatives. Sue Rohde and Mike Garrity volunteered to serve.

BLACKBOARD COLLABORATE DEMO

Ms. Moore noted that the demo planned for today changed into a live experience, and she asked for Council members' feelings on how the meeting went today and for any tips from more experienced users. Mr. Clem encouraged that everyone share their video because more nuance is experienced, making the moderator's job easier. It was clarified that only the current and last few speakers' video feeds are seen on the screen (not everyone who is on the call are seen at the same time). The use of the whiteboard feature might also be used by a speaker to send a message. It was suggested that users make sure lighting is good so that their faces can be seen, and that one utilize the largest screen available.

NEXT MEETING

The next meeting of College Council is April 20, 2020, 2:00 p.m. – 4:00 p.m. through Blackboard Collaborate.

ADJOURNMENT

Mr. Clem made a motion, seconded by Dr. Flaherty, to adjourn the meeting. College Council was adjourned at 2:54 p.m.

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